



**Town of Bowden – Regular Council Meeting
held on Tuesday 12th November 2024
at Town of Bowden Council Chambers.**

MINUTES (unapproved)

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

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|----------------|------------|---------------|---------|
| PRESENT | Mayor | Robb Stuart | (Chair) |
| | Councillor | Paul Webb | |
| | Councillor | Deb Coombes | |
| | Councillor | Randy Brown | |
| | Councillor | Wayne Milaney | |
| | Councillor | Sandy Gamble | |
| | Councillor | Marie Flowers | |

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| ADMINISTRATION | CAO | Arno Glover |
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Paul Webb that Council adopts the minutes of the Organizational Meeting of Council of October 28, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

Motion 3.b.

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of October 28, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There was no public hearing.

5. DELEGATION

There was no delegation present.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

Administration reported that the Provincial Government is waiting on the Land Titles Office to complete the transfer to the Crown (free of all encumbrances).

Motion 6.a

Moved by Councillor Randy Brown that Council accepts Business Arising agenda item 6.a as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.b Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

Administration requested that motion 6.b made during the RCM of June 25, 2024 be rescinded reference conducting a street light audit with Fortis Alberta as the cost was deemed to be prohibitive.

Motion 6.b

Moved by Councillor Paul Webb that Council rescind motion 6.b passed in the Regular Council Meeting of June 25, 2024 and that any future street light audit be conducted using Town resources.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.c Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.c

Moved by Councillor Marie Flowers that Council accepts Business Arising agenda item 6.c as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.d Communications Tower

Administration provided Council with an update on both the Consent & Access Agreement and the Land Lease Agreement.

It was proposed that the Mayor and the CAO review the Land Lease Agreement.

Motion 6.d

Moved by Councillor Sandy Gamble that Council accepts Business Arising agenda item 6.d as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.e Land Annexation

Administration provided Council with an update on the Land Annexation.

It was stated that there was no progress with the Negotiation Report submitted to the Land & Property Rights Tribunal.

Motion 6.e

Moved by Councillor Marie Flowers that Council accepts Business Arising agenda item 6.e as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES**Agenda item 7.a Business Licence Bylaw 09 / 2024**

Administration submitted to Council first draft of a revised Business Licence Bylaw.

Administration is to submit the Business Licence Bylaw to Council for second reading at the RCM of November 25, 2024.

Council is requested to debate the bylaw content and propose amendments by resolution.

Motion 7.c moved by Councillor Paul Webb that Council give first reading to Business Licence Bylaw 09 / 2024.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

Agenda item 8.a Grants & Donation Policy (Financial Assistance Request)

Administration provided Council with information pertaining to the financial assistance request submitted by Bowden Minor Hockey.

Motion 8.a

Moved by Councillor Marie Flowers that Council approves a donation of \$400.00 as requested by Bowden Minor Hockey.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b CAEP Director Nomination Agreements

Administration provided Council with municipal nomination forms for CAEP Director positions.

Motion 8.b

Moved by Councillor Randy Brown that Council accepts the nomination forms as information

MOTION CARRIED UNANIMOUSLY

Agenda item 8.c Tim Hortons Smile Cookie Campaign

Administration provided Council with information relating to the Holiday Smile Cookie Campaign that runs from 18 to 24 November and the assistance request received from the Bowden Lions Club for volunteers.

Motion 8.c

Moved by Councillor Randy Brown that Council accepts the request as information

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

No agenda item submitted.

10. CORRESPONDENCE

Agenda item 10.a Red Deer County Protective Services

Motion 10.a

Moved by Councillor Randy Brown that Council accepts the submitted item of correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

Motion 11.a

Moved by Councillor Randy Brown that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

Bowden Public Library Board (minutes of meeting of October 16, 2024)

Agenda item 11.c Society & Other Reports

(i) Alberta Legislate Session 1 Summary Report (November 4 – 7)

Motion 11.b

Moved by Councillor Randy Brown that Council accepts submitted reports 11.b. and 11.c.(i) as information.

MOTION CARRIED UNANIMOUSLY

12. CLOSED SESSION OF COUNCIL (“in camera”)

Agenda item 10.b.

Agenda item 10.c.

Agenda item 11.c.(ii).

Agenda item 11.c.(iii).

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.

Motion 12.a

Moved by Councillor Marie Flowers at 8:09 p.m. that Council moves to an “in-camera” session as per section 27 of the FOIP Act.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Sandy Gamble at 8:37 p.m. that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

Moved by Councillor Marie Flowers that Council accepts the submitted items of correspondence (agenda items 10.b. & 10.c.) and reports (agenda items 11.c.(ii). & 11.c.(iii)) as information.

MOTION CARRIED UNANIMOUSLY

13. MEETING ADJOURNMENT

Motion 13.a

Moved by Councillor Marie Flowers at 8:38 p.m. to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:

**Mayor
Robb Stuart**

**CAO
Arno Glover**