



**Town of Bowden – Regular Council Meeting  
held on Monday September 11, 2023  
at Town of Bowden Council Chambers.**

## MINUTES

### 1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

#### PRESENT

Mayor	Robb Stuart	(Chair)
Councillor	Sandy Gamble	
Councillor	Marie Flowers	
Councillor	Wayne Milaney	
Councillor	Paul Webb	
Councillor	Deb Coombes	
Councillor	Randy Brown	

#### STAFF

CAO	Rudy Friesen
Recorder	Arno Glover

### 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

#### Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

*Note: (amended as follows):*

*New Agenda Item 8(d) CAEP Delegation Event (submitted by CAO Rudy Friesen).*

*New Agenda Item 8(e) Bowden Penitentiary Tour (submitted by Mayor Robb Stuart).*

**MOTION CARRIED UNANIMOUSLY**

### 3. ADOPTION OF PREVIOUS MINUTES

#### Motion 3.a.

Moved by Councillor Marie Flowers that Council adopts the August 28, 2023, Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

### 4. PUBLIC HEARINGS

There were no public hearings.

### 5. DELEGATIONS

There were no delegations.

### 6. BUSINESS ARISING FROM PREVIOUS MINUTES

#### Agenda item 6.a Bowden Hotel

An update on the Bowden Hotel was provided to Council.

**Motion 6.a** moved by Councillor Marie Flowers that the Bowden Hotel update is accepted as information by Council.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.b Council Remuneration Policy**

During the Organizational Meeting of Council of 24 October 2022 Council made a motion that the Elected Official's Remuneration, Benefits & Expenses Policy 01 / 2022 remains unchanged until the 2023 Organizational Meeting.

Administration requested that Council provide an indication by resolution as to whether a review of Council remuneration is required prior to the 2023 Council Organizational Meeting.

**Motion 6.b** moved by Councillor Randy Brown that Council instructs Administration to form an hoc committee to review the Elected Official's Remuneration, Benefits & Expenses Policy.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.c Regional End of Summer Gathering**

Administration requested that Council confirm numbers wishing to attend this event.

**Motion 6.c** moved by Councillor Deb Coombes that Administration confirm 5 attendees for the Regional End of Summer Gathering.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.d 2023 Alberta Municipalities Agenda**

A copy of the 2023 Alberta Municipalities Agenda was provided to Council for review & discussion.

**Motion 6.d** moved by Councillor Deb Coombes that Council accepts the agenda as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.e Highway 2 Antler Hill Turnout Removal**

Administration provided Council with information received from Alberta Transportation and Economic Corridors.

**Motion 6.e** moved by Councillor Deb Coombes that Council accepts the update as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES****Agenda item 7.a Community Standards Bylaw**

Administration submitted to Council draft 2 of the Community Standards Bylaw for review.

The bylaw will be amended to incorporate minor changes to content as requested during the discussions and review.

Draft 3 of the Community Standards Bylaw will now be presented to residents at the Council Open House scheduled for October 4, 2023, as per the published roadmap and schedule.

There was no motion made.

**8. NEW BUSINESS****Agenda item 8.a Town of Bowden Land Use Bylaw Amendment**

Administration provided Council with an Administration Report received from Red Deer County, Development Officer, Julie Harges.



A request has been received by the Planning Department that Council consider an amendment to the Land Use Bylaw for Central Commercial District C1.

Council was provided with 5 alternative options for consideration as provided for within the Land Use Bylaw.

**Motion 8.a** moved by Councillor Paul Webb that Council requests that Administration provide further information on the proposed amendments to the Land Use Bylaw.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b Atco Gas Franchise Agreement**

Administration present Council with a letter from Bruce Legault, Manager, Red Deer Operations, ATCO Natural Gas Division which outlined that pursuant to the franchise agreement there was an option to change the franchise fee percentage.

**Motion 8.b** moved by Councillor Sandy Gamble that Council maintains the ATCO Gas Franchise Fee percentage at 22% for 2024.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.c RMA Convention**

Administration advised Council that the Mayor and the CAO are interested in attending the RMA convention this November in Edmonton.

**Motion 8.c** moved by Councillor Sandy Gamble that Council approves RMA attendance by the CAO and Mayor.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.d CAEP Delegation Community Tour**

Administration provided Council with information on the proposed CAEP delegation visit to Central Alberta.

A community tour and reception is proposed for the afternoon and evening of Tuesday October 10.

**Motion 8.d** moved by Councillor Randy Brown that Council accepts the CAEP report as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.e Bowden Penitentiary Tour**

Mayor Robb Stuart provided Council with an update of the planned tour of the Bowden Penitentiary scheduled for Tuesday September 19, 2023, at 1:30pm.

It was stated that there was a limited take up and therefore there was room to extend the invitation to others.

Mayor Robb Stuart will follow up as required.

There was no motion made.

**9. FINANCIAL****Agenda item 9.a Revision to Capital Budget**

Administration provided Council with a revised cost figure for the museum roof capital project.

Administration requested that Council give approval to revise the total project cost.

**Motion 9.a** moved by Councillor Marie Flowers that Council approves the additional cost for replacement of the Museum roof shingles (total anticipated net project cost revised to \$45000.00).

**MOTION CARRIED**

**10. CORRESPONDENCE**

There were no correspondence items.

**11. REPORTS****Agenda item 11.a CAO's Report****Agenda item 11.b Council Committee Reports**

No reports submitted.

**Agenda item 11.c Society & Other Reports**

Mountain View Regional Waste Services Commission (July 12, regular meeting minutes).

**Motion 11.a** moved by Councillor Randy Brown that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

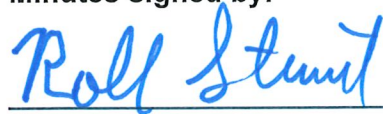
**12. MEETING ADJOURNMENT**

**Motion 12.a** Moved by Councillor Marie Flowers at 8:53pm to adjourn the meeting.

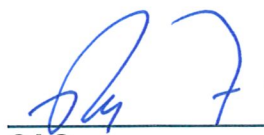
**MOTION CARRIED UNANIMOUSLY**

Meeting Adjourned

Minutes signed by:



Mayor  
Robb Stuart



CAO  
Rudy Friesen