

MINUTES

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 - 20th Avenue, Bowden,
on **Monday, September 14th, 2026, 7:00 PM**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00 PM.

PRESENT	Mayor	Laurie Miller
	Deputy Mayor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	CFO	Jacqui Molyneux (regrets)
	CAO	Christiaan Liebenberg (recorder)
	Delegate	Vicinia Planning & Engagement Inc.

1.a tbd.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

2.a Agenda.

Motion 2.a

MOVED by Deputy Mayor Randy Brown that Council adopt the agenda for the September 14th, 2026, Regular Council Meeting as presented and printed.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (August 24th, 2026).

Motion 3.a

MOVED by Councillor Carol Pion that Council adopt the minutes, as presented and printed, for the Regular Council Meeting of August 24th, 2026.

CARRIED

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

5.a Planning and Land Development Services Review. CLOSED SESSION: ATIA ss. 19, 29 & 30. & Municipal Services Agreement Red Deer County 2016-2025.

Motion 5.a (i)

MOVED by Councillor Amanda Peffers at 7:01 PM that Council moves into a closed session to discuss the Planning Services Review and Service Delivery Options.

CARRIED

Motion 5.a (ii)

MOVED by Councillor Amanda Peffers at 8:35 PM that Council return to an "open meeting" of Council.

CARRIED

Motion 5.a.(iii)

MOVED by Councillor Carol Pion that Council receive, accept and approve the proposal from Vicinia Planning & Engagement Inc.: an updated hourly fee proposal for all Long-Range Planning Services as presented in writing by the RFP consultant. Council also receive, accept, approve and authorize the CAO to reply to the September 1st, 2026, communique from Red Deer County with the Town of Bowden formally requesting the renewal and potential update of the existing Municipal Services Agreement (2016-2025) to include all Current Planning Services.

CARRIED**6. BUSINESS ARISING FROM PREVIOUS MINUTES****6.a Council Resolutions Follow-Up Action.****Motion 6.a**

MOVED by Deputy Mayor Randy Brown that Council accepts the Council Resolutions Follow Up Action Report as information.

CARRIED**6.b Key Dates.****Motion 6.b**

MOVED by Deputy Mayor Randy Brown that Council accepts agenda item 6.b Key Dates as information.

CARRIED**7. BYLAWS & POLICIES****7.a Municipal Lands Parks Special Events Policy 04-2026.****Motion 7.a**

MOVED by Councillor Ryan Howlett that Council receive, accept and approve the Municipal Lands Parks Special Events Policy 04-2026 with the following revisions: page 2 section 3 remove "has more than 50 attendees"; page 6 section 11.1 remove "under 250 attendees and 60 days before events and over 205 attendees"; page 7 section 13 all ending hours are 10:00 PM.

CARRIED**7.b Strategic Plan 2026 - 2030.****Motion 7.b**

MOVED by Councillor Cam Morrison that Council receive, accept, approve and adopt the Town of Bowden Strategic Plan 2026-2030 as present in writing.

CARRIED**8. NEW BUSINESS****8.a Land Acknowledgment Review.****Motion 8.a**

MOVED by Deputy Mayor Randy Brown that Council receive, accept and approve the following land acknowledgement: *"We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta."*

CARRIED**8.b Live Barn Agreement (Igloo Arena).****Motion 8.b**

MOVED by Councillor Ryan Howlett that Council direct Administration to review and investigate clarity around section 6 (marketing and revenue) of the proposed Agreement to ensure the Town of Bowden meets regulatory requirements.

CARRIED

9. FINANCIAL

9.a Fortis Franchise fee 2027 update.

Motion 9.a

MOVED by Councillor Deputy Mayor Randy Brown that Council receive the Fortis Franchise Fee email update from August 25, 2026, as information.

CARRIED

10. CORRESPONDENCE

10.a AB Muni's Prepare to Vote September 23rd to 25th (email August 20th, 2026).

10.b AB Muni's RCMP CO meeting request September 23rd to 25th (email August 17th, 2026).

10.c Alberta Rural Connectivity Forum, September 17th - 18th in Red Deer County. (email August 21st, 2026).

10.d Fortis Alberta Customer Reception Invitation September 23rd Fairmont 7-10pm. (email shared August 26th, 2026).

10.e Associated Engineering Invitation September 23rd @ 5 pm. (email shared August 27th, 2026).

10.f AB Muni's Transportation Economic Corridors (TEC) meeting request September 23 & 24. (email September 4th, 2026).

Motion 10

MOVED by Councillor Carol Pion that Council accepts all the correspondence presented as information.

CARRIED

11. REPORTS

11.a CAO's Report.

Motion 11.a (i)

MOVED by Deputy Mayor Randy Brown at 9:43 PM that Council moves into a closed session to discuss employment matters pertaining to the administrative review of the proposed new draft personnel policy.

CARRIED

Motion 11.a (ii)

MOVED by Councillor Carol Pion at 9:47 PM that Council return to an "open meeting" of Council.

CARRIED

Motion 11.a (iii)

MOVED by Councillor Ryan Howlett that Council approves the time duration for this meeting to exceed 3 hours at 9:55 PM.

CARRIED

Motion 11.a (iv)

MOVED by Councillor Carol Pion that Council accepts the submitted CAO report as information.

CARRIED

11.a Catalis New Website Design Town of Bowden 2027.

Motion 11.a (v)

MOVED by Councillor Carol Pion that Council direct Administration to enquire Catalis about the possible redesign of the very top portion of the home page of the draft new website.

CARRIED

11.b Council and Council Committee Reports.**A. Council Reports:**

- i. Mayor Laurie Miller.
- ii. Deputy Mayor Randy Brown.
- iii. Councillor Ryan Howlett.
- iv. Councillor Cam Morrison.
- v. Councillor Amanda Peffers.
- vi. Councillor Carol Pion.
- vii. Councillor Marietta Tuckwell.

B. Committee Reports:

- viii. Economic Development Committee Meeting August 25th, 2026.
- ix. Bowden Public Library Board September 1st, 2026.

Motion 11.b

MOVED by Councillor Amanda Peffers that Council accept all the Council Committee Reports for July 2026 as submitted for information. **CARRIED**

CAEP - no action.

Motion 11.b (i)

MOVED by Deputy Mayor Randy Brown that Council authorize the Chief Administrative Officer sign up for Innisfail Chamber of Commerce membership on behalf of the Town of Bowden at a cost of \$175 annually. **CARRIED**

11.c Other Bodies & Organizations.

- i. Bowden & District Agricultural Society.
- ii. Bowden Grandview School Council (September 22nd).
- iii. CAEP (September 3rd & 9th). Sept 3rd Mayor's Meeting notes & Business Plan 2026-28.
- iv. Central Alberta Regional Waste Management Commission.
- v. Expanding Horizon's (September 8th).
- vi. Mountain View Regional Waste Services Commission (September 9th).
- vii. South Red Deer Regional Wastewater Commission (September 14th).
- viii. Parkland Foundation Management Body (September 17th).
- ix. Parkland Regional Library Board.
- x. FCSS August 2026 Community Navigator Report.
- xi. Bowden Friendship Centre (September 24th).
- xii. Bowden Historical Society.
- xiii. Red Deer County Enforcement Report August 2026.

Motion 11.c

MOVED by Councillor Carol Pion that Council accept all the Other Bodies & Organizations reports as information. **CARRIED**

12. CLOSED SESSION - none scheduled.**13. ADJOURNMENT****Motion 13**

MOVED by Councillor Amanda Peffers at 10:16 PM to adjourn the meeting. **CARRIED**

Minutes signed by:

Mayor
Laurie Miller

CAO
Christiaan Liebenberg