



**Town of Bowden – Regular Council Meeting  
held on Monday May 8, 2023  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:02pm.

<b>PRESENT</b>	Mayor	Robb Stuart	(Chair)
	Councillor	Deb Coombes	
	Councillor	Sandy Gamble	
	Councillor	Randy Brown	
	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	

<b>STAFF</b>	Recorder	Arno Glover
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<b>ABSENT</b>	Councillor	Paul Webb
	CAO	Rudy Friesen

### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Sandy Gamble that Council adopts the agenda, as amended.

*Note: (amended as follows):*

*Item 8(b) New Business – Bowden Institution, Structured Intervention Unit, Open House*

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Marie Flowers that Council adopts the April 24, 2023, Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARINGS**

There were no public hearings.

### **5. DELEGATIONS**

#### **Keith Bailey, President, Bowden Agricultural Society.**

Keith provided Council with an overview of the events planned for the summer season at the Bowden Agricultural Grounds.

The Bowden Daze CPRA Pro Rodeo event will take place over July 14-16, 2023.

A letter was submitted to Council requesting a sponsorship donation for the event.

#### **Motion 5.a.**

Moved by Councillor Randy Brown that Council appreciates the mutual partnership and support that exists between the Town and the Ag Society.

**MOTION CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM PREVIOUS MINUTES****Agenda item 6.a Bowden Hotel**

An update on the Bowden Hotel was submitted as part of CAO's Report. (Agenda item 11.a)

**Agenda item 6.b Water Line Replacement (addition to 2023 Capital Budget)**

Administration submitted a request to Council to approve (by resolution) an additional item of capital expenditure in the 2023 Capital Budget for the cost to replace the cast iron water distribution pipe east of the junction of 21<sup>st</sup> Avenue and 23<sup>rd</sup> Street (by Bowden Grandview School).

**Motion 6.a** by Councillor Deb Coombes that Council approves the replacement water main project as an addition to the 2023 Capital Budget to be funded by Canada Community Building Fund for an estimated \$65000.00 (to include amount for contingencies and other related costs).

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

No item submitted.

**8. NEW BUSINESS****Agenda item 8.a Alberta Municipalities – Provincial Election Guidelines.**

Administration provided Council with information sheets taken from the Alberta Municipalities web site themed, "Who has the Plan for".

These were:

- Community Building Information Sheet.
- Community Health Care Information Sheet
- Community Safety Information Sheet.

**Motion 8.a** by Councillor Deb Coombes that Council accepts the information sheets as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b Bowden Institution, Structured Intervention Unit, Open House**

Mayor Robb Stuart provided Council with the revised timetable for a visit to the SIU Open House at the Bowden Penitentiary. The SIU's aim is to provide inmates with the tools they need to return to mainstream inmate population. These inmates cannot be managed safely within the mainstream inmate population.

**Motion 8.b** by Councillor Sandy Gamble that Mayor Robb Stuart and Councillors Gamble, Coombes, Flowers, Milaney and Webb attend the SIU Open House on Monday May 29, 2023.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

No item submitted.

**10. CORRESPONDENCE****Agenda item 10.a Municipal Affairs – letter from Minister Rebecca Schulz.**

Minister Rebecca Schulz thanked Mayor Robb Stuart for the time spent discussing matters at the Alberta Municipalities 2023 Municipal Leaders' Caucus.

**Agenda item 10.b Bowden Grandview School – thank you letter.**

Administration provided Council with a letter of appreciation from Bowden Grandview School for the assistance given by the Town in restoring the jumping pit and runway.

**Motion 10.a** by Councillor Randy Brown that Council accepts the items of submitted correspondence as information.

**MOTION CARRIED UNANIMOUSLY**

## 11. REPORTS

### Agenda item 11.a CAO's Report

### Agenda item 11.b Council Committee Reports

Bowden & District Cemetery Association AGM & Regular Meeting Report (19 April 2023)

Public Library Board – verbal report by Councillor Deb Coombes (from meeting of 26 April 2023)

### Agenda item 11.c Society & Other Reports

South Red Deer Regional Wastewater Commission Report (AGM / RM 27 April 2023)

Mountain View Regional Water Services Commission Report (AGM / RM 12 April 2023)

Expanding Horizons – AGM & Regular Meeting Report (17 April 2023)

Bowden Ag Society – Regular Meeting Report (17 April 2023)

**Motion 11.a** by Councillor Randy Brown that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

## 12. CLOSED SESSION OF COUNCIL (“in camera”)

### Emergent Item – Digital Billboard Advertising

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.

**Motion 12.a.** Moved by Councillor Deb Coombes at 8:31pm that Council moves to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.b.** Moved by Councillor Deb Coombes at 8:35pm that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

### Motion 12.c.

Moved by Councillor Randy Brown that Council instruct Administration to contact the owner of the digital advertising sign to determine allowable content on the signs, and to register disapproval by the Town on the subject matter in question and that Mayor Robb Stuart replies on behalf of Council to the originator of the complaint email.

**MOTION CARRIED UNANIMOUSLY**

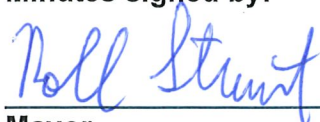
## 13. MEETING ADJOURNMENT

**Motion 13.a** Moved by Councillor Wayne Milaney 8:37pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

Meeting Adjourned

Minutes signed by:



Mayor  
Robb Stuart



CAO  
Rudy Friesen