



**Town of Bowden – Regular Council Meeting
held on Monday 22 January 2024
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor Robb Stuart (Chair)
	Councillor Sandy Gamble
	Councillor Paul Webb
	Councillor Deb Coombes
	Councillor Randy Brown

ABSENT	Councillor Wayne Milaney
	Councillor Marie Flowers

ADMINISTRATION	CAO Rudy Friesen
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

Note: (amended as follows)

Agenda item 8.d Alberta Mid Sized Towns Mayors' Caucus

Agenda item 8.e Meeting with MLA Devin Dreeshen

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Deb Coombes that Council adopts the minutes as presented for the Regular Council Meeting of January 8, 2024.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

There were no delegations.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

There was no further update on the Bowden Hotel.

Agenda item 6.b Town of Olds Community Partnership Application

During the RCM of December 11, 2023, Council was presented with a letter from Mayor Judy Dahl of the Town of Olds requesting support in respect of a grant application to undertake a condition assessment and feasibility study of the Olds Multiplex.

Subsequently Mayor Robb Stuart received an email from Mayor Judy Dahl dated January 15, 2024, requesting a response with Councils' decision.

Administration recommended that Council support the request made by Mayor Judy Dahl and pass a resolution to that effect.

Motion 6.a

Moved by Councillor Paul Webb that Council approves the request made by Mayor Judy Dahl to support the grant application in respect of a Regional Multiplex Study funded by the Alberta Community Partnership.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

No item submitted.

8. NEW BUSINESS

Agenda item 8.a Urban Hens – Pilot Program (Proposal Document)

Administration provided Council with a proposal for an urban hen pilot program.

Council reviewed the document and gave appreciation to resident Katie Smith for her input and assistance in preparing the document.

Council requested that Administration provide clarification on:

- i. the number of hens allowed per application,
- ii. inclusion of terms with regard to permission obtained from neighbouring properties.

Motion 8.a

Moved by Councillor Paul Webb that Administration incorporates the changes requested by Council and resubmit at a later date a formal licencing agreement document and application form for the program for Council's further review and consideration.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Emerging Trends in Municipal Law

Administration provided Council with details of the seminar to be hosted by Brownlee LLP and requested confirmation of those elected officials wishing to attend.

There was no decision made. There was no motion made.

Agenda item 8.c Annual Municipal Law Seminar

Administration provided Council with details of the seminar to be hosted by Reynolds, Mirth, Richards & Farmer LLP and requested confirmation of those elected officials wishing to attend.

There was no decision made. There was no motion made.

Agenda item 8.d Alberta Mid Sized Towns Mayors' Caucus (new agenda item)

Mayor Robb Stuart provided Council with the Terms of Reference for the Alberta Mid Sized Towns Mayors' Caucus.

Council discussed the merits for and against becoming a partner in the venture.

Motion 8.b

Moved by Councillor Randy Brown that the Town of Bowden no longer participates in the venture and does not become a member of the Alberta Mid Sized Towns Mayors' Caucus.

MOTION CARRIED

Agenda item 8.d Meeting with MLA Devin Dreeshen

Mayor Robb Stuart informed Council that he would be in attendance at a meeting on January 25, with other Town mayors at which MLA Devin Dreeshen would be present.

He would approach MLA Devin Dreeshen to request an in-person constituency update to be given to Council by the MLA at a future RCM.

There was no motion made on agenda item 8.d.

9. FINANCIAL**Agenda item 9.a Operating Budget (5th draft)**

CAO Rudy Friesen provided Council with a detailed overview of the fifth draft of the 2024 Operating Budget.

Administration noted the further items of amendment required by Council.

Administration are to revise the draft 2024 Operating Budget incorporating amendments as discussed and resubmit a further draft budget at a later date to Council for further discussion.

Motion 9.a

Moved by Councillor Paul Webb that Council directs Administration to make amendments to the draft 2024 Operating Budget as requested namely to:

- i. incorporate a \$5000.00 budget per Councillor for professional development,
 - ii. incorporate a \$7500.00 budget for the Mayor for professional development,
- and to incorporate further additional amendments as discussed and requested.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

There were no items of correspondence.

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Rudy Friesen provided Council with an overview of the items included within the CAO's report.

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

Mid Size Towns Caucus meeting notes

Motion 11.a

Moved by Councillor Randy Brown that Council accepts the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

12. CLOSED SESSION OF COUNCIL ("in camera")**Agenda item 12.a Personnel Evaluation (Confidential)**

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 17 "is deemed harmful to personal privacy".

Motion 12.a.

Moved by Councillor Randy Brown at 8:14pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b.

Moved by Councillor Sandy Gamble at 9:12pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT**Motion 13.a**

Moved by Councillor Deb Coombes at 9:13pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Rudy Friesen**