



**Town of Bowden – Council Organizational Meeting
held on Monday October 23, 2023
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 6:30pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Deb Coombes	
	Councillor	Sandy Gamble	
	Councillor	Paul Webb	
	Councillor	Marie Flowers	
	Councillor	Randy Brown	
ABSENT	Councillor	Wayne Milaney	
STAFF	CAO	Rudy Friesen	
	Recorder	Arno Glover	

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. MATTERS OF COUNCIL BUSINESS

Agenda Item 3(i) Date & Time & Location of Council Meetings for 2023 / 2024

Councillor Marie Flowers stated that regarding the Regular Council Meeting Schedule there should be no requirement for meetings to be scheduled for July and August.

Mayor Robb Stuart responded by requesting that the summer meetings remain on the schedule as a decision could be made anytime to cancel a Council meeting if one is not required.

CAO Rudy Friesen stated that he would be absent for the December 11, 2023, RCM.

Motion 3.a. Moved by Councillor Deb Coombes that Council adopts the Regular & Organizational Council Meeting Schedule as presented (attached).

MOTION CARRIED

Agenda Item 3(ii) Elected Officials Remuneration

Motion 3.b. Moved by Councillor Randy Brown that the Elected Official's Remuneration, Benefits & Expenses Policy 01 / 2022 is amended by Administration as recommended by the Council Remuneration Committee.

Council thanked the Committee members for their time and effort taken to review the elected official's remuneration policy.

MOTION CARRIED UNANIMOUSLY

Agenda Item 3(iii) Deputy Mayor Appointments and Schedule

There was brief discussion on the schedule. Councillor Paul Webb suggested that the Deputy Mayor should be appointed annually at the Organizational Meeting of Council for a one-year term. The role would be filled by the Councillor who is deemed best suited with time and resource to commit to the position.

Motion 3.c. Moved by Councillor Sandy Gamble that the Deputy Mayor List & Schedule for the term 2021 to 2025 remains unchanged as published.

Agenda Item 3(iv) Council Committee Appointments & Appointment of Chairperson

1

Council reviewed the:

- a. list of Council Committees (as defined by Council Committee Bylaw 06 / 2023),
- b. list of other bodies & organizations to which elected officials are appointed.

Council subsequently appointed elected officials to those committees, bodies, and organizations in accordance with the:

- a. membership requirements of each Council Committee,
- b. Council preference for which elected officials should represent the Town on other bodies and organizations.

2

Council appointed a chairperson to those Council Committees where required.

3

Council appointed representatives to the Bowden Friendship Club.

4

As per the provisions set out within the Library Act Council appointed two elected officials to the Public Library Board for a set term of office.

Motion 3.c. Moved by Councillor Paul Webb that the appointed elected officials and the nomination of a chairperson (where applicable) to the Town of Bowden Council Committees and other bodies and organizations are as discussed, agreed, and recorded during the Organizational Meeting of Council.

MOTION CARRIED UNANIMOUSLY

Motion 3.d. Moved by Councillor Randy Brown that the appointed elected officials to the Public Library Board are Councillor Deb Coombes and Councillor Randy Brown for a period of one (1) year effective October 24, 2023.

MOTION CARRIED UNANIMOUSLY

Note:

Attached to these minutes are the Council Committees & Appointments listing for 2022/2023 and 2023/2024 for comparative purposes.

Agenda Item 3(v) Banking Services

Motion 3.d. Moved by Councillor Sandy Gamble that Council designates ATB Financial Services to continue to provide banking services to the Town of Bowden for the remainder of 2023 and for the year 2024.

MOTION CARRIED UNANIMOUSLY

Agenda Item 3(vi) Other Matters**a Strategic Plan Review Date**

A date was set for a meeting to review the Town of Bowden Strategic Plan.

This was scheduled for Wednesday November 22, 2023, at 7:00pm in Council Chambers.

CAO Rudy Friesen confirmed that a facilitator will not be provided.

b Any other business

There was no discussion or motion made regarding this agenda item.

4. MEETING ADJOURNMENT

Motion 4.a Moved by Councillor Sandy Gamble 6:59 to adjourn the meeting.

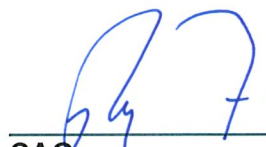
MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart



CAO
Rudy Friesen



2023 / 2024

List of:

**Council Committee & Appointments
&**

Appointment of Elected Officials to other Bodies & Organizations

(as approved during the October 23, 2023, Organizational Meeting of Council).

Council Committees	Chairperson	Appointed Members		
		Regular	Alternate	
Municipal Planning Commission (MPC)	Paul Webb	All Council Members		
Emergency Advisory Committee	Mayor	All Council Members		
Special Events & Cultural Committee	Mayor	All Council Members		
Weed Control Act – Appeals Committee	Mayor	All Council Members		
Intermunicipal Development Committee (3 Councillors)	Mayor	Robb Stuart	Randy Brown	Paul Webb
Public Library Board (2 Councillors)	Internally appointed Internally appointed	Deb Coombes	Randy Brown	Term of Office 1 Year
Bowden & District Cemetery Association (1 Councillor & 1 Alternate Councillor)		Wayne Milaney	Deb Coombes	n/a

Other Bodies & Organizations

	Regular	Alternate
Bowden & District Agricultural Society	Paul Webb	Marie Flowers
Bowden Grandview School Council	Deb Coombes	Marie Flowers
Central Alberta Economic Partnership (CAEP)	Paul Webb	Randy Brown
Central Alberta Regional Waste Management Commission	Sandy Gamble	Randy Brown
Expanding Horizons Cultural Enhancement Society	Marie Flowers	Sandy Gamble
Mountain View Regional Water Services Commission	Robb Stuart	Deb Coombes
South Red Deer Regional Wastewater Commission	Randy Brown	Robb Stuart
Parkland Foundation Management Body	Sandy Gamble	Deb Coombes
Parkland Regional Library Board	Deb Coombes	Paul Webb
Red Deer & District Family and Community Support Services	Sandy Gamble	Marie Flowers
Bowden Friendship Club	Marie Flowers	Deb Coombes

2022 / 2023

List of:

Council Committees & Appointment of Elected Officials
Appointment of Elected Officials to other Bodies & Organizations
(as approved during the October 24, 2022, Organizational Meeting)

Council Committees	Appointed Members		
		Alternate *	
Municipal Planning Commission (MPC)	All Council Members		
Emergency Advisory Committee	All Council Members		
Special Events & Cultural Committee	All Council Members		
Intermunicipal Development Committee (3 Councillors)	Robb Stuart	Randy Brown	Paul Webb
Public Library Board (2 Councillors)	Deb Coombes	Marie Flowers	n/a
Bowden & District Cemetery Association (1 Councillor & 1 Alternate Councillor)	Wayne Milaney	Deb Coombes *	n/a
Other bodies & organizations			
Bowden & District Agricultural Society	Paul Webb	Marie Flowers *	n/a
Bowden Grandview School Council	Deb Coombes	Sandy Gamble *	n/a
Central Alberta Economic Partnership (CAEP)	Deb Coombes	Marie Flowers *	n/a
Central Alberta Regional Waste Management Commission	Sandy Gamble	Randy Brown *	n/a
Expanding Horizons Cultural Enhancement Society	Marie Flowers	Sandy Gamble *	n/a
Mountain View Regional Water Services Commission	Robb Stuart	Deb Coombes *	n/a
South Red Deer Regional Wastewater Commission	Robb Stuart	Marie Flowers *	n/a
Parkland Foundation Management Body	Sandy Gamble	Deb Coombes *	n/a
Parkland Regional Library Board	Deb Coombes	Sandy Gamble *	n/a
Red Deer & District Family and Community Support Services (FCSS)	Sandy Gamble	Marie Flowers *	n/a
Olds Police Advisory Committee (tbc)	Wayne Milaney	Sandy Gamble *	n/a