



**Town of Bowden – Regular Council Meeting
held on Monday October 27, 2025
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:50pm.

PRESENT

Mayor	Laurie Miller	(Chair)
Councillor	Randy Brown	
Councillor	Ryan Howlett	
Councillor	Cam Morrison	
Councillor	Amanda Peffers	
Councillor	Carol Pion	
Councillor	Marietta Tuckwell	

ADMINISTRATION

CAO

Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Randy Brown that Council adopts the minutes of the Regular Council Meeting of October 14, 2025, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There was no public hearing.

5. DELEGATION

There was no delegation.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

CAO Arno Glover requested that Council reconsiders a previous motion of Council stating a requirement to install a flagpole(s) at the Firehall.

It was stated that subsequent to the resolution having been made the priority or need for a flagpole has been diminished. Priority should be focused on the significant expenditure still required to fully rectify the structural failure in the firehall roof.

Motion 6.a.i

Moved by Councillor Carol Pion that motion 8.c of the Regular Council Meeting of August 26, 2024, is rescinded.

MOTION CARRIED UNANIMOUSLY

Motion 6.a.ii

Moved by Councillor Ryan Howlett that Council accepts the Resolutions Follow Up Action Report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.b Key Dates

Administration provided Council with forthcoming key dates.

Council requested that the following dates are added to the schedule.

- Special Events & Cultural Committee – Council Chambers Monday 3rd November 2025.
- Christmas Dine & Dance – Paterson Community Hall Saturday 6th December 2025.
- Council Open House – Bowden Friendship Centre Thursday 12th February 2026.

Council confirmed that with the exception of Councillor Randy Brown all elected officials will attend the legal seminar presented by Reynolds Mirth LLP.

Motion 6.b

Moved by Councillor Carol Pion that Council accepts agenda item 6.b as reviewed, discussed and amended by Council.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.c Correspondence Carried Forward

Administration resubmitted two items of correspondence carried forward from the RCM of October 14 as follows:

- i. Bowden Grandview School Remembrance Day Ceremony,
- ii. CUPW Letter of Request.

Administration requested that Council:

- confirms attendees for the Bowden Grandview School Remembrance Day ceremony,
- makes a decision as to the request made on page 2 of the CUPW email.

Motion 6.c.i

Moved by Councillor Cam Morrison that the following elected officials will attend the Bowden Grandview School Remembrance Day ceremony.

- Mayor Laurie Miller,
- Councillor Cam Morrison,
- Councillor Carol Pion,
- Councillor Marietta Tuckwell,
- Councillor Amanda Peffers.

MOTION CARRIED UNANIMOUSLY

Motion 6.c.ii

Moved by Mayor Laurie Miller that Council provide correspondence to CUPW in respect of their request to provide a letter of support from municipalities with regard to maintaining Canada Post as a public service.

MOTION CARRIED UNANIMOUSLY

The correspondence was to reflect the recommendations put forward by CUPW as provided below:

THEREFORE, BE IT RESOLVED that (name of municipality) formally writes the Minister of Government Transformation, Public Works and Procurement, Joël Lightbound, to demand that no mandate review takes place until Canada Post returns to stabilized operations, until the full impact of the stamp price increase is realized, and until parcel volumes reflect sectoral demand.

THEREFORE, BE IT RESOLVED that (name of municipality) will include in its letter to Minister Lightbound that any review of Canada Post and the Canadian Postal Service Charter must be done through a full and thorough transparent public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

7. BYLAWS & POLICIES

There was no agenda item.

8. NEW BUSINESS

Agenda item 8.a Grants & Donation Policy (Financial Assistance Request).

Administration submitted a request to Council for Financial Assistance.

An application was received from the organizer of the “4th Annual Community Christmas Meal”.

The sum of \$1000.00 was requested to support the cost of the event.

Motion 8.a

Motion by Councillor Randy Brown that Council approves a donation of \$1000.00 as requested by the organizers of the Annual Community Christmas Meal.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

Agenda item 9.a Operating Revenues & Expenditures Report

Administration submitted to Council an Operating Revenues & Expenditures Report for the period ending September 30, 2025.

The report provides an analysis of (unaudited) financial performance with variance analysis against budgeted forecasts and is submitted quarterly to Council for review.

Motion 9.a

Moved by Councillor Randy Brown that Council accepts the Operating & Expenditures Report for the period ending September 30 for the 2025 financial year as presented.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

Agenda item 10.a Bowden Hi-Way Golf

A request for advertising sponsorship was received from the Bowden Hi-Way Golf Club.

Motion 10.a

Moved by Councillor Ryan Howlett that Council table the request and that Administration resubmit the correspondence at the RCM of February 9, 2026.

MOTION CARRIED UNANIMOUSLY

Agenda item 10.b Central Alberta Economic Partnership

Administration provided Council with email correspondence from CAEP with regard to their Fall General Meeting.

Motion 10.b

Moved by Councillor Carol Pion that Administration makes reservations for Councillor Randy Brown and Councillor Carol Pion to attend the CAEP Fall General Meeting on Thursday November 27, 2025.

MOTION CARRIED UNANIMOUSLY

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview (and update) on the items included within the CAO's report.

Motion 11.a

Moved by Councillor Marietta Tuckwell that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

- i. FCSS Community Navigators Report (October 2025),
- ii. Alberta Counsel News (Issue 234 October 2025).

Motion 11.c

Moved by Councillor Carol Pion that Council accepts the Society & Other Reports as information.

MOTION CARRIED UNANIMOUSLY

**Mayor Laurie Miller called for a brief recess at 9:16 pm.
Mayor Laurie Miller called the meeting back to order at 9:22 pm.**

12. CLOSED SESSION OF COUNCIL**Agenda item 12.a Council Update (Confidential)**

This closed meeting of Council is permitted by section 197(2) of the MGA.

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 32 "privileged information".

Motion 12.a

Moved by Councillor Randy Brown at 9:22 pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Section 6.1.2 of the Town of Bowden Council Procedural Bylaw 04 / 2025 states that a Council must agree by unanimous consent to extend a meeting beyond three hours.

Motion 12.b

Moved by Councillor Ryan Howlett that Council give approval to extend the meeting.

MOTION CARRIED UNANIMOUSLY

Motion 12.c

Moved by Councillor Marietta Tuckwell at 10:26 pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made with respect to Agenda item 12.a.

13. MEETING ADJOURNMENT

Motion 13.a

Moved by Councillor Randy Brown at 10:26 pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Minutes signed by:



**Mayor
Laurie Miller**



**CAO
Arno Glover**