



**Town of Bowden – Regular Council Meeting
held on Monday September 12, 2022
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor Robb Stuart (Chair)
	Councillor Deb Coombes
	Councillor Sandy Gamble
	Councillor Paul Webb
	Councillor Randy Brown
	Councillor Marie Flowers

ABSENT	Councillor Wayne Milaney
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STAFF	CAO Rudy Friesen
	Recorder Arno Glover

DELEGATION	Bobby-Jo Stannard (FCSS City of Red Deer) 7:00pm to 7:50pm
	Jason Klinck (FCSS City of Red Deer) 7:00pm to 7:50pm
	Deena Giri (FCSS City of Red Deer) 7:00pm to 7:50pm

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

MOTION CARRIED UNANIMOUSLY

Note: (amended as follows):

Item 8h New Business: Emergent item submitted by Mayor Robb Stuart - RCMP meeting.

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council adopts the August 22, 2022, Regular Council Meeting Minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARINGS

There were no public hearings.

5. DELEGATIONS

Bobby-Jo Stannard, Superintendent Community Development, City of Red Deer, provided Council with an overview presentation of the workings of the Red Deer & District FCSS partnership. This provided information on funding, budget, cost share breakdown, grants, programs, priorities, and an outline process for determination of the 2024 – 2026 Funding Priorities.

Mayor Robb Stuart called for a brief recess at 7:50pm.
 Mayor Robb Stuart called the meeting back to order at 7:58pm.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda Item 6.a Donations to Bowden Golf Tournaments.

Mayor Robb Stuart gave a brief statement on this matter.

Agenda item 6b Pancake Breakfast.

Councillor Deb Coombes stated that the donation letter & cheque would be provided to Bowden Grandview School as soon as time permits.

Agenda item 6c Bowden Hotel.

Council was provided with a copy of the letter sent to Jason Nixon, President of Treasury Board and Minister of Finance.

Councillor Marie Flowers requested that the Bowden Hotel remains on the agenda of all future Regular Council Meetings as a specific agenda item for discussion. Administration agreed to fulfill this request.

Agenda item 6d Federal Electoral Boundary Changes.

Mayor Robb Stuart gave a brief statement on this matter.

Agenda item 6e Town membership of the Olds Policing Advisory Committee.

There was no discussion on this item.

Motion 6.a. Moved by Councillor Marie Flowers that Council accepts as information agenda items 6a to 6e.

MOTION CARRIED UNANIMOUSLY

Agenda item 6f Capital Budget 2022 – Walking Trails Project.

Council reviewed and discussed the tender results as reported by ISL Engineering. Further clarification is required on the breakdown of the tendered prices and the breakdown of costs in table 2 under the heading "Verified Tendered Price General".

Council agreed that the initial focus of the project should be the completion of Phase 3a and Phase 3b as detailed in the submitted design drawings.

Council expressed concern over the variance between the approved capital budget figure and the amounts of the actual tender submissions received for this project.

Motion 6.b. Moved by Councillor Randy Brown that Administration obtain definitive costings from Border Paving to complete Phase 3a and Phase 3b.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

Agenda item 7.1 Councillor Code of Conduct Bylaw 07 / 2022

Council reviewed the first draft of the revised Bylaw which was submitted by Administration for review in accordance with Section 7 of the Code of Conduct for Elected Officials Regulation which states that a Councillor Code of Conduct Bylaw must receive a review and update every 4 years.

Motion 7.a. Moved by Councillor Randy Brown that Council direct Administration to make amendments to the first reading of the Councillors Code of Conduct Bylaw 07 / 2022 as recorded.

MOTION CARRIED UNANIMOUSLY

Agenda item 7.2 CAO Bylaw 08 / 2022

Council reviewed the first draft of the revised Bylaw which was submitted by Administration in order to provide the CAO with clearly defined roles and responsibilities.

Motion 7.b. Moved by Councillor Marie Flowers that Council direct Administration to make amendments to the first reading of the Councillors CAO Bylaw 08 / 2022 as recorded.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS**8.a Appointment of CAO**

Motion 8.a. Moved by Councillor Paul Webb that Council appoint Rudy Friesen as the Chief Administrative Officer of the Town of Bowden.

MOTION CARRIED UNANIMOUSLY

8.b Director of Emergency Planning

Motion 8.b. Moved by Councillor Randy Brown that Council appoint CAO, Rudy Friesen as the Director of Emergency Management.

MOTION CARRIED UNANIMOUSLY

8.c ATCO Gas Franchise Agreement

Motion 8.c. Moved by Councillor Paul Webb that Council maintain the ATCO Gas Franchise Fee percentage at 22% for 2023.

MOTION CARRIED UNANIMOUSLY

8.d Regular Council Meeting of 26th September

Motion 8.d. Moved by Councillor Paul Webb that Council cancels the Regular Council Meeting scheduled for Monday 26th September.

MOTION CARRIED UNANIMOUSLY

8.e National Day for Truth and Reconciliation (30th September)

Council was provided with information pertaining to the National Day for Truth & Reconciliation. A decision was made by Council to recognise and observe this day again in 2022 and declare the day as a municipal holiday.

Motion 8.e. Moved by Councillor Randy Brown that Council recognize this day as a designated paid holiday.

MOTION CARRIED

8.f Community Registration Night (5:00pm. Thursday 15th September)

Motion 8.f. Moved by Councillor Deb Coombes that Council attends the Community Registration Night.

MOTION CARRIED UNANIMOUSLY

8.g Alberta Municipalities Convention & Trade Show (Members Resolutions)

Mayor Robb Stuart provided Council with advance notice of the resolutions submitted by members of the Alberta Municipalities that are due to be debated at the forthcoming conference.

Motion 8.g. Moved by Councillor Deb Coombes that Council accepts the resolutions as information.

MOTION CARRIED UNANIMOUSLY

8.h Emergent Item – RCMP Meeting: Confirmation of Names Attending

Mayor Robb Stuart required confirmation of the names of those Councillors wishing to attend the K Division RCMP meeting scheduled for Thursday September 22nd at 14:30pm.

Motion 8.h. Moved by Councillor Paul Webb that all Councillors attending the Alberta Municipalities Convention & Trade Show will attend this meeting.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

Agenda item 9a – Query on Cheque Listing Report of 22nd August 2022

Agenda item 9b – Cheque Listing Report (Payments # 22977 to 23016)

Agenda item 9c – Accounts Payable Bank Reconciliation

Motion 9.a. Moved by Councillor Marie Flowers that Council receives, as information, the submitted Financial Reports as presented.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

There were no items of correspondence on the agenda.

11. REPORTS

Agenda item 11.i CAO's Report

CAO Rudy Friesen made recommendation to Council to consider a half day, facilitated, Annual Planning Session in preparation for the Annual Organizational Meeting of Council.

Motion 11.a. Moved by Councillor Randy Brown that a planning session be arranged for Monday October 3rd at 7:00pm to conduct an Annual Planning Session.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.ii Council Remuneration Review Committee - Minutes

Agenda item 11.iii (a) Mayors Meeting with Justice Minister Shandro - Report

Agenda item 11.iii (b) South Red Deer Regional Wastewater Commission - Report

Mayor Robb Stuart stated that Geoffrey Schulmeister from ISL Engineering should be invited to discuss with Council programs for the management of Wastewater and Stormwater systems.

Motion 11.b. Moved by Councillor Deb Coombes that Council receives, as information, the reports as submitted.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a Minute's Silence as a gesture of respect to reflect on the passing of Her Majesty, Queen Elizabeth II, Queen of Canada.

12. CLOSED SESSION OF COUNCIL ("in camera")
Agenda Item 12.a (Development Matter)

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privilege information".

Motion 12.a. Moved by Councillor Sandy Gamble at 9:57pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b. Moved by Councillor Randy Brown at 10:00pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made regarding agenda item 12.a.

13. MEETING ADJOURNMENT

Motion 13.a Moved by Councillor Marie Flowers at 10:00pm to adjourn the meeting.

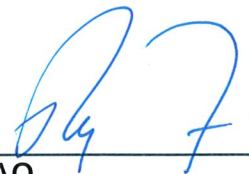
MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart



CAO
Rudy Friesen