



**Town of Bowden – Regular Council Meeting
held on Monday February 13, 2023
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:13pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Deb Coombes	
	Councillor	Paul Webb	
	Councillor	Sandy Gamble	
	Councillor	Randy Brown	
ABSENT	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	
STAFF	CAO	Rudy Friesen	
	Recorder	Arno Glover	

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Deb Coombes that Council adopts the agenda, as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Randy Brown that Council adopts the January 23, 2023, Regular Council Meeting Minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARINGS

There were no public hearings.

5. DELEGATIONS

There were no delegations.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

CAO Rudy Friesen informed Council that he had commenced operational planning conversations with the Properties Division, Project Manager, regarding the clean up of the Bowden Hotel.

Moved by Councillor Paul Webb that Council accepts the CAO's verbal report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.b Letter of Support re RCMP Policing within the Province

CAO Rudy Friesen stated that a letter of support had been sent to Premier Smith in support of the letter submitted by Mayor Colby, Town of Carstairs.

There was no motion made regarding agenda item 6.b.

7. BYLAWS & POLICIES

Council was presented with 2 bylaws for review and approval.

Agenda item 7.a Rates, Fees, Charges & Penalties Bylaw 01 / 2023

Rates, Fees, Charges & Penalties Bylaw 01 / 2023 was submitted to Council as a Request for Decision.

This revised bylaw was updated following the budgeting decisions made by Council in the Regular Council Meeting of January 23, 2023.

Motion 7.a Moved by Councillor Paul Webb that Council give first reading to Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.b Moved by Councillor Randy Brown that Council give second reading to Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.c Moved by Councillor Sandy Gamble that Council give consideration to a third reading of Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.d Moved by Councillor Deb Coombes that Council give third and final reading of Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Bylaw 01 / 2023 Rates, Charges & Penalties Bylaw received third reading of Council and is passed accordingly.

Agenda item 7.b Borrowing Bylaw 02 / 2023

Borrowing Bylaw 02 / 2023 was submitted to Council as a Request for Decision.

Motion 7.e Moved by Councillor Paul Webb that Council give first reading to Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.f Moved by Councillor Randy Brown that Council give second reading to Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.g Moved by Councillor Sandy Gamble that Council give consideration to a third reading of Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.h Moved by Councillor Deb Coombes that Council give third and final reading of Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

Bylaw 02 / 2023 Borrowing Bylaw received third reading of Council and is passed accordingly.

8. NEW BUSINESS

Agenda item 8.a Alberta Municipalities – Spring Municipal Leaders Caucus

Motion 8.a Moved by Councillor Randy Brown that Mayor Robb Stuart, CAO Rudy Friesen and up to two Councillors attend the Spring RMA 2023 Spring Municipal Leaders Caucus.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Rural Renewal Stream

After discussion Council carried a motion to support a partnership with the Town of Innisfail in a joint application to register as a “designated Community” under the Rural Renewal Stream.

Motion 8.b Moved by Councillor Paul Webb that Administration corresponds with Alberta Labour & Immigration to request partnership with the Town of Innisfail in the Rural Renewal Steam program.

MOTION CARRIED UNANIMOUSLY

Agenda Item 8.c Joint Use Planning Agreement

The Town is required to enter into a Joint Use Planning Agreement (JUPA) with school boards operating within the municipality (sections 670.1 / 672 / 673 Municipal Government Act).

Administration submitted to Council a draft JUPA agreement for approval.

Motion 8.c made by Councillor Paul Webb that Administration partners with Chinooks Edge School Division in the Joint Use Planning Agreement as amended.

MOTION CARRIED UNANIMOUSLY

Note: (amended as follows):

Section 8 Governing Committee.

*Wording of term 8 a) to revert back to the wording in the original draft namely that, “the Governing Committee shall consist of **two (2) Council Members** and the CAO or their designate and two (2) Board members and the Superintendent or their designate from the Board”.*

Agenda Item 8.d Asset Management Strategy

Administration submitted an Asset Management Strategy document that provided the direction and objectives that Administration will follow in order to maintain focus and momentum for developing and creating an Asset Management Plan.

This document was submitted to Council for information.

Agenda Item 8.e Federal Electoral Boundaries

Administration provided Council with a news article reproduced from Mountain View Today with regard to the proposed changes to the Federal Electoral Boundaries.

This article is submitted to Council for information.

Mayor Robb Stuart called for a recess at 7:55pm. The meeting resumed at 8.00pm

9. FINANCIAL

Agenda item 9.a 2023 Capital Budget

Administration submitted to Council projects for consideration as the first draft of the capital budget for Council's review and deliberation.

After discussion Council carried a motion to direct Administration to contact Bowden Minor Hockey with regard to the CFEP Grant.

Motion 9.a Moved by Councillor Deb Coombes that Administration corresponds with Bowden Minor Hockey with a view to redirect the project details of the CFEP Grant.

MOTION CARRIED UNANIMOUSLY

After discussion Council requested that Administration report back to Council on the consideration of additional street lighting to be included within the 2023 Capital Budget.

Motion 9.b Moved by Councillor Sandy Gamble that Council instructs Administration to resubmit the 2023 Capital Budget to Council for further review at the Regular Council Meeting of 27 February 2023.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

Agenda item 10.a Letter received from Town of Fox Creek.

Motion 10.a. Moved by Councillor Deb Coombes that Council directs Administration to support the letter received from Mayor Sheila Gilmour through correspondence to the Minister of Health, the Honourable Jason Copping.

MOTION CARRIED UNANIMOUSLY

Agenda item 10.b Red Deer County Protective Services (January Enforcement Contract).

Motion 10.b. Moved by Councillor Randy Brown that Council accepts the submitted correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Rudy Friesen submitted his report to Council.

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

Bowden Grandview School (notes from meeting of Jan 24, 2023).

Parkland Foundation Board Meeting (notes from zoom meeting of Dec 1, 2022).

Motion 11.a. Moved by Councillor Randy Brown that Council accepts the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

12. MEETING ADJOURNMENT

Motion 12.a Moved by Councillor Paul Webb at 8:38pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Rudy Friesen**