



**Town of Bowden – Regular Council Meeting
held on Monday August 28, 2023
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:02pm.

PRESENT

Mayor	Robb Stuart	(Chair)
Councillor	Sandy Gamble	
Councillor	Marie Flowers	
Councillor	Wayne Milaney	
Councillor	Paul Webb	
Councillor	Deb Coombes	
Councillor	Randy Brown	

STAFF

CAO	Rudy Friesen
Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

Note: (amended as follows):

New Agenda Item 8(c) Bowden Penitentiary Tour (submitted by Mayor Robb Stuart).

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council adopts the August 14, 2023, Regular Council Meeting Minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARINGS

There were no public hearings.

5. DELEGATIONS

S/Sgt Warren Wright (Olds RCMP Detachment) provided an overview of the latest RCMP community crime statistics report.

Motion 5.a moved by Councillor Deb Coombes that Council accepts the report as information.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

An update on the Bowden Hotel was provided verbally by the CAO.

CAO Rudy Friesen stated that all of the demolition waste material had now been sent to a specialist landfill site and that the current work consisted of infilling the site with compacted clay and topsoil.

It was stated that it is unknown at this stage how long the site must remain dormant pending any future resale of the land by the Alberta Government.

CAO Rudy Friesen stated that he will follow up with the Alberta Infrastructure and obtain further information as to the next steps and procedures regarding this site.

Agenda item 6.b Annexation of Land

CAO Rudy Friesen provided Council with a brief verbal overview of progress to date regarding the annexation of land from Red Deer County (North of Bowden).

The next stage of the process is for the developer to provide Administration with a draft copy of the "Notice of Intent" document (anticipated by the end of August). If in order the document will then be submitted to the Alberta Government, Municipal Affairs office.

Thereafter the next stage of the annexation process will be to advertise and hold a public hearing within the Town of Bowden.

Motion 6.a moved by Councillor Deb Coombes that Council accepts the verbal reports as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

Agenda item 7.a Bylaw Enforcement Policy

Administration submitted to Council a copy of the new Bylaw Enforcement Policy for information.

This policy outlines the procedures and processes to be followed for bylaw enforcement and provides, publicly, a set of expectations and standards for bylaw enforcement.

Motion 7.a moved by Councillor Marie Flowers that the Bylaw Enforcement Policy as presented is accepted as information by Council.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

Agenda item 8.a Community Registration Night

Administration requested that Council confirm their attendance at the Community Registration Night to be held on Thursday September 14, 2023, at 5:00pm at the Bowden Grandview School.

Motion 8.a moved by Councillor Sandy Gamble that Council attend the Community Registration Night and that Administration are to make the required registration arrangements.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Highway 2 Antler Hill Turnout Removal.

Administration provided Council with a Road Information Bulletin reference the proposed removal of the Antler Hill Roadside Turnouts.

Council expressed concern over the late notification provided to the public and whether this was a diligent decision by Alberta Transportation and Economic Corridors.

After further discussion Council requested that Administration contact MLA Devin Dreesen to voice the concerns of Council.

Motion 8.b moved by Councillor Paul Webb that the Mayor / CAO take action to express Council's concerns to MLA Devin Dreesen.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.c Bowden Penitentiary Tour

Mayor Robb Stuart outlined to Council a planned tour of the Bowden Penitentiary scheduled for Tuesday September 19, 2023, at 1:30pm.

Administration was requested to follow up on the preparations already made by the Mayor.

Motion 8.c moved by Councillor Sandy Gamble to accept the tour invitation as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

Agenda item 9.a Capital Projects Update

Administration proposed to Council a new location for the "Off Leash Dog Park" and requested that Council review and approve the location per the submitted diagram.

Administration stated that they are currently in the process of determining the cost of the fencing.

Council will receive a realistic estimate of the project cost in due course.

Motion 9.a moved by Councillor Randy Brown that Council approves the location of the "Off Leash Dog Park" as submitted and presented.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

Agenda item 10.a Letter from Red Deer County Protective Services

Red Deer County Protective Services – July Enforcement Contract.

Motion 10.a moved by Councillor Randy Brown that Council accepts the submitted correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

South Red Deer Regional Wastewater Commission (August update report).

Motion 11.a moved by Councillor Marie Flowers that Council accepts the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a brief recess at 8:01p.m.
Mayor Robb Stuart called the meeting back to order at 8:07p.m.

12. CLOSED SESSION OF COUNCIL ("in camera")

Agenda item 12.a Bylaw Matter

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

Motion 12.a. Moved by Councillor Sandy Gamble 8:07pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b. Moved by Councillor Randy Brown at 8:26pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT

Motion 13.a Moved by Councillor Marie Flowers at 8:27pm to adjourn the meeting.

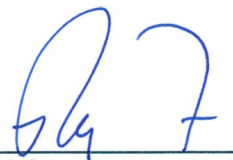
MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart



CAO
Rudy Friesen