



**Town of Bowden – Council Organizational Meeting
held on Monday October 24, 2022
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 6:59pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Deb Coombes	
	Councillor	Sandy Gamble	
	Councillor	Paul Webb	
	Councillor	Marie Flowers	
ABSENT	Councillor	Wayne Milaney	
	Councillor	Randy Brown	
STAFF	CAO	Rudy Friesen	
	Recorder	Arno Glover	

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Paul Webb that Council adopts the agenda.

MOTION CARRIED UNANIMOUSLY

3. MATTERS OF COUNCIL BUSINESS

Agenda Item 3(i) Date & Time & Location of Council Meetings

Motion 3.a. Moved by Councillor Deb Coombes that Council adopts the council meeting schedule as presented.

MOTION CARRIED

Agenda Item 3(ii) Council Per Diems & Expenses

Motion 3.b. Moved by Councillor Marie Flowers that the Elected Official's Remuneration, Benefits & Expenses Policy 01 / 2022 remains unchanged until the 2023 Organizational Meeting.

MOTION CARRIED UNANIMOUSLY

Agenda Item 3(iii) Deputy Mayor Appointments

No Motion Made

Note:

The Deputy Mayor List & Schedule remains unchanged to that published in the Organizational Meeting of 25 October 2021.

Agenda Item 3(iv) Council Committee Appointments

1

Council discussed and reviewed the:

- a. list of Council Committees (as defined by Council Committee Bylaw 05 / 2022),
- b. list of other bodies & organizations to which elected officials are appointed,
- c. requirement or need to have elected officials' representation on each committee, body, or organization.

2

Council after review and discussion agreed to dissolve:

The Economic Development Committee

In future:

- policy or strategic matters will become a function of Council as a Whole,
- operational programs and initiatives are the responsibility of Administration.

Bylaw Enforcement & Development Control Committee

In future:

- community policing policy matters will become a function of Council as a Whole,
- bylaw development, grievances and enforcement are the responsibility of Administration.

Personnel Committee

In future:

- matters regarding complaints brought against the CAO will be brought to Council as a Whole as an "in camera" item on a Regular Council Meeting agenda.
- Personnel matters regarding Town staff are the responsibility of the CAO.

3

Council after review and discussion agreed to amend the membership criteria of the following Council Committees as follows:

Special Events and Cultural Committee

Membership is amended from three appointed elected officials to all elected officials.

Emergency Advisory Committee

Membership is amended from three appointed elected officials to all elected officials.

4

Future Action:

Administration will repeal Council Committee Bylaw 05 / 2022 to incorporate the decision by Council to:

- i. dissolve the three Committees named in 2 above,
- ii. amend the membership criteria for the two Council Committees named in 3 above.

Administration will submit to Council an amended Council Committee Bylaw in due course.

5

Council subsequently appointed elected officials to those remaining committees, bodies, and organizations in accordance with the:

- a. membership requirements of each Council Committee,
- b. Council preference for which elected officials should represent the Town on each committee, body, and organization.

Motion 3.c. Moved by Councillor Deb Coombes that the revised schedule of council committees, and the elected official appointments to those committees, and other bodies and organizations is approved as agreed by Council.

MOTION CARRIED UNANIMOUSLY

Note:

Attached to these minutes are the Council Committees & Appointments listing for 2021/2022 and 2022/2023 for comparative purposes.

Agenda Item 3(v) Banking Services

Motion 3.d. Moved by Councillor Sandy Gamble that Council designates ATB Financial Services for the provision of banking services to the Town of Bowden.

MOTION CARRIED UNANIMOUSLY

Agenda Item 3(vi) Other Matters

3(vi)a Council Agendas

Motion 3.e. Moved by Councillor Paul Webb that the full agenda for all Council meetings is made publicly available.

MOTION CARRIED UNANIMOUSLY

3(vi)b Cheque Listing Report

Motion 3.f. Moved by Councillor Sandy Gamble that the cheque listing report be removed from the Council agenda pack.

MOTION CARRIED UNANIMOUSLY

3(vi)c CAO Timesheet

Council by decision agreed that there is no requirement for the CAO to submit a timesheet.
No Motion made.

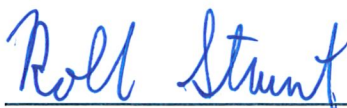
4. MEETING ADJOURNMENT

Motion 4.a Moved by Councillor Paul Webb at 8:22 to adjourn the meeting.

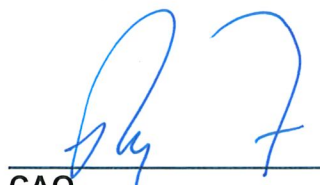
MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart



CAO
Rudy Friesen