



**Town of Bowden – Regular Council Meeting  
held on Tuesday October 10, 2023  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:00pm.

#### **PRESENT**

Mayor	Robb Stuart	(Chair)
Councillor	Sandy Gamble	
Councillor	Marie Flowers	
Councillor	Wayne Milaney	
Councillor	Paul Webb	
Councillor	Deb Coombes	
Councillor	Randy Brown	

#### **ADMINISTRATION**

CAO	Rudy Friesen	(Recorder)
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### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Sandy Gamble that Council adopts the September 25, 2023, Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARINGS**

There were no public hearings.

### **5. DELEGATIONS**

There were no delegations.

### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **Agenda item 6.a Bowden Hotel**

An update was provided to Council as part of the CAO's Report (Agenda item 11.a).

#### **Agenda item 6.b Urban Chicken Proposal**

Administration stated that more information was being requested in order that a further proposal / report can be submitted to Council at a later date.

#### **Agenda item 6.c Community Standards Bylaw**

CAO Rudy Friesen stated that given the amount of feedback received at the Council Open House more time is now needed for Council to prepare the next draft of the Community Standards Bylaw.

**Agenda item 6.d Revision to Land Use Bylaw**

The CAO confirmed that the date for a public hearing for the proposed revision to the Land Use Bylaw is set for the RCM of 14 November.

**Motion 6.a** moved by Councillor Wayne Milaney that Council accept all items of business arising as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES****Agenda item 7.a Council Committee Bylaw 06 / 2023.**

Administration submitted an amended version of the Council Committee Bylaw incorporating the changes requested by Council after passing second reading of the bylaw. These were minor amendments (correction of spelling error and rewording of one provision for clarity purposes).

**Motion 7.a** moved by Councillor Deb Coombes that Council give third and final reading to Council Committee Bylaw 06 / 2023.

**MOTION CARRIED UNANIMOUSLY**

**8. NEW BUSINESS****Agenda item 8.a Fortis Alberta Electric Distribution Fee for 2024**

Administration provided Council with details relating to the Fortis Alberta Electric Distribution Fee rate.

The current rate is 15% this remaining unchanged since January 1, 2017.

**Motion 8.a** moved by Councillor Marie Flowers that Council maintains the Fortis Alberta Electric Distribution Fee rate at 15% for calendar year 2024.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b RCMP Regimental Ball**

Administration requested confirmation from Council the names of those attending the event.

There was no motion made regarding agenda item 8.b

**Agenda item 8.c Bowden Christmas Party**

Administration requested that Council confirm their intentions regarding this event.

**Motion 8.b** moved by Councillor Randy Brown that the Town purchase 1 (one) table for Council for the Christmas Dine & Dance event to be held on Saturday December 2<sup>nd</sup> at the Paterson Community Centre.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.d Bowden Golf Course Sponsorship**

Administration informed Council that the three-year hole sponsorship agreement was due for renewal at the end of 2023. A new three-year agreement was submitted as a request for decision.

**Motion 8.c** moved by Councillor Sandy Gamble that the Town renews the three-year sponsorship agreement with the Bowden Golf Course for a total sum of \$892.50.

**MOTION CARRIED UNANIMOUSLY**



## 9. FINANCIAL

### **Agenda item 9.a Expanded Scope of Admin Capital Project**

Administration submitted to Council detailed costing regarding the Administration Building upgrades (this being a part of the 2023 Capital Budget).

It was reported that the actual project costs to date were substantially less than estimated. Administration therefore requested that additional funds be allocated for a proposed upgrade of the audio / visual equipment within Council chambers.

**Motion 9.a** moved by Councillor Paul Webb that Council approves the inclusion of audio / visual upgrades to the Council chamber as an additional item to the 2023 Administration Building Capital Upgrades, provided that the cumulative project total does not exceed the currently approved budgeted total of \$30,000.

**MOTION CARRIED**

## 10. CORRESPONDENCE

### **Agenda item 10.a Central Alberta Economic Partnership Newsletter**

Administration provided Council with an update on news and forthcoming projects by CAEP.

**Motion 10.a** moved by Councillor Marie Flowers that Council accepts the submitted item of correspondence as information.

**MOTION CARRIED UNANIMOUSLY**

## 11. REPORTS

### **Agenda item 11.a CAO's Report**

In addition to the submitted written CAO's report additional information was provided to Council verbally by the CAO as follows:

#### **Item 11.a (6)**

CAO Rudy Friesen reported to Council that he and Mayor Robb Stuart and Councillors Paul Webb and Deb Coombes had met in person earlier that day with Deputy Commissioner Curtis Zablocki (Commanding Officer of Alberta RCMP).

This was in response to a matter raised at the Alberta Municipalities Conference by Mayor Robb Stuart regarding the matter of provincial police funding.

The outcome of the meeting that day was that Deputy Commissioner Curtis Zablocki agreed to provide Council with a written report on the Alberta RCMP Police Funding Model.

#### **Item 11.a (7)**

CAO Rudy Friesen reported to Council that he would provide a letter of thanks to MLA Nathan Cooper, Speaker of the Legislative Assembly of Alberta for providing a tour of the Parliament Assembly buildings in Edmonton.

#### **Item 11.a (8)**

CAO Rudy Friesen reported to Council that he would contact Minister Devin Dreesen to request an update to be given to Council on local transportation and economic activities.

### **Agenda item 11.b Council Committee Reports**

No reports submitted.

### **Agenda item 11.c Society & Other Reports**

No reports submitted.

**Motion 11.a** moved by Councillor Wayne Milaney that Council accepts the submitted CAO's report as information.

**MOTION CARRIED UNANIMOUSLY**

**12. MEETING ADJOURNMENT**

**Motion 12.a** Moved by Councillor Marie Flowers at 7:46pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

**Minutes signed by:**



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Mayor  
Robb Stuart



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CAO  
Rudy Friesen