



**Town of Bowden – Regular Council Meeting
held on Monday March 14, 2022
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT

Mayor	Robb Stuart	(Chair)
Councillor	Paul Webb	
Councillor	Randy Brown	
Councillor	Deb Coombes	
Councillor	Marie Flowers	
Councillor	Sandy Gamble	
Councillor	Wayne Milaney	

STAFF

CAO	Greg Skotheim
Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Paul Webb that Council adopts the agenda.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council approves the February 28, 2022, Regular Council Meeting Minutes.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARINGS

There were no public hearings.

5. DELEGATIONS

There were no delegations.

6. BUSINESS ARISING FROM THE MINUTES

There were no matters of business arising.

7. BYLAWS & POLICIES

Agenda item 7a – Rates, Fees, Charges & Penalties Bylaw 02 / 2022

Motion 7.a. Moved by Councillor Randy Brown that Council give first reading to Bylaw 02 / 2022.

MOTION CARRIED UNANIMOUSLY

Motion 7.b. Moved by Councillor Sandy Gamble that Council receive second reading of Bylaw 02 / 2022 as amended.

MOTION CARRIED UNANIMOUSLY

Note: (amended as follows):

- i. *Schedule F Cemetery – increase in Vault price per unit to \$150.00.*
- ii. *Definitions for “Resident” - reworded to include groups and teams.*
- iii. *Schedule C Recreation (Arena) – “youth” wording amended to “youth team or group”.*
- iv. *Schedule D Planning / Development & Property Tax – inclusion of the term “Off Site Levy” now included in Service Description for clarification purposes.*
- v. *Schedule D Planning / Development & Property Tax - removal of Equivalent Dwelling Units as these are not fees.*
- vi. *Various minor typographical changes made to wording.*

Motion 7.c. Moved by Councillor Paul Webb that Council unanimously give consideration to a third reading of Bylaw 02 / 2022.

MOTION CARRIED UNANIMOUSLY

Motion 7.d. Moved by Councillor Marie Flowers that all members of Council gave third and final reading of Bylaw 02 / 2022 and is passed accordingly.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

Agenda item 8a – Volunteer Application Form

Motion 8.a. Moved by Councillor Sandy Gamble that Council accept the application submitted for appointment to the Public Library Board.

MOTION CARRIED UNANIMOUSLY

Agenda item 8b – Appointment of Councillors & Library Board Appointments

(i)

Motion 8.b. Moved by Councillor Randy Brown that Council appoints members to the Public Library Board as presented in the RFD and subject to the amendment made during the meeting.

MOTION CARRIED UNANIMOUSLY

Note: (appointments to Public Library Board & stated terms of office).

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|------|----------------------|---|
| i. | Marie Flowers | November 1, 2021, for the period of 1 year |
| ii. | Paul Webb | November 1, 2021, for the period of 1 year |
| iii. | Linda Toews (Chair) | November 1, 2021, for the period of 1 year |
| iv. | Leanne Pillon | November 1, 2021, for the period of 2 years |
| v. | Glynn Graham | November 1, 2021, for the period of 2 years |
| vi. | Justina Klassen-Fehr | November 1, 2021, for the period of 3 years |
| vii. | Shawna MacDonald | November 1, 2021, for the period of 3 years |

(ii)

Motion 8.c. Moved by Councillor Deb Coombes that Council, “Appoints Councillors to those Council Committees, boards, and other entities as presented as Agenda Item 7 in the Organizational Council Meeting of October 25, 2021”. *(per the Schedule presented in the Agenda).*

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

Agenda Item 9.a. Cheque Listing Report (Payments # 22445 to 22473)

Motion 9.a. Moved by Councillor Marie Flowers that Council receives, as information, the Cheque Listing Report as presented.

MOTION CARRIED UNANIMOUSLY

Agenda Item 9.b. Accounts Payable Bank Reconciliation

Motion 9.b. Moved by Councillor Marie Flowers that Council receives, as information, the Accounts Payable Bank Reconciliation.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

Agenda Item 10.a. Letter received from Paterson Community Centre

Motion 10.a. Moved by Councillor Marie Flowers that Council provides silent auction items to the value of \$100.00 for each night of the dinner theatre fundraiser. Administration is to decide on the items to be purchased.

MOTION CARRIED UNANIMOUSLY

Agenda Item 10.b. Letter received from Bowden United Church

Motion 10.b. Moved by Councillor Randy Brown that Administration liaise with the Bowden United Church to determine the level of insurance coverage at the church and to report back to Council.

MOTION CARRIED UNANIMOUSLY

Agenda Items 10.c. to 10.e.

Motion 10.c. Moved by Councillor Sandy Gamble that Council receives all other submitted reports as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a. CAO's Report

CAO Greg Skotheim presented to Council his CAO's report. Mayor Robb Stuart called for a closed session of Council following discussions concerning one item within the CAO's Report.

CLOSED SESSION OF COUNCIL ("in camera")

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

Motion 11.a Moved by Councillor Sandy Gamble at 8:03pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 11.b Moved by Councillor Paul Webb at 8:19pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion(s) made with regard to the matters discussed during the closed session of Council.

Agenda items 11.b to 11.g. Society & other Reports

Motion 11.c. Moved by Councillor Randy Brown that Council receives all of the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

12. MEETING ADJOURNMENT

Motion 12.a Moved by Councillor Paul Webb at 8:44pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**


**CAO
Greg Skotheim**