



**Town of Bowden – Regular Council Meeting  
held on Tuesday 9 September 2024  
at Town of Bowden Council Chambers.**

**MINUTES**

**1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:00pm.

<b>PRESENT</b>	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	

<b>ABSENT</b>	Councillor	Sandy Gamble
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<b>ADMINISTRATION</b>	CAO	Arno Glover
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**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

**Motion 3.a.**

Moved by Councillor Deb Coombes that Council adopts the minutes for the Regular Council Meeting of August 26, 2024, as presented.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

There were no public hearings.

**5. DELEGATION**

**Agenda item 5.a Shannon Paquette (STARS Air Ambulance)**

Shannon Paquette provided Council with a presentation titled, "Critical Care, Anywhere".

Council was told that STARS receives \$15 million government funding however direct operating costs are \$34 million per annum.

Since 2010 the total number of area casualties flown is 210.

A total of 23 Bowden residents have been flown with 3 pickups in Bowden.

A request was made for the Town to provide partnership sponsorship of \$2 per Capita in 2025.

**Motion 5.a**

Moved by Councillor Deb Coombes that Council accepts the STARS, "Critical Car, Anywhere" presentation and funding request as information pending a formal application to be submitted to Council by 30<sup>th</sup> October 2024.

**MOTION CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM PREVIOUS MINUTES****Agenda item 6.a Bowden Hotel**

There was no further update on matters regarding the Bowden Hotel.

**Agenda item 6.b VALO Networks**

Administration provided Council with engineering drawings from Red Deer County showing the exact location of the siting of the communications tower.

**Agenda item 6.c Council Resolutions Requiring Follow Up Action**

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

**Agenda item 6.e Key Dates**

Administration provided Council with forthcoming key dates.

**Motion 6.a**

Moved by Councillor Randy Brown that Council accepts the Business Arising agenda items as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES****Agenda item 7.a Cemetery Bylaw 08 / 2024**

Administration submitted to Council the first draft of a revised Cemetery Bylaw.

The current bylaw (passed in 2020) has been revised and updated after receiving formal review by the Bowden & District Cemetery Association. The aim was to:

- i. ensure that the bylaw remains appropriate, relevant, and meaningful,
- ii. remove areas of ambiguity and to assist in interpretation and enforceability.

Council reviewed the draft bylaw and requested amendments as follows:

Clause 7:1 Exceptions to be made by the CAO *in writing*.

Clause 12.10 ***A designated vehicle car parking area should be created.***

Administration is to publish a copy of the revised draft bylaw on the Towns' website for a period of thirty days.

Administration is to submit the Cemetery Bylaw to Council for second reading at the RCM of 14<sup>th</sup> October, 2024.

**Motion 7.c** moved by Councillor Deb Coombes that Council give first reading to Cemetery Bylaw 08 / 2024 as amended.

**MOTION CARRIED UNANIMOUSLY**



## 8. NEW BUSINESS

### Agenda item 8.a Fortis Alberta Electric Distribution Franchise Fee for 2025

Administration submitted to Council a request from Fortis Alberta for Council to confirm the electric franchise distribution fee for 2025.

Administration stated that the current percentage is 15% and that the rate had remained unchanged since 1<sup>st</sup> January 2017.

#### Motion 8.a

Moved by Councillor Marie Flowers that Council maintains the Fortis Alberta Electric Distribution Fee percentage at 15% for 2025.

**MOTION CARRIED UNANIMOUSLY**

## 9. FINANCIAL

There was no financial agenda item.

## 10. CORRESPONDENCE

### Agenda item 10.a Municipal Affairs – Fire Service Training Program Grant

Administration submitted to Council correspondence received from Municipal Affairs reference grants available for fire service training.

CAO Arno Glover stated that a copy of the letter has been emailed to Mike Feduniw, Battalion Chief, Red Deer County.

#### Motion 10.a

Moved by Councillor Paul Webb that Council accepts the submitted item of correspondence as information.

## 11. REPORTS

### Agenda item 11.a CAO's Report

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

#### Motion 11.a

Moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

### Agenda item 11.b Council Committee Reports

There were no Council Committee reports submitted.

### Agenda item 11.c Society & Other Reports

Reports submitted as follows

- Bowden Grandview School Newsletter (September 3, 2024)
- Bowden Ag Society (meeting of June 19, 2024).
- Bowden Ag Society (notes from August meeting).

#### Motion 11.b

Moved by Councillor Randy Brown that Council accepts the submitted Society & Other reports as information.

**MOTION CARRIED UNANIMOUSLY**

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Mayor Robb Stuart called for a brief recess at 8:33 p.m.  
Mayor Robb Stuart called the meeting back to order at 8:35 p.m.

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**12. CLOSED SESSION OF COUNCIL (“in camera”)**

**Agenda item 12.a (Property Matter)**

*Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.*

**Motion 12.a**

Moved by Councillor Wayne Milaney 8:35 p.m. that Council moves to an “in-camera” session for agenda item 12.a as per section 27 of the FOIP Act.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.b**

Moved by Councillor Paul Webb at 9:00 p.m. that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

There was no motion made on agenda item 12.a.

**13. MEETING ADJOURNMENT**

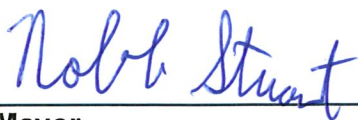
**Motion 13.a**

Moved by Councillor Marie Flowers at 9:01 p.m. to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

**Minutes signed by:**



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Mayor  
Robb Stuart



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CAO  
Arno Glover