



**Town of Bowden – Regular Council Meeting  
held on Monday May 26, 2025  
at Town of Bowden Council Chambers.**

**MINUTES**

**1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:10pm.

<b>PRESENT</b>	Mayor	Robb Stuart
	Councillor	Paul Webb
	Councillor	Deb Coombes
	Councillor	Randy Brown
	Councillor	Sandy Gamble
	Councillor	Marie Flowers
<b>ABSENT</b>	Councillor	Wayne Milaney
<b>ADMINISTRATION</b>	CAO	Arno Glover

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

**Motion 3.a.**

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of May 12, 2025, as presented.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

There was no public hearing.

**5. DELEGATION**

**Agenda item 5.a Keith Bailey, President Bowden Agricultural Society.**

Keith provided Council with an overview of the events planned for the summer season at the Bowden Agricultural Grounds.

The Bowden Daze CPRA Pro Rodeo event will take place over the period of July 11 -13, 2025.

Keith stated that the Ag Society now has a new web site and can now provide online ticket sales.

A request was made to Council for sponsorship donation for the event.

Council appreciates the mutual partnership and support that exists between the Town and the Ag Society, and the request was approved as per the amount budgeted within the 2025 Operating Budget.

## 6. BUSINESS ARISING FROM PREVIOUS MINUTES

### Agenda item 6.a Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

#### Motion 6.a

Moved by Councillor Marie Flowers that Council accepts agenda item 6.a as information.

**MOTION CARRIED UNANIMOUSLY**

### Agenda item 6.b Key Dates

Administration provided Council with forthcoming key dates.

#### Motion 6.b

Moved by Councillor Marie Flowers that Council accepts agenda item 6.b as information.

**MOTION CARRIED UNANIMOUSLY**

### Agenda item 6.c Property Updates

Administration provided Council with an update on developments with regard to the former Bowden Hotel site and the Land Annexation.

#### Motion 6.c

Moved by Councillor Paul Webb that Council accepts agenda item 6.c as information.

**MOTION CARRIED UNANIMOUSLY**

## 7. BYLAWS & POLICIES

There was no agenda item.

## 8. NEW BUSINESS

### Agenda item 8.a Letter to Alberta Government

Mayor Robb Stuart requested that Council submit correspondence to the Premier of the Alberta Government outlining the Town's position with regard to the proposed changes in provincial government legislation which are due to have a direct impact on Alberta Municipalities.

Mayor Robb Stuart outlined the subject matter for inclusion in the letter.

Council requested that a draft of the letter be submitted for review prior to mailing.

#### Motion 8.a

Moved by Councillor Randy Brown that Council accepts as information agenda item 8.a

**MOTION CARRIED UNANIMOUSLY**

### Agenda item 8.b CAEP Membership

Administration submitted to Council CAEP membership renewal information for review.

Additional information was provided on the appointment of the new Executive Director.

Council discussed the benefits of CAEP membership.

#### Motion 8.b

Moved by Councillor Randy Brown that Council renews CAEP membership for the Town of Bowden.

**MOTION CARRIED**

**Agenda item 8.c Alberta Police Funding Model Review**

Mayor Robb Stuart submitted to Council an email dated May 14, 2025 received from an independent consulting practice (MNP) commissioned by the Government of Alberta to gather feedback on the Police Funding Model.

Council reviewed and discussed the matter. Mayor Robb Stuart requested that each member of Council consider providing feedback.

**Motion 8.c**

Moved by Councillor Paul Webb Brown that Council accepts the email received from MNP as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.d Regular Council Meetings – Agenda Items**

Mayor Robb Stuart and Administration provided Council with an overview of procedures regarding the compilation and inclusion of subject material for Council meeting agendas.

It was requested that lengthy reports be condensed down to only provide shorter more concise and relevant pages.

**Motion 8.d**

Moved by Councillor Sandy Gamble that Council accepts agenda item 8.d as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.e Municipal Election 2025 Update**

The Returning Officer provided Council with an update on:

- The omission of the requirement for candidates to submit a criminal record check from the Election Bylaw passed in December 2024.
- Progress made to date.
- Clarification as to the purpose and distinction between the Notice of Intent Form and the Candidate Nomination Form #4.
- Advance Voting.
- Proposed dates for Advanced Voting.
- Proposed date for Physical Disability Voting.

The Returning Officer requested that Council by resolution approve the proposal for the provision of Advanced Voting days and a date for the provision of a date for Physical Disability Voting.

**Motion 8.e.i**

Moved by Councillor Paul Webb that Council grants approval for the Returning Officer to hold an Advance Vote for the 2025 Municipal General Election on Friday October 10, 2025 (from 9:00am until 4:00pm) and Saturday October 11, 2025 (from 9:00am until 1:00pm) at the Town of Bowden Administration Office.

**MOTION CARRIED UNANIMOUSLY**

**Motion 8.e.ii**

Moved by Councillor Randy Brown that Council grants approval for the Returning Officer to provide for Physical Disability Voting at the Advance Vote day of Friday October 10, 2025 (by prior appointment only from 9:00am until 4:00pm).

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL****Agenda item 9.a Local Government Fiscal Framework (LGFF)**

Administration provided Council with correspondence confirming the LGFF funding for 2025.

**Motion 9.a**

Moved by Councillor Randy Brown that Council accepts agenda item 9.a as information.

**MOTION CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE**

There were no items of correspondence

**11. REPORTS****Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview (and update) on the items included within the CAO's report.

**Motion 11.a**

Moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 11.b Council Committee Reports**

No reports submitted.

**Agenda item 11.c Society & Other Reports**

- i. Parkland Regional Library System Financial Statements Year 2024,
- ii. Bowden Grandview School Council Meetings,
- iii. FCSS Report (May, 2025),
- iv. Mountain View Regional Water Services Commission (Meeting May 14, 2025),
- v. CAEP Annual General Meeting (May 15, 2025),
- vi. Bowden Agricultural Society (Meeting May 20, 2025),
- vii. Alberta Counsel Session Summary (April 12 to May 14, 2025),
- viii. Alberta Counsel News (May, 2025).

**Motion 11.c**

Moved by Councillor Sandy Gamble accepts agenda items 11.c.(i) to 11.c (viii) as information.

**MOTION CARRIED UNANIMOUSLY**

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**Mayor Robb Stuart called for a brief recess at 8:40 p.m.**

**Mayor Robb Stuart called the meeting back to order at 8:49 p.m.**

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Mayor Robb Stuart requested that Council move into closed session.

## 12. CLOSED SESSION OF COUNCIL

**Agenda item 12.a MVRWSC (Confidential). CLOSED SESSION**

*Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".*

### **Motion 12.a**

Moved by Councillor Marie Flowers at 8:49 p.m. that Council moves to an "in-camera" session as per section 27 of the FOIP Act.

**MOTION CARRIED UNANIMOUSLY**

### **Motion 12.b**

Moved by Councillor Deb Coombes at 9:01 p.m. that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

There was no motion made with regard to Agenda Item 12.a

## 13. MEETING ADJOURNMENT

### **Motion 13.a**

Moved by Councillor Marie Flowers at 9:01 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting adjourned.**

**Minutes signed by:**



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**Mayor  
Robb Stuart**



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**CAO  
Arno Glover**