



**Town of Bowden – Regular Council Meeting
held on Tuesday 26 August 2024
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	

ABSENT	Councillor	Sandy Gamble
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ADMINISTRATION	CAO	Arno Glover
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council adopts the minutes for the Regular Council Meeting of August 12, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

Agenda item 5.a S/Sgt Warren Wright (Olds RCMP Detachment Commander)

S/Sgt Warren Wright provided an overview of the Community Policing Report and Quarterly Crime Statistics for the period April to June 2024.

Motion 5.a

Moved by Councillor Deb Coombes that Council accepts the RCMP Community Policing Report and Quarterly Crime Statistics as information.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

There was no further update on matters regarding the Bowden Hotel.

Agenda item 6.b Fortis Streetlights

Administration stated to Council that the design specialist from Fortis Alberta had completed the engineering survey required for the installation of the 4 streetlights on 21st Street.

Agenda item 6.c Rural Connect

Administration requested that Council provide an indication as to a future course of action regarding the Rural Connect Fibre Optic project.

The following decisions were made by resolution of Council.

Motion 6.a

Moved by Councillor Paul Webb that Council:

- i. does not wish to conduct the Town Survey,
- ii. does not wish to proceed with the Rural Connect Fibre Optic project as proposed, and,
- iii. provides consent to Rural Connect to approach other potential partners for this project.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.d Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

Agenda item 6.e Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.b

Moved by Councillor Randy Brown that Council accepts agenda items 6.a, 6.b, 6.d and 6.e of Business Arising as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

Agenda item 7.a Revised Advertising Bylaw 06 / 2024

Revised Advertising Bylaw 06 / 2024 received first reading of Council during the RCM of July 22, 2024.

Administration submitted to Council Revised Advertising Bylaw 06 / 2024 for second reading.

Bylaw 06 / 2024 received second and third readings and was passed by Council after review and deliberation.

Motion 7.a moved by Councillor Paul Webb that Council give second reading to Revised Advertising Bylaw 06 / 2024.

MOTION CARRIED UNANIMOUSLY

Motion 7.b moved by Councillor Randy Brown that Council give third and final reading to Revised Advertising Bylaw 06 / 2024 and is adopted accordingly and made effective once duly signed.

MOTION CARRIED UNANIMOUSLY

Agenda item 7.b Noise Control Bylaw 07 / 2024

Administration submitted to Council the first draft of Noise Control Bylaw 07 / 2024

The existing Noise Control Bylaw (passed in 2001) has been updated in order to reflect current requirements that aim to:

- i. ensure that bylaws remain appropriate, relevant, and meaningful,
- ii. create more readable documents with clearly defined definitions and terms,
- iii. remove ambiguity and to assist in interpretation and enforceability.

Council reviewed the draft bylaw and requested that clause 5.9 and clause 5.10 be removed.

Administration is to publish a copy of the draft bylaw on the Towns' website for a period of thirty days.

Administration is to submit the Noise Control Bylaw to Council for second reading at the RCM of 23rd September.

Motion 7.c moved by Councillor Paul Webb that Council give first reading to Noise Control Bylaw 07 / 2024 as amended.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

Agenda item 8.a Alberta Municipalities Convention & Trade Show 2024 Agenda & Resolutions

Administration provided Council with

- i. the latest version of the agenda,
- ii. the resolutions document,
- iii. an invitation email & details from Fortis Alberta.

Motion 8.a

Moved by Councillor Marie Flowers that Council accepts the Alberta Municipalities resolution and agenda package as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Council Open House

Administration requested that Council consider the date, time and location for the next Council Open House event.

Motion 8.b

Moved by Councillor Randy Brown that a Council Open House event will be held on Monday 21st October at 7:00pm at the Bowden Event Centre.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.c Firehall Flag Poles

Administration requested that Council consider a request from Mike Feduniw (Battalion Chief, Red Deer County) to install 2 flagpoles (25 feet in height) in front of the fire station. The Town has been asked to install the concrete foundation and assist in the installation of the flagpole bases.

Motion 8.c

Motion by Councillor Marie Flowers that Council approves the installation of 2x25 feet flag poles at the Bowden Firehall and instructs Administration to liaise with RDC Protective Services to commence the project on a cost sharing basis.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL**Agenda item 9.a ATB Financial**

Administration provided Council with a consolidated summary of the Town's ATB Bank Accounts to provide a summary of funds (total deposits), accessibility of funds and interest earning capability.

Motion 9.a

Moved by Councillor Marie Flowers that Council accepts the ATB financial statement as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 9.b LGFF Operating Allocation

Administration provided Council with a statement of the 2024 LGFF operating allocation received.

Motion 9.b

Moved by Councillor Randy Brown accepts the LGFF operating allocation statement as information

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE**Agenda item 10.a Red Deer County Enforcement (June & July Letters)****Agenda item 10.b Letter received from Central Alberta Regional Assessment Review Board.****Motion 10.a**

Moved by Councillor Randy Brown that Council accepts the submitted items of correspondence as information.

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

Motion 11.a

Moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

There were no Council Committee reports submitted.

Agenda item 11.c Society & Other Reports

There were no Society & Other Reports submitted.

12. CLOSED SESSION OF COUNCIL (“in camera”)

Agenda item 12.a (Public Utility Matter)

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.

Motion 12.a

Moved by Councillor Paul Webb at 8:54 p.m. that Council moves to an “in-camera” session for Agenda item 12.a as per section 27 of the FOIP Act.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Deb Coombes at 9:20 p.m. that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT

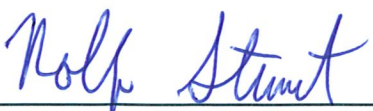
Motion 13.a

Moved by Councillor Marie Flowers at 9:21 p.m. to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Arno Glover**