



Town of Bowden – Regular Council Meeting
held on Monday March 24, 2025
at Town of Bowden Council Chambers.

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart
	Councillor	Paul Webb
	Councillor	Deb Coombes
	Councillor	Randy Brown
	Councillor	Wayne Milaney
	Councillor	Marie Flowers
	Councillor	Sandy Gamble

ADMINISTRATION	CAO	Arno Glover
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Marie Flowers that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of March 10, 2025, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There was no public hearing.

5. DELEGATION

There was no public hearing.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

Agenda item 6.b Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.a

Moved by Councillor Marie Flowers that Council accepts agenda items 6.a and 6.b as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

Agenda item 7.a Rates, Fees, Charges & Penalties Bylaw 03 / 2025

Administration submitted to Council an amended Rates, Fees, Charges & Penalties Bylaw as a Request for Decision. This bylaw repeals Rates, Fees, Charges & Penalties Bylaw 01 / 2024.

The bylaw has been updated to reflect the decisions of Council during passing of the 2025 Operating Budgeting in the Regular Council Meeting of January 13, 2025.

The revised utility rates and monthly service charges will therefore be applied to the utility billings effective April 1, 2025.

Motion 7.a Moved by Councillor Sandy Gamble that Council gives first reading to Rates, Fees, Charges & Penalties Bylaw 03 / 2025.

MOTION CARRIED UNANIMOUSLY

Motion 7.b Moved by Councillor Marie Flowers that Council gives second reading to Rates, Fees, Charges & Penalties Bylaw 03 / 2025 to be adjusted as directed by Council.

MOTION CARRIED UNANIMOUSLY

Notes:

- 1 Revisions were made to the non resident Arena Ice Rental Rates for the 2025 – 2026 season.
- 2 Utility connection fees were increased from \$25.00 to \$50.00.
- 3 The proposed changes to dog licencing were not approved by Council. The animal licencing rates remain unchanged.

Motion 7.c Moved by Councillor Sandy Gamble that Council give consideration to a third reading of Charges & Penalties Bylaw 03 / 2025

MOTION CARRIED UNANIMOUSLY

Motion 7.d Moved by Councillor Randy Brown that Council gives third and final reading of Rates, Fees, Charges & Penalties Bylaw 03 / 2025.

MOTION CARRIED UNANIMOUSLY

Rates, Fees, Charges & Penalties Bylaw 03 / 2025 received third reading of Council and was passed accordingly.

Rates, Fees, Charges & Penalties Bylaw 01 / 2024 is therefore repealed.

8. NEW BUSINESS

There was no agenda item for New Business.

9. FINANCIAL

Agenda item 9.a Bowden Community Support Society

The trustees of the Bowden Community Support Society had requested that the remaining funds within their bank account be divided between the Town's two community centres namely Paterson Community Hall and the Bowden Event Centre.

Motion 9.a

Moved by Councillor Paul Webb that Council instructs Administration to make two payments each of the sum of \$920.54 to the Paterson Community Hall and the Bowden Event Centre.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

Agenda item 10.a Correspondence.

Motion 10.a

Moved by Councillor Randy Brown that Council accepts the submitted items of correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

Motion 11.a

Moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

No reports submitted

Agenda item 11.c Society & Other Reports

- Alberta Munis Presidents Summit (March 5, 2025)
- Alberta Munis Leadership Caucus (March 6, 2025)
- Community Navigator Report FCSS (March 2025)
- Alberta Munis (Highlights from 2025 Spring Municipal Leaders Caucus)
- Alberta Counsel (Legislative Session Summary March 17 to 20)
- Alberta Counsel News (March edition)

Motion 11.b

Moved by Councillor Randy Brown that Council accepts the submitted Society & Other Reports as information.

MOTION CARRIED UNANIMOUSLY

12. MEETING ADJOURNMENT

Motion 12.a

Moved by Councillor Paul Webb at 7:56 p.m. to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Arno Glover**