



**Town of Bowden – Regular Council Meeting  
held on Monday June 12, 2023  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:02pm.

<b>PRESENT</b>	Mayor	Robb Stuart	(Chair)
	Councillor	Deb Coombes	
	Councillor	Sandy Gamble	
	Councillor	Randy Brown	
	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	
	Councillor	Paul Webb	

<b>ABSENT</b>	CAO	Rudy Friesen
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<b>STAFF</b>	Recorder	Arno Glover
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### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Paul Webb that Council adopts the agenda, as amended.

*Note: (amended as follows):*

*New Business: Volunteer Application Screening*

*New Business: RCMP Delegation*

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Wayne Milaney that Council adopts the May 23, 2023, Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARINGS**

There were no public hearings.

### **5. DELEGATIONS**

There were no delegations.

### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **Agenda item 6.a Bowden Hotel**

An update on the Bowden Hotel was provided in the CAO's Report (agenda item 11.a).

#### **Agenda item 6.b Newsletter Distribution Copies**

Administration provided Council with statistics on the number of distributed copies of the Town of Bowden Newsletter.

**Motion 6.a.** moved by Councillor Randy Brown that Council accepts as information the data on newsletter distribution and circulation.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.c Water Wells within the Municipality**

Administration provided Council with information on a number of properties within the Town that are currently not serviced by either municipal water or wastewater services.

Information was provided regarding the requirement for the registration of water wells with Alberta Environment for commercial properties.

Council also discussed the 10-year conversion provision within the current Water Bylaw and expressed concerns regarding wastewater seepage from septic tanks.

Following these discussions Council requested that Administration investigate how these properties could be connected to municipal services.

**Motion 6.b.** moved by Councillor Deb Coombes that Administration submits a plan of action to Council on the feasibility of converting the identified properties to municipal services (water & wastewater).

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.d Summer 2023 Municipal Leaders Caucus**

Council discussed attendance for the forthcoming caucus.

**Agenda item 6.e Bowden Daze 2023**

Council discussed arrangements for the Bowden Daze parade.

**Motion 6.c.** moved by Councillor Marie Flowers that agenda items 6.d and 6.e are accepted as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

No item submitted.

**8. NEW BUSINESS**

**New agenda item**

**Report by S/Sgt Warren Wright, Olds RCMP Detachment**

The report to Council included details on the RCMP 150 celebrations, recruitment programs, manpower, security initiatives, and the Fraud Protection / Crime Prevention events held at the Bowden Event Centre.

Notable dates:

- Friday June 30 – RCMP 150 event at the Airdrie Municipal Police Detachment
- Saturday October 14 - RCMP Regimental Ball at the Pomeroy Hotel, Olds.

**Motion 8.a.** moved by Councillor Randy Brown that the Town purchases a table for the RCMP Regimental Ball.

**MOTION CARRIED**

**New agenda item**

**RCMP Criminal Records Check**

Council reviewed the results of a criminal record check received for a new volunteer application.



**Motion 8.b** moved by Councillor Deb Coombes that Council approves the volunteer application.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.a Public Library Board Membership**

Council was informed of changes made to the membership of the Public Library Board.

**Motion 8.c** moved by Councillor Marie Flowers that Council accepts as information the revision to the Library Board membership.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b Dog Licencing**

Administration submitted to Council a proposal to revise the system of dog licencing in the Town.

After discussion Council agreed to revise the current system in an attempt to encourage more residents to register dogs within the Town.

The fee system will be amended for the year 2024 with a review later in that year to determine if the new system was successful (ie: that there is an increase in the number of dog registrations).

**Motion 8.d** moved by Councillor Randy Brown that Council agrees to revise the dog licencing system so that prior to January 1, 2024, all dog licences for the year 2024 are issued free of charge but thereafter the normal licencing fees apply (as per the Rates & Fees Bylaw).

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.c Red Deer County Subdivision Application**

Administration submitted to Council a subdivision application received from Red Deer County.

**Motion 8.e** moved by Councillor Paul Webb that Council accepts the application as presented as information.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

No item submitted.

**10. CORRESPONDENCE**

**Agenda item 10.a April Enforcement Contract (received from Red Deer County)**

**Motion 10.a** moved by Councillor Deb Coombes that Council accepts the submitted correspondence as information.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS**

**Agenda item 11.a CAO's Report**

**Motion 11.a** moved by Councillor Sandy Gamble that Council accepts the submitted CAO's report as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 11.b Council Committee Reports**

Bowden Public Library meeting minutes (April 26, 2023)

Bowden & District Cemetery Association meeting minutes (May 23, 2023)

**Agenda item 11.c Society & Other Reports**

Parkland Regional Library System Board Meeting Minutes

**Motion 11.b** moved by Councillor Paul Webb that Council accepts the submitted Committee and Society reports as information.

**MOTION CARRIED UNANIMOUSLY**

**12. CLOSED SESSION OF COUNCIL ("in camera")****12.a Bylaw Matter**

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

**Motion 12.a.** Moved by Councillor Deb Coombes 8:40pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.b.** Moved by Councillor Sandy Gamble at 8:55pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

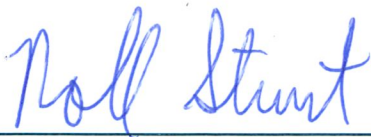
**13. MEETING ADJOURNMENT**

**Motion 13.a** Moved by Councillor Randy Brown at 8:56pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

**Minutes signed by:**



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Mayor  
Robb Stuart



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CAO  
Rudy Friesen