



**Town of Bowden – Regular Council Meeting
held on Monday 10 June 2024
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Marie Flowers	
	Councillor	Sandy Gamble	
	Councillor	Wayne Milaney	

ADMINISTRATION	CAO	Rudy Friesen
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council adopts the minutes for the Regular Council Meeting of May 27, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

Motion 3.b.

Moved by Councillor Randy Brown that Council adopts the minutes for the Special Council Meeting of June 3, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

Agenda item 5.a Keith Bailey, President, Bowden Agricultural Society

Keith provided Council with an overview of the events planned for the summer season at the Bowden Agricultural Grounds.

The Bowden Daze CPRA Pro Rodeo event will take place over the period of July 12 -14, 2024.

A request was made to Council for sponsorship donation for the event.

Council appreciates the mutual partnership and support that exists between the Town and the Ag Society, and the request was approved as per the amount budgeted within the 2024 Operating Budget.

Agenda item 5.b S/Sgt Warren Wright (Olds RCMP Detachment)

S/Sgt Warren Wright provided an overview of the Community Policing Report and Quarterly Crime Statistics for the period January to March 2020 – 2024.

S/Sgt Warren Wright further provided details of a Youth Academy to be held in July as a weeklong event targeted at youth interested in police careers.

Two grade 10 – 12 students from Bowden Grandview School will be invited.

Further details of this event will be provided in due course.

Moved by Councillor Deb Coombes that Council accepts the RCMP reports as information.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

There was no further update on matters regarding the Bowden Hotel.

Agenda item 6.b Bylaw Enforcement

CAO Rudy Friesen provided Council with a brief update on the Peace Officer Enforcement Service Agreement that had been received from Red Deer County.

There had not been time to review the agreement for submission on the Council agenda.

Details of the agreement will be submitted to Council in due course.

Agenda item 6.c Key Dates

Administration provided Council with forthcoming key dates.

An error regarding the MVRWSC tour is corrected as follows (in red text).

June 19 MVRWSC tour of Anthony Henday Water Treatment Plant (4:00pm – 7:00pm)

In addition, a further date was discussed this being the date of the CAEP Annual General Meeting.

This is scheduled for: Friday June 28, 2024, 08:30 a.m. - 12:00 p.m. at Didsbury Golf Course.

There was no motion made reference agenda items 6.a / 6.b / 6.c.

7. BYLAWS & POLICIES

Agenda item 7.a Fire Bylaw 03 / 2024

Fire Bylaw 03 / 2024 received first reading of Council during the RCM of May 13, 2024.

Administration submitted to Council the second draft of Fire Bylaw 03 / 2024 for second reading.

A single amendment to the first draft of Fire Bylaw 03 / 2024 was made this being the consolidation of all of the 1st offence penalties to a consistent sum of \$500.00. as requested by Council in the RCM of May 13, 2024.

Bylaw 03 / 2024 received second and third readings and was passed by Council after review and deliberation.

Motion 7.a moved by Councillor Randy Brown that Council give second reading to Fire Bylaw 03 / 2024.

MOTION CARRIED UNANIMOUSLY

Motion 7.b moved by Councillor Paul Webb that Council give third and final reading to Fire Bylaw 03 / 2024 and is adopted accordingly and made effective once duly signed.

MOTION CARRIED UNANIMOUSLY

Agenda item 7.b Water Bylaw 05 / 2024

Water Bylaw 05 / 2024 was submitted to Council as a Request for Decision.

Water Bylaw 02 / 2020 has been revised to incorporate water conservation measures (restrictions) in response to recent concerns over drought conditions.

Administration recommended that Council by resolution grant first reading to Water Bylaw 05 / 2024.

Motion 7.c moved Paul Webb that Council give first reading to Water Bylaw 05 / 2024 incorporating the amendments as discussed and agreed by Council.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

Agenda item 8.a Highway 2.a

Administration provided Council with the latest bulletin regarding the paving of Highway 2a between the Town of Olds and the Town of Bowden.

Motion 8.a

Moved by Councillor Marie Flowers that Council accepts the Alberta Transportation update bulletin as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

There was no agenda item submitted.

10. CORRESPONDENCE

There was no agenda item submitted.

11. REPORTS

Agenda item 11.a CAO's Report

CAO Rudy Friesen provided Council with an overview of the items included within the CAO's report.

With reference to:

Item (iv) County Enforcement Meeting

CAO Rudy Friesen provided Council with an overview of the meeting held with the Red Deer County Director of Emergency Management.

A new agreement had been submitted the details of which had not yet received review and analysis.

Council discussion centred around the number of hours that a new agreement should provide (this was suggested as being 35 hours per month) and that any agreement should contain a definition of proactive bylaw enforcement.

New Item – Land Annexation Update

CAO Rudy Friesen stated that both Red Deer County and the Town of Bowden are required to approve by Council resolution a Negotiation Report in support of an Uncontested Annexation.

This report is currently in draft stage.

Once both Councils provide consent the report will be submitted to the Alberta Land & Property Rights Tribunal pursuant to Division 6 Annexation of the Municipal Government Act.

Motion 11.a

Moved by Councillor Paul Webb that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

There were no Council Committee reports submitted.

Agenda item 11.c Society & Other Reports

There were no Society & Other Reports submitted.

Mayor Robb Stuart called for a brief recess at 8:28 p.m.

Mayor Robb Stuart called the meeting back to order at 8:36 p.m.

12. CLOSED SESSION OF COUNCIL (“in camera”)

Agenda item 12.a (Personnel).

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.

Motion 12.a

Moved by Councillor Sandy Gamble at 8:36 p.m. that Council moves to an “in-camera” session for Agenda item 12.a as per section 27 of the FOIP Act.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Deb Coombes at 9.17 p.m. that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT

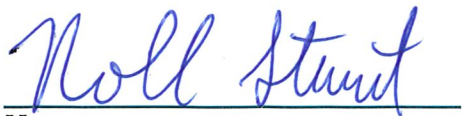
Motion 13.a

Moved by Councillor Deb Coombes at 9:18 p.m. to adjourn the meeting.

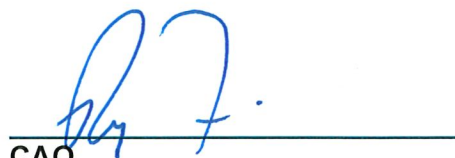
MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Rudy Friesen**