



**Town of Bowden – Regular Council Meeting
held on Monday February 28, 2022
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:01pm.

PRESENT

Mayor	Robb Stuart	(Chair)
Councillor	Paul Webb	
Councillor	Randy Brown	
Councillor	Deb Coombes	
Councillor	Marie Flowers	
Councillor	Sandy Gamble	
Councillor	Wayne Milaney	

STAFF

CAO	Greg Skotheim
CFO	Jacqui Molyneux
Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Mayor Robb Stuart stated that there was an emergent item that should be added to the meeting agenda.

CAO Performance Evaluation (section 205.1 MGA)

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 17 "harmful to personal privacy".

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council approves the February 14, 2022, Regular Council Meeting Minutes subject to amendment as follows:

- i. item 6(iii) correction of misunderstanding by recorder,
- ii. item 10(c) correction of typographical error,
- iii. item 14 correction of misinformation provided to recorder.

MOTION CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES OF SPECIAL COUNCIL MEETING

Motion 4.a. Moved by Councillor Paul Webb that Council approves the February 15, 2022, Special Council Meeting minutes.

MOTION CARRIED UNANIMOUSLY

5. PUBLIC HEARINGS

There were no public hearings.

6. DELEGATIONS

There were no delegations.

7. BUSINESS ARISING FROM THE MINUTES**Agenda item 7a – Municipal Policing Priorities**

Mayor Robb Stuart provided Council with a list of nine policing priorities.

After discussion Council agreed to submit to S/Sgt Warren Wright (RCMP) the policing priorities for the Town of Bowden as follows:

- 1 Police Visibility / Public Relations
- 2 Property Crime Reduction
- 3 Traffic Safety

Motion 7.a. Moved by Councillor Deb Coombes that the policing priorities are submitted as stated.

MOTION CARRIED UNANIMOUSLY

Agenda item 7b – Bowden Grandview School Council – Commercial Toaster

CAO Greg Skotheim stated that following liaison with Mr. Jeff Thompson (School Principal) that the preferred requirement was for a dual feed toaster however he was extremely grateful of any type provided. CAO Greg Skotheim provided revised costings after conducting research.

Motion 7.b. Moved by Councillor Deb Coombes that the cost of a commercial toaster to be provided to Bowden Grandview School be revised - not to exceed \$1000.00 in value.

MOTION CARRIED UNANIMOUSLY

8. BYLAWS & POLICIES**Agenda item 8a – Borrowing Bylaw 01 / 2022**

Motion 8.a. Moved by Councillor Wayne Milaney that Council give first reading to Bylaw 01 / 2022.

MOTION CARRIED UNANIMOUSLY

Motion 8.b. Moved by Councillor Sandy Gamble that Bylaw 01 / 2022 received second reading of Council.

MOTION CARRIED UNANIMOUSLY

Motion 8.c. Moved by Councillor Marie Flowers that Council unanimously give consideration to a third reading of Bylaw 01 / 2022.

MOTION CARRIED UNANIMOUSLY

Motion 8.d. Moved by Councillor Randy Brown that all members of Council gave third and final reading of Bylaw 01 / 2022 and is passed accordingly.

MOTION CARRIED UNANIMOUSLY

9. NEW BUSINESS

Agenda item 9a – Strategic Plan 2022 - 2025

CAO Greg Skotheim submitted the Town of Bowden Strategic Plan for 2022 – 2025 for Council to review.

With regard to the three suggested alternative mission statements, it was decided that the first statement be adopted, namely, "Bowden is a friendly, caring, family-oriented community that capitalizes on its strategic location to combine small town charm with big city access".

Motion 9.a. Moved by Councillor Randy Brown that Council adopts the first mission statement as stated above.

MOTION CARRIED UNANIMOUSLY

Motion 9.b. Moved by Councillor Deb Coombes that Council accepts the Strategic Plan 2022 – 2025 as presented.

MOTION CARRIED UNANIMOUSLY

Motion 9.c. Moved by Councillor Sandy Gamble that Council gives appreciation to Christofer Atchison for his assistance in the preparation of the Strategic Plan.

MOTION CARRIED UNANIMOUSLY

Agenda item 9b – Year of the Garden.

Councillor Wayne Milaney provided information on a Canada wide community project organized by the Canadian Garden Council titled, "Year of the Garden 2022". This was an initiative that he hoped that the Town would adopt.

Motion 9.d. Moved by Councillor Wayne Milaney that Council directs Administration to further investigate and pursue this initiative.

MOTION CARRIED UNANIMOUSLY

10. FINANCIAL

Agenda Item 10.a Cheque Listing Report (Payments # 22391 to 22444)

Motion 10.a. Moved by Councillor Randy Brown that Council receives, as information, the Cheque Listing report as presented.

MOTION CARRIED UNANIMOUSLY

Agenda Item 10.b Accounts Payable Bank Reconciliation

Motion 10.b. Moved by Councillor Marie Flowers that Council receives, as information, the Accounts Payable Bank Reconciliation.

MOTION CARRIED UNANIMOUSLY

Agenda Item 10.c 2022 Capital Budget (Draft version 2)

CAO Greg Skotheim presented the second draft of the 2022 Capital Budget.

Council discussed and reviewed each of the 6 proposed capital projects.

With reference to the funding of the Solar Sign it is necessary to transfer \$5000.00 to capital reserves.

Motion 10.c. Moved by Councillor Deb Coombes that Council by motion agrees to transfer the Fortis Grant received for solar lighting from the 2021 Operating Budget to the 2022 Capital Budget reserves.

MOTION CARRIED UNANIMOUSLY

With reference to the options for the Playground project, it was suggested that a poll be placed on the Town's website inviting residents to give an indication of their preferences.

Councillor Wayne Milaney stated that the cost of the Playground project be revised upward from \$65000.00 to \$70000.00.

Councillor Randy Brown requested that with respect to the Trail Paving Project that initial priority is given to Project B (Westview Drive to the Rodeo Grounds).

Councillor Paul Webb stated his concerns regarding the Arena Roof project. CAO Greg Skotheim stated that the costings within the 2022 Capital Budget provide for remedial work to be carried out and that in doing so this would allow fuller investigation of the state of the roof to be made.

Motion 10.d. Moved by Councillor Randy Brown that Council approve the 2022 Capital Budget as presented however subject to the amendment of the Playground project cost to \$70000.00.

MOTION CARRIED

Mayor Robb Stuart called for a recess of Council at 8.15pm.

Meeting resumed at 8.22pm.

11. CORRESPONDENCE

Non received.

12. REPORTS

Agenda item 12.a CAO's Report

Agenda items 12.b(i) to (iv) Commission, Society & Council Reports.

Motion 12.a. Moved by Councillor Deb Coombes that Council receives the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

13. CLOSED SESSION OF COUNCIL ("in camera")

Employment Matter - CAO Performance Evaluation (section 205.1 MGA)

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 17 "is deemed to be harmful to personal privacy".

Motion 13.a Moved by Councillor Marie Flowers at 8:57pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 13.b Moved by Councillor Marie Flowers at 9:30pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion(s) made with regard to the matters discussed during the closed session of Council.

14. MEETING ADJOURNMENT

Motion 14a Moved by Councillor Marie Flowers at 9:32pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**


**CAO
Greg Skotheim**