



**Town of Bowden – Regular Council Meeting
held on Monday March 10, 2025
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart
	Councillor	Paul Webb
	Councillor	Deb Coombes
	Councillor	Randy Brown
	Councillor	Wayne Milaney
	Councillor	Marie Flowers
	Councillor	Sandy Gamble

ADMINISTRATION	CAO	Arno Glover
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council adopts the minutes of the Regular Council Meeting of February 24, 2025, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There was no public hearing.

5. DELEGATION

S/Sgt Warren Wright (Olds RCMP Detachment Commander)

Agenda item 5.a RCMP Crime Stats & Community Report.

S/Sgt Warren Wright provided an overview of the Community Policing Report and Quarterly Crime Statistics for the period October 1 to December 31, 2024.

S/Sgt Warren Wright stated that Body Worn Camera's had now been introduced.

Motion 5.a

Moved by Councillor Randy Brown that Council accepts the RCMP Crime Statistics and Provincial Policing Report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 5.b RCMP Municipal Policing Priorities.

Town Council was requested to identify the policing priorities for 2025 / 2026.

Motion 5.b

Moved by Councillor Marie Flowers that Council set the policing priorities for 2025 / 2026 as follows:

- 1 Police Visibility
- 2 Crime Reduction
- 3 Traffic Safety

MOTION CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM PREVIOUS MINUTES**Agenda item 6.a Policing Matter (Confidential)****CLOSED SESSION OF COUNCIL (“in camera”)**

Section 197(4) of the MGA applied: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 20 “harmful to law enforcement”.

Agenda item 6.b Property Matter (Confidential)**CLOSED SESSION OF COUNCIL (“in camera”)**

Section 197(4) of the MGA applied: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “deemed to be privileged information”.

Motion 6.a

Moved by Councillor Paul Webb at 7:14 p.m. that Council moves to an “in-camera” session.

MOTION CARRIED UNANIMOUSLY

Motion 6.b

Moved by Councillor Marie Flowers at 7:32 p.m. that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

In response to correspondence received from Alberta Infrastructure, Council was requested to make a decision regarding the purchase of the land on the former Bowden Hotel site. Alberta Infrastructure stated that, “*the purchase could only be for municipal purpose and could not include private development or resale*”.

Motion 6.c

Moved by Councillor Paul Webb that Council instruct Administration to inform Alberta Infrastructure that the Town does not have interest in purchasing the property at 1905H, Block 2, Lots 1-3.

Councillor Wayne Milaney requested a recorded vote.

Recorded vote FOR	5	Mayor Robb Stuart Councillor Randy Brown Councillor Paul Webb Councillor Sandy Gamble Councillor Marie Flowers
Recorded vote AGAINST	2	Councillor Wayne Milaney Councillor Deb Coombes

MOTION CARRIED

Agenda item 6.c Key Dates

Administration provided Council with forthcoming key dates.

MPC Chair, Councillor Paul Webb confirmed that the date for the next Municipal Planning Commission (MPC) meeting will be Monday March 24th at 6:30pm in Council Chambers.

Motion 6.c

Moved by Councillor Paul Webb that Council accepts agenda item 6.c as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.d Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

With reference to Motion 5.c of the RCM of February 10, 2025, CAO Arno Glover stated that representatives from Alberta Environment are scheduled to visit the Town on March 24. The resolution progress indicator would therefore be amended from "completed" to "ongoing".

Motion 6.d

Moved by Councillor Deb Coombes that Council accepts agenda item 6.d as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.e FCSS Rebranding

Administration informed Council that the cost of the new signage for FCSS was \$375.00. A request for this information was made by Council in the RCM of February 10, 2025.

There was no disagreement on this proposed expenditure.

Motion 6.e

Moved by Councillor Sandy Gamble that Council accepts agenda item 6.e as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

Agenda item 7.a Borrowing Bylaw 02 / 2025

Administration submitted to Council a revised Borrowing Bylaw as a Request for Decision.

Borrowing Bylaw 01 / 2025 was passed by Council during the RCM of 24th February. This contained an error with regard to the lending interest rate.

There was a requirement to resubmit a revised bylaw to Council with a revised rate.

The lending interest rate was amended from: prime minus 0.25% to: prime plus 1%.

This bylaw requires updating annually to approve the operating loan facility provided by ATB Financial and in accordance with the requirements of section 256 of the MGA.

Motion 7.a Moved by Councillor Paul Webb that Council gives first reading to Borrowing Bylaw 02 / 2025.

MOTION CARRIED UNANIMOUSLY

Motion 7.b Moved by Councillor Marie Flowers that Council gives second reading to Borrowing Bylaw 02 / 2025.

MOTION CARRIED UNANIMOUSLY

Motion 7.c Moved by Councillor Randy Brown that Council give consideration to a third reading of Borrowing Bylaw 02 / 2025.

MOTION CARRIED UNANIMOUSLY

Motion 7.d Moved by Councillor Sandy Gamble that Council gives third and final reading of Borrowing Bylaw 02 / 2025.

MOTION CARRIED UNANIMOUSLY

Borrowing Bylaw 02 / 2025 received third reading of Council and was passed accordingly.

Borrowing Bylaw 01 / 2025 is therefore repealed.

8. NEW BUSINESS**Agenda item 8.a Elected Officials Orientation Training**

Administration provided Council with details of courses offered through the Alberta Elected Officials Education Program (EOEP) that satisfy the legislative requirements for elected officials training.

For 2025 there is a new requirement that all elected officials (new or returning) attend a councillor training course prior to or on the same day as the organizational meeting following a municipal election.

An in-person course is being held in Olds on November 2nd, however the next Organizational Meeting of Council is scheduled for October 27, 2025.

Administration is requested to investigate the availability of other options for the required training.

Motion 8.a

Moved by Councillor Randy Brown that Council accepts agenda item 8.a as information.

MOTION CARRIED UNANIMOUSLY**9. FINANCIAL**

There was no agenda item.

10. CORRESPONDENCE**Agenda item 10.a Correspondence.**

Ric McIver, Minister, Municipal Affairs (Letter dated February 26, 2025)

Ric McIver, Minister, Municipal Affairs (Letter dated February 27, 2025)

Red Deer County Protective Services (February Enforcement Contract)

Motion 10.a

Moved by Councillor Marie Flowers that Council accepts the submitted items of correspondence as information.

MOTION CARRIED UNANIMOUSLY**11. REPORTS****Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

Motion 11.a

Moved by Councillor Paul Webb that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

- i. Bowden Public Library (Board Minutes February 19, 2025)

Agenda item 11.c Society & Other Reports

- i. Parkland Regional Library Board (Board minutes November 14, 2025)
- ii. Parkland Regional Library Board (Budget Update Year End December 31, 2024)
- iii. Bowden Grandview School Council Meetings (x3)
- iv. South Red Deer Regional Wastewater Commission (February analysis)
- v. Alberta Counsel (Legislative Session Summary)

The following report was provided under separate cover (confidential)

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 applies on the basis of: Section 27 "deemed to be privileged information".

- vi. Bowden Friendship Club (Board Meeting Minutes February 20, 2025)

Motion 11.b

Moved by Councillor Paul Webb at 8:35 p.m. that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 11.c

Moved by Councillor Deb Coombes at 8:53 p.m. that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

Motion 11.d

Moved by Councillor Sandy Gamble that Council accepts the submitted Council Committee report and the Society & Other Reports as information.

MOTION CARRIED UNANIMOUSLY

12. MEETING ADJOURNMENT

Motion 12.a

Moved by Councillor Wayne Milaney at 8:53 p.m. to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Arno Glover**