

**REGULAR COUNCIL MEETING MINUTES**  
**Held on Monday, January 25, 2021**  
**Town of Bowden Administration Building**

**1. Call to Order**

Mayor Robb Stuart called the meeting to order at 7:23 p.m.

<b>PRESENT</b>	Mayor	Robb Stuart	
	Councillor	Paul Webb	
	Councillor	Kerry Kelm	ELECTRONIC
	Councillor	Sandy Gamble	
	Councillor	Randy Brown	ELECTRONIC
	Councillor	Carol Pion	
	Councillor	Wayne Milaney	
<b>STAFF</b>	Greg Skotheim	CAO	
	Jacqui Molyneux	CFO	

**2. Additions/Deletions to the Agenda & Adoption of the Agenda**

**Motion 2.a** Moved by Councillor Paul Webb that Council approves the January 25, 2021 Regular Council Meeting Agenda as presented.

**CARRIED UNANIMOUSLY**

**3. Adoption of the Previous Minutes**

**Motion 3.a** Moved by Councillor Sandy Gamble that Council approves the January 11, 2020 Regular Council Meeting Minutes as presented.

**CARRIED UNANIMOUSLY**

**4. Public Hearings**

**Item 4.a** None

**5. Delegations**

**Item 5.a** None

**6. Business Arising from the Minutes**

**Item 6.a Central Alberta Regional Assessment Review Board Agreement**

**Motion 6.a** Moved by Councillor Carol Pion that the Town of Bowden enters into an agreement with the Central Alberta Regional Assessment Review Board for assessment review services, based on the terms of the membership and the administrative and policy framework of the board. This agreement will be signed by the Mayor.

**CARRIED UNANIMOUSLY**

**Item 6.b. Regional Assessment Review Board Fees**

**Motion 6.b.** Moved by Councillor Paul Webb that the complaint fees charged regarding property assessment matters submitted to the Central Alberta Regional Assessment Review Board will be the maximum allowed as set out in Alberta Regulation 201/2017 "Matters Relating to Assessment Complaints Regulation 2018".

**CARRIED UNANIMOUSLY**

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**7. Bylaws & Policies**

**Item 7.a. Municipal Election Officials**

**Item 7.a.** Moved by Councillor Randy that Council passes a resolution appointing CAO, Greg Skotheim as the Returning Officer for the local jurisdiction of the Town of Bowden, within the Province of Alberta, for the 2021 Municipal General Election.

**CARRIED UNANIMOUSLY**

**8. New Business**

**Item 8.a EDC Committee Membership**

**Motion 8.a.** Moved by Councillor Randy Brown that Council direct administration to advertise in the local media for two local public members at large for the Economic Development Committee.

**CARRIED UNANIMOUSLY**

**Item 8.b 2021 Operating Budget**

**Councillor Sandy Gamble leaves the meeting for pecuniary interest (family) reasons at 8:15 p.m.**  
**Councillor Sandy Gamble returns to the meeting at 8:20 p.m.**

**Councillor Carol Pion leaves the meeting for pecuniary interest (family) reasons at 8:40 p.m.**  
**Councillor Carol Pion returns to the meeting at 8:45 p.m.**

**Motion 8.b** Moved by Councillor Kerry Kelm that Council receives the proposed 2021 Operating Budget receives for information.

**9. Financial Statements**

**Item 9.a.** Cheque Listing to January 15, 2021 (Chq #'s 21234 - 21284).

**Motion 9.b** Moved by Sandy Gamble that Council accepts the Cheque Listing for information.

**CARRIED UNANIMOUSLY**

**10. Correspondence & Information**

**Item 10.a. Council Committee Reports**

(Information)

**11. Committee of the Whole**


**Item 11.a.** None


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12. Adjournment

**Motion 12.a** Moved by Councillor Paul Webb that the January 25, 2021 Regular Council Meeting adjourns at 9:20 p.m. **CARRIED UNANIMOUSLY**

Meeting Adjourned

  
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Robb Stuart, Mayor

  
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Greg Skotheim, CAO