

MINUTES

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,
on **Monday, January 26, 2026, 7:00 pm**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:01 pm.

PRESENT	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	A/CAO	Greg Skotheim
	Delegate	Dylan Thudium, BDO Canada LLP
	Delegate	Angelyn Aragon, BDO Canada LLP
	Delegate	Mitchell Kennedy, BDO Canada LLP

1.a Land Acknowledgement

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2

Moved by Councillor Randy Brown that Council adopt the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (January 12, 2026)

Motion 3.a

Motion by Councillor Ryan Howlett to adopt the minutes, with amendment, for the Regular Council Meeting of January 12, 2026.

MOTION CARRIED UNANIMOUSLY

3.b Special Council Meeting (January 13, 2026)

Motion 3.b

Motion by Councillor Marietta Tuckwell to adopt the minutes, with amendment, for the Special Council Meeting of January 13, 2026.

MOTION CARRIED UNANIMOUSLY

3.c Special Council Meeting (January 19, 2026)

Motion 3.c

Motion by Councillor Randy Brown to adopt the minutes, as presented, for the Special Council Meeting of January 19, 2026.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

5.a Dylan Thudium, CPA – BDO Canada LLP – Audit planning (30 - 60 minutes)

Delegates from BDO Canada LLP reviewed the process for the annual audits for the Town's financials. There was discussion regarding the recent changes from the Public Sector Accounting Board (PSAB) that impact the management of assets (PS3280 – Asset Retirement Obligation -ARO). Upcoming changes will change the conceptual framework to simplify the reporting to become effective for the 2027 reporting year.

Motion 5.a

Motion by Councillor Ryan Howlett that Council accepts the presentation as information.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.a Council Resolutions Follow-Up Action

Motion 6.a

Motion by Councillor Marietta Tuckwell that Council accepts the Council Resolutions Follow Up Action Report as amended as information.

MOTION CARRIED UNANIMOUSLY

6.b Key Dates

Motion 6.b

Motion by Councillor Amanda Peffers that Council accepts agenda item 6.b as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

7a None

8. NEW BUSINESS

8.a Volunteer Application Form

Motion 8.a

Moved by Councillor Marietta Tuckwell that the application by Aggie Fehr to become a volunteer for the town.

8.b Open House Planning

Council discussed the format and requirements for the open house at the event centre. Vicinia Planning will present on the MDP. RCMP and By-law will be invited.

Motion 8.b

Motion by Councillor Randy Brown that Council direct Administration to action the items discussed for the event.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

None submitted

10. CORRESPONDENCE

10.a Nolan Crouse, MBA, CCMP™

- Advertising Poster: Professional Performance Review Services

10.b Red Deer County Protective Services

- letter: December & Year-End Enforcement Report

10.c EOEP Year in Review 2025

- newsletter

10.d RCMP, S/Sgt. Jamie Day

- January 2026, RCMP Fact Sheet

10.e National Police Federation

- introductory letter

- August 2025 Newsletter

10.f FCM

- email re rural Canada consultation

10.g ABmunis (RPD)

- email: meeting opportunity with Minister Dan Williams

10.h Brownlee Law

- Email: re training on Emerging Trends in Municipal Law

Motion 10

Motion by Councillor Carol Pion that Council accepts agenda item 10.a to 10.h as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

11.a CAO's Report

CAO report as presented in the agenda package discussed items related to OHS action items, water breaks, arena staffing and ongoing tasks.

Motion 11.a

Moved by Councillor Randy Brown that Council accepts the CAO's report as information.

MOTION CARRIED UNANIMOUSLY

11.b Council Committee Reports.

11.c Society & Other Reports.

Motion 11.b / 11.c

Motion by Councillor Cam Morrison that Council accepts the Expanding Horizons and Escribe reports as information.

MOTION CARRIED UNANIMOUSLY

Motion 11.b / 11.c.i

Motion by Councillor Marietta Tuckwell that Council requests that Administration forward the reports on JustServe to FCSS for research.

MOTION CARRIED UNANIMOUSLY

Mayor Laurie Miller requested a short recess at 9:00 pm.

The meeting reconvened at 9:07 pm.

12. CLOSED SESSION OF COUNCIL

12.a Legal (Confidential) Contracting – Strategic Planning.

This is a closed meeting of the Council, as permitted by Section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time), therefore applies based on Section 23 "local public body confidences".

Motion 12

Moved by Councillor Cam Morrison at 9:08 pm that Council move to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.i

Moved by Councillor Cam Morrison at 9:43 pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

Motion 12.a

Motion by Councillor Randy Brown at 9:47 pm that Council request that Administration engage McCarrol Consulting to provide a half-day strategic planning workshop.

MOTION CARRIED UNANIMOUSLY

13. MEETING ADJOURNMENT

Motion 13

Motion by Councillor Ryan Howlett at 9:48 pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting adjourned.

Minutes signed by:



**Mayor
Laurie Miller**



**A/CAO
Greg Skotheim**

