



**Town of Bowden – Regular Council Meeting  
held on Monday August 8, 2022  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:03pm.

#### **PRESENT**

Mayor	Robb Stuart	(Chair)
Councillor	Deb Coombes	
Councillor	Sandy Gamble	
Councillor	Paul Webb	
Councillor	Randy Brown	
Councillor	Wayne Milaney	

#### **ABSENT**

Councillor	Marie Flowers
------------	---------------

#### **STAFF**

Acting CAO	Jacqui Molyneux
Recorder	Arno Glover

### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

*Note: (amended as follows):*

*Item 8 New Business: Councillor Deb Coombes to add new item Golf Tournament*

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Sandy Gamble that Council adopts the July 25, 2022, Regular Council Meeting Minutes as submitted.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARINGS**

There were no public hearings.

### **5. DELEGATIONS**

Kenton Hubschmid submitted a request for the Town to consider an adjustment to the 2022 property taxes on the development located at 2012 – 20 Ave that has not to date received a building permit.

#### **Motion 5.a.**

Moved by Councillor Sandy Gamble that the Town adjust the General Municipal element of the 2022 Property Tax Notice to remove the building tax portion, leaving the remaining land and school foundation portions to be paid by the owner.

**MOTION CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM THE PREVIOUS MINUTES****Agenda item 6.a – Operating & Expenditures Statement**

No information was submitted on this item.

**Agenda item 6.b – Federal Electoral Boundary Changes**

Mayor Robb Stuart provided Council with an update on the proposed electoral boundary changes. A response had been received from Red Deer County earlier that day, but this was too late to distribute and provide Council with a copy. Red Deer County are affected in that they will be split in two parts across two federal boundaries. Their intentions are to remain (undivided) in the Red Deer Riding.

**Motion 6.a.** Moved by Councillor Deb Coombes that the Mayor and Administration draft a formal response to the Commission Secretary before the August 12 deadline.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 6.c – Cemetery**

Mayor Robb Stuart stated that the cemetery matters will be discussed in "closed session of Council" as per Agenda item 12b.

**Agenda item 6.d – Bowden Hotel**

No discussion

There was no motion made regarding agenda items 6.a, 6.c, or 6.d.

**7. BYLAWS & POLICIES****Agenda item 7.a – Animal Ownership, Licensing & Control Bylaw 06 /2022.**

A revised (third version) of Animal Bylaw 06 / 2022 was presented to Council for third and final reading.

**Motion 7.a** Moved by Councillor Paul Webb that Council give third reading to Bylaw 06 / 2022.

**MOTION CARRIED UNANIMOUSLY**

**8. NEW BUSINESS****Agenda item 8.a – Volunteer Application**

Mayor Robb Stuart excused himself from the meeting. Deputy Mayor Wayne Milaney presided.

**Motion 8.a** Moved by Councillor Randy Brown that Council approve the application received for membership of the Special Events & Cultural Committee.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b – Golf Tournament**

Councillor Deb Coombes made Council aware of the forthcoming golf tournament hosted by Mountain View Regional Water Services Commission on August 25.

**Motion 8.b** Moved by Councillor Deb Coombes that Administration (JM) forward to members of Council the email received regarding this matter.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

No reports submitted.

**10. CORRESPONDENCE****Agenda item 10 – Red Deer County Protective Services**

Council reviewed and discussed the June Enforcement Contract received from RDC.

Councillor Randy Brown noted that unregistered vehicles appear to be a regular occurrence within the ticketed offences.

Councillor Deb Coombes made comment concerning speeding vehicles on Highway 2a and the lack of exhaust mufflers on some vehicles.

Mayor Robb Stuart stated that at one time the Town had discussed amending the contract to 20 hours a month.

Council enquired as to whether the patrols are being conducted during normal working hours and whether any evening or night patrols were made.

**Motion 10.a** Moved by Mayor Robb Stuart that Administration investigates:

- i. the cost of increasing the contract from 10 to 15 or 20 hours a month
- ii. whether after hours patrols can be scheduled
- iii. whether the ticket times could be added to the monthly contract report.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS****Agenda item 11.a Administration Report****i Town Civic Sign**

Reference item (i), the old Town Civic sign Council agreed to donate the old civic sign.

**Motion 11.a.** Moved by Councillor Deb Coombes that Council approve the donation of the old civic sign to the Paterson Community Hall.

**MOTION CARRIED UNANIMOUSLY**

**ii Arena Roof Structural Review**

**Motion 11.b.** Moved by Councillor Sandy Gamble that Council accepts as information the update report on the arena roof capital project.

**MOTION CARRIED UNANIMOUSLY**

**iii Bowden Walking Trails**

**Motion 11.c.** Moved by Councillor Randy Brown that Council accepts as information the update report on the Bowden walking trails capital project.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 11.b**

**Bowden & District Cemetery Association Report (meeting of March 23, 2022)**

**Agenda item 11.c**

**Bowden & District Cemetery Association Report (meeting of May 5, 2022)**

**Agenda item 11.d**

**South Red Deer Regional Wastewater Commission (meeting of July 22, 2022)**

**Motion 11.d.** Moved by Councillor Paul Webb that Council accepts as information the reports submitted as agenda items 11b, 11.c, and 11.d.

**MOTION CARRIED UNANIMOUSLY**

---

Mayor Robb Stuart called for a brief recess at 7:37pm.  
Mayor Robb Stuart called the meeting back to order at 7:50pm.

---

**12. CLOSED SESSION OF COUNCIL ("in camera")**

**Agenda Item 12.a (Development Matter)**

**Agenda Item 12.b (Cemetery)**

*Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privilege information".*

**Motion 12.a.** Moved by Councillor Paul Webb at 7:50pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.b.** Moved by Councillor Randy Brown at 8:34pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

There was no motion made regarding agenda items 12a and 12b.

**13. MEETING ADJOURNMENT**

**Motion 13.a** Moved by Councillor Paul Webb at 8:34pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

---

**Minutes signed by:**



Mayor  
Robb Stuart



Acting CAO  
Jacqui Molyneux