

MINUTES

A Regular Council Meeting of the Town of Bowden
held in Council Chambers, at 2101 – 20 Avenue, Bowden,
on **Monday, March 09, 2026, 7:00 pm**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00 pm.

PRESENT	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	CFO	Jacqui Molyneux (Recorder)
	Delegate	Jade Scott, FCSS

1.a Land Acknowledgement

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations, including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations - as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**Motion 2**

Motion by Councillor Randy Brown that Council adopt the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (February 23, 2026)

3.b Special Council Meeting (February 26, 2026)

Motion 3.a

Motion by Councillor Carol Pion that Council adopt the minutes with amendments for the Regular Council Meeting of February 23, 2026.

MOTION CARRIED UNANIMOUSLY

Motion 3.b

Motion by Councillor Marietta Tuckwell that Council adopt the minutes as presented for the Special Council Meeting of February 26, 2026.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

5.a FCSS – Jade Scott

Delegate provided the following:

- FCSS Community Navigator Report, February 2026
 - A comprehensive report of upcoming and ongoing programs and activities.
- Volunteerism:
 - JustServe platform: A regional discussion took place regarding the JustServe platform, and it was generally felt that it would be a better fit for large municipalities. A review of volunteer programs on a few neighbouring municipalities' websites (Red Deer – City and County), Olds, Penhold, Delburne) revealed that there were really good examples to draw from by creating a new page for Bowden.ca for volunteer opportunities. The page could list all Bowden and Area volunteer opportunities and include drop-down information packets about each organization.
 - Council was provided a list of local volunteer organizations.
 - Volunteer Appreciation Dinner, Thursday, April 23 – Paterson Hall. Council to assist as volunteers (meet at hall at 5:00 pm). Opening remarks at 6 (include remarks from Mayor).

Motion 5.a

Motion by Councillor Cam Morrison that Council accept the FCSS presentation as information.

MOTION CARRIED UNANIMOUSLY

Motion 5.a.i

Motion by Councillor Randy Brown that Council direct Administration to work with FCSS to update the Town website to include our volunteerism opportunities.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.a Council Resolutions Follow-Up Action

Motion 6.a

Motion by Councillor Marietta Tuckwell that Council accepts the Council Resolutions Follow Up Action Report, amended as discussed, as information.

MOTION CARRIED UNANIMOUSLY

Motion 6.a.i

Motion by Councillor Ryan Howlett that Council direct Administration to update the Town of Bowden Municipal Scholarship Criteria (reference Agenda Item 6.c of September 22, 2025) as discussed and communicate same with Bowden Grandview School.

MOTION CARRIED UNANIMOUSLY

6.b Key Dates

Motion 6.b

Motion by Councillor Amanda Pefferess that Council accepts agenda item 6.b as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

7.a Borrowing Bylaw 01/2026

CFO Molyneux presented the by-law recommending an increased line of credit limit of \$400,000.00

Motion 7.a

Motion by Councillor Randy Brown that Council give first reading to Borrowing Bylaw 01/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.i

Motion by Councillor Carol Pion that Council give second reading to Borrowing Bylaw 01/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.ii

Motion by Councillor Amanda Peffers that Council unanimously give consideration to a third reading of Borrowing Bylaw 01/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.iii

Motion by Councillor Cam Morrison that Council give third and final reading to Borrowing Bylaw 01/2026 and is adopted accordingly and made effective once duly signed.

MOTION CARRIED UNANIMOUSLY

7.b Rates, Fees, Charges and Penalties Bylaw 02/2026

CFO Molyneux presented the by-law outlining added/changed rates for Real Property Compliance Reports, Water Consumption and Sanitary/Sewer usage.

Motion 7.b

Motion by Councillor Ryan Howlette that Council give first reading to Rates, Fees, Charges & Penalties Bylaw 02/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.b.i

Motion by Councillor Randy Brown that Council give second reading to Rates, Fees, Charges & Penalties Bylaw 02/ 2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.b.ii

Motion by Councillor Carol Pion that Council unanimously give consideration to a third reading of Rates, Fees, Charges & Penalties Bylaw 02/ 2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.b.ii

Motion by Councillor Ryan Howlett that Council give third and final reading to Rates, Fees, Charges & Penalties Bylaw 02/2026 and is adopted accordingly and made effective once duly signed.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

None submitted

9. FINANCIAL

9.a. Capital Budget preview

Motion 9.a

Motion by Councillor Carol Pion that Council approves the 2026 Capital budget as presented / as amended.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

10.a Red Deer County

- February 2026 Enforcement Contract

10.b Red Deer Environmental 360 Solutions

- Community Engagement opportunities and school curriculum

10.c Blain Calkins, MP – Ponoka/Disbury

- email: request for letter to Save Our Research Station (Lacombe)

Motion 10

Motion by Councillor Randy Brown that Council accepts agenda items 10.a to 10.c as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

11.a CAO's Report

The CAO gave updates regarding:

- on snow removal
- a possible water leak
- projects anticipated under the capital budget
- ATCO Franchise Renewal
- Solar Energy
- Real Property Reports
- ongoing tasks: Asset Retirement Obligation, CAO executive search & Auditors.

Motion 11.a

Motion by Councillor Marietta Tuckwell that Council accepts the CAO's report as information.

MOTION CARRIED UNANIMOUSLY

11.b Council Committee Reports.

None Submitted

11.c Society & Other Reports.

- i. Bowden Friendship Club
 - Minutes – 2025-11-20
 - Mayor's Report – 2026-02-19
 - Minutes – 2026-02-19

- ii. Alberta Counsel
 - The News, Issue 242 February 2026
- iii. Bowden Historical Society
 - Counsellor Report – 2026-02-24
- iv. Library Board
 - Counsellor Report – 2026-02-26
- v. ABmunis Webinar – Policing Costs
 - Counsellor Report – 2026-02-06
- vi. Chinook’s Edge
 - Board Highlights – 2026-02-24
 - Board Update – 2026-02-25
- vii. Mountain View Regional Water Services Commission (MVRWSC)
 - Minutes – 2026-02-1
- viii. Bowden Grandview School (BGS) Council Meeting
 - Counsellor Report – 2026-02-24

Note: traffic safety concerns noted in discussions at Bowden Grandview School Council Meeting will be relayed to RCMP, Red Deer County Sheriffs and by-law by Administration.

Motion 11.b / 11.c

Motion by Councillor Carol Pion that Council accepts the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

12. CLOSED SESSION OF COUNCIL

12.a Local Public Body Confidences – MVRWSC Activities

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 28 “local public body confidences”.

Motion 12.a

Motion by Councillor Ryan Howlett at 8:41 pm that Council moves to an “in-camera” session.

MOTION CARRIED UNANIMOUSLY

Motion 12.a.i

Motion by Councillor Randy Brown at 8:47 pm that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

Motion 12.a.ii

There were no motions made regarding items discussed during the “in-camera” session.

13. MEETING ADJOURNMENT

Motion 13

Motion by Councillor Carol Pion at 8:47 pm to adjourn the meeting.

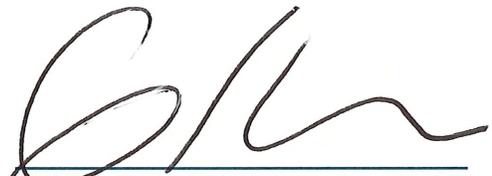
MOTION CARRIED UNANIMOUSLY

Meeting adjourned.

Minutes signed by:



**Mayor
Laurie Miller**



**A/CAO
Greg Skotheim**