



**Town of Bowden – Regular Council Meeting  
held on Monday August 14, 2023  
at Town of Bowden Council Chambers.**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:00pm.

<b>PRESENT</b>	Mayor	Robb Stuart	(Chair)
	Councillor	Sandy Gamble	
	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	

<b>STAFF</b>	CAO	Rudy Friesen
	Recorder	Arno Glover

### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

#### **Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

### **3. ADOPTION OF PREVIOUS MINUTES**

#### **Motion 3.a.**

Moved by Councillor Marie Flowers that Council adopts the July 24, 2023, Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

### **4. PUBLIC HEARINGS**

There were no public hearings.

### **5. DELEGATIONS**

There were no delegations.

### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **Agenda item 6.a Bowden Hotel**

An update on the Bowden Hotel was provided by the CAO.

#### **Agenda item 6.b Council Open House**

Council discussed the format and content of the Council Open House to be held on Wednesday October 4, 2023, at 7:00pm at the Bowden event Centre.

The main item of content will be the Community Standards Bylaw.

Administration will include an update on progress of the 2023 Capital Projects.

**Agenda item 6.c Council Priorities Session**

Council discussed the content of the Council Priorities Session to be held on Wednesday September 6, 2023, at Council Chambers.

Councillors are requested to submit items for discussion to either the Mayor or the CAO.

**Agenda item 6.d Alberta Municipalities 2023 Convention & Trade Show**

Council discussed final arrangements for those attending the Trade Show.

A copy of the "2023 Resolutions Book" will be provided for Councillors to review.

**Agenda item 6.e Community Standards Bylaw – Schedule**

Administration provided Council with a revised schedule for the passage of the Community Standards Bylaw.

This now incorporates the Council Open House on October 4 and extends the deadline for final reading until the end of 2023.

**Agenda item 6.f Land Annexation Proposal**

Administration provided Council with a summary (3 pages) of the presentation provided to Council during the 23 May RCM regarding the proposed annexation of land from Red Deer County (North of Bowden).

A meeting of the Intermunicipal Development Committee was held at Red Deer County offices on Monday, August 7, 2023. The purpose of this meeting was to discuss the annexation proposal.

An outcome of the meeting was that the IDC committee requested that Town of Bowden CAO communicate with the landowner, through their agent, to confirm the intermunicipal committee's support for a motion of intent to annex.

Council was very supportive of this annexation and of the positive relationship that exists between Red Deer County and the Town of Bowden in support of all intermunicipal matters.

**Motion 6.a.**

Moved by Councillor Paul Webb that Council instructs Administration to work with the landowner to prepare a Notice of Intent to Annex the lands known as Section 26, Township 34, Range 01, West of the 5th Meridian legally described as the easterly 1650 feet of the southeast quarter Section 26, Township 34, Range 01, West of the 5th Meridian excepting thereout all registered plans and Lot A, Plan 2878 JK".

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

No item submitted.

**8. NEW BUSINESS****Agenda item 8.a IT Security Update**

Administration provided Council with an update of the IT security measures introduced to reduce the vulnerability to data hacking, cyber attacks, and ransomware attacks.

**Motion 8.a** moved by Councillor Sandy Gamble that Council accepts the IT Security update as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b Highway 2 Rehabilitation Work.**

Administration provided Council with an update on the QE2 highway construction.

**Motion 8.b** moved by Councillor Deb Coombes that Council accepts the highway construction update as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.c Regional End of Summer Gathering.**

Administration provided Council with the details of an event to be held at Sylvan Lake on September 21, 2023, from 6:00pm to 9:00pm at the NexSource Centre.

**Motion 8.c** moved by Councillor Marie Flowers that Council accepts the invitation as information.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

No item on agenda.

**10. CORRESPONDENCE****Agenda item 10.a Letter from Red Deer County Protective Services**

Red Deer County Protective Services – June Enforcement Contract.

**Motion 10.a** moved by Councillor Randy Brown that Council accepts the submitted correspondence as information.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS****Agenda item 11.a CAO's Report****Agenda item 11.b Council Committee Reports**

No reports submitted.

**Agenda item 11.c Society & Other Reports**

No reports submitted.

**Motion 11.a** moved by Councillor Randy Brown that Council accepts the submitted CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

**12. MEETING ADJOURNMENT**

**Motion 12.a** Moved by Councillor Marie Flowers 8:00pm to adjourn the meeting.


**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

**Minutes signed by:**



Mayor  
Robb Stuart



CAO  
Rudy Friesen