

AGENDA

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,
on **Monday 26 August 2024**, at 7:00pm.

- | | Pages |
|--|----------------|
| 1. CALL TO ORDER | |
| 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA | |
| 3. ADOPTION OF PREVIOUS MINUTES
August 12, 2024, Regular Council Meeting. | 2 - 7 |
| 4. PUBLIC HEARING
None scheduled. | |
| 5. DELEGATION
5.a S/Sgt Warren Wright (Olds RCMP Detachment) None scheduled | 8 - 16 |
| 6. BUSINESS ARISING FROM PREVIOUS MINUTES | |
| 6.a Bowden Hotel. | 17 |
| 6.b Fortis Additional Street Lights | 17 |
| 6.c Rural Connect | 17 |
| 6.d Council Resolutions Summary | 18 - 19 |
| 6.e Key Dates. | 18 - 21 |
| 7. BYLAWS & POLICIES | |
| 7.a Revised Advertising Bylaw 06 / 2024 | 22 - 25 |
| 7.b Noise Bylaw 07 / 2024 | 26 - 44 |
| 8. NEW BUSINESS | |
| 8.a Alberta Municipalities Convention & Trade Show 2024 | 45 - 50 |
| 8.b Council Open House | 51 |
| 8.c Firehall Flag Poles | 51 |
| 9. FINANCIAL | |
| 9.a ATB Financial Consolidated Financial Statement | 52 - 53 |
| 9.b LGFF Operating Allocation | 52 |
| 10. CORRESPONDENCE | |
| 10.a Red Deer County Enforcement (June & July letters) | 54 - 56 |
| 10.b Central Alberta Regional Assessment Review Board | 57 - 59 |
| 11. REPORTS | 61 |
| 11.a CAO's Report. | 62 - 65 |
| 11.b Council Committee Reports. | |
| 11.c Society & Other Reports. | |
| 12. CLOSED SESSION OF COUNCIL ("in camera") | |
| 12.a Public Utility Matter (Confidential).
This closed meeting of Council is permitted by section 197 of the MGA.
An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of
Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of:
Section 27 "deemed to be privileged information". | |
| 13. MEETING ADJOURNMENT | |



000002

**Town of Bowden – Regular Council Meeting
held on Tuesday 12 August 2024
at Town of Bowden Council Chambers.**

MINUTES (unapproved)

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:03pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	(joined meeting at 7:05)
	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	

ABSENT	Councillor	Sandy Gamble
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ADMINISTRATION	CAO	Arno Glover
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Marie Flowers that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Paul Webb that Council adopts the minutes for the Regular Council Meeting of July 22, 2024, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

Rural Connect provided Council with a presentation of their Open Access High Speed Fibre Optic proposal.

The presentation was given by Rick DeZutter, Vice President Operations and Andrew Metzger CEO.

Council was provided with the opportunity to raise questions and discuss the proposal with representatives from Rural Connect.

Motion 5.a

Moved by Councillor Deb Coombes that Council accepts the Rural Connect presentation as information.

MOTION CARRIED UNANIMOUSLY

000003

6. BUSINESS ARISING FROM PREVIOUS MINUTES**Agenda item 6.a Bowden Hotel**

There was no further update on matters regarding the Bowden Hotel.

Agenda item 6.b Fortis Streetlights

Administration stated to Council that a design specialist from Fortis Alberta will be in Town on August 14th to conduct the engineering survey required for the installation of the 4 streetlights on 21st Street.

Agenda item 6.c SRDRWC Summary of Agreements

Administration provided Council with a summary (for information) of all of the agreements currently in place between SRDRWC and the Town of Bowden. These are:

- Lagoon Lease Agreement (2012)
- Real Estate Purchase Contract (2012)
- Health & Safety & Environmental Agreement (2019)
- Operating Agreement (2023)

Agenda item 6.d Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

Agenda item 6.e Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.a

Moved by Councillor Randy Brown that Council accepts as information all agenda items of Business Arising as information

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

No agenda item submitted.

8. NEW BUSINESS**Agenda item 8.a Municipal Indicators**

Administration provided Council with the Municipal Indicators for the year 2023.

The Town of Bowden did not meet the threshold for one indicator for the 2023 financial year. The Investment in Infrastructure indicator is measured as the total cost of annual additions to tangible capital assets relative to the annual amortization (depreciation) on all tangible capital assets measured as a five-year average.

Municipal Affairs requires that:

- that the results of the performance indicators are shared with Council,
- that a response is given to the Investment in Infrastructure indicator.

The following response was approved by Council:

003004

"The Town has completed all the requisite training for asset management and has implemented an asset management program. In addition, the Town of Bowden has been in correspondence with Ethan Bayne, Assistant Deputy Minister, Municipal Affairs with regard to LGFF funding and future investment in capital projects. The Assistant Deputy Minister notes that capital investment project expenditures within the Town of Bowden have increased significantly and that this is a positive change. Town Administration will continue to prepare future capital budgets that provide for investment in core infrastructure (roads, water, wastewater, and stormwater systems)".

Motion 8.a

Moved by Councillor Marie Flowers that Council accepts the Municipal Indicators Report as presented and that the response to be submitted by Administration to Municipal Affairs regarding the Investment In Infrastructure indicator is approved as drafted and presented in agenda item 8.a.(ii).

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Fire Hall Siren

Administration requested that Council consider the cessation of the midday fire hall siren.

Options given were as follows:

- i. do nothing and continue with the present-day practice of sounding the siren each day at noon,
- ii. request permission from the RDC Fire Chief to decommission the siren,
- iii. keep the siren but restrict the noon alarm for testing purposes only on say the first day of every month thereby reducing the nuisance factor.

Motion 8.b

Moved by Councillor Marie Flowers that Council accepts agenda item 8.b as information, no further action is taken and the present-day practice of sounding the siren each day at noon is to continue.

MOTION CARRIED

Agenda item 8.c Community Registration Night

Administration requested that Council confirm their attendance at the Community Registration Night to be held on Wednesday September 11, 2024, from 5:00pm to 7:00pm (set up at 4:00pm) at the Bowden Grandview School.

Motion 8.c

Moved by Councillor Paul Webb that Council attends the Community Registration Night and instructs Administration to make the required registration arrangements.

MOTION CARRIED

Agenda item 8.d Sale of Property by Public Auction (Terms & Conditions)

Section 445 of the MGA requires that a municipality publishes the conditions of sale with respect to the sale of properties by public auction.

Administration submitted the terms to Council for approval.

Motion 8.d

Moved by Councillor Marie Flowers that that the Terms and Conditions for the Sale of Property by 2024 Public Auction, as presented, are approved by Council.

MOTION CARRIED UNANIMOUSLY

000005

Agenda item 8.e CAEP Membership Satisfaction Survey

The Town received a request from the CAEP Program Coordinator, to complete a CAEP Membership Satisfaction Survey.

Administration provided Council with a copy of the Questionnaire.

Mayor Robb Stuart requested that representatives of the Town complete the survey.

Councillors Paul Webb and Randy Brown were stated as being the designated elected officials for CAEP.

Motion 8.e

Moved by Councillor Paul Webb that Councillors Paul Webb and Randy Brown complete the CAEP Membership Satisfaction Survey.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.f ATCO Gas CAEP Distribution Franchise Fee

Administration submitted to Council correspondence from ATCO Gas regarding the impact of new Provincial legislation on the Gas Distribution Franchise Fee

ATCO Gas requires notification if the Town wishes to change the franchise fee rate for 2025.

Administration requested that Council provides an indication as to whether the rate will increase for 2025 as this will impose additional requirements on the re-approval process.

Motion 8.f

Moved by Councillor Paul Webb that Council wishes the ATCO Gas franchise fee rate to remain at 22% for 2025.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.g Alberta Environment Waterworks System Inspection Report.

Administration provided Council with the results of the inspection audit of the Town's waterworks system by Alberta Environment.

Motion 8.g

Moved by Councillor Randy Brown that Council accepts the Inspection Report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.h South Red Deer Regional Wastewater Commission JPC Strategy

Administration has received an email from the CAO of SRDRWC requesting that Council review the ongoing SRD Joint Planning Commission strategy with Council in closed session.

Administration requested from Council:

- i. a date of a RCM in which discuss the strategy,
- ii. confirmation as to whether Chair Aalbers and CAO M Wuetherick were to attend.

Council stated that the review can be given to Council by SRDRWC representative Councillor Randy Brown. Attendance by SRDRWC representatives is not required.

000006

Motion 8.h

Moved by Councillor Randy Brown that Council schedules a SRDRWC closed session meeting of Council at the RCM of 26th August to review and discuss the SRD Joint Planning Commission strategy.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL**Agenda item 9.a Canada Community Building Fund**

Administration provided Council with a financial statement of the Canada Community Building Fund.

Motion 9.a

Moved by Councillor Wayne Milaney that Council accepts the CCBF financial statement as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 9.b ATB Bank Signing Authority

Administration provided Council with documents that requiring approval by authorised signatories.

There was no motion made.

Agenda item 9.c Red Deer County Intermunicipal Recreation & Culture Grant

Administration submitted to Council correspondence confirming receipt of funds reference the Red Deer County / Town of Bowden Recreation Agreement and the Library Agreement.

Motion 9.b

Moved by Councillor Randy Brown that Council accepts the Red Deer County Intermunicipal Recreation & Culture Grant correspondence as information.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

There was no agenda item of correspondence.

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Arno Glover provided Council with an overview of the items included within the CAO's report.

Motion 11.a

Moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

There were no Council Committee reports submitted.

Agenda item 11.c Society & Other Reports

Reports submitted as follows

SRDRWC minutes of Annual General Meeting (meeting of April 19, 2024).

SRDRWC minutes of Regular Board Meeting (meeting of April 19, 2024).

Wastewater Volume Analysis x2 (as of March 31, 2024, and June 30, 2024).

Town of Bowden Water v Wastewater Comparative (2020 – 2024).

000007

Motion 11.b

Moved by Councillor Randy Brown that Council accepts the Society & Other Reports as information.

MOTION CARRIED UNANIMOUSLY

12. CLOSED SESSION OF COUNCIL (“in camera”)

Agenda item 12.a (Financial).

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.

Motion 12.a

Moved by Councillor Wyne Milaney at 9:33 p.m. that Council moves to an “in-camera” session for Agenda item 12.a as per section 27 of the FOIP Act.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Paul Webb at 10:01 p.m. that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT

Motion 13.a

Moved by Councillor Paul Webb at 10:02 p.m. to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:

**Mayor
Robb Stuart**

**CAO
Arno Glover**

Regular Council Meeting: August 26, 2024.	Agenda Item: 5.a
Prepared by: Arno Glover	Approved by:
Report Type: Information	Attachment(s): 1 RCMP Crime Stats & Community Reports

5.a**S/Sgt Warren Wright – Detachment Commander (Olds RCMP Detachment).**

Staff Sergeant Warren Wright will provide Council with an overview of the:

- i. Quarterly Crime Statistics April 1st to June 30th 2024,
- ii. RCMP Provincial Policing Report.

Suggested Motion:

Motion by Councillor _____ that Council accepts the RCMP Crime Statistics and Provincial Policing Report as information.

RCMP

ROYAL CANADIAN MOUNTED POLICE

July 31, 2024

Dear Mayor Robb Stuart,

Please find attached the quarterly Community Policing Report for the period from April 1st to June 30th, 2024. This report provides a detailed overview of human resources, financial data, and crime statistics for the Olds Detachment.

As we progress through summer, I would like to reflect on the 2023 wildfire season, which was one of the most devastating in Alberta's history. In preparation for the 2024 wildfire season, the Alberta RCMP has ensured that we are well-prepared to meet the needs of the communities we serve. This proactive approach involved early staffing of our Division Emergency Operations Center to facilitate the processing of information and the deployment of additional resources to communities under threat. Although the moderate weather in May and June resulted in fewer wildfires compared to 2023, we have observed an increase in wildfire activity towards the end of July. The Alberta RCMP remains vigilant and ready to respond as these wildfires continue to threaten our citizens and communities.

Additionally, the recently announced G7 meeting scheduled to take place in Kananaskis in 2025 will require significant coordination and effort. While the specific dates have yet to be released, planning is already underway. As more information becomes available regarding the event and the expectations for the Alberta RCMP, we will keep our communities informed.

Thank you for your ongoing support and engagement. I am always available to discuss your community-identified policing priorities and any ideas you may have to enhance our service delivery. As the Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,



S/Sgt. Warren Wright
Detachment Commander
Olds RCMP Detachment





Olds Provincial Detachment
Crime Statistics (Actual)
April - June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	1	0	0	0	-100%	N/A	-0.7
Drug Enforcement - Trafficking		0	0	2	0	1	N/A	N/A	0.2
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		3	2	2	0	1	-67%	N/A	-0.6
Cannabis Enforcement		1	2	1	0	0	-100%	N/A	-0.4
Federal - General		0	1	2	1	1	N/A	0%	0.2
TOTAL FEDERAL		4	5	5	1	2	-50%	100%	-0.8
Liquor Act		5	5	0	0	0	-100%	N/A	-1.5
Cannabis Act		6	3	1	0	0	-100%	N/A	-1.5
Mental Health Act		14	9	13	17	2	-86%	-88%	-1.6
Other Provincial Stats		12	29	19	17	25	108%	47%	1.4
Total Provincial Stats		37	46	33	34	27	-27%	-21%	-3.2
Municipal By-laws Traffic		0	1	1	0	3	N/A	N/A	0.5
Municipal By-laws		4	9	5	5	3	-25%	-40%	-0.6
Total Municipal		4	10	6	5	6	50%	20%	-0.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		6	5	3	9	5	-17%	-44%	0.2
Property Damage MVC (Reportable)		29	44	62	39	26	-10%	-33%	-1.1
Property Damage MVC (Non Reportable)		7	4	10	5	10	43%	100%	0.7
TOTAL MVC		42	53	75	53	41	-2%	-23%	-0.2
Roadside Suspension - Alcohol (Prov)		0	3	0	1	3	N/A	200%	0.4
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		775	839	383	337	383	-51%	14%	-128.6
Other Traffic		3	2	0	0	2	-33%	N/A	-0.4
Criminal Code Traffic		18	12	8	9	9	-50%	0%	-2.1
Common Police Activities									
False Alarms		2	2	3	1	3	50%	200%	0.1
False/Abandoned 911 Call and 911 Act		9	6	8	10	6	-33%	-40%	-0.2
Suspicious Person/Vehicle/Property		40	30	21	17	21	-48%	24%	-5.1
Persons Reported Missing		0	1	2	1	2	N/A	100%	0.4
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		7	10	9	2	2	-71%	0%	-1.8
Form 10 (MHA) (Reported)		0	0	2	3	0	N/A	-100%	0.3



Olds Provincial Detachment Crime Statistics (Actual) April - June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	0	0	0	0	-100%	N/A	-0.2
Sexual Assaults		0	2	1	0	0	N/A	N/A	-0.2
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		5	16	15	4	5	0%	25%	-1.2
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		4	1	5	2	1	-75%	-50%	-0.5
Uttering Threats		7	2	1	2	2	-71%	0%	-1.0
TOTAL PERSONS		17	21	23	8	8	-53%	0%	-3.1
Break & Enter		7	9	11	2	6	-14%	200%	-0.9
Theft of Motor Vehicle		5	4	9	6	9	80%	50%	1.0
Theft Over \$5,000		1	1	2	1	7	600%	600%	1.2
Theft Under \$5,000		12	9	15	7	13	8%	86%	0.0
Possn Stn Goods		4	4	2	0	1	-75%	N/A	-1.0
Fraud		6	2	4	6	5	-17%	-17%	0.2
Arson		0	0	0	1	1	N/A	0%	0.3
Mischief - Damage To Property		8	12	11	9	8	0%	-11%	-0.3
Mischief - Other		7	1	5	4	0	-100%	-100%	-1.1
TOTAL PROPERTY		50	42	59	36	50	0%	39%	-0.6
Offensive Weapons		0	1	1	0	0	N/A	N/A	-0.1
Disturbing the peace		2	1	0	4	3	50%	-25%	0.5
Fail to Comply & Breaches		0	2	2	4	0	N/A	-100%	0.2
OTHER CRIMINAL CODE		7	2	2	5	3	-57%	-40%	-0.5
TOTAL OTHER CRIMINAL CODE		9	6	5	13	6	-33%	-54%	0.1
TOTAL CRIMINAL CODE		76	69	87	57	64	-16%	12%	-3.6



RCMP Provincial Policing Report

Detachment Information

Name of Detachment

Olds

Name of Detachment Commander

S/Sgt Warren Wright

Quarter

Q1

Date of Report (yyyy-mm-dd)

2024-08-01

FTE Utilization Plan

2024/25

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd)

2024-06-10

Meeting Type

Meeting with Elected Officials

Topics Discussed

Q4 Provincial Policing Report

Notes /Comments

Attended Town of Bowden regular Council Meeting to present Q4 Report and answer questions.



Community Priorities

Priority No. 1

Priority

Property - Theft

Current Status and Results

2024-06-24, a rural property within the Olds Detachment area was subject to a search by Olds RCMP, recovering a stolen vehicle, stolen firearms, ammunition and ordinance. No specific coordinated warrant roundups were completed in Q1 above the normal execution of arrest warrants in the course of regular duties. Drug and Stolen Property projects are ongoing but have not yet come to the search, seizure, arrest and charge phase.

Town of Bowden

1 offender was identified as having court enforceable conditions and 5 compliance checks were completed.

Mountain View County

1 offender was identified as having court enforceable conditions and 4 compliance checks were completed.

Kneehill County

1 offender was identified as having court enforceable conditions and 1 compliance check was completed.

Red Deer County

No offenders were identified as having court enforceable conditions.

Priority No. 2

Priority

Police Community Relations - Police Visibility

Current Status and Results

School and College related events are included as rural students attend these located in Olds.

2024-04-02 Det Commander attended organizational meeting with Ride 4 Dad.

2024-04-11 CRO led Olds RCMP with Fire and Municipal Enforcement played a ball hockey game against Deer Meadow Middle School students in Olds.

2024-04-18 Det Commander attended to Red Deer County emergency management table top exercise.

2024-04-24 Det Commander attended to the Denim and Diamonds volunteer appreciation supper at the Paterson Community Hall in Bowden.

2024-04-26 Det Commander attended to the MVC Protective Services meeting with area RCMP Detachments and Fire Services.

2024-05-01 CRO in red serge participated in the Mountain View Emergency Shelter ground breaking ceremony.

2024-05-06 CRO completed a domestic violence presentation at Olds High School.

2024-05-07 CRO held a recruitment session at the Bowden Grandview School for the Olds RCMP Youth Camp in July 2024.

2024-05-10 CRO held a recruitment session at the Koinonia School in MVC for the Olds RCMP Youth Camp in July 2024.

2024-05-15 CRO participated in a radio-thon in support of the Mountain View Emergency Shelter.

2024-05-15 CRO participated in a recruiting event at the Olds High School career fair.

2024-05-16 CRO was a guest judge at the Annual Spelling Bee at Deer Meadow School in Olds.



2024-05-30 CRO and another Olds member participated in the Olds Air Cadet Squadron annual parade and dinner.

2024-06-01 CRO in red serge participated in the Olds College Grad.

2024-06-03 Olds RCMP, Fire, Protective Services and FCSS participated in Seniors Week by cooking and serving a pancake breakfast at the Evergreen Center in Olds.

2024-06-05 Detachment Commander participated in a Kneehill County emergency management table top exercise at the Linden Community Hall in Linden.

2024-06-14 CRO and 2 other Olds Det members took their police bicycles and participated in the Deer Meadow tri-athlon.

2024-06-18 CRO hosted a kindergarten class from the Koinonia School on a tour of the RCMP Detachment and Fire Hall.

2024-06-19 CRO participated with Olds Fire at the Holy Trinity Catholic School "Annual Spray Down" event.

2024-06-20 CRO participated with Olds Fire at the Olds Elementary School "Annual Spray Down" event.

2024-06-22 Detachment Commander in red serge assisted with police escort of Ride 4 Dad through Olds onto Hwy 2A southbound.

Priority No. 3

Priority

Violence - Violence in Relationships

Current Status and Results

*** Detachment efforts to address this priority in Q1 largely were within Town of Olds limits involving or impacting rural residents of various age demographics.***

2024-05-02/03 Community Resource Officer (CRO) obtained training on Violent Threat Risk Assessment for the school environment.

2024-05-06 CRO completed a domestic violence presentation at Olds High School involving Detachment area students who attend there.

2024-06-05 CRO completed an on-line presentation to local realtors on personal safety at showings and when to report concerns about suspicious persons and activity.

2024-06-18 CRO attended to the FCSS sponsored Seniors Inter Agency group meeting to discuss the Environmental Scan with Age Friendly Alberta in Olds.

Priority No. 4

Priority

Traffic - Safety (Motor Vehicles, Roads)

Current Status and Results

Single member, multiple member and a single JFO proactive traffic enforcement operation were undertaken during regular scheduled shifts yielding an overall increase (from last reporting period) in written warnings, traffic tickets and mandatory alcohol screening - immediate roadside sanctions throughout the Detachment area.

2024-06-13 Olds Detachment with Kneehill County CPO's completed a traffic operation in and around Torrington, focusing on speeding and intersection safety.

No specific JFO operations with Municipal CPO's were completed in the Town of Bowden, red Deer County or Mountain View County this past Q1.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	8	8	0 %	91	51	-44 %
Property Crime	36	50	38.9 %	263	165	-37 %
Other Criminal Code	13	6	-53.8 %	49	45	-8 %
Total Criminal Code	57	64	12.3 %	403	261	-35 %
Drugs Offences	0	1	%	10	8	-20 %
Total Federal Acts	1	2	100 %	16	12	-25 %
Total Provincial Acts	34	27	-20.6 %	111	115	4 %
Municipal By-Laws	5	6	20 %	20	10	-50 %
Motor Vehicle Collisions	53	41	-22.6 %	442	348	-21 %
Provincial Code Traffic	337	383	13.6 %	1,575	1,239	-21 %
Other Traffic	0	2	%	4	3	-25 %
Criminal Code Traffic	9	9	0 %	38	39	3 %
Total Traffic Offences	346	394	13.9 %	1,617	1,281	-21 %

1. Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	5	1	0
Detachment Support	2	2	0	0

2. Data extracted on June 30, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the five established positions, five officers are currently working. There is one officer on special leave (Leave without Pay) and the position has been backfilled to ensure coverage. There is one position that has two officers assigned to that position. There is one position that has been assigned to another Detachment on loan due to a soft vacancy there. There are no hard vacancies at this time.

Detachment Support: Of the two established positions, one resource is currently working while one remains on long term medical leave. There are no hard vacancies at this time.

Regular Council Meeting: Aug 26, 2024.	Agenda Item: 6.a / 6.b / 6.c
Prepared by: Arno Glover	Approved by: n/a
Report Type: Information	Attachment(s):

Matters arising from past minutes (updated text in red).

Content:

6.a Bowden Hotel

There are no further updates at this time.

6.b Fortis – Additional Street Lights *(for information only)*

Reference motions 6.a & 6.b made in the RCM of June 25, 2024, that Administration proceeds with the installation of streetlights on 21st Street and that Administration requests a street light audit.

A design specialist from Fortis Alberta was in Town on August 14th to complete the engineering survey required for the installation of the 4 streetlights on 21st Street. This survey was necessary in order to determine the power feed source to each streetlight and the scope of the work required.

The next step is to submit a Cost Quotation (as opposed to the Estimate received) – this was stated as being 4 – 6 weeks away. The work is unlikely to start until much later in the year.

6.c Rural Connect

During the RCM of 12 August 2024, a presentation to Council was given by Rural Connect to provide information on the Connect Fibre Optic project.

Rural Connect requested that Council consider giving approval to conduct a Town Survey with the objective of conducting a business case / feasibility study to determine potential uptake for the broadband project.

Council gave consideration to the options but decided by motion to accept as information the presentation and its content / proposals.

Administration subsequently received a follow up phone call from Rural Connect to enquire as to:

- i. whether the Town survey would go ahead,
- ii. whether the Town objected to Rural Connect approaching other potential partners if the Town decided not to enter a partnership.

Administration request clarification from Council on the following:

- i. a decision whether or not to conduct the Town Survey,
- ii. indication whether any decision on the project is simply deferred until a later date or that a definitive confirmation is given not to proceed with the project as proposed,
- iii. whether consent can be given for Rural Connect to approach other potential partners for this project.

Motion:

Motion by Councillor _____ that Council confirms that

Regular Council Meeting: August 26, 2024.	Agenda Item: 6.d / 6.e
Prepared by: Arno Glover	Approved by: n/a
Report Type: Information	Attachment(s): 1 Council Resolutions – Follow Up Actions 2 MVRWSC Annual Golf Tournament 3 Bowden Community Showcase

Matters arising from past minutes (updated text in red).

Content:

6.d Council Resolutions Requiring Follow Up Action *(for information only)*

A summary of past Council resolutions that require follow up action is attached.

Administration submits the revised document for Council to review.

6.e Key Dates *(for information only)*

- August 29** **MVRWSC Annual Golf Tournament (1:30pm Bowden Hi-Way Golf Course)**
- September 11** **Bowden Community Showcase (5:00 – 7:00pm Bowden Grandview School)**
- September 25 – 27** **Alberta Municipalities Convention & Trade Show (Westerner Park)**

Recommended Motion:

Motion by Councillor _____ that Council accepts all agenda items 6.a, 6.b, 6.d and 6.e of Business Arising as information.

Town of Bowden COUNCIL RESOLUTIONS REQUIRING FOLLOW UP ACTION (updated 21 August 2024)

Meeting Date	Resolution	Action By Whom	Date back to Council
12 Sept 2022	Bowden Hotel (Business Arising) Request made by MF to keep item indefinitely on agenda – request only - no resolution made	CAO	ongoing
24 Apr 2023	Intermunicipal Collaboration Framework Motion 8.a ICF to be delayed for 2 years pending Provincial Government guidelines	Council / CAO	ongoing
26 Jun 2023	Water & Wastewater Connections Matter to be b/fwd in future discussions on capital asset planning	CAO	ongoing
14 Aug 2023	Annexation of Lands Motion 6.a Administration to formally advance the development proposal	CAO	ongoing
14 Nov 2023	Community Standards Bylaw To be dissolved and broken down into distinct / separate bylaws	CAO	✓
25 Mar 2024	Red Deer County / VALO Fibre Optics Project Motion 8.a – admin to investigate possibilities / costs of the fibre provision for the Town during the installation phase. Delegation booked for Aug 12 (Rural Connect) Council to provide indication of next steps	CAO	August 26 RCM
8 Apr 2024	Red Deer County / VALO Fibre Optics Project Paul Webb stated no cost option – Deb Coombes required written updates	CAO	ongoing
25 Jun 2024	Additional Streetlights Motion 6.a Admin to proceed with the installation of 4 additional streetlights on 21 st Street	CAO	In progress
25 Jun 2024	Streetlight Audit Motion 6.b Administration to request streetlight audit of the Town in fall 2024	CAO	requested
25 Jun 2024	Bylaw Enforcement Motion 6.c Administration to explore further options regarding bylaw enforcement	CAO	ongoing
8 Jul 2024	Capital Project – Walking Trail Motion 6.b Administration to provide an additional car parking lot at the Bowden Event Centre	CAO	completed
12 Aug 2024	Municipal Indicators Motion 8.a Administration to submit response to Municipal Affairs	CAO	✓
12 Aug 2024	CAEP Membership Satisfaction Survey Motion 8. Councilors PW & RB to complete survey	Council	Update required
12 Aug 2024	SRD Joint Planning Commission Strategy Motion 8.h Closed session of Council required to review & discuss (RCM 26 Aug 2024)	Council	August 26 RCM



**Mountain View Regional
Water Services
Commission**

*Annual Golf
Tournament*

Place: Bowden Hi-Way Golf Course
Date: August 29, 2024
Registration: 1:30pm
Tee Off: Shot Gun Start 2:00pm
Format: Four Person Texas Scramble
Dinner: 5:00pm Bowden Hi-Way Golf Course

RSVP by Aug 23/24
Wes Olstad
(403) 348-6553
wo.mtn@telus.net

000020

2024 Bowden Community Showcase



Come out and learn all that Bowden & Area has to offer For ALL AGES and interests.

- Learn about local organizations.
- Discover more about Bowden clubs & activities.
- Connect with volunteers.
- Find out what services are offered in Bowden.
- Children must be accompanied by a guardian.

BOWDEN

WEDNESDAY
September 11, 2024



TIME
5:00 - 7:00 PM



BOWDEN GRANDVIEW
SCHOOL
2238 - 21 Ave



FREE EVENT

INTERESTED IN A TABLE?
CONTACT:
FCSS@BOWDEN.CA

Regular Council Meeting: 26 August 2024.	Agenda Item: 7.a
Prepared by: Arno Glover	Approved by: n/a
Report Type: RFD	Attachment(s): 1. Revised Advertising Bylaw 06 / 2024

Advertising Bylaw 06 / 2024

The attached revision of the Advertising Bylaw is submitted for second and third reading of Council.

7.a.(i) Background

Administration has reviewed the content and wording of Advertising Bylaw 10 / 2021 in view of:

- recent procedural matters,
- comparison made to other municipal bylaws (Town of Innisfail and Town of Cochrane),
- legal recommendations made by the Town's lawyers.

The full details of the requirements for the amendment to Advertising Bylaw 10/ 2021 was provided to Council in the Agenda of the RCM of 22nd July 2024.

7.a.(ii) Current Status

Revised Advertising Bylaw 06 / 2024 received first reading of Council on 22nd July 2024 (the original revisions to Bylaw 10 / 2021 remain highlighted as **yellow text** for reference purposes).

There have been no revisions made to this bylaw as a requirement of Council following first reading.

Revised Advertising Bylaw 06 / 2024 has been posted as a notice on the home page of the Town's website for a period spanning at least 30 days (ie: the period of two Regular Council Meetings).

7.a.(iii) Recommended Actions:

Administration recommends that Council by resolution grants second and third readings to Revised Advertising Bylaw 06 / 2024.

7.a (iv) Recommended Motions:

Motion by Councillor _____ that Council gives second reading to Revised Advertising Bylaw 06 / 2024.

Motion by Councillor _____ that Council gives third and final reading to Revised Advertising Bylaw 06 / 2024 and is adopted accordingly and made effective once duly signed.

7.a (vi) Future Actions:

Upon adoption of the bylaw, Administration is to publish a copy of the bylaw on the Towns' website.



Town of Bowden
Box 338, 2101 20th Ave
Bowden, Alberta, T0M 0K0

Town of Bowden – Province of Alberta
REVISED ADVERTISING BYLAW 06 / 2024
(revision to Advertising Bylaw 10 – 2021)
(2nd Reading of Council – highlighted text as per 1st reading of Council)

A bylaw of the Town of Bowden, in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the revised statutes of Alberta,

Whereas pursuant to section 606 of the Municipal Government Act, RSA2000, Chapter M-26 provides that a council must give notice of a bylaw, resolution, meeting, public hearing, or other thing, to be advertised in a newspaper or other publication circulating in the area or by mailing or delivering a notice to every residence in the area,

And whereas pursuant to section 606.1(1) of the Municipal Government Act, RSA2000, Chapter M-26 provides that a council may by bylaw provide for one or more methods which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings, and other things referred to in section 606,

And whereas Council wishes to allow and establish alternative advertising methods for providing such notice,

And whereas Part 3, Division 7, Section 63(1) of the Municipal Government Act, RSA2000, Chapter M-26 provides that a council of a municipality may, by bylaw, revise any of its bylaws or any one or more provisions of them,

Now therefore, the Municipal Council of the Town of Bowden hereby enacts as follows,

1 SHORT TITLE

This Bylaw may be known as, and cited as, the "Advertising Bylaw".

2 PURPOSE

In accordance with section 606.1(1) of the MGA the purpose of this bylaw is to allow the Town to use one or more methods using electronic means for making public announcements for advertising proposed bylaws, resolutions, meetings, public hearings, and other things referred to in section 606 of the MGA.

The Town will continue to utilize modern online platforms (web site, mobile applications, and social media) to engage and communicate with residents.

The Town's official website will be the primary means of satisfying the advertising requirements of the MGA with respect to statutory notices.

3 DEFINITIONS

Within this bylaw the following definitions apply:

Council

Means the duly elected Municipal Council of the Town of Bowden.

MGA

Means the Municipal Government Act, RSA2000, Chapter M-26 (as amended over time).

Mobile Application (App)

Means a computer program or software application designed to run on a mobile device such as a smart phone, smart watch, tablet, or other portable device.

Pursuant to

Means to execute or carry out an activity in accordance with the requirements of an enactment.

Social Media

Means any electronic online (digital) form of communication through which groups of users share information, data, and content.

Statutory Notice

Means those notices of a bylaw, resolution, meeting, public hearing, or other items as required to be advertised according to the MGA (or other enactment).

Town

Means the Town of Bowden, a municipal corporation within the Province of Alberta.

Website

Means the Town of Bowden website that can be viewed through a web browser at <https://www.bowden.ca>, registered under the domain name: bowden.ca.

4 Public Notification Methods

4.1

Unless otherwise advertised in accordance with requirements of the MGA all Town statutory notices will be advertised electronically **by published notices on the Town of Bowden website.**

4.2

Notwithstanding the provision of term **4.1** the Town may also elect to choose all or any combination of, the following means of advertising statutory notices,

- i. by having hardcopy documents available at the Municipal Town Administration building,
- ii. posting a paper copy of the notice prominently on the exterior doors, exterior windows, or the Town Notice board located at the Municipal Town Administration building, and other selected public places,
- iii. electronically by posting on the Town's mobile application **(app)**,
- iv. electronically by posting on the Town's official Facebook social media page, "Bowden Alberta",
- v. electronically by posting a link on the Town's official Twitter account or Instagram account that directs the user to a notice on the Town's website,
- vi. electronically on the Town digital notice board.
- vii. publication within a local weekly newspaper,
- viii. by post mail,
- ix. by insert in the Town's utility bills,

4.3

The Town will consider the importance of each notice (matter & content) but in principle will adopt the approach of utilizing all the advertising means listed in sections 4.1 and 4.2 (i) to (vi) above, but also, depending upon the importance, severity, scope, or impact of a matter of notice, the Town may also advertise a notice by means of section 4.2 (vii) to (ix) above, if deemed prudent or necessary.

5 BYLAW PRECEDENCE

This bylaw supersedes and takes precedence over all previously passed bylaws relating to the advertisement of statutory notices.

Bylaw **10 / 2021** is hereby repealed upon this bylaw coming into effect on the final day of passing and signature thereof.

Read a first time in open council this	22nd day of July 2024.
Read a second time in open council this	** day of ***** 2024,
Read a third time in open council this	** day of ***** 2024.

Robb Stuart, Mayor

Arno Glover, Chief Administrative Officer

Regular Council Meeting: August 26, 2024	Agenda Item: 7.b
Prepared by: Arno Glover	Approved by:
Report Type: RFD	Attachment(s): 1 Noise Control Bylaw 07 / 2024 (1 st draft) 2 Noise Control Bylaw 12 / 2001

Noise Bylaw 07 / 2024

7.b.i Background

The attached draft bylaw is submitted to Council as a Request for Decision.

This bylaw updates and replaces Noise Control Bylaw (12 / 2001).

7.b.ii Justification

The existing Noise Control Bylaw (passed in 2001) requires updating in order to reflect current requirements that aim to:

- i. ensure that bylaws remain appropriate, relevant, and meaningful,
- ii. create more readable documents with clearly defined definitions and terms,
- iii. remove ambiguity and to assist in interpretation and enforceability.

7.b.iii Enhancements in the revised bylaw

Definitions have been significantly revised and expanded & more clearly defined in order to maintain a consistent approach with other recently passed bylaws.

The designation of authority empowered to the CAO has been significantly enhanced in order to ensure that enforcement and control of this bylaw can be achieved without potential disputes arising from any misunderstanding or lack of clarity of terms or levels of empowerment.

The delegation of authority provided to Red Deer County in regard to the Municipal Services Agreement is now included within this bylaw.

7.b.iv Recommended actions:

That Council grants first reading to Noise Bylaw 07 / 2024.

Upon receiving first reading Administration to publish a copy of the draft bylaw on the Towns' website for a period of thirty days.

Administration to therefore submit the Noise Control Bylaw to Council for second reading at the RCM of 23rd September.

Recommended motion:

Motion by Councillor _____ that Council gives first reading to Noise Bylaw 07 / 2024.



Town of Bowden
Box 338, 2101 20th Ave
Bowden, Alberta, T0M 0K0

Town of Bowden – Province of Alberta
NOISE CONTROL BYLAW
07 / 2024 (first reading of Council)

Whereas the Municipal Government Act, RSA2000, Chapter M-26 provides that Council may pass bylaws for municipal purposes respecting the following matters:

- i. safety, health and welfare of people, and the protection of people & property,
- ii. people, activities, and things in, on or near a public place or place that is open to the public,
- iii. nuisances,
- iv. transport and transportation systems.

And whereas the Municipal Government Act authorizes a municipality to pass enactments that:

- i. provide for the enforcement of bylaws,
- ii. impose penalties, fees, and charges,
- iii. allow for the remedying of contraventions of bylaws,
- iv. provide for inspections to determine if bylaws are being complied with,
- v. provide for a system of licences, permits or approvals (including the imposition of terms and conditions that must be satisfied in order to receive or keep such licences, permits or approvals).

And whereas the Traffic Safety Act, RSA2000, Chapter T-6 provides that the Council of a Municipality may pass bylaws with respect to highways under its direction, control, and management including but not limited to:

- i. use of highways,
- ii. parking of vehicles,
- iii. vehicle noise,
- iv. impounding vehicles.

And whereas it is deemed expedient and desirable for the Town of Bowden to prohibit certain activities in order to maintain standards of public order in order to ensure the right to quiet peaceful enjoyment of all residents within the Municipality:

Now therefore, the Municipal Council of the Town of Bowden hereby enacts as follows:

1 SHORT TITLE

This bylaw may be known as, and cited as, the “Noise Control Bylaw”.

2 PURPOSE

To promote responsible neighbourly behaviour and to provide and establish by bylaw regulations for the control of noise, and other matters that may adversely affect reasonable standards of living and so as to maintain standards of public order ensuring residents enjoy a right to quiet peaceful enjoyment within the Municipality.

3 DEFINITIONS

In this bylaw the following definitions apply:

Acceptable

Means to satisfy a tolerable, satisfactory, or socially agreeable requirement or standard.

Authorized Person

Means any person appointed to act on behalf of the Town of Bowden.

Bylaw

Means this bylaw, and all other Town bylaws made pursuant to the authority of the MGA, and includes any regulation, enactment or policy made pursuant to the authority of this or any other Town bylaw.

CAO (Chief Administrative Officer)

Is the person appointed by Council into the position of Chief Administrative Officer for the Town of Bowden in accordance with the MGA and is the administrative head of the Municipality (and includes any person given designated responsibilities by the CAO).

Designated Officer

Means a person to whom the CAO has delegated powers, duties or functions as permitted under the authority of the MGA or any other person with powers enabled under any other order or enactment, including but not limited to:

- a) any person appointed by the Town as a Bylaw Enforcement Officer,
- b) a Red Deer County Inspector or Officer empowered under an intermunicipal collaboration agreement,
- c) any Inspector appointed by a Minister with responsibilities defined or authorized under enactment,
- d) any person by virtue of appointment to another office, including but not limited to, RCMP Officers, Customs & Excise Officers, a Peace Officer (contracted or otherwise), a Sheriff or Fish & Wildlife Officer.

Excessive

Means an amount too great to be considered reasonable or acceptable, ie: exceeding what is usual, proper, necessary, or normal.

Highway

Means means a highway as defined by the Traffic Safety Act, RSA2000, c. T-6 including, but not limited to:

- a) a thoroughfare, street, road, service road, trail, avenue, parkway, driveway, lane, alley, square, or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use,
- b) a sidewalk, including a boulevard or easement adjacent to the sidewalk,
- c) any ditch or culvert that lies adjacent to and parallel with the highway.

MGA

Means the Municipal Government Act, RSA2000, Chapter M-26, (as amended over time).

Municipality

Means the Town of Bowden.

Noise

Means sound, which in the opinion of the CAO or a Designated Officer of the Town, with regard to all contributing factors and circumstances including the time of day and the nature of the activity generating the sound, which is likely to unreasonably annoy or disturb a person(s) or to injure, endanger or detract from the comfort, health, peace, or safety of residents or other persons within the Town.

Nuisance

Means any act or deed, or omission, or thing, which in the opinion of the CAO, or Designated Officer is, or could reasonably be expected to be annoying, harassing, unpleasant, troublesome, destructive, harmful, inconvenient, or injurious to another person and / or their property, including but not limited to:

- a) any activity that unreasonably interferes with the use and enjoyment of any public place, building, park, or highway,
- b) any activity that unreasonably interferes with the use and enjoyment of a private property,
- c) any activity that causes injury or harm to the health, comfort, or convenience of an occupier of a public or private property.

Occupant

A person (other than an owner) occupying or exercising control over, or having right to occupy or exercise control over, land or property or buildings either as a tenant or lessee for the purpose of residential or commercial activity under agreement with the owner of the land or property or buildings.

Owner (of a Property / Premise)

Means the person who is:

- a) the registered / legal owner of a property or premise,
- b) an authorized occupier of a property or premise,
- c) the person who has lawful possession of a property or premise,
- d) the person who has the right to exercise control over a property or premise,
- e) in control or development of a property or premise under construction.

Person

A person occupying or exercising control over, or having right to occupy or exercise control over, land or property or buildings or an animal or a vehicle and includes:

- a) an individual (resident / non-resident or visitor),
- b) a legal entity or business entity, including a firm, developer, contractor, association, partnership, society, or corporation,
- c) unless the context otherwise requires, this does not include the Town.

Power Tool

Includes any tool powered by an engine, or motor or battery or compressed air.

Premise

Means any building or structure or any part of portion of a building or structure, including any land used in connection with that building or structure for the purposes of:

- a) providing parking for vehicles,
- b) displaying or storing vehicles, equipment or other articles or things,
- c) enhancing the appearance or use of the building or structure,
- d) carrying out activities that are ancillary to the activities carried in or on that building or structure.

Property

Means:

- a) any public or private land,
 - b) any building or structure (either residential or non-residential / occupied or unoccupied),
 - c) both or part of a) & b),
- situated within the Municipality.

Provincial Offences Procedure Act

Means the Provincial Offences Procedure Act, RSA2000, Chapter P-34.

Public Property (or Public Place)

Means any place within the Town to which the public may have either express or implied public access including, but not limited to, a highway, street, road, trail, lane, alley, sidewalk, boulevard, school, playing field, park, playground, public building and / or any fixture or object located in a public place.

Pursuant to

Means to execute, carry out or investigate an activity in accordance with the requirements of a statute, ruling, policy, order, or request.

Reasonable (unreasonable)

Means to satisfy a tolerable, satisfactory, or agreeable requirement or standard or to satisfy the time by which an action must be carried out.

Red Deer County

Means the municipal corporation of Red Deer County in the Province of Alberta.

Remedial Order (or order)

An order to remedy contraventions issued in accordance with sections 545 & 546 of the MGA.

Residential District

Means an area (as defined by the Town of Bowden Land Use Bylaw) zoned as R1, R1A, R2, R3, R4 and PFR.

Sound Equipment

Means any sound amplification device, (including but not limited to, radio, television, music system, public address system).

Specific Penalty

Means an amount payable in respect of offences in accordance with this bylaw.

Town

Means the municipal corporation of the Town of Bowden in the Province of Alberta.

Unacceptable

Means to not satisfy a tolerable, satisfactory, or socially agreeable requirement or standard.

Vehicle

Means any device in, on or by which a person or thing may be transported or drawn on a highway, including, but not limited to, passenger cars, commercial vehicles, recreational vehicles, self-propelled vehicles, restricted use vehicles, farm equipment, construction equipment (wheeled or tracked), school buses, trailers, all-terrain vehicles, off highway vehicles, utility terrain vehicle, motorcycles, bicycles, and electric vehicles.

Vehicle Noise

Means any sound or noise caused by or emanating from a vehicle that is excessive, unacceptable or which creates a nuisance including but not limited to:

- a) the squealing of tires,
- b) the revving of an engine,
- c) loud acceleration,
- d) loud or excessive noise,
- e) sound from a music system, radio or speaker system.

Words (interpretation)

- a) "may" is to be interpreted as permissive (allowed but not obligatory, optional).
- b) "must" is to be interpreted as imperative (obligatory, mandatory, required, unavoidable).
- c) "shall" is to be interpreted as "must".
- d) "should" is to be interpreted as a recommended (desirable, not required to conform).
- e) "Including but not limited to" means when listing a number of items, does not limit the bylaw term to only those words or those items listed.

4 GENERAL PROVISIONS & PROHIBITIONS**4.1 General****4.1.1**

No person shall make, continue to make, cause, permit, or allow any unacceptable or excessive noise that is likely to annoy or disturb a person(s) or to injure, endanger or detract from the comfort, health, peace, or safety of other persons within the Town.

This includes, recreational, occupational, promotional, DIY, construction, industrial and vehicle noise except where temporarily approved, relaxed, or permitted by the CAO / Town.

4.1.2

No person, either owner or occupant, shall permit property to be used (that they own or occupy) so that an unacceptable or excessive noise is created that would create a nuisance.

4.1.3

No person shall conduct or promote any activity in, on, near to, or in view of, any public property, public place or private property that in doing so creates unacceptable noise.

4.1.4

No person shall promote any public event, performance, concert, or exhibition that may generate unacceptable levels of noise without the written permit or authority of the CAO.

4.1.5

No person shall use, operate, permit, or allow to be used any sound equipment, loudspeaker system, public address system or other broadcasting system so as to create an unacceptable or excessive noise or disturbance, or nuisance, whether indoor, outdoors or on private or public property.

4.1.6

Air Conditioning & HVAC systems in either domestic or commercial properties must be properly maintained and operated in a normal manner so as not to create any excessive noise.

4.2 Vehicles

4.2.1

No person shall use, operate, permit, or allow to be used any vehicle so as to create an unacceptable or excessive noise or disturbance whether on private or public property, including but not limited to, repair / maintenance work, revving the engine, engine retarder brakes, or from sound equipment installed within the vehicle.

4.2.2

A person who owns, occupies, or who has control of a vehicle must not at any time allow the vehicle to remain continuously running for longer than 20 minutes when it is stationary in a residential district.

4.2.3

No person may conduct any repair work on a vehicle, including but not limited to mechanical repairs, welding or modifications in a residential district so that it creates a nuisance or unacceptable level of noise.

4.2.4

No person may activate or apply engine retarder brakes within Town limits.

4.3 Industrial / Construction / Maintenance Noise

4.3.1

No person shall use, operate, permit, or allow to be used any hand tool, power tool, garden tool (including but not limited to, lawnmowers, tillers, leaf blowers), machinery, or equipment (including but not limited to, snow blowers, compressors, and generators), so as to create an unacceptable or excessive noise or disturbance during the hours of 10:00pm until 8:00am during any day.

4.3.2

Private contractors carrying out snow removal must ensure that noise abatement practices are followed between the hours 10.00pm and 8.00am in a manner that is least disruptive to residents.

Snow removal between the hours of 6:00am and 8:00am is allowed in Commercial and Industrial designated land use districts (ie: nonresidential areas) including major highway and main road routes.

4.3.3

In the operation or carrying out of an industrial activity the person / organization operating or carrying on the activity shall make no more noise than is necessary in the normal method of performing or carrying on that activity.

4.4 Animal Noise

Animal noise restrictions are addressed through the provisions of the Town's Animal Control Bylaw.

4.5 Exceptions

4.5.1

The regulation of noise, does not apply to:

- i. Town / Council approved operations and procedures,
- ii. the temporary relaxation of any provision of this bylaw authorized by the CAO or a Designated Officer due to special circumstances, (for example, the operation of snow removal equipment within a 48-hour period following a heavy snowfall, etc),
- iii. the temporary relaxation of any provision of this bylaw by the CAO or a Designated Officer for approved special events, (including but not limited to, parades, firework displays, concerts, rodeo events, etc),

- iv. Town operations or emergency work carried out by the Town or contractors employed by the Town,
- v. emergency service vehicles, (whether responding to an emergency or training),
- vi. commercial equipment, including but not limited to, excavators or bobcats while operating in the normal course of their work or bona fide activity,

4.5.2

The regulation of noise, does not apply to the operation of an industrial or commercial activity where the activity is one which:

- i. is an approved permitted use,
- ii. is an approved discretionary use,
- iii. the temporary relaxation of any provision of this bylaw authorized by the CAO due to special circumstances,

providing noise levels are not greater than what is necessary or customary in the normal method or process of performing or carrying on of that industrial or commercial activity, and, all necessary permits, licenses, and approvals have been obtained in accordance with any other enactment or Town bylaw.

4.5.3

The regulation of noise, does not apply to persons using domestic equipment (lawnmowers, snow blowers, hand tools) only if:

- i. the noise is of a temporary or intermittent nature,
- ii. the equipment is properly maintained and operated in a normal manner for that type of equipment,
- iii. the noise does not occur between the hours of 10:00pm until 8:00am.

4.5.4

The regulation of noise, by the provisions of this bylaw, does not apply to:

- i. Federal or Provincial agencies,
- ii. noise created by vehicles as traffic on Provincial highways,
- iii. railway related noise created by Canadian Pacific Railway (and their sub-contractors).

5 DESIGNATION OF AUTHORITY

5.1

Council authorizes the CAO to conduct all actions necessary in order to fulfill the responsibilities and duties legislated under any statutory enactment, regulation, order, this bylaw, or any other Town bylaw.

5.2

Without limitation, The CAO is empowered to provide for:

- i. administering the enforcement of the provisions of this bylaw,
- ii. granting licenses, approvals and permissions as set out in this bylaw,
- iii. approving exemptions to this bylaw
- iv. imposing penalties or waiving penalties where appropriate or necessary
- v. undertaking additional actions as deemed necessary in the public interest.
- vi. any action or decision deemed as being reasonably practicable.

The provisions within any section of this bylaw where relevant do not apply in cases where there is a temporary relaxation of any provision made by the Town CAO or a Designated Officer due to special circumstances or other special arrangements.

5.3

The Town may establish rates, charges, penalties, or fees for any costs incurred or material used for remedial purposes including non-specific infractions of any part of this bylaw

5.4

The CAO may delegate powers to Designated Officers as deemed appropriate or necessary.

5.5

No person may obstruct, interfere with, or hinder any official, the CAO, or a Designated Officer of the Town, in the carrying out of their duties and responsibilities under this bylaw, or any other enactment, order, or Town bylaw.

5.6

A Designated Officer may conduct patrols within the Town for the purpose of enforcing the provisions of this bylaw.

5.7

The CAO may declare any activity where noise is generated to be deemed as being:

- i. a nuisance,
- ii. unacceptable,
- iii. excessive,
- iv. unreasonable,

as necessary, or appropriate, in order to fulfill the provisions of this bylaw or to act responsibly in the best interests of the community.

5.8

Consideration on what determines unacceptable or excessive noise includes:

- i. the type, volume, and duration of the sound / noise,
- ii. the time of the day and day of the week,
- iii. proximity of the sound to other sleeping facilities, whether residential or commercial,
- iv. the nature and use of the surrounding area,
- v. whether the sound is recurrent, intermittent, or constant,
- vi. any other relevant factor.

5.9

The Town may, upon giving reasonable notice of time to a person or owner or occupant, may enter any private, retail, or commercial premise to carry out an inspection, enforcement, remedy, or any action authorized or required by either, order, enactment, or this bylaw (as provided for in Part 13, Division 4, Enforcement of Municipal Law of the MGA).

5.10

Town Officials may in certain circumstances seize and confiscate any noise making equipment, devices, or items dependent upon the context, nature, and severity of the matter.

5.11

The Town may issue a written warning that:

- i. directs a person to take action to remedy any contravention of this bylaw,
- ii. states the action the Town will take to remedy the contravention.

This may lead to the issue of:

- i. a specific penalty for contravention of a provision or for an offence as identified within this or any other Town bylaw,
- ii. an unspecified administrative penalty for infractions of any part of provision of this bylaw,

- iii. the issue of a remedial order to remedy the infraction (in accordance with Part 13, Division 4, Enforcement of Municipal Law of the MGA),
- iv. civil proceedings through the courts,
- v. any or all of i) to iv) above.

5.12

Not every matter can be addressed through regulation within this bylaw.

In the interest of minimizing any misunderstanding and maintaining harmonious community relationships, all persons should liaise directly with the Town on any noise related matter that may create a nuisance or adversely affect community living.

6 DELEGATION OF AUTHORITY

Section 708 of the MGA allows for an Intermunicipal Collaboration to provide for the delivery and funding of intermunicipal services.

The Town of Bowden and Red Deer County have entered into a Municipal Services Agreement that allows Red Deer County to provide the following services:

- i. Fire & Rescue,
- ii. Weed Control,
- iii. Road Maintenance,
- iv. Road Traffic Enforcement,
- v. Bylaw Enforcement,
- vi. Building Safety & Fire Codes.

Red Deer County Officers are empowered under the joint Municipal Services Agreement and this bylaw to conduct all actions necessary in order to fulfill the responsibilities and duties legislated under any statutory enactment, regulation, order, this bylaw, or any other Town bylaw or Town policy where applicable or relevant within the Town of Bowden municipal boundaries.

7 LIABILITY & APPEAL

7.1

No action for damages shall be taken against the Town or any Designated Officer acting under the authority of this bylaw or the enforcement of the provisions of this bylaw or any other statutory enactment or order.

7.2

Any penalty or order issued under this bylaw shall not affect or remove in full or part any liability for claims or damages that may arise under a civil action brought to a Court in relation to an offence committed under this bylaw or any other enactment.

7.3 Right of Appeal

Any person who considers themselves to be aggrieved by a decision of the CAO (or a Designated Officer of the Town) made under this bylaw may appeal the decision in accordance with the appeal procedures stated within Bylaw Enforcement Policy 05 / 2023.

8 APPLICABILITY

8.1

This bylaw applies to all persons present within the Town.

8.2

No person shall obstruct, hinder, or interfere with any person while exercising or performing their duties or powers pursuant to the provisions of this bylaw, or any other enactment.

8.3

Exceptions (either permanent or temporary) to any provision within this bylaw:

- i. are at the discretion of the CAO, due to special circumstances, arrangements or need,
- ii. are as stated in this bylaw,
- iii. may apply to any Designated Officer or person acting under authority, or agreement or in the normal course of their official duties, for example: Peace Officers, RCMP, Fire Department.

8.4

Any person who contravenes any provision of this bylaw, by negligence, or by doing any act or thing which is prohibited, or by failing to do any act or thing that is required, is guilty of an offence in accordance with this bylaw or any other enactment.

8.5

Under Provincial legislation (Provincial Offences Procedures Act), the provision of the Criminal Code extends liability beyond the person who committed the offence as follows:

Persons are deemed party to an offence who:

- i. actually commit the offence,
- ii. do anything for the purpose of aiding a person to commit an offence, or,
- iii. abet any person in committing an offence.

8.6 Proof of Exception

In cases where a person alleges that an exception to the provisions of this bylaw applies, the burden of proof remains with that person, on a balance of probability.

8.7

Nothing in this bylaw (either by inclusion or omission) exempts any person from any statutory enactment, regulation, code, or Ministerial Order, including but not limited to the:

- i. Criminal Code of Canada,
- ii. Municipal Government Act, RSA2000, Chapter M-26,
- iii. Traffic Safety Act, RSA2000, Chapter T-6, (and all Regulations part of),
- iv. any other applicable or relevant Town of Bowden Bylaw, policy, directive, or order.

8.8

All references in this bylaw to an act, statute, regulation, or other bylaw refer to the current version of that enactment, as amended or replaced from time to time including all successor legislation.

8.9

All schedules attached to this bylaw form part of this bylaw.

9 SEVERABILITY

Every provision of this bylaw is independent of all other provisions. If any provision of this bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.

10 BYLAW PRECEDENCE

This bylaw supersedes and takes precedence over all previously passed bylaws that make reference to matters of noise and noise control.

Noise Control Bylaw 12-2001 and all amendments thereto are hereby repealed

This bylaw will come into effect on the final day of passing and signature thereof.

Read a first time in open council this 26 day of August 2024,

Read a second time in open council this ** day of __ 2024__,

and finally passed by unanimous consent of the Councillor's present.

Read a third time in open council this ** day of __ 2024__,

Robb Stuart, Mayor

Arno Glover, Chief Administrative Officer

Noise Control Bylaw SCHEDULE A Enforcement & Penalties

A1

Any contravention of any provision of this bylaw may be enforced by the provisions contained within the MGA (Division 4, Enforcement of Municipal Law), the Provincial Offences Procedures Act, R.S.A. 2000 Chapter P-24 or any other enactment or order where valid and enforceable.

A2

Any person who:

- i. contravenes a provision of this bylaw is guilty of an offence,
- ii. fails to do any act or thing a person is required to do, is guilty of an offence.

A3

This may lead to the issue of:

- i. a verbal or written warning,
- ii. a violation ticket for a specific penalty for the contravention of a provision of this bylaw in accordance with the Provincial Offences Procedures Act,
- iii. an unspecified penalty of a variable amount of not less than \$250.00 up to a maximum of \$10000.00 for any general contravention of this bylaw as either a penalty fee, surcharge, late payment charge and / or for the compensation for damages or the recovery of costs,
- iv. any or all of i) to iii) above.

A4

This bylaw is enforceable either by the CAO or a Designated Officer.

A5 Specific Penalties

Bylaw Reference	1 st offence	repeat offence(s)
Part 4.1 General Provisions	\$250.00	\$500.00
Part 4.2 Vehicle Noise	\$150.00	\$300.00
Part 4.3 Industrial, Construction & Maintenance Noise	\$250.00	\$500.00

A6

All persons must rectify the circumstances which give rise to an offence within the stipulated time period. Any continuance thereafter shall be deemed to be a new (subsequent) offence incurring further additional penalties.

A7 Administrative Penalties

Administrative penalties are monetary penalties that are applied at the discretion of the CAO if it is determined that legislative or regulatory requirements have been contravened.

Any person who contravenes any provision of this bylaw (other than those specific penalties listed in A5) will be subject to an unspecified penalty (as stated in A3 iii) the actual amount of which will be determined and applied at the discretion of the CAO.

These penalties can vary and reflect the seriousness of the contravention.

Administrative penalties are determined by the CAO on a case-by-case basis.

Factors that are considered in deciding the amount of an administrative penalty are:

- i. the severity of the contravention and the scale of adverse effects caused by it,
- ii. the degree of willfulness or negligence in the contravention,
- iii. what steps have been taken to prevent the contravention or its reoccurrence.

Administrative penalties are intended for more serious bylaw contraventions with the maximum fine determined by the CAO subject to any maximum amount imposed by the MGA (currently \$10,000.00).

A8

All persons are responsible for all costs associated with the implementation of any measures taken, or required to be taken, by the Town (or any other regulatory body) to meet the provisions of this bylaw or for any,

- i. remedial action,
- ii. recovery of costs.

A9

Any penalty issued under this bylaw does not affect or remove in full or part any liability for damages that may arise under a civil action brought to Court in relation to an offence committed under this bylaw or any other enactment.

A10 Enforcement.

A10.a

A written or verbal warning informs the recipient that they are contravening a specific legislative or regulatory requirement and will recommend a course of action to achieve compliance.

A Remedial Order may be issued to remedy the infraction in accordance with section 545 of the Municipal Government Act.

Written and verbal warnings create a formal record of non-compliance and in cases where a warning is ignored or repeated this may lead to an escalated enforcement response.

A10.b

A bylaw violation ticket for a specific penalty for the contravention of a provision of this bylaw is a form of prosecution under the Provincial Offences Procedures Act, that allows the Town to deal effectively with easily observable cases of non-compliance.

A10.c

The Town's enforcement model follows a general approach (knowing, however, that each situation may have unique circumstances which may require a different approach to be taken) which is typically as follows:

- i. communication,
- ii. education,
- iii. collaboration,
- iv. compliance.

It is the policy of the Town to work considerately in collaboration with all parties on any matter that adversely affects community living in order to arrive at an effective and agreeable solution.

Our overall philosophy historically has been (and continues to be) to resolve issues or complaints received through a process of community engagement and education with the overall aim to ensure that all bylaws are followed by everyone for the benefit of all residents within our community.

A10.d

Reference should be made to the Town of Bowden Bylaw Enforcement Policy 05 / 2023

**TOWN OF BOWDEN
PROVINCE OF ALBERTA**

BYLAW 12/2001

**BEING A BYLAW OF THE TOWN OF BOWDEN IN THE PROVINCE OF ALBERTA FOR THE
PURPOSE OF PROHIBITING, ELIMINATING OR ABATING NOISE**

WHEREAS, the Municipal Government Act, S.A. 1994, c.M-26.1, as amended, provides that the Council of a Municipality may pass a Bylaw respecting the safety, health and welfare of people and the protection of people and property, respecting people, activities and things in, or near a public place or place that is open to the public, and respecting nuisances;

AND WHEREAS, the Highway Traffic Act R.S.A. 1980, c.H-7, as amended, provides that the Council of a Municipality may make Bylaws defining what constitutes objectionable Noise, devising a system or method of determining or measuring that Noise, and prohibiting the operation of Motor Vehicles which in any manner make objectionable Noise;

NOW THEREFORE, the Council for the Town of Bowden in the Province of Alberta, duly assembled, enact as follows:

1. SHORT TITLE

This Bylaw may be cited as the Town of Bowden "Noise Control Bylaw".

2. DEFINITIONS

- 2.1 "Construction Equipment" includes a riveting machine, concrete mixer, gravel crusher, steam shovel, trenching machine, dragline, backhoe, air or steam compressor, jack-hammer or pneumatic drill, bulldozer, front-end loader, motor scraper, motor grader or any other tool, device, or machine of a noisy nature.
- 2.2 "Construction Noise" means Noise caused by Construction Equipment.
- 2.3 "Council" means the Council of the Town of Bowden.
- 2.4 "Development Officer" means a Development Officer/Engineering Technician, or designate for the Town of Bowden and whatever subsequent title may be conferred on that officer by Council or Statute.
- 2.5 "Holiday" means any day declared as such by Municipal, Provincial or Federal authority and includes Sundays.
- 2.6 "Land Use Bylaw" shall mean the Town of Bowden's Land Use Bylaw No. 01/2000, as amended.
- 2.7 "Motor Vehicle" means Motor Vehicle as defined in the Highway Traffic Act, R.S.A. 1980, c.H-7, as amended.
- 2.8 "Noise" means any sound which either annoys or disturbs Persons, or which injures, endangers or detracts from the comfort, repose, health, peace or safety of Persons within the boundary of the Town.
- 2.9 "Off-Highway Vehicle" means an Off-Highway Vehicles as defined in the Off-Highway Vehicle Act, R.S.A. 1980, c.O-4, as amended.
- 2.10 "Person" includes an Individual, partnership, corporation, trustee, executor or administrator.
- 2.11 "Town" means the Town of Bowden.
- 2.12 "Town Bylaw Enforcement Officer" means a Bylaw Enforcement Officer appointed by the Town pursuant to the Municipal Government Act, S.A. 1994 c. M-26.1, as amended, to enforce the Town Bylaws, and includes a member of the Royal Canadian Mounted Police and, when authorized, a Special Constable.

COPY

- 2.13 "Violation Ticket" means a ticket issued pursuant to Part II of the Provincial Offenses Procedures Act, R.S.A. 1988, c.P-21.5, as amended, and Regulations thereunder.

3. VIOLATIONS

- 3.1 Except to the extent permitted by this By-law, no Person shall cause or permit any other Person to:
- 3.1.1 cause a Noise within the Town;
 - 3.1.2 operate or permit any other Person to operate within the Town, a Motor Vehicle which causes a Noise.
 - 3.1.3 operate or permit any other Person to operate within the Town, an Off-Highway Vehicle which causes a Noise.
- 3.2 No Person shall allow property under their ownership or control to be used in such a way that there is Noise originating from the property.
- 3.3 A Town Bylaw Enforcement Officer may direct any Person who has caused or made a Noise, or any Person who owns or controls property from which Noise has originated, to abate or eliminate the Noise. Such a direction may be either verbal or written.
- 3.4 Where an activity which is not specifically prohibited by any federal, provincial or municipal laws or regulations, including this Bylaw and which involve reacting or making a sound which:
- 3.4.1 is or may become;
 - 3.4.2 creates or produces or may create or produce;
- a Noise, a Person engaging in such an activity shall do so in such a manner as to create as little sound as practicable under the circumstances.

4. PERMITS AND NON-APPLICATION OF BYLAW

- 4.1 The Development Officer may, upon written request, issue permission in writing to a Person for the purpose of suspending the provisions of this Bylaw, and the written permission shall specify the dates and hours during which Noise may occur (the "Permit").
- 4.2 The Development Officer may refuse to issue a Permit, or impose any term or condition upon a Permit.
- 4.3 The applicants for a Permit may appeal either:
- (a) the refusal of an issuance of a Permit; or
 - (b) a condition(s) of the Permit;
- to Council within thirty (30) days of the receipt of the refusal, or the receipt of the issuance of the Permit.
- 4.4 On appeal under either Clause 4.3(a) or 4.3(b), Council may refuse a Permit, confirm a Permit, issue a Permit upon any terms or conditions, or vary a term(s) of condition(s) of a Permit. The decision of Council is final.
- 4.5 Any such Permit issued shall be produced to a Town Bylaw Enforcement Officer upon demand.
- 4.6 Persons owning or controlling Construction Equipment, and Persons owning or controlling land on which Construction Equipment is being operated shall be exempt from the provisions of this By-law if:

- 4.6.1 the Noise is generated pursuant to work done in the normal manner to that industry;
 - 4.6.2 the Noise is generated between the hours of 8:00 a.m. and 10:00 p.m. of any day excluding Holidays and between the hours of 10:00 a.m. and 10:00 p.m. on Holidays; and
 - 4.6.3 all necessary federal, provincial and municipal permits, licenses and approvals have been obtained and the work is not contrary to any federal, provincial or municipal laws or regulations.
- 4.7 This Bylaw does not Apply:
- 4.7.1 to work carried on by the Town or its agents, contractors, servants or employees, acting within the scope of their agency, contract, or employment, as the case may be; or
 - 4.7.2 to the performance of any industrial activity by any Person on land where:
 - 4.7.2.1 the industrial activity is:
 - (a) a permitted use within Districts and under the Land Use Bylaw;
 - (b) is an approved discretionary use within Districts and under the Land Use Bylaw; or
 - (c) is a non-conforming use as defined in the Municipal Government Act;
 - 4.7.2.2 the Noise is generated pursuant to work done in the normal manner to that end; and
 - 4.7.2.3 the work does not otherwise contravene any federal, provincial or municipal laws or regulations.
 - 4.7.3 to Persons using domestic equipment including lawnmowers, snow blowers, garden tillers and built-in vacuum cleaners which are vented to the outside, and Persons owning or controlling property upon which such equipment is used if:
 - 4.7.3.1 the Noise is of a temporary or intermittent nature;
 - 4.7.3.2 the equipment is properly maintained and operated in a normal manner for that type of equipment; and
 - 4.7.3.3 the Noise occurs between the hours of 8:00 a.m. and 10:00 p.m. of any day and between the hours of 10:00 a.m. and 10:00 p.m. on Holidays;
 - 4.7.4 to Persons using air conditioning and cooling units in either domestic or commercial use if the units are properly maintained and are operated in a normal manner.

5. AUTHORIZATION TO INSPECT

- 5.1 A Town Bylaw Enforcement Officer may enter any land, building or premises to inspect for conditions that may constitute a contravention of this Bylaw.
- 5.2 A Town Bylaw Enforcement Officer has reasonable and probable grounds to believe a violation of this Bylaw exists, he may enter any dwelling house or property with a warrant and may seize any articles making or creating a Noise and any articles he believes may have been used in the commission of any violation of this Bylaw.

6. PENALTIES

- 6.1 Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable to a penalty as specified in Schedule "A" to this Bylaw.

7. VIOLATION TICKETS

- 7.1 A Town Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket to any Person who the Town Bylaw Enforcement Officer believes has contravened any provision of this By-law.
- 7.2 Where a contravention of this Bylaw is of a continuing nature, further Violation Tickets may be issued by a Town Bylaw Enforcement Officer in respect of each day or part of day on which it continues.

8. SEVERABILITY PROVISION

- 8.1 Should any provision of this Bylaw be invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.

9. EFFECTIVE DATE

- 9.1 Bylaw No. 695 is hereby repealed
- 9.2 This Bylaw shall come into effect upon third and final reading.

Read a first time this 10 day of July, 2001

Read a second time this 24 day of July, 2001

Read a third time and finally passed, this 24 day of July, 2001



Mayor



Chief Administrative Officer

SCHEDULE "A"

First Offence: \$100.00

Second Offence: \$300.00

Third Offence: \$500.00

Each and every subsequent offence after the third offence shall result in a mandatory court appearance with a fine of not less than \$500.00 and not more than \$1,000.00.

Regular Council Meeting: August 26, 2024.	Agenda Item: 8.a
Prepared by: Arno Glover	Approved by: n/a
Report Type: Information	Attachment(s): Alberta Municipalities Convention & Trade Show 1 Overview Agenda 2 Resolution package (sent separately via email) 3 Invitation from Fortis Alberta

Content:**8.a Alberta Municipalities 2024 Convention & Trade Show Agenda & Resolutions**

Administration provides Council for review with:

- i. the latest version of the overview agenda,
- ii. the resolutions document (sent via separate email due to size),
- iii. Invitation email & details from Fortis Alberta.

Recommended Motion:

Motion by Councillor _____ that Council accepts the Alberta Municipalities resolution and agenda package as information.



2024 Alberta Municipalities Convention & Trade Show Overview Agenda

*Please note, sessions and timing are subject to change. All Pre-Convention sessions, along with the Host City Reception, require additional fees.

Tuesday, September 24	7:00 am – 5:00 pm	Registration open
	8:30 am – 4:00 pm	EOEP Course (Pre-Convention)
	8:30 am – 4:00 pm	EOEP Course (Pre-Convention)
	8:30 am – 4:00 pm	EOEP Course (Pre-Convention)
	8:30 am – 4:00 pm	RMRF Legal Seminar (Pre-Convention)
Wednesday, September 25	7:30 – 8:30 am	Registration & Breakfast
	8:30 am	Welcome
	9:15 – 10:30 am	Education Session (5 Concurrent)
	11:00 am – 12:15 pm	Education Session (5 Concurrent)
	12:15 – 1:30 pm	Lunch
	1:30 pm – 3:00 pm	Opening Ceremonies & Keynote Address
	3:00 – 5:30 pm	Trade Show Opening Reception
	4:00 – 5:30 pm	Women's Networking Reception
	Evening	Networking Events
Thursday, September 26	8:00 – 9:30 am	Breakfast
	8:00 – 10:00 am	Trade Show
	10:00 – 10:10 am	Welcome
	10:10 am – 11:30 am	Resolutions
	11:30 am – 12:00 pm	Premier's Address
	12:00 – 1:00 pm	Lunch
	1:00 – 2:15 pm	Education Session (5 Concurrent)
	2:30 – 2:45 pm	Address from the Leader of the Opposition
	2:45 – 4:15 pm	Resolutions Session Continued



	4:30 – 4:45 pm	Address from Municipal Affairs
	4:45 – 6:30 pm	Municipal Affairs Reception
	7:00 – 11:00 pm	Host City Reception – Red Deer Through the Eras
	Evening	Networking Events
Friday, September 27	7:00 am	Breakfast
	8:00 – 8:15 am	Welcome
	8:15 – 10:00 am	Annual General Meeting & Board elections
	10:00 am – 11:00 am	Minister Dialogue #1
	11:10 am – 12:10 pm	Minister Dialogue #2
	12:15 – 1:00 pm	Closing Entertainment
	1:00 pm	Goodbye and see you in 2025

CAO

From: Tyler Gandam <president@abmunis.ca>
Sent: August 19, 2024 10:47 AM
To: CAO
Subject: Prepare to Vote on Resolutions at ABmunis' Convention

Dear Mayors, Councillors and CAOs:

On July 31, we announced the release of the 27 resolutions that members will vote on at our Convention in Red Deer on September 25-27, 2024. The resolutions process is a vital component of our annual convention because it is your municipality's opportunity to give us direction on what issues we invest our time and resources to advocate on your behalf.

Each resolution is brought forward by a member municipality who deems the issue to be important and seeks approval from the membership for ABmunis to take action. Each elected official of a Regular Member municipality who is registered for Convention has the right to vote on each resolution.

Suggested Action

If you are sending one or more delegates to this year's Convention, we highly encourage your council to:

1. Review the 2024 Resolutions Book together.
2. Discuss if your council supports or disagrees with the proposed call to action in each resolution.
 - Each elected delegate may vote at their discretion so discussing within your council is beneficial to ensure your representative(s) at Convention are fully aware of your council's perspective on each resolution.
3. If a representative of your municipality plans to speak for or against a resolution at Convention, please consider the following tips:
 - You have a maximum of two minutes to speak. The timer starts as soon as you introduce yourself at the microphone.
 - Sometimes members run out of time because they use part of their two minutes to extend thanks or make general remarks unrelated to the resolution. We suggest you avoid these remarks or practice your address including everything you want to say within two minutes.

For a detailed description of the rules of our resolution process, please view our Resolutions Policy APO02.

We look forward to hosting you at the Convention and facilitating a healthy debate of the resolutions that have been put forward by your peers. If you have any questions about this year's resolutions or the resolution process, please email resolutions@abmunis.ca.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



CAO

From: Kelsey Nixon <kelsey.nixon@fortisalberta.com> on behalf of Stakeholder Relations Team <stakeholderrelations@fortisalberta.com>
Sent: August 19, 2024 3:50 PM
Cc: Dora LHeureux; Kayla Law; Sunny Parmar; Nicole Smith; Cody Webster; Chris Burt
Subject: Invitation to Mayor/Reeve, Council and Senior Administration to the FortisAlberta Alberta Municipalities Customer Reception - September 25, 2024

Good afternoon,

On behalf of FortisAlberta and our Executive Team, we would like to invite you to our FortisAlberta Customer Reception being held on September 25, 2024, at the Red Deer Resort and Casino, Florence Ballroom.

We look forward to seeing you!

On behalf of FortisAlberta

**ALBERTA MUNICIPALITIES
CUSTOMER RECEPTION**

We would like to invite you to join us.

Wednesday, Sept. 25, 2024

7 – 10 p.m.

Drinks & Hors d'oeuvres

Dress: Business Casual

Red Deer Resort and Casino,
Florence Ballroom

3310 50 Avenue, Red Deer AB

**FORTIS
ALBERTA**

**FORTIS
ALBERTA**

Regular Council Meeting: August 26, 2024.	Agenda Item: 8.b / 8.c
Prepared by: Arno Glover	Approved by: n/a
Report Type: RFD	Attachment(s):

Content:

8.b Council Open House

Administration requests that Council give consideration to the date, time and location of the next Council Open House (if decided as being required).

Recommended Motion:

Motion by Councillor _____ that Council set the date, time and location of the next Council Open House as being.....

8.c Firehall Flag Poles

Administrations has received a request from Mike Feduniw (Battalion Chief, Red Deer County) to install flagpoles (25 feet in height) in front of the fire station (two flags, Canada & Alberta).

RDC will pay for the flag poles and the flags. The Town has been requested to install the concrete foundation and assist in the installation of the flagpole bases.

There is scope within the 2024 Firehall budget to cover the cost of the concrete base.

Recommended Motion:

Motion by Councillor _____ that Council approves the installation of 2x25 feet flag poles at the Bowden Firehall and instructs Administration to liaise with RDC Protective Services to commence the project on a cost sharing basis.

Regular Council Meeting: August 26, 2024.	Agenda Item: 9.a / 9.b
Prepared by: Arno Glover	Approved by: n/a
Report Type: Information	Attachment(s): 1 ATB Consolidated Statement July 31, 2024

9.a ATB Financial

9.a (i) Introduction

Administration submits to Council a consolidated statement of the Town’s ATB Bank Accounts.

9.a (ii) Purpose

To provide a summary of funds (total deposits), accessibility of funds and interest earning capability.

9.a (iii) Summary

With reference to the attached ATB Consolidated Statement:

- | | | |
|-----------------------------------|-----------------------|-------------------------|
| a) Business Public Sector Savings | Prime Rate less 1.8% | cash / liquid account |
| b) Business Public Sector | Prime Rate less 1.9% | cash / liquid account |
| c) Notice on Account 90 days | Prime Rate less 1.45% | 90 days notice required |

Note: Canada's prime rate as of today is currently at 6.7%.

Motion by Councillor _____ that Council accepts the ATB financial statement as information.

9.b LGFF 2024 Operating Allocation

Administration has received the 2024 LGFF operating allocation of \$162,042.00.

This amount is as stated within the 2024 Operating Budget.

Motion by Councillor _____ that Council accepts the LGFF operating allocation statement as information.

ATB0114001_6931845_002 E D 08529 04164
 Town of Bowden
 PO BOX 338
 Bowden AB T0M 0K0

Your ATB Financial Branch

08529 Olds Branch
 4905 50 Ave
 Olds AB
 T4H 1P5

If you have any questions, contact us at
 1 800 332-8383 or visit us at
www.atb.com

A summary of your accounts on Jul 31, 2024

Deposits	Value on Jul 31, 2024
	CAD
Business Public Sector Savings #00106356101	844.20
Business Public Sector Operating #00106356102	32,495.31
Business Public Sector Operating #00106356125	1,246,062.70
Notice on Amount 90 days #00542734700	975,885.40
Notice on Amount 90 days #00542736300	1,004,560.66
Notice on Amount 31 days #00571636500 <i>No account activity</i>	0.00
Total Deposits	\$3,259,848.27

Loans	Value on Jul 31, 2024
	CAD



Regular Council Meeting: August 26, 2024.	Agenda Item: 10.a
Prepared by: Arno Glover	Approved by: n/a
Report Type: Information	Attachment(s): 1 Red Deer County Protective Services June & July Enforcement Contract Letters. 2 Correspondence dated August 22, CARARB

Content:

10.a Red Deer County Protective Services - June & July Enforcement Contract letters.

10.b Letter received from Central Alberta Regional Assessment Review Board.

Recommended Motion:

Motion by Councillor _____ that Council accepts the submitted items of correspondence as information.



PROTECTIVE SERVICES
38106 Range Road 275
Red Deer County, AB T4S 2L9
Phone: 403.343.6301
Fax: 403.347.0572

July 3, 2024

Town of Bowden
2101 – 20 Avenue,
Box 388
Bowden, AB T0M 0K0

Sent Via Email to: cfo@bowden.ca

Attention: Chief Administrative Officer

Dear Sir/Madam:

Re: June Enforcement Contract

Please be advised for the month of June, Red Deer County Patrol Officers spent 11 hours and 14 minutes in the Town of Bowden.

The following tickets were issued during patrols conducted between 0600-2100:

- 2024.06.10 at 0952 – Unregistered motor vehicle/trailer;
- 2024.06.11 at 0752 – Fail to produce registration; and
- 2024.06.26 at 1401 – park withing 4 meters of a stop/yield sign.

Of the 11 hours and 14 minutes in Bowden, 5 hours and 38 minutes were spent responding to and investigating complaints forwarded from the Town. Some of which include the following:

- Animal Ownership Licensing and Control Bylaw,
- Nuisance Bylaw; and
- Traffic Bylaw

I trust you will find the foregoing satisfactory, if you have any questions please feel free to contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Irv Heide', written over a white background.

Sgt. Irv Heide
Patrol Manager,
Red Deer County, Protective Services



PROTECTIVE SERVICES
38106 Range Road 275
Red Deer County, AB T4S 2L9
Phone: 403.343.6301
Fax: 403.347.0572

August 23, 2024

Town of Bowden
2101 – 20 Avenue,
Box 388
Bowden, AB T0M 0K0

Sent Via Email to: cfo@bowden.ca

Attention: Chief Administrative Officer

Dear Sir/Madam:

Re: July Enforcement Contract

Please be advised for the month of July, Red Deer County Patrol Officers spent 10 hours and 40 minutes in the Town of Bowden.

The following tickets were issued during patrols conducted between 0600-2100:

- 2024.07.26 at 1537 – Unregistered motor vehicle/trailer;
- 2024.07.26 at 1558 – Unregistered motor vehicle/trailer; and
- 2024.07.28 at 1523 – Fail to stop at stop sign.

Of the 10 hours and 40 minutes in Bowden, 1 hours and 38 minutes were spent responding to and investigating complaints forwarded from the Town. Some of which include the following:

- Animal Ownership Licensing and Control Bylaw,
- Nuisance Bylaw; and
- Traffic Bylaw

All of which have been concluded at this time.

I trust you will find the foregoing satisfactory, if you have any questions please feel free to contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Irv Heide", written over a light blue horizontal line.

Sgt. Irv Heide
Patrol Manager,
Red Deer County, Protective Services



August 22, 2024

Dear CAO, Mayor & Council:

RE: 2025 BOARD MEMBER RECRUITMENT

The Central Alberta Assessment Review Board Recruitment Campaign is underway! With the assistance of the Community & Public Relations specialist at the City of Red Deer each year we develop a recruitment strategy with great success to attract Board Members with the skill sets to serve you best.

You will find digital versions of the recruitment materials within the folder that was provided along with this letter. We encourage you to participate in recruiting board members in your area by using the digital files to reach residents by distributing the materials both locally and posting on your webpages and social media.

Interested applicants should complete the 2024 Board Member Application and submit to our office no later than Wednesday, September 25, 2024 at 11:59 pm. The application can be found within the link provided above or by visiting reddeer.ca/RARB.

We are also looking for volunteers for the Nomination Review Committee. This committee is responsible for the review of applications and will make a recommendation to the Designated Officer for appointments. For more information or if you have any questions regarding Board Member Recruitment or if you are interested in joining the Nomination Review Committee, please contact the Clerk via email at regionalarb@reddeer.ca or by phone at: 403.356.8907.

Regards,

Lori Stubbard

Clerk, Central Alberta Regional Assessment Review Board



BOARD MEMBER INFORMATION

ABOUT THE ASSESSMENT REVIEW BOARD

THE APPOINTMENT

The Central Alberta Regional ARB provides service to over 30 Partner Municipalities. The City of Red Deer, Legal & Legislative Services Department provides administrative support to the Board. As a Board Member you do not represent any municipality, you are part of an independent decision-making board. Board Member appointments are:

- Made by the Designated Officer based on recommendations from stakeholders
- Made based on your written application only; interviews are not conducted
- 3 years in length
- Made annually in December or January (dependent on stakeholder availability)

BOARD MEMBER REQUIREMENTS

At the start of their term, Board Members are required to complete mandatory training provided by the province of Alberta before they are permitted to sit on a hearing.

Specific Demands of the Job

- Available to complete mandatory training (3 days)
- Available to attend hearings (both in person and online) during typical office hours from April until December (average 3 days/month). **NOTE:** for online hearings, Board Members require a quiet space, adequate lighting, and computer with camera. Multiple screens are highly recommended.
- Ability to write professionally

Competencies

- Excellent interpersonal skills and ability to work with a wide demographic
- Ability to exercise sound judgment, professionalism and uphold the rules of natural justice
- Ability to read, understand and analyze large amounts of information
- Ability to manage sensitive information and maintain confidentiality
- Experience on quasi-judicial boards or administrative tribunals is considered an asset

POSITION DESCRIPTION

Board Members receive remuneration for their duties. The amount varies based on the amount of time spent on a hearing.

- Board Members are responsible to uphold their mandate found in legislation. While doing so, they:
 - Maintain procedural equity,
 - Apply principles of natural justice in view of the evidence presented, and
 - Interpret and apply legislation to make decisions using an unbiased, collaborative decision-making process.
- Board Members agree to Ethical Guidelines



BOARD MEMBER INFORMATION

- For each hearing, Board Members:
 - review documents and disclosure to ensure legislative compliance and clarity on the matter to be decided
 - actively engage in the hearing by taking notes, listening carefully to the arguments and asking questions of clarification
 - while in deliberations, participate in and encourage discussion among the entire panel to arrive at a well-rounded, reasoned decision
 - evaluate the evidence presented in view of the legislation and contribute to the decision
 - review draft versions of the board's decision for completeness, accuracy and clarity
- Board Members may also be asked to perform the role of Presiding Officer at a hearing (lead and maintain control of a hearing)
- Board Members may also be asked to write board decisions (for examples of decisions please visit: www.reddeer.ca/rarb)

DATES, HOURS AND LOCATION OF WORK

Mandatory training is three days and typically takes place in Edmonton, Calgary or Red Deer or online. The majority of hearings take place remotely (online) but can also occur in any one of the Partner Municipalities with a membership in the Central Alberta RARB (see www.reddeer.ca/rarb for more information).

Hearings typically occur Monday-Friday 8:30 a.m. – 4:30 p.m. and are scheduled in half or full day increments. However, hearings may also occur over several consecutive days. Last minute withdrawals are common, and the number of hearings or days of hearings assigned to a board member cannot be guaranteed.



BOARD MEMBER INFORMATION

APPLICATION DEADLINE

If you are interested in this opportunity, complete the attached application.

- An incomplete application will not be considered. As the applicant, it is your responsibility to ensure that the application is completed in full.
- If you have a document that is a good representation of your writing ability, you may attach it to your application.
- Applications can be submitted by:

Email	Mail	Drop Off
regionalarb@reddeer.ca	Central Alberta RARB Legal & Legislative Services The City of Red Deer Box 5008 Red Deer, AB T4N 3T4	<ul style="list-style-type: none"> • 24 hour mail box located on either side of Red Deer City Hall; or • Reception at Red Deer City Hall during business hours

**Applications will be accepted until 11:59 pm on Wednesday, September 25, 2024.
Applications received after this date will not be considered.**

ONLY SUCCESSFUL APPLICANTS WILL BE CONTACTED

All applications will be kept on file for one year and may be used to fill mid-year vacancies, or respond to increased demand for service.

Your information is collected under the authority of the Municipal Government Act and is protected under section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIPP). Your personal information may be used in accordance with FOIPP for the purpose this information is being collected or compiled, or for a use consistent with that purpose. If you have questions please contact the Board Clerk, Legal & Legislative Services, The City of Red Deer, Box 5008, Red Deer, AB T4N 3T4, by email to appeals@reddeer.ca or phone 403-342-8132.

Regular Council Meeting: August 26, 2024.	Agenda Item: 11.a / 11.b / 11.c
Prepared by: Arno Glover	Approved by: n/a
Report Type: Information	Attachment(s): As per content

Content:**11.a
CAO's Report****Recommended Motion:**

Motion by Councillor _____ that Council accepts the submitted CAO Report as information.

**11.b
Council Committee Reports**
No reports submitted.**11.c
Society & Other Reports**
No reports submitted.

Regular Council Meeting: August 26, 2024.	Agenda Item: 11.a
Prepared by: Arno Glover	Approved by: n/a
Report Type: Information	Attachment(s):

1 Cyber Security Upgrades

The Town recently experienced a situation where the email account of an elected official was compromised.

Cyber security is most effective when deployed as a layered strategy.

At present the Town has a basic level of cyber security in place.

Consequently, email account users must manually detect and avoid phishing emails. A single failure by one unsuspecting user can compromise the whole network.

I have therefore contracted with Inspiris to increase the level of computer protection, email filtering, email account monitoring and cyber security training.

This will include:

- i. deployment of Blokwork to improve email filtering and 24/7 365 monitoring of the Town's email accounts for unusual behaviour / compromises.
- ii. an upgrade to the Sophos anti virus software to include Managed Detection & Response security monitoring. A Sophos security operations centre monitors the Sophos AV software to monitor for unusual activity and potential security attacks.
- iii. in house training on email security.

In future we should also consider the introduction of a password management system.

These tools have previously been offered to the Town but have never been given priority attention. At this point in time, the Town must move up to a higher level of cyber security or risk having a more serious incident than that which occurred recently.

2 Capital Projects Update

Capital projects are progressing as follows:

- (i)
The walking trail was paved on Saturday 10th August. The contractor is in the process of finalising the landscaping on either side of the path. Administration has ordered street signage for the pedestrian crossing on Westview Crescent (at the connection of the walking trail) and for speed restrictions (15km) in those alleyways that join the two phases of the walking trail.
- (ii)
The wastewater CCTV project commenced on August 6th. Progress is slower than expected due to increased flushing requirements and the removal of debris / roots from the wastewater mains. Work should be completed by the end of this week (23 August).

(iii)

A logging meter was installed at the pumphouse to record utility voltage abnormalities. It is hoped that from the data analysis provided it can be determined whether the fluctuations are a result of the power supply coming into the building (Fortis) or from the ageing Westinghouse Motor Control Centre.

This project and its findings are not yet finished or conclusive.

Two VFD's have been ordered.

The SCADA software upgrade is scheduled for Tuesday 27th August.

3 Westview Drive Road Repair

The repair of the storm water culvert on Westview Drive has been completed.

The cause of the deformation was due to sub standard construction with insufficient compaction, or material to allow for the disturbance of the subbase by water. The culvert had previously been backfilled with hard clay leaving no ability for the pipe to flex or for ground water to dissipate.

As a result, the concrete stormwater pipe had been forced upwards due a break in an adjoining storm water pipe. This also caused damage to a gas line running alongside the culvert which required remedial action by ATCO Gas.

The concrete pipe has now been repaired and material has been used to assist in frost heave action though the use of gravel backfill and other flexible bedding material.

A paving contractor will be sourced to repave the road surface later this year.



4 ATCO Gas

Mayor Robb Stuart and I met with Kyla Belich, Senior Manager, Red Deer operations.

With reference to changes imposed by Provincial Legislation and the Gas Distribution Franchise Agreement the Town has confirmed with ATCO Gas that the gas franchise fee will remain unchanged for 2025 at 22%.

This revised process now requires the Town to place a public advertisement in the press with information specific to the Town – ATCO Gas will provide the Town with a template in due course.

The Town must record and maintain any feedback received from residents.

Ultimately the gas distribution franchise agreement for the Town will require reapproval by the regulator namely Alberta Utilities Commission (before March 17, 2025).

5 ATB Bank

Administration met with Janice Hupper, Relationship Manager, ATB Business Solutions to review our current banking arrangements.

Administration has requested the facility to be able to accept credit card payments.

Typically, this will incur a small percentage processing surcharge – upon confirmation of the actual processing surcharge rates Administration will then determine and set a fee for credit card transactions to cover the processing surcharge.

6 Property Matters

I am aware of a number of matters within the light industrial district which require further investigation, discussion and a decision to be made with regard to a future course of action.

These property matters are in respect of:

- permitted use,
- infrastructure requirement, and
- building permit requirement.

With respect to the building permit positive action has been taken to remedy the matter.

The permitted use / infrastructure matters will be submitted to Council for review at a later date once all the pertinent facts and options have been established.

Any future action taken can only be taken after careful consideration of:

- i. advice obtained from the Red Deer County Planning & Development Office,
- ii. the appropriate enactments / requirements contained within the applicable Town bylaws,
- iii. the Town's Bylaw Enforcement Policy including notification and appeal procedures.

Red Deer County have stated a willingness to provide assistance whenever required but matters of planning / property as they relate to bylaw infringement and enforcement are the responsibility of the Town.

7 Occupational Health & Safety.

The Town of Bowden Designated Officer Bylaw (04 / 2020) provides for the position of a Health & Safety Representative to be appointed by the CAO.

The Health & Safety Representative is the designated officer appointed under section 17 of the Occupational Health & Safety Act, RSA 2017 Chapter O-2.1 and has the responsibility for the execution of duties and obligations as defined and imposed by the Act.

The appointed Health & Safety Representative is now Shantelle Patterson.

The required online training course and examination has been completed by Shantelle.

The handover of duties will however require considerable further training and guidance from myself in order for Shantelle to be conversant with all of the requirements and in order to conduct all of the assessments.

The Town of Bowden Occupational Health & Safety program is updated every year typically in November and December – this timescale will remain as the target handover date for all OHS duties and responsibilities.

8 RCMP CO Deputy Commissioner Rob Hill

Further to my email of 14th August 22, 2024 there was no response received from members of Council reference the request made by S/Sgt W Wright as to whether the Town wishes to have a 10-15 minute meeting with the new CO Deputy Commissioner Rob Hill to discuss matters of policing delivery at the ABMunis convention in September.

9 Bylaws

I provided to Council in the CAO's Report of the RCM of 12 August a schedule plan for updating bylaws.

This plan has now been amended as follows:

- i. Revised Advertising Bylaw (submitted for second & third reading) to Council this meeting.
- ii. Noise Control Bylaw (submitted for first reading to Council RCM at this meeting) and thereafter scheduled to receive second reading during the RCM of 23rd September.
- iii. Cemetery Bylaw (status – awaiting final approved by Cemetery Association) to be submitted to Council during a RCM in September.

As noted in the RCM of 12 August the Community Standards Bylaw is to be broken down into its former constituent parts, namely the:

- Noise Control Bylaw
- Nuisance Bylaw (to be drafted and submitted in due course)
- Traffic Bylaw (to be drafted and submitted in due course).