



**Town of Bowden – Regular Council Meeting  
held on Monday December 12, 2022  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:00pm.

#### **PRESENT**

Mayor	Robb Stuart	(Chair)
Councillor	Deb Coombes	(via Zoom link)
Councillor	Paul Webb	
Councillor	Marie Flowers	
Councillor	Wayne Milaney	
Councillor	Sandy Gamble	

#### **ABSENT**

Councillor	Randy Brown
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#### **STAFF**

CAO	Rudy Friesen
Recorder	Arno Glover

### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Deb Coombes that Council adopts the agenda, as amended.

*Note: (amended as follows):*

*Item 8.b New Business – emergent item.*

*Special Events Committee update – ref Christmas Festival.*

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Wayne Milaney that Council adopts the November 28, 2022, Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARINGS**

There were no public hearings.

### **5. DELEGATIONS**

Attendees: S/Sgt. W. Wright & Sgt. G. Beach, RCMP Olds Detachment.

S/Sgt Warren Wright provided an overview of the Community Policing Report for the period July 1 to September 30, 2022.

S/Sgt Warren Wright stated that the next Town Hall Meeting will take place in January 2023 (the exact date to be provided to Administration by 4th January).

## 6. BUSINESS ARISING FROM PREVIOUS MINUTES

### Agenda item 6.a Bowden Hotel

CAO Rudy Friesen informed Council that the meeting with the Minister of Infrastructure has yet to be rescheduled, (date tbc).

### Agenda item 6.b

#### Red Deer County – Inter Municipal Recreation, Culture & Library Funding Agreements.

CAO Rudy Friesen informed Council that the revised Inter Municipal Recreation, Culture & Library Funding Agreements were on the agenda for approval by Red Deer County Council at their next regular council meeting.

There was no motion made regarding agenda items 6.a. and 6.b.

## 7. BYLAWS & POLICIES

There was no agenda item for this meeting.

## 8. NEW BUSINESS

### Agenda item 8.a Bowden Christmas Dinner

CAO, Rudy Friesen provided Council with an overview of a Community Christmas Dinner event to be held in the Town on 24<sup>th</sup> December.

Council by reference to the Municipal Donation / Grant Policy stated that any request for Town support should be made according to the process outlined within the policy.

**Motion 8.a.** Moved by Councillor Deb Coombes that Council refers the matter back to Administration for contact to be made with the applicant on the decision of Council.

**MOTION CARRIED UNANIMOUSLY**

### Agenda item 8.b Christmas Festival

Councillor Deb Coombes provided Council with an update on this event and on a number of organizational matters that required further discussion and decision.

There was no motion made regarding agenda item 8.b.

## 9. FINANCIAL

### Agenda item 9.a Interim Capital Budget for 2023

As per a new requirement of the MGA enacted in August 2022, Administration made a request to Council to pass a motion to adopt an Interim 2023 Capital Budget, based on the 2022 Capital Budget until such time that the 2023 Capital Budget is passed by Council.

**Motion 9.a** Moved by Councillor Paul Webb that Council adopts a 2023 Interim Capital Budget based on the 2022 Capital Budget until such time as the full 2023 Capital Budget is passed by Council.

**MOTION CARRIED UNANIMOUSLY**

## 10. CORRESPONDENCE

### Agenda item 10.a

Email received from the Board of Trustees of Chinook Edge School Division.



**Agenda item 10.b****Letter received from Red Deer County Protective Services (October Enforcement Contract).****Motion 10.a** Moved by Councillor Deb Coombes that Council accepts the items of correspondence as information.**MOTION CARRIED UNANIMOUSLY****11. REPORTS****Agenda item 11 CAO's Report**

CAO Rudy Friesen submitted his report to Council.

**Motion 11.a.** Moved by Councillor Marie Flowers that Council receives, as information, the CAO report as submitted.**MOTION CARRIED UNANIMOUSLY****Agenda item 11 Council Committee Reports**

No reports submitted

**Agenda item 11 Society & Other Reports**

Statistics Canada – 2021 Census of Population.

**Motion 11.b.** Moved by Councillor Deb Coombes that Council receives, as information, the Statistics Canada report as submitted.**MOTION CARRIED UNANIMOUSLY**

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**Mayor Robb Stuart called for closed session of Council at 8:03pm.**

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**12. CLOSED SESSION OF COUNCIL ("in camera")****Agenda Item 12.a (Human Resources)***Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".***Motion 12.a.** Moved by Councillor Marie Flowers at 8:03pm that Council moves to an "in-camera" session.**MOTION CARRIED UNANIMOUSLY****Motion 12.b.** Moved by Councillor Paul Webb at 8:28pm that Council return to an "open meeting" of Council.**MOTION CARRIED UNANIMOUSLY**

There was no motion made regarding agenda item 12.a.

**13. MEETING ADJOURNMENT****Motion 13.a** Moved by Councillor Sandy Gamble at 8:29pm to adjourn the meeting.**MOTION CARRIED UNANIMOUSLY****Meeting Adjourned**

Minutes signed by:

Handwritten signature of Robb Stuart in blue ink.

Mayor  
Robb Stuart

Handwritten signature of Rudy Friesen in blue ink.

CAO  
Rudy Friesen