



**Town of Bowden – Regular Council Meeting
held on Monday January 10, 2022
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:01pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Randy Brown	
	Councillor	Deb Coombes	
	Councillor	Marie Flowers	
	Councillor	Sandy Gamble	
	Councillor	Wayne Milaney	

ABSENT n/a

STAFF	CAO	Greg Skotheim
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council amends the agenda to include a request by Mayor Robb Stuart to hold a Special Council Meeting on 17, January 2022 for the purpose of conducting the 2022 Operating Budget review.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council approves the December 13, 2021, Regular Council Meeting Minutes as transcribed and presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARINGS

None scheduled

5. DELEGATIONS

None scheduled

6. BUSINESS ARISING FROM THE MINUTES

None

7. BYLAWS & POLICIES

No items

8. NEW BUSINESS**Agenda item 8a - Stakeholder Engagement with Town of Innisfail**

Motion 8.a. Moved by Mayor Robb Stuart that Council directs Administration to liaise with the Town of Innisfail to meet Mayor Jean Barclay and Town Council.

MOTION CARRIED UNANIMOUSLY

In discussion, Mayor Robb Stuart indicated that a similar approach (in the future) should also be taken with the Town of Olds.

NO MOTION

Agenda item 8b – Emerging Trends in Municipal Law (Brownlee LLP)

Council discussed alternative attendance options.

CAO Greg Skotheim introduced an alternative additional training session offered by Reynolds LLB.

It was decided that:

Mayor Robb Stuart, Councillors Sandy Gamble and Deb Coombes attend the in-person session in Calgary provided by Brownlee LLB.

Councillor Marie Flowers attends a virtual session of the Brownlee training.

Councillor Randy Brown attends a virtual session of the training provided by Reynolds LLB.

Councillor Wayne Milaney to attend a RCMP Community Engagement Meeting in Olds

Motion 8.b. Moved by Councillor Randy Brown that Councillors attend the training sessions (either in-person or virtually) as discussed and agreed by all Councillors present.

MOTION CARRIED UNANIMOUSLY

Agenda item 8c – COVID-19 Discussion

CAO Greg Skotheim presented new information received from Alberta Health Services regarding the REP program and how this could be introduced for the Arena program as a mix of REP and non-REP restrictions.

Motion 8.c. Moved by Councillor Deb Coombes that Administration bring the matter to table as an agenda item for further discussion at the Special Council Meeting scheduled for 17 January 2022, as an "in-camera" item.

MOTION CARRIED UNANIMOUSLY

Agenda item 8d – Bowden Hotel Discussion

CAO Greg Skotheim stated that this was an ongoing investigation by the RCMP and Red Deer County Protective Services.

The site remained a safety hazard and as such had been fenced off signposted as being a danger. Red Deer County were assisted Administration in finding contractors to remove the hotel debris.

Councillor Sandy Gamble suggested that the adjoining restaurant should be demolished at the same time as it was understood that this was the same parcel of land.

CAO Greg Skotheim stated that no quotations had been received at this time.

A letter of gratitude had been written for distribution to all of the four Fire Departments who had assisted in the operation.

Motion 8.d. Moved by Councillor Sandy Gamble that Council accepts the items tabled and discussed as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL**Agenda Item 9.a – 2022 Interim Operating Budget**

Motion 9.a. Moved by Councillor Sandy Gamble that Council adopts the 2022 Interim Operating Budget based on the 2021 Operating Budget until such time as the full 2022 Operating Budget is passed by Council.

MOTION CARRIED UNANIMOUSLY

Agenda Item 9.b Cheque Listing to Dec 30, 2021 (Payments # 22214 to 22296 totaling \$265565.93)

Councillor Sandy Gamble enquired reference payment 22231 Storage Shed Shelter. CAO Greg Skotheim explained that this was a storage facility for rock salt, etc located at the Quonset site.

Motion 9.b. Moved by Councillor Deb Coombes that Council receives the Payment Listing to 30 December 2021 as information.

MOTION CARRIED UNANIMOUSLY

Additional Agenda Item 9.c. Special Council Meeting

Motion 9.c. Moved by Councillor Paul Webb that a Special Council Meeting be held at 6:30pm on Monday 17, January 2022 for the purpose of conducting:

- i. the 2022 Operating Budget review,
- ii. a review of the REP program as it relates to Arena operations ("in camera session")

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE & REPORTS**Agenda Item 10.a. Correspondence**

Motion 10.a. Moved by Councillor Randy Brown that Council receives the submitted correspondence as information, namely:

- i. Town of Innisfail - Letter from Mayor Jean Barclay
- ii. Red Deer County - Protective Services Email

MOTION CARRIED UNANIMOUSLY

Agenda Item 10.b. Reports

Moved by Councillor Sandy Gamble that Council approves the submitted reports as information, namely:

- i. CAO's Report
- ii. CAEP Annual General Meeting
- iii. South Red Deer Regional Wastewater Commission
- iv. Bowden Grandview School

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a recess of Council at 7.50pm.

11. CLOSED SESSION OF COUNCIL ("in camera")**Agenda item 11a: CAO Performance Evaluation (section 205.1 MGA)**

Section 197(4) of the MGA applies:

Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 17 "harmful to personal privacy".

Motion 11.a Moved by Councillor Deb Coombes that Council moves to an "In-Camera" session to discuss the CAO's performance evaluation at 8:00pm.

MOTION CARRIED UNANIMOUSLY

Motion 11.b Moved by Councillor Sandy Gamble that Council return to an "open meeting" of Council at 8:50pm.

MOTION CARRIED UNANIMOUSLY

12. MEETING ADJOURNMENT

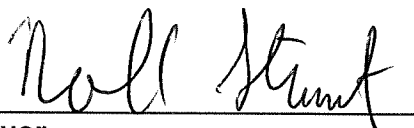
Motion 12.a

The meeting was adjourned at 8:52pm by Councillor Deb Coombes.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart



CAO
Greg Skotheim