



**Town of Bowden – Regular Council Meeting
held on Monday June 9, 2025
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT

Mayor	Robb Stuart
Councillor	Paul Webb
Councillor	Deb Coombes
Councillor	Randy Brown
Councillor	Sandy Gamble
Councillor	Marie Flowers
Councillor	Wayne Milaney

ADMINISTRATION

CAO Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of May 26, 2025, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There was no public hearing.

5. DELEGATION

There was no delegation.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

Motion 6.a

Moved by Councillor Deb Coombes that Council accepts agenda item 6.a as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.b Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.b

Moved by Councillor Sandy Gamble that Council accepts agenda item 6.b as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES**Agenda item 7.a Municipal Emergency Management Bylaw 06 / 2025**

Administration submitted a revised emergency management bylaw to remove the provision set out in schedule A of the bylaw that stated that the Director of Emergency Management is the Chief Administrative Officer.

In the revised bylaw the Director of Emergency Management is appointed by Council resolution.

Other amendments were introduced to bring the bylaw up to date as a process of continuous review of completeness and relevancy to ensure that the bylaw remains appropriate and meaningful.

Motion 7.a.i by Councillor Randy Brown that Council give first reading to Municipal Emergency Management Bylaw 06 / 2025.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.ii by Councillor Paul Webb that Council give second reading to Municipal Emergency Management Bylaw 06 / 2025

MOTION CARRIED UNANIMOUSLY

Motion 7.a.iii by Councillor Sandy Gamble that Council unanimously give consideration to a third reading of Municipal Emergency Management Bylaw 06 / 2025.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.iv by Councillor Deb Coombes that Council give third and final reading to Municipal Emergency Management Bylaw 06 / 2025.

MOTION CARRIED UNANIMOUSLY

Municipal Emergency Management Bylaw 06 / 2025 received third reading of Council and was passed accordingly.

8. NEW BUSINESS**Agenda item 8.a Library Board Appointments**

The Bowden Public Library Board has requested that Council approve by resolution the reappointment of the following members to the board.

Shawna MacDonald
Justina Klassen-Fehr

Motion 8.a

Moved by Councillor Deb Coombes that Council approves the appointment of Shawna MacDonald and Justina Klassen-Fehr for a 2-year term effective November 1, 2025 until October 31, 2027.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Bowden Pioneer Museum Canada Day Celebration

The Bowden Pioneer Museum submitted details of an event that is being held at the Bowden Pioneer Museum on July 1, Canada Day.

Motion 8.b

Moved by Councillor Paul Webb that Council accepts agenda item 8.b as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.c Municipal Election 2025 Update

The Returning Officer submitted a notice received from Municipal Affairs with regard to a new requirement made in the Election Statutes Amendment Act 2025 regarding Pre-Election Disclosures.

Further election information was submitted as provided by the Alberta Government.

Motion 8.c

Moved by Councillor Paul Webb Brown that Council accepts agenda item 8.c as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

There was no agenda item.

10. CORRESPONDENCE**Agenda item 10.a Red Deer County Protective Services May Report**

Council reviewed the submitted item of correspondence.

Motion 10.a

Moved by Councillor Randy Brown that Council accepts the submitted item of correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview (and update) on the items included within the CAO's report.

Motion 11.a

Moved by Councillor Deb Coombes that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

- i. Bowden Public Library Report (Meeting Minutes May 28, 2025).

Agenda item 11.c Society & Other Reports

- i. Parkland Regional Library System (Quick Facts Year 2024)
- ii. Bowden Grandview School Council (Meeting May 20, 2025)
- iii. Parkland Foundation (Business Plan & Report)
- iv. Red Deer & District FCSS Report (May – June 2025)
- v. Central Alberta Regional Waste Management Commission Reports
- vi. Alberta Counsel News (June, 2025)

Motion 11.c

Moved by Councillor Paul Webb that Council accepts the submitted report in Agenda item 11.b and the submitted reports in agenda item 11.c as information.

MOTION CARRIED UNANIMOUSLY

**Mayor Robb Stuart called for a brief recess at 8:09 p.m.
Mayor Robb Stuart called the meeting back to order at 8:15 p.m.**

Mayor Robb Stuart requested that Council move into closed session.

12. CLOSED SESSION OF COUNCIL

Agenda item 12.a Personnel (Confidential). CLOSED SESSION

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

Motion 12.a

Moved by Councillor Paul Webb at 8:16 p.m. that Council moves to an "in-camera" session as per section 27 of the FOIP Act.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Randy Brown at 8:50 p.m. that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made with regard to Agenda Item 12.a


13. MEETING ADJOURNMENT**Motion 13.a**

Moved by Councillor Marie Flowers at 8:52 pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting adjourned.

Minutes signed by:


 Mayor
 Robb Stuart


 CAO
 Arno Glover