



**Town of Bowden – Regular Council Meeting  
held on Monday September 25, 2023  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:02pm.

#### **PRESENT**

Mayor	Robb Stuart	(Chair)
Councillor	Sandy Gamble	
Councillor	Marie Flowers	
Councillor	Wayne Milaney	
Councillor	Paul Webb	
Councillor	Deb Coombes	
Councillor	Randy Brown	

#### **STAFF**

CAO	Rudy Friesen
Recorder	Arno Glover
Julie Hardes	Red Deer County, Planning & Development

### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Deb Coombes that Council adopts the September 11, 2023, Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARINGS**

There were no public hearings.

### **5. DELEGATIONS**

Katie Smith (Town of Bowden resident) presented to Council arguments in favour of urban hen ownership within the Town.

Included within the agenda were five supporting documents. A further handout was given to Councillors at the end of the presentation.

**Motion 5.a** moved by Councillor Randy Brown that Council accepts the delegation presentation and items submitted as information.

**MOTION CARRIED UNANIMOUSLY**

## 6. BUSINESS ARISING FROM PREVIOUS MINUTES

### Agenda item 6.a Bowden Hotel

An update was provided to Council as part of the CAO's Report (Agenda item 11.a).

### Agenda item 6.b Council Remuneration Policy

The Elected Official's Remuneration, Benefits & Expenses Policy defines Councillor's remuneration and benefits and the process for remuneration review.

Administration informed Council that the first meeting of the Council Remuneration Committee was held on Friday September 22, 2023.

### Agenda item 6.c Community Standards Bylaw

Administration informed Council that the draft Community Standards Bylaw has been amended to incorporate the requests made by Council during the Regular Council Meeting of 11 September.

The current version of the bylaw is draft version 3. This version of the bylaw has been posted on the Town's web site and distributed on the Town's Facebook site.

Printed hard copies of the bylaw will be made available for distribution to residents at the Council Open House scheduled for October 4, 2023.

There was no motion made on any item of business arising.

## 7. BYLAWS & POLICIES

### Agenda item 7.a Revision to Land Use Bylaw 04 / 2021 (Bylaw 07 / 2023).

Administration submitted to Council a revision to the Land Use Bylaw as a Request for Decision.

The revision to the Land Use Bylaw contained reworded provisions for Central Commercial District C1 and was supported by an Administration Report submitted by Red Deer County, Development Officer, Julie Hardes.

The proposed amendment allows for:

- i. a redefinition of the general purpose to include "some compatible residential uses",
- ii. an amendment to discretionary uses to include "Apartments".

Council were provided the opportunity to discuss and review the proposed amendment directly with the RDC Development Officer.

After review and deliberations Council gave first reading to the revised bylaw.

**Motion 7.a** moved by Councillor Marie Flowers that Council give first reading to Land Use Bylaw 07 / 2023.

**MOTION CARRIED UNANIMOUSLY**

Subject to the provisions of the Land Use Bylaw the Development Officer must give notice of a public hearing.

A decision was made to advertise a public hearing for a period of at least 4 weeks.

The date of the public hearing was set for the Regular Council Meeting of Tuesday November 14, 2023 (tbc).



**Agenda item 7.b Council Committee Bylaw 06 / 2023.**

Administration submitted to Council an amended Council Committee Bylaw as a Request for Decision.

The current Council Committee Bylaw (09 / 2022) requires amendment following the provisions within the Weed Control Act that requires the establishment of a Council Appeal Committee for the purpose of receiving appeals against any decision made by a weed control inspector, local authority notices, and debt recovery notices.

In addition, Administration took the opportunity to give the bylaw a full review as a process of continuous renewal in order to ensure that the bylaw remains appropriate, relevant, and meaningful.

After review and deliberations Council gave first and second reading to the bylaw.

Minor changes are required. Administration will submit a revised bylaw to Council for a third reading at a later date.

**Motion 7.b** moved by Councillor Randy Brown that Council give first reading to Council Committee Bylaw 06 / 2023.

**MOTION CARRIED UNANIMOUSLY**

**Motion 7.c** moved by Councillor Paul Webb that Council give second reading to Council Committee Bylaw 06 / 2023.

**MOTION CARRIED UNANIMOUSLY**

**8. NEW BUSINESS****Agenda item 8.a Municipal Census**

Administration provided Council with information on the pros and cons of conducting a Municipal Census.

A request was made to Council for a decision to be made as to whether a 2024 population census is required, this being an optional not a compulsory requirement.

**Motion 8.a** moved by Councillor Deb Coombes that Council accepts the census data as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b Volunteer Applications**

Administration provided Council with three applications for volunteer membership on two Council Committees.

**Motion 8.b** moved by Councillor Wayne Milaney that Council approves the volunteer applications as submitted.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

No agenda item submitted.

**10. CORRESPONDENCE****Agenda item 10.a Letter from Red Deer County Protective Services**

Red Deer County Protective Services – August Enforcement Contract.

**Motion 10.a** moved by Councillor Sandy Gamble that Council accepts the submitted item of correspondence as information.

**MOTION CARRIED UNANIMOUSLY**

## 11. REPORTS

### Agenda item 11.a CAO's Report

### Agenda item 11.b Council Committee Reports

No reports submitted.

### Agenda item 11.c Society & Other Reports

Mountain View Regional Waste Services Commission (September 13 regular meeting minutes).

**Motion 11.a** moved by Councillor Marie Flowers that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

## 12. CLOSED SESSION OF COUNCIL ("in camera")

### Agenda item 12.a Property Matter

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

**Motion 12.a.** Moved by Councillor Sandy Gamble 8:36pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.b.** Moved by Councillor Deb Coombes at 9:00pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

There was no motion made on agenda item 12.a.

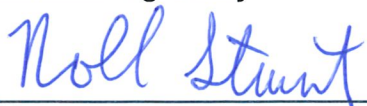
## 13. MEETING ADJOURNMENT

**Motion 13.a** Moved by Councillor Marie Flowers at 9:01pm to adjourn the meeting.

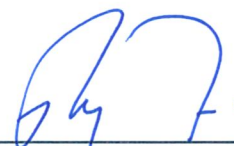
**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

Minutes signed by:



Mayor  
Robb Stuart



CAO  
Rudy Friesen