

**MINUTES**

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday, June 8, 2026, 7:00 pm**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 7:27 pm.

<b>PRESENT</b>	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell (attended via Teams)
	A/CAO	Jacqui Molyneux (Recorder)

**1.a Land Acknowledgement**

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut’ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2**

Motion by Councillor Randy Brown that Council adopt the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

**3.a Regular Council Meeting (May 25, 2026)**

**Motion 3.a**

Motion by Councillor Carol Pion that Council adopts the minutes, as presented, for the Regular Council Meeting of May 25, 2026.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

None scheduled.

**5. DELEGATIONS**

None scheduled.

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

**6.a Council Resolutions Follow-Up Action**

- Green bins – pamphlets or survey to go out to residents to get numbers of people interested in using this service.

**Motion 6. a**

Motion by Councillor Carol Pion that Council accepts the Council Resolutions Follow Up Action Report as information.

**MOTION CARRIED UNANIMOUSLY**

**6.b Key Dates**

**Motion 6.b**

Motion by Councillor Ryan Howlett that Council accepts agenda item 6.b as amended.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

**7.a ATIA Bylaw & Policy**

**Motion 7.a**

Motion by Councillor Ryan Howlett that Council approve the Access to Information Policy 02/2026.

**MOTION CARRIED UNANIMOUSLY**

**Motion 7.a.i**

Motion by Councillor Randy Brown that Council gives first reading to Access to Information and Privacy Bylaw 07/2026.

**MOTION CARRIED UNANIMOUSLY**

**7.b Council Procedural Bylaw**

- Current amendment only addresses the requirements under ATIA and POPA.

**Motion 7.b**

Motion by Councillor Marietta Tuckwell that Council gives first reading to Council Procedural Bylaw 06/2026 with amendments.

**MOTION CARRIED UNANIMOUSLY**

**7.c Document Retention Policy**

**Motion 7.c**

Motion by Councillor Randy Brown that Council approve the Retention and Disposition Policy 01/2026.

**MOTION CARRIED UNANIMOUSLY**

## 8. NEW BUSINESS

### 8.a Community Beautification Challenge

#### Motion 8.a

Motion by Councillor Randy Brown that Council take this idea to special events to committee to consider a fall event.

**MOTION CARRIED UNANIMOUSLY**

## 9. FINANCIAL

None submitted.

## 10. CORRESPONDENCE

None submitted.

## 11. REPORTS

### 11.a CAO's Report

- Staff meeting to discuss Bowden Daze.
- Firehall renovations underway.
- Border paving finished by skatepark.
- Westview Drive need assessed.
- 17<sup>th</sup> and 19<sup>th</sup> next year following new water installations.
- Trailer replacement pending – have a loaner.
- Cemetery work underway.

#### Motion 11.a

Motion by Councillor Ryan Howlett that Council accepts the CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

### 11.b Council Committee Reports.

None submitted.

### 11.c Society & Other Reports.

- i. Alberta Counsel
  - The News, Issue 248 May 2026
- ii. Central Alberta Economic Partnership (CAEP)
  - Councillor Report: AGM 2026-05-08
- iii. Bowden Grandview School Council
  - Councillor Report: 2026-05-26
- iv. Parkland Regional Library System
  - 2025 Return on Investment (ROI) report
- v. Chinook's Edge School Division
  - 2026-05-26 Board Highlights
  - Budget Media Release Link:  
<https://www.cesd73.ca/about/news/post/chinook-s-edge-school-division-approves-151-million-budget-for-2026-2027>
- vi. Parkland Foundation – Housing for Seniors
  - 2026-05-07 Agenda/Notes

- vii. Bowden Agricultural Society
  - 2026-05-20 Councillor Report
- viii. Bowden Historical Society
  - 2026-05-26 Councillor Report
- ix. FCSS
  - 2026-06-02 Councillor Report
  - FCSS Community Navigator Report May 2026
- x. Expanding Horizons
  - 2026-04-13 Minutes
  - 2026-06-02 Mayor Report
- xi. Red Deer County Protective Services
  - 2026-06-01 Letter: May 2026 Enforcement Report

**Motion 11.b / 11.c**

Motion by Councillor Amanda Peffers that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

A/CAO left meeting at 8:21 pm.

Mayor Laurie Miller called for a short recess at 8:22 pm.

Meeting reconvened at 8:28 pm.

**12. CLOSED SESSION OF COUNCIL**

**Motion 12**

Moved by Councillor Carol Pion at 8:29 pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

**12.a Local Public Body Confidences – MVRWSC Council Representative Report and Minutes**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of the Access to Information Act. Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 28 "local public body confidences".

- Counsellor Randy Brown shared: going forward, this information will be redacted and publicly available immediately on the commission website. Work on logo underway. New website should be available soon.

**12.b Local Public Body Confidences – Staffing**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of the Access to Information Act. Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 20 "harmful to personal privacy".

- Counsel was updated on the recruitment process.

**12.c Local Public Body Confidences – FCSS Council Representative Report**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of the Access to Information Act. Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 28 "local public body confidences".

- Counsellor Ryan Howlett shared: info about the 2027-2029 FCSS Grant Application Process.

**Motion 12.i**

Moved by Councillor Ryan Howlett at 10:13 pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

No motions were made regarding these closed session items.

**13. MEETING ADJOURNMENT**

**Motion 13**

Motion by Councillor Ryan Howlett at 10:14 pm to adjourn the meeting.


**MOTION CARRIED UNANIMOUSLY**

**Meeting adjourned.**

**Minutes signed by:**



**Mayor  
Laurie Miller**



**A/CAO  
Jacqui Molyneux**