



**Town of Bowden – Regular Council Meeting  
held on Monday April 28, 2025  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:00pm.

#### **PRESENT**

Mayor	Robb Stuart
Councillor	Paul Webb
Councillor	Deb Coombes
Councillor	Randy Brown
Councillor	Wayne Milaney
Councillor	Marie Flowers
Councillor	Sandy Gamble

#### **ADMINISTRATION**

CAO

Arno Glover

### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of April 14, 2025, as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARING**

There was no public hearing.

### **5. DELEGATION**

There was no delegation.

### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **Agenda item 6.a Council Resolutions Requiring Follow Up Action**

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

#### **Motion 6.a**

Moved by Councillor Marie Flowers that Council accepts agenda item 6.a as information.

**MOTION CARRIED UNANIMOUSLY**

#### **Agenda item 6.b Key Dates**

Administration provided Council with forthcoming key dates.

**Motion 6.b**

Moved by Councillor Randy Brown that Council accepts agenda item 6.b as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES****Agenda item 7.a Council Procedural Bylaw 04 / 2025**

Administration submitted to Council Procedural Bylaw 04 / 2025 as a Request for Decision.

The draft bylaw was submitted to Council for second reading.

First reading was given by Council during the RCM of April 14, 2025.

Administration recommended that Council give second and third reading to the bylaw.

**Motion 7.a** Moved by Councillor Paul Webb that Council gives second reading to Council Procedural Bylaw 04 / 2025

**MOTION CARRIED**

**Motion 7.b** Moved by Councillor Sandy Gamble that Council gives third reading to Council Procedural Bylaw 04 / 2025

**MOTION CARRIED**

Council Procedural Bylaw 04 / 2025 received third reading and was passed accordingly.

Council Procedural Bylaw 08 / 2020 is repealed.

**8. NEW BUSINESS****Agenda item 8.a Urban Hen Pilot Program**

Administration provided details on the terms of the program and stated that the sole participant had fully complied with the terms of the agreement and that there had been no complaints received to date regarding this scheme

Administration requested that Council provide an indication as to how to proceed prior to May 13, 2025 this being the end date of the one-year pilot program.

Options for consideration were put forward as follows:

1. Termination of the Urban Hen Pilot Program.
2. Extension of the Urban Hen Pilot Program.
3. Amendment of the Animal Bylaw to allow urban hens to be kept within the Town subject to any conditions deemed appropriate.

**Motion 8.a**

Moved by Councillor Marie Flowers that Council approves the extension of the Urban Hen Pilot Program for a further period of one year.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b Seniors Week 2025 Community Declaration**

Administration provided Council with a copy of an email received from the Government of Alberta encouraging communities to recognize Seniors Week (June 2 to 8).



**Motion 8.b**

Moved by Councillor Randy Brown that Council officially recognizes Seniors Week, and that the declaration is made by the Town.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL****Agenda item 9.a 2025 Operating & Expenditures Report (YRD 2025)**

Administration submitted to Council an Operating Revenues & Expenditures Report.

The report provides an analysis of (unaudited) financial performance with variance analysis against budgeted forecasts and is submitted quarterly to Council for review.

**Motion 9.a**

Moved by Councillor Marie Flowers that Council accepts the Operating & Expenditures Report for the period YTD for the 2025 financial year as presented.

**MOTION CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE****Agenda item 10.a Correspondence**

Expanding Horizons Bowden Cultural Enhancement Society (letter dated March 21, 2025)

Administration provided Council with correspondence received from the Society requesting that the Town consider donating a silent auction item for their annual Fundraiser event.

**Motion 10.a**

Moved by Councillor Paul Webb that Administration donates silent auction items to the Expanding Horizons Bowden Cultural Enhancement Society as discussed and agreed by Council.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS****Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview (and update) on the items included within the CAO's report.

**Motion 11.a**

Moved by Councillor Deb Coombes that Council accepts the submitted CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 11.b Council Committee Reports**

No reports submitted.

**Agenda item 11.c Society & Other Reports**

- i. Mountain View Regional Water Services Commission Meeting (April 9, 2025),
- ii. South Red Deer Regional Wastewater Commission (Agenda & Reports April 25, 2025),
- iii. Bowden Grandview School Council Meeting (March 18, 2025),
- iv. Bowden Grandview School Council Meeting (April 15, 2025),
- v. Parkland Regional Library Board Meeting (February 27, 2025)
- vi. Alberta Counsel (Bill 50 Summary)
- vii. Alberta Counsel News (April 2025)
- viii. FCSS Community Navigator Report (April 2025)

Agenda items 11.c.(ix) and 11.c.(x) were reviewed by Council under closed session. An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 applies on the basis of: Section 27 "deemed to be privileged information".

**Motion 11.b**

Moved by Councillor Deb Coombes that Council accepts agenda items 11.c.(i) to 11.c (viii) as information.

**MOTION CARRIED UNANIMOUSLY**

**Mayor Robb Stuart called for a brief recess at 7:53 pm.**

**Mayor Robb Stuart called the meeting back to order at 8:00 pm.**

Mayor Robb Stuart requested that Council move into closed session.

**12. CLOSED SESSION OF COUNCIL**

**12.a Council Matter (Confidential). CLOSED SESSION**

This closed meeting of Council is permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 27 "deemed to be privileged information".

**Motion 12.a**

Moved by Councillor Marie Flowers at 8:00 pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

Council discussed and reviewed agenda item 12.a.

**Motion 12.b**

Moved by Councillor Paul Webb at 8:35 pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

There was no motion made with regard to agenda item 12.a.

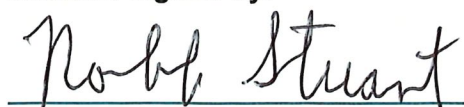
**13. MEETING ADJOURNMENT**

**Motion 13.a**

Moved by Councillor Paul Webb at 8:26 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Minutes signed by:**



**Mayor  
Robb Stuart**



**CAO  
Arno Glover**