



**Town of Bowden – Regular Council Meeting  
held on Monday February 10, 2025  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:00pm.

<b>PRESENT</b>	Mayor	Robb Stuart
	Councillor	Paul Webb
	Councillor	Deb Coombes
	Councillor	Randy Brown
	Councillor	Wayne Milaney
	Councillor	Sandy Gamble

<b>ABSENT</b>	Councillor	Marie Flowers
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<b>ADMINISTRATION</b>	CAO	Arno Glover
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### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of January 27, 2025, as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARING**

There was no public hearing.

### **5. DELEGATION**

**5.a** Property Matter (Confidential).

#### **CLOSED SESSION OF COUNCIL (“in camera”)**

*Section 197(4) of the MGA applied: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.*

#### **Motion 5.a**

Moved by Councillor Sandy Gamble at 7:01 p.m. that Council moves to an “in-camera” session as per section 27 of the FOIP Act.

**MOTION CARRIED UNANIMOUSLY**

#### **Motion 5.b**

Moved by Councillor Sandy Gamble at 8:04 p.m. that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

**Motion 5.c**

Moved by Councillor Randy Brown that Council instruct Administration to contact Red Deer County and Alberta Environment regarding matters discussed in camera.

**MOTION CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM PREVIOUS MINUTES****Agenda item 6.a Council Resolutions Requiring Follow Up Action**

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

**Motion 6.a**

Moved by Councillor Deb Coombes that Council accepts agenda item 6.a as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.b Key Dates**

Administration provided Council with forthcoming key dates.

**Motion 6.b**

Moved by Councillor Deb Coombes that Council accepts agenda item 6.b as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

There was no agenda item for Bylaws & Policies

**8. NEW BUSINESS****Agenda item 8.a FCSS Rebranding**

Administration submitted to Council a request by FCSS to rebrand the location name from "The Olde Library" to "Park Place Gathering Space".

Council agreed to the rebranding request subject to receiving notice of an estimated cost of replacing the outdoor sign.

**Motion 8.a**

Moved by Councillor Randy Brown Council approves the rebranding of the FCSS centre to be known as Park Place Gathering Space.

**MOTION CARRIED**

**Agenda item 8.b Municipal Elections 2025 – Permanent Electors Register**

Administration submitted to Council details of a proposed plan of action in order to create a permanent register of electors.

This involves a data sharing agreement with Election Alberta where Town of Bowden residential address data is merged with Elections Alberta data relating to their register of provincial electors.

**Motion 8.b**

Moved by Councillor Sandy Gamble that Council accepts agenda item 8.b as information

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL****Agenda item 9.a Operating Revenue & Expenditure Report**

Administration submitted an Operating Revenues & Expenditures Report which provided an analysis of actual performance against budget for the year 2024.

A brief explanation of notable observations was provided particularly in cases where actual revenues and expenditures varied materially from the forecast budgeted amounts.

Administration is to provide further information to Council on questions raised during the review.

**Motion 9.a**

Moved by Councillor Deb Coombes that Council accepts the Operating Revenues and Expenditures Report for the 2024 financial year as presented.

**MOTION CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE**

**Agenda item 10.a** Correspondence.

**Motion 10.a**

Moved by Councillor Paul Webb that Council accepts the submitted items of correspondence as information.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS**

**Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

**Motion 11.a**

Moved by Councillor Paul Webb that Council accepts the submitted CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 11.b Council Committee Reports**

No reports submitted

**Agenda item 11.c Society & Other Reports**

- i. Bowden & District Agricultural Society (AGM Meeting, December 18, 2024)

**Motion 11.c**

Moved by Councillor Sandy Gamble that Council accepts agenda item 11.c as information.

**MOTION CARRIED UNANIMOUSLY**

**12. MEETING ADJOURNMENT**

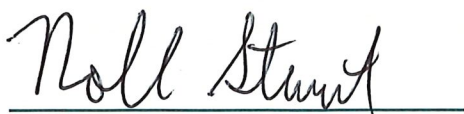
**Motion 12.a**

Moved by Councillor Wayne Milaney at 9:09 p.m. to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

**Minutes signed by:**



**Mayor**  
**Robb Stuart**



**CAO**  
**Arno Glover**