



**Town of Bowden – Regular Council Meeting
held on Monday February 14, 2022
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 6:58pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Randy Brown	
	Councillor	Deb Coombes	
	Councillor	Marie Flowers	
	Councillor	Sandy Gamble	

ABSENT	Councillor	Wayne Milaney
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STAFF	CAO	Greg Skotheim
	CFO	Jacqui Molyneux
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Deb Coombes that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Paul Webb that Council approves the January 24, 2022, Regular Council Meeting Minutes subject to amendment to item 3a, correction of typographical error.

MOTION CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES OF SPECIAL COUNCIL MEETING

Motion 4.a. Moved by Councillor Marie Flowers that Council approves the January 31, 2022, Special Council Meeting minutes.

MOTION CARRIED UNANIMOUSLY

5. PUBLIC HEARINGS

There were no public hearings.

6. DELEGATIONS

S/Sgt Warren Wright (Olds Detachment, RCMP) presented an overview of the Provincial Policing Report and the Crime Statistics report as submitted within the agenda.

The following matters were also discussed.

- i. S/Sgt Warren Wright proposed that the Town of Bowden considers becoming a member of the Olds Policing Advisory Committee (OPAC).
It was agreed that he would contact OPAC on behalf of the Town and arrange for a delegation to make a presentation to Town Council.
- ii. S/Sgt Warren Wright stated that he would continue to hold a Town Hall public meeting annually, every January, to provide residents with a forum to discuss policing matters within the Town.
- iii. The Town of Bowden has been invited to form part of a "Restorative Justice Program" that is planned to be introduced into the local communities.
- iv. With reference to the letter titled "Annual Performance Plan – 2022 / 2023 Town of Bowden – Municipal Policing Priorities" (submitted within the agenda) S/Sgt Warren Wright requested that Council provides him with their policing priorities for the year 2022 / 2023. This needs to be submitted no later than March 14, 2022.

Motion 6.a. Moved by Councillor Deb Coombes that all matters discussed and presented are accepted as information by Council.

MOTION CARRIED UNANIMOUSLY

7. BUSINESS ARISING FROM THE MINUTES

CAO Greg Skotheim and CFO Jacqui Molyneux provided an overview of the TAXservice property tax arrears recovery service that Administration has subscribed to. This was stated as being an efficient means of dealing with and complying with legislative requirements.

Motion 7.a. Moved by Councillor Sandy Gamble that Council accepts as information the information as presented.

MOTION CARRIED UNANIMOUSLY

8. BYLAWS & POLICIES

No items

9. NEW BUSINESS

Agenda item 9a – Bowden Grandview School Council – Commercial Toaster

Motion 9.a. Moved by Councillor Deb Coombes that Council directs Administration to liaise with the Bowden Grandview School and source a commercial toaster not to exceed \$600.00 in value (net of GST).

MOTION CARRIED UNANIMOUSLY

Agenda item 9b – Town of Innisfail Request for Funding (Wheelchair Accessible Van).

Mayor Robb Stuart stated that the letter received from the Town of Innisfail was not authorized by Council and was therefore sent out in error.

Motion 9.b. Moved by Councillor Randy Brown that Council accepts the Focus Group Report titled "Let's Talk Information" submitted by Jade Prefontaine as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 9c – 2022 Alberta Municipalities Leaders Caucus

Motion 9.c. Moved by Councillor Marie Flowers that the Mayor, Councillors Gamble & Coombes and the CAO will attend the forthcoming caucus in Edmonton. Administration is to complete the registration process.

10. FINANCIAL**Agenda Item 10.a Cheque Listing Report** (Payments # 22351 to 22390)

Motion 10.a. Moved by Councillor Marie Flowers that Council receives, as information, the Cheque Listing report as presented.

MOTION CARRIED UNANIMOUSLY

Agenda Item 10.b 2022 Operating Budget (Draft version 3)

Motion 10.b. Moved by Councillor Randy Brown that the 2022 Operating Budget is approved subject to amendment with respect to an increase in the amount of the Local Appropriation made to the Public Library Board.

Notes:

1) as detailed in the submitted 2022 Library Board Budget on page 000082 of the meeting agenda.

2) outcome: Budget Line 2-74-770-00 Library Contribution to Organization will be increased by an additional \$1954.01 and Budget Line 2-12-762-19 Administration Trans to Reserves-Contingency will be reduced by a corresponding amount.

MOTION CARRIED UNANIMOUSLY

Agenda Item 10.c 2022 Capital Budget (Draft version 1)

CAO Greg Skotheim presented the first draft of the 2022 Capital Budget.

Councillor Randy Brown requested that with respect to the Trail Paving Project that priority is given to Project B (Westview Drive to the Rodeo Grounds) and that consideration also be given to the creation of a dog park.

Council requested more information on the Arena Roof Project including further details on the CFEP grant and any possible Red Deer County financial contribution.

Motion 10.c. Moved by Councillor Sandy Gamble to table (*postpone for further discussion*) the 2022 Capital Budget.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a recess of Council at 8.15pm.

Meeting resumed at 8.25pm.

11. CORRESPONDENCE**New Agenda Item**

CAO Greg Skotheim received a request from the Men's Hockey Group requesting that the \$30 REP premium be dropped as the REP program was no longer in place.

Motion 11. Moved by Councillor Randy Brown that normal arena booking rates be reinstated effective 15 February.

MOTION CARRIED UNANIMOUSLY

Agenda Item 11.a. Letter received from Red Deer County

Motion 11.a. Moved by Councillor Marie Flowers that Council receives the letter as information.

MOTION CARRIED UNANIMOUSLY

Agenda Item 11.b. Letter received from Bowden & District Cemetery Association

Motion 11.b. Moved by Councillor Sandy Gamble that Administration review the Rates, Fees, Charges & Penalties Bylaw in response to the request made in the letter with regard to the increase in the cost of cremation urns and columbarium plaques.

MOTION CARRIED UNANIMOUSLY

Agenda Item 11.c. Email received from Enhance Energy.

Mayor Robb Stuart stated that as this was an urgent item (*timeline deadline*) he had therefore dealt with the matter.

Motion 11.c. Moved by Councillor Debbie Combes that Council accepts the email as information.

MOTION CARRIED UNANIMOUSLY

Agenda Item 11.d. Letter received from Bowden Grandview School.

Motion 11.d. Moved by Councillor Paul Webb that Council accepts the letter as information.

MOTION CARRIED UNANIMOUSLY

Agenda Item 11.e. Email received from Craig Teal Joint Use & Planning Agreements.

Motion 11.e. Moved by Councillor Randy Brown that any Councillor who so wishes may attend any one of the scheduled zoom meetings.

MOTION CARRIED UNANIMOUSLY

12. REPORTS**Agenda item 12.a: CAO's Report**

Motion 12.a. Moved by Councillor Sandy Gamble that the CAO's Report be accepted by Council as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 12.b: Public Library Board Letter & Budget

No Motion Made (*this being dealt with in motion 10.b. 2022 Operating Budget*).

Agenda items 12.c(i) to 12.d(iv)

Motion 12.a. Moved by Councillor Sandy Gamble that Council receives all other submitted reports as information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a recess of Council at 9.35pm.

13. CLOSED SESSION OF COUNCIL ("in camera")**Agenda item 13a: Property Matter**

Section 197(4) of the MGA applies:

Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privilege information".

Motion 13.a Moved by Councillor Marie Flowers that Council moves to an "in-camera" session to discuss a property matter at 9:40pm.

MOTION CARRIED UNANIMOUSLY

Motion 13.b Moved by Councillor Paul Webb that Council return to an "open meeting" of Council at 9:54pm.

MOTION CARRIED UNANIMOUSLY

14. MEETING ADJOURNMENT

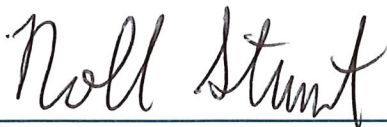
In accordance with Council Procedural Bylaw 08 / 2020 Council decided not to extend the meeting beyond 3 hours

Motion 14.a Moved by Councillor Paul Webb that the meeting be adjourned at 9:58pm.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Greg Skotheim**