



**Town of Bowden – Regular Council Meeting
held on Monday January 27, 2025
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart
	Councillor	Paul Webb
	Councillor	Deb Coombes
	Councillor	Randy Brown
	Councillor	Wayne Milaney
	Councillor	Sandy Gamble
	Councillor	Marie Flowers

ADMINISTRATION	CAO	Arno Glover
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of January 13, 2025, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There was no public hearing.

5. DELEGATION

There was no delegation.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

Motion 6.a

Moved by Councillor Randy Brown that Council accepts the document as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.b Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.b

Moved by Councillor Paul Webb that Council accepts Business Arising agenda item 6.b as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

There was no agenda item for Bylaws & Policies

8. NEW BUSINESS

Agenda item 8.a Emergency Management

The Town of Bowden Emergency Advisory Committee met on Tuesday January 21, 2025.

During that meeting the Emergency Advisory Committee requested that Council consider and approve a recommendation that the person appointed to the position of Director Emergency be Jason Sahli.

Motion 8.a

Moved by Councillor Paul Webb that Council appoints Jason Sahli to the position of the Town of Bowden, Director of Emergency Management with immediate effect.

MOTION CARRIED UNANIMOUSLY

During the meeting of January 21, 2025, the Emergency Advisory Committee requested that Council consider and approve a recommendation that the Municipal Emergency Management Bylaw be amended to state that the position of Director of Emergency Management is made by Council resolution and that the bylaw receives a further review to incorporate any other amendments as required.

Motion 8.b

Moved by Councillor Marie Flowers that Administration submits to Council a revised Municipal Emergency Management Bylaw as soon as reasonably possible.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

Agenda item 9.a Capital Project – Walking Trail Phase 3

Administration submitted a 2025 Capital Project proposal to Council for approval.

This project is to complete the walking trail.

A Business Case Form outlined the justification and cost for the project.

In addition, Administration submitted a proposal for an optional extension of the walking trail to provide spur from the trail into 23rd Avenue Close.

Council approved the Capital Project and the optional additional proposal.

Councillors requested that Administration report back to Council on a safety plan with regard to ice and snow removal from the gradient section of the path.

Motion 9.a

Moved by Councillor Randy Brown that Council approves Phase 3 of the of the Walking Trail (as outlined in the Business Case Form) to include the additional spur and to be funded by MSI / LGFF as a 2025 Capital Project.

MOTION CARRIED UNANIMOUSLY

Agenda item 9.b Future Tasks

Administration provided Council with a list of financial tasks that require future action over the coming months.

Motion 9.b

Moved by Councillor Paul Webb that Council accepts agenda item 9.b as information.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

There were no items of correspondence.

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

Motion 11.a

Moved by Councillor Deb Coombes that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

- i. Emergency Advisory Committee Minutes (January 21, 2025).

Agenda item 11.c Society & Other Reports

- i. Mountain View Regional Water Services Commission (January 15, 2025)
- ii. FCSS Community Navigator Report (January 2025)
- iii. The Outlook for Rural Businesses Fourth Quarter 2024 Report

Agenda items 11.c.iv to vi were reviewed by Council under closed session.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 applies on the basis of: Section 27 "deemed to be privileged information".

Motion 11.b

Moved by Councillor Deb Coombes that Council accepts agenda items 11.b.i & 11.c (i) to (iii) as information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a brief recess at 8:02 p.m.

Mayor Robb Stuart called the meeting back to order at 8:06 p.m.

12. CLOSED SESSION OF COUNCIL (“in camera”)

Agenda items 12.a & 12.b

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.

Motion 12.a

Moved by Councillor Sandy Gamble at 8:406 p.m. that Council moves to an “in-camera” session as per section 27 of the FOIP Act.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Deb Coombes at 8:34 p.m. that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made with regard to Agenda Items 12.a. & 12.b.

13. MEETING ADJOURNMENT

Motion 13.a

Moved by Councillor Wayne Milaney at 8:34 p.m. to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Arno Glover**