



**Town of Bowden – Regular Council Meeting
held on Tuesday 25 June 2024
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Marie Flowers	
	Councillor	Sandy Gamble	
	Councillor	Wayne Milaney	

ADMINISTRATION	CAO	Rudy Friesen
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council adopts the minutes for the Regular Council Meeting of June 10, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

Motion 3.b.

Moved by Councillor Randy Brown that Council adopts the minutes for the Special Council Meeting of June 12, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

Agenda item 5.a Chris Burt, Fortis Alberta Stakeholder Relations Manager

Chris Burt provided Council with an overview presentation of the 2023 Town of Bowden Franchise Data Report.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

There was no further update on matters regarding the Bowden Hotel.

Agenda item 6.b Fortis Streetlights

Administration submitted to Council a request to defer the installation of the 4 streetlights proposed for 21st Street.

Administration stated that the estimate had been revised from \$6500.00 to \$9000.00 (subject to engineering survey) plus the 15-year investment (cost) per streetlight of \$3325.00.

CAO Rudy Friesen stated that a Fortis estimate is not the same as a Quotation.

Administration requested that this project be delayed until 2025 subject to a full streetlight audit of the Town.

Council discussed the alternative options available and made the following motions:

Motion 6.a

Moved by Councillor Marie Flowers that Administration in conjunction with Fortis Alberta contract to install 4 streetlights in 21st Street as per the submitted plans.

MOTION CARRIED UNANIMOUSLY

Motion 6.b

Moved by Councillor Sandy Gamble that Administration conduct with Fortis Alberta a full streetlight audit of the Town in the fall of 2024.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.c Bylaw Enforcement

CAO Rudy Friesen provided Council with an update on the draft Peace Officer Enforcement Service Agreement that had been received from Red Deer County.

Administration provided Council with 2 alternative options to the RDC proposal.

Administration proposed that bylaw enforcement is provided as an internal contracted service where the direction and control of the bylaw enforcement officer is managed 100% in house.

Administration requested that Council direct the CAO to source alternative practical and effective solutions to bylaw enforcement services within the Town.

Council debated the matter and requested further information from Administration.

Motion 6.c

Moved by Councillor Randy Brown that Council accepts as information the information presented within the RFD and that Council instructs Administration to consult with Red Deer County and the Town of Innisfail to further explore all options and to resubmit to Council at a later date.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.d Next Generation Economy Initiative (NNGEI)

Council was provided with the Town of Olds, Office of Economic Development, presentation titled, "*Next Generation Economy Initiative (NGEI)*".

This provided further details and costings on Phase 1 of a program titled "Business Retention, Expansion and Workforce Development" (BREWD).

The community cost was stated as \$6000.00 for Phase 1.

Council debated the matter and made a motion as follows:

Motion 6.d

Moved by Councillor Deb Coombes that Council directs Administration not to further participate in the Next Generation Economy Initiative.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.e Capital Project – Walking Trail

Administration requested that Council consider 4 options regarding the re-routing of the walking trail on the section that adjoins the golf course. The options presented were as follows:

- i. Do not provide a walking trail from Point A to Point B.
Residents will be required to walk on the existing gravel back alley.
- ii. Completely reroute the walking trail.
This could be extended north from where the trail currently ends to 15 Avenue. Residents would use existing sidewalks and alleyways to meet up with the walking trail which would restart at the playground adjoining the golf course.
- iii. Redesign part A to B of the walking trail with engineered structures.
This will be a costly option.
- iv. Relocate the golf course boundary fence 3 metres to the east and use that land for the trail.

Administration requested direction from Council with regard to the 4 alternatives presented.

Motion 6.e

Moved by Councillor Marie Flowers that Council instruct Administration to proceed with option (iv) the relocation of the golf course fence.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.f Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.f

Moved by Councillor Deb Coombes that Council accepts the dates as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

No agenda item submitted.

8. NEW BUSINESS

Agenda item 8.a Deputy Mayor Oath of Office

Councillor Marie Flowers took the oath of office for Deputy Mayor for the period from to June 25, 2024, to February 24, 2025.

9. FINANCIAL

There was no agenda item submitted.

10. CORRESPONDENCE

Agenda item 10.a Alberta Municipal Affairs – letter from Minister Ric McIver – reference Canada Community Building Fund.

Agenda item 10.b Alberta Municipal Affairs – letter from Minister Ric McIver – reference Bill 20.

Agenda item 10.c Alberta Municipal Affairs – MA Engagement Team email (re: meeting opportunity with Minister Ric McIver).

Motion 10.a moved by Councillor Deb Coombes that the CAO is to submit items of potential topics for discussion with Minister Ric McIver at the ABMunis Fall Convention these being:

- i. Clarification on matters concerning components of Bill 20,
- ii. LGFF Funding (reference correspondence received on April 5, 2024, from Assistant Deputy Minister Ethan Bayne),
- iii. Communications.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Rudy Friesen provided Council with an overview of the items included within the CAO's report.

With reference to:

Item (i) Employee Engagement Program

CAO Rudy Friesen stated that the preliminary stages of this program have been completed. All staff are engaged in the program.

Item (ii) LGFF Funding Letter

CAO Rudy Friesen stated that a Teams meeting was scheduled for Thursday June 27, 2024, with the Ministers office regarding the content of the letter dated April 5, 2024 (LGFF Funding Concern).

Item (iii) Town Maintenance

CAO Rudy Friesen stated that a contractor has been appointed to remove damaged / dangerous trees within the Town. Members of Council requested that some further specific trees are surveyed.

Motion 11.a

Moved by Councillor Randy Brown that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

There were no Council Committee reports submitted.

Agenda item 11.c Society & Other Reports

Parkland Regional Library System Board (meeting minutes of May 16, 2024).

Bowden Grandview School (meeting of May 21, 2024).

Bowden Friendship Club (meeting of May 16, 2024).

Bowden Ag Society (meeting of April 24, 2024).

Bowden Ag Society (meeting of May 21, 2024).

Motion 11.b

Moved by Councillor Paul Webb that Council accepts the submitted Society & Other Reports as information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a brief recess at 8:46 p.m.
Mayor Robb Stuart called the meeting back to order at 8:55 p.m.

12. CLOSED SESSION OF COUNCIL (“in camera”)

Agenda item 12.a (Personnel).

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.

Motion 12.a

Moved by Councillor Sandy Gamble at 8:57 p.m. that Council moves to an “in-camera” session for Agenda item 12.a as per section 27 of the FOIP Act.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Marie Flowers at 9.50 p.m. that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT

Motion 13.a

Moved by Councillor Paul Webb at 9:52 p.m. to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart

pp. 

CAO
Rudy Friesen