

A Regular Council Meeting of the Town of Bowden to be held in Council Chambers,
at 2101 – 20 Avenue, Bowden, on Monday July 24, 2023, at 7:00pm.

1. CALL TO ORDER	
2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA	
3. ADOPTION OF PREVIOUS MINUTES June 26, 2023, Regular Council Meeting.	Pages 2 - 4
4. PUBLIC HEARING None scheduled.	
5. DELEGATIONS None scheduled.	
6. BUSINESS ARISING FROM PREVIOUS MINUTES 6.a Bowden Hotel. 6.b Special Events Committee 6.c RCMP Regimental Ball	 5
7. BYLAWS & POLICIES 7.a Community Standards Bylaw.	 6 - 7
8. NEW BUSINESS 8.a Alberta Municipalities 2023 Convention & Trade Show. 8.b Weed Control Act - statutory requirements. 8.c Council Priorities Session.	 8 - 9
9. FINANCIAL 9.a Operating Revenue & Expenditures Report.	 10 - 11 12 - 21
10. CORRESPONDENCE 10.a RDC Enforcement Letter for May 2023.	 22 23
11. REPORTS 11.a CAO's Report. 11.b Council Committee Reports. 11.c Society & Other Reports.	 24 25 26 - 36
12. CLOSED SESSION OF COUNCIL ("in camera") 12.a Property Development Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".	
13. MEETING ADJOURNMENT	



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**Town of Bowden – Regular Council Meeting
held on Monday June 26, 2023
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Sandy Gamble	
	Councillor	Marie Flowers	
	Councillor	Wayne Milaney	
	Councillor	Paul Webb	

ABSENT	Councillor	Deb Coombes
	Councillor	Randy Brown

STAFF	CAO	Rudy Friesen
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Paul Webb that Council adopts the agenda.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council adopts the June 12, 2023, Regular Council Meeting Minutes as amended.

MOTION CARRIED UNANIMOUSLY

Note: (amended as follows):

Item 8(a) Motion Carried (not motion carried unanimously).

4. PUBLIC HEARINGS

There were no public hearings.

5. DELEGATIONS

There were no delegations.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

An update on the Bowden Hotel was provided by the CAO.

Agenda item 6.b Water & Wastewater Connections

Further information was provided by Administration as to the projected cost of providing water and wastewater services to the four commercial properties situated on 24 Street Close.

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This matter will be brought forward in future discussions on capital asset planning / budgeting.

Agenda item 6.c Special Events Committee

Council discussed arrangements for the Bowden Daze parade.

Agenda item 6.d RCMP Regimental Ball

Council discussed this event.

There was no motion made on agenda items 6.a / 6.b / 6.c / 6.d.

7. BYLAWS & POLICIES

No item submitted.

8. NEW BUSINESS

Agenda item 8.a Year to Date Review of 2023 Capital Projects

An update on the progress regarding capital projects was provided by the CAO.

The cost of the museum remedial work was underestimated. Administration requested that Council approve the additional cost required for this project.

Motion 8.a moved by Councillor Wayne Milaney that Council approves the additional capital expenditure required (total estimated cost \$13950.00) for the remedial work to the roof of the Museum Building plus the additional cost (unspecified) required for additional lighting.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

No item submitted.

10. CORRESPONDENCE

Agenda item 10.a Letter from Minister of Municipal Affairs

Motion 10.a moved by Councillor Sandy Gamble that Council accepts the submitted correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

Mountain View Regional Water Services Commission (meeting June 15, 2023)

South Red Deer Regional Wastewater Commission (meeting June 16, 2023)

Alberta Municipalities Leadership Caucus (meeting June 14, 2023)

Central Alberta Mayor's / Reeve's Meeting (meeting June 21, 2023)

CAEP (AGM notes June 15, 2023)

Motion 11.a moved by Councillor Marie Flowers that Council accepts the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

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Mayor Robb Stuart called for a brief recess at 8:15p.m.
Mayor Robb Stuart called the meeting back to order at 8:23p.m.

12. CLOSED SESSION OF COUNCIL ("in camera")

Agenda item 12.a Property Development

Agenda item 12.b Personnel Matter

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

Motion 12.a. Moved by Councillor Paul Webb 8:23pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b. Moved by Councillor Marie Flowers at 9:04pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda items 12.a & 12.b.

13. MEETING ADJOURNMENT

Motion 13.a Moved by Councillor Sandy Gamble at 9:05pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:

**Mayor
Robb Stuart**

**CAO
Rudy Friesen**

Regular Council Meeting: July 24, 2023.	Agenda Item: 6.a / 6.b / 6.c
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information / RFD	Attachment(s):

Matters arising from past minutes are provided below – updates are highlighted in red.

Content:

6.a Bowden Hotel

Refer to update provided in CAO's Report.

6.b Special Events Committee

The pancake breakfast raised funds of \$603.45 which has been donated to the Olds Food Bank.

Food contributions collected were also donated to the Olds Food Bank.

6.c RCMP Regimental Ball

At the RCM of 12 June Council made a resolution that the *"Town purchases a table for the RCMP Regimental Ball"*.

The event will take place on October 14 at the Pomeroy Inn in Olds.

Administration requires confirmation of those Councillors wishing to attend the ball in order to plan and make arrangements.

Regular Council Meeting: July 24, 2023.	Agenda Item: 7.a
Prepared by: Arno Glover	Approved by: CAO
Report Type: RFD	Attachment(s): 1. Community Standards Bylaw Schedule

Community Standards Bylaw**Background:**

Community Standards Bylaw 04 / 2023 received first reading of Council on March 27, 2023.

During the RCM of May 23, 2023, Administration submitted to Council a proposed roadmap for the progression of the bylaw throughout 2023.

There was no resolution made on the information presented to Council during this meeting.

Proposal

Administration has summarized the roadmap into a single document that allows progress to be mapped and recorded by date, task, and responsibility.

Administration requests that Council formally approve the schedule by resolution.

This will provide an open and transparent written record of the procedures followed by Administration and Council for the progression of this bylaw through all of its readings.

Suggested Motion.**Motion 7.a**

Motion by Councillor _____ that the Community Standards Bylaw schedule as presented is formally adopted by both Council and Administration as a roadmap for the progression of the bylaw through its future readings and final adoption by Council.



Town of Bowden
COMMUNITY STANDARDS BYLAW 04 / 2023
SCHEDULE (key dates, actions & responsibilities)

Key Dates	Action / Task	By Whom	Notes
27 March 2023	1 st Reading of bylaw by Council	Council	
28 March 2023	Draft bylaw posted on Towns Web Site	Admin	
13 April 2023	Draft bylaw presented to public for discussion at Council Open House	Council	
23 May 2023	Administration submission of proposed bylaw schedule made to Council	Admin	
ongoing	Administration to work on amendments to draft bylaw	AG	
RCM 24 July	Administration request agreement and adoption of this schedule by Council	Council	
RCM 11 Sept	Bylaw to be re submitted to Council in RCM 11 Sept 2023 for review only	Admin	
	Administration to incorporate further requests / amendments / considerations	AG	
RCM 25 Sept	Bylaw to be submitted in RCM of 25 Sept 2023 for public consultation	Admin	
	Administration to incorporate further requests / amendments / considerations	Admin	
RCM 10 Oct	Administration to submit bylaw in RCM 10 Oct 2023 for second reading	Admin	
	Final review period		
RCM 14 Nov	Administration to submit bylaw in RCM 14 Nov 2023 for third & final reading	Admin	

000007

Regular Council Meeting: July 24, 2023.	Agenda Item: 8.a / 8.b / 8.c
Prepared by: Arno Glover	Approved By: CAO
Report Type: RFD	Attachment(s):

Content:**8.a Alberta Municipalities 2023 Convention & Trade Show**

The convention will be held at the Edmonton Convention Centre from 27 – 29 September.

Early bird registration is prior to August 18. (\$620 per delegate, thereafter \$775).

Administration requires confirmation of those Councillors wishing to attend in order to formalize arrangements (registration and accommodation).

Suggested Motion.**Motion 8.a**

Motion by Councillor _____ that Council sends # delegates to the Alberta Municipalities 2023 Convention & Trade Show.

8.b Weed Control Act RSA2008 Chapter W-5.1**Background**

The Weed Control Act enables the Provincial Government to declare noxious or prohibited noxious weeds that present significant economic, social, or ecological risks. The duties of individuals, local authorities, municipalities, and the Crown related to the prevention, control, and destruction of weeds are described in the Act.

Requirements of the Act

Section 7.1 of the Weed Control Act states that a local authority must appoint a weed inspector.

The weed inspector is appointed by Red Deer County of behalf of the Town of Bowden under the terms of the Municipal Services Agreement that allows Red Deer County to provide weed control services.

Section 19.1 of the Weed Control Act states that a local authority shall establish, annually, an independent appeal committee for the purpose of receiving appeals against any decision made by a weed control inspector, local authority notices, and debt recovery notices.

This committee currently does not exist.

Proposal

In the short-term Administration proposes that a Weed Control Appeal Committee is formed by Council resolution to consist of members of Council as a whole and whose purpose is to hear and make decisions on any appeals received.

Thereafter Administration will present to Council an amended Council Committee Bylaw at the October 2023 Organizational Meeting which will include the terms of reference for the Weed Control Appeal Committee, including its mandate, membership, and responsibilities.

Suggested Motion.**Motion 8.b**

Motion by Councillor _____ that the Weed Control Appeal Committee is hereby formed by Council resolution consisting of all members of Council and whose duties are to receive, hear and make decisions on any appeals made against the decision of a Weed Control Inspector, local authority notices or debt recovery notice.

8.c Council Priorities Session**Background**

Council meets (informally) each year to review its priorities for the remainder of the year and for the coming year.

These sessions typically commence with a review of the Town's strategic objectives and priorities (as stated within the 2022 – 2025 Strategic Plan) and should include further discussion on any matters or concerns regarding strategic plan alignment.

Other items of discussion might include:

- Economic development,
- Inter-municipal partnerships,
- Community projects,
- Advocacy policies and service levels.

Suggested Motion.**Motion 8.c**

Motion by Councillor _____ that Council set a date (day / time) for an informal Council Priorities Session.

Note:

This is not deemed to be either a Special Council Meeting or a Council Committee Meeting and is therefore not a public meeting.

Consequently:

- i. there will be no formal agenda or minutes for the session,
- ii. there can be no motions or resolutions made,
- iii. decisions made that affect policy must be brought to Council as a RFD at a future RCM.

Regular Council Meeting: July 24, 2023.	Agenda Item: 9.a
Prepared by: Arno Glover	Approved By: CAO
Report Type: RFD	Attachment(s): 1 Operating Revenue & Expenditures Report

1 Purpose

To provide Council with financial information. (YTD Operating Revenue & Expenditures Report).

Administration requests that Council review and approve the report by resolution.

2 Background

2.1

The financial operating statement is for the period January 1 to June 30th of 2023.

The operating statement provides an analysis of actual financial results with planned budgeted forecasts.

2.2

Administration has reviewed the information presented and believes that the report presents a true representation of the financial affairs to date.

3 Notable Observations

3.1

Revenues

- i. Tax revenues are greater than budget by a sum of \$83367.00.
At the time of the budget preparation actual increases in property assessments values were unknown and could not therefore be fully determined.
A 1% increase in tax rates was factored into the 2023 Operational Budget in accordance with Council resolution.
- ii. Administrative Revenues "other income" shows an unbudgeted amount of \$4024.48 this being funds received from the Bowden Event Centre as a contribution to the Emergency Management capital project.
- iii. Utility revenues (water / wastewater / recycling) are generally in line with budgeted forecasts.
- iv. Land Revenues "rental income" is at 32.9% YTD. This is advertising income from Pattison Signs.
- v. Total budgeted revenues for 2023 from Red Deer County amount to \$125046.00. As of 30 June, these amounts were not received. A remittance of \$126546.00 was received by the Town in July, an amount greater than budgeted.

3.2

Expenditures

- i. Employment expenses are generally in line with budget across all departments at approximately 50% at the mid point of the year.
- ii. Membership and Conference fees currently is at 244%. This is a result of an unbudgeted item.
- iii. Water Equipment Repairs & Maintenance exceeds budget by \$5820.85. While the budget includes provision for scheduled planned maintenance work it does not include any provision for any unplanned / emergency / engineering consultancy work.

- iv. Water General Repairs & Maintenance provides a budget for water main emergency infrastructure repairs. The current expenditure exceeds the budgeted amount by \$20388.97.
- v. FCSS meeting and special function expenditures to date are running at 69% of budget.
- vi. Arena expenses in total are running at 64.64% YTD against annual budget. Administration has invested greater amounts into this facility than was originally forecast at the beginning of the year.
Note: this trend will increase throughout the remainder of this year as further additional remedial expenditures are required to equipment items within the compressor room as noted on the ice plant shut down customer service report (from CIMCO). These essential repairs are scheduled for September.
- vii. Library Building Repairs & Maintenance includes the cost of the new library sign. This expenditure was not included within the budget.
- viii. Community Centre Grant (budget amount of \$10000.00). This comprises grants to the Bowden Event Centre and the Paterson Community Centre. Payment will be made in late July.

Recommended Motion.

Motion by Councillor _____ that Council approves the Financial Report as presented.

TOWN OF BOWDEN
OPERATING REVENUE & EXPENDITURES
For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
TAX REVENUES				
1-00-110-00	MUNICIPAL TAXES - RESIDENTIAL	846,167.33	798,801.16	105.92
1-00-111-00	MUNICIPAL TAXES - NON-RESIDENTIAL	255,887.48	232,301.65	110.15
1-00-111-01	MUNICIPAL TAXES - FARM	646.21	610.33	105.87
1-00-112-00	SCHOOL TAXES - RESIDENTIAL	256,898.21	241,055.72	106.57
1-00-113-00	SCHOOL TAXES - NON-RESIDENTIAL	47,525.73	50,087.79	94.88
1-00-114-00	DIP REQUISITION	211.39	200.00	105.69
1-00-115-00	POLICE FUNDING	45,614.84	44,321.00	102.91
1-00-510-00	PENALTIES - TAXES	56,243.51	45,000.00	124.98
* TOTAL TAX REVENUES		1,509,194.70	1,412,377.65	106.85
OTHER REVENUES				
1-00-340-00	PROVINCIAL FINES REVENUES	2,842.00	5,100.00	55.72
1-00-540-00	FRANCHISE FEES	96,729.91	193,000.00	50.11
1-00-550-00	RETURN ON INVESTMENT	32,288.66	75,000.00	43.05
* TOTAL OTHER REVENUES		131,860.57	273,100.00	48.28
GRANT REVENUES				
1-12-740-01	GRANT-RED DEER COUNTY REC	83,296.00	83,296.00	100.00
1-12-840-02	MSI OPR- ALLOCATION	0.00	81,021.00	0.00
* TOTAL GRANT REVENUES		83,296.00	164,317.00	50.69
ADMINISTRATIVE REVENUES				
1-12-411-00	TAX CERTIFICATES	1,100.00	1,200.00	91.66
1-12-522-00	BUSINESS LICENSES	2,150.00	2,500.00	86.00
1-12-590-00	DUPLICATING	20.47	75.00	27.29
1-12-840-01	STEP GRANT	0.00	12,960.00	0.00
1-12-900-00	MISC INCOME-TAX DISCHARGE FEE	6,560.00	0.00	0.00
1-12-990-00	OTHER INCOME-(NSF,MISC.)	4,024.48	100.00	4,024.48
1-12-990-01	PENALTIES-ACCOUNTS RECIEVABLE	381.36	500.00	76.27
* TOTAL ADMINISTRATIVE REVENUES		14,236.31	17,335.00	82.12
BYLAW REVENUES				
1-26-530-00	FINES - BYLAW ENFORCEMENT	165.00	100.00	165.00
* TOTAL BYLAW REVENUES		165.00	100.00	165.00
ANIMAL REVENUES				
1-27-525-00	DOG LICENSES	2,195.00	3,500.00	62.71
1-27-530-00	FINES - DOG	0.00	50.00	0.00
* TOTAL ANIMAL REVENUES		2,195.00	3,550.00	61.83
PUBLIC WORKS REVENUE				
1-31-990-00	OTHER INCOME - PUBLIC WORKS	60.00	100.00	60.00
* TOTAL PUBLIC WORKS REVENUE		60.00	100.00	60.00

General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
WATER REVENUES				
1-41-410-00	SALE OF WATER	150,992.22	300,000.00	50.33
1-41-410-01	BULK WATER SALES	2,518.30	2,000.00	125.91
1-41-490-00	SALE OF MATERIALS - WATER METERS	862.40	1,000.00	86.24
1-41-510-00	PENALTIES - WATER	2,872.64	6,100.00	47.09
1-41-990-00	OTHER INCOME - WATER	55.00	100.00	55.00
* TOTAL WATER REVENUES		157,300.56	309,200.00	50.87
SANITARY SEWER REVENUES				
1-42-410-00	SALE OF SANITARY SEWER	157,726.20	310,000.00	50.87
1-42-410-01	RV DUMP	290.00	300.00	96.66
1-42-410-02	HYDRODIG DUMPING	0.00	0.00	0.00
1-42-410-03	SEWER INCOME-SRDRW	11,012.26	25,000.00	44.04
* TOTAL SANITARY SEWER REVENUES		169,028.46	335,300.00	50.41
SOLID WASTE REVENUES				
1-43-410-00	SOLID WASTE COLLECTIONS	30,665.41	69,600.00	44.05
* TOTAL SOLID WASTE REVENUES		30,665.41	69,600.00	44.06
RECYCLING REVENUES				
1-44-410-00	RECYCLING INCOME	34,871.11	69,900.00	49.88
1-44-410-01	ELECTRONICS RYCLING INCOME	0.00	500.00	0.00
* TOTAL RECYCLING REVENUES		34,871.11	70,400.00	49.53
FCSS REVENUES				
1-51-850-00	TRANS FROM CITY OF RED DEER - FCSS	49,090.05	65,453.40	75.00
1-51-860-00	CONTR FRM INDIV/ORG	880.00	500.00	176.00
* TOTAL FCSS REVENUES		49,970.05	65,953.40	75.77
CEMETERY REVENUES				
1-56-410-00	OPEN/CLOSE	2,050.00	2,500.00	82.00
1-56-410-01	SALE OF PLOTS/VAULTS	1,050.00	2,500.00	42.00
1-56-410-02	SALE OF COLUMBARIUM NICHE	0.00	2,000.00	0.00
1-56-850-00	TRANS FROM RED DEER COUNTY	5,000.00	5,000.00	100.00
1-56-990-00	OTHER INCOME-CEMETERY	0.00	0.00	0.00
* TOTAL CEMETERY REVENUES		8,100.00	12,000.00	67.50
ECONOMIC DEVELOPMENT REVENUES				
1-63-990-00	OTHER INCOME - ECONOMIC DEV ADVERTISING	528.00	1,500.00	35.20
1-63-920-00	TRANS FROM RESERVES-ECO DEV	0.00	0.00	0.00
* TOTAL ECONOMIC DEVELOPMENT REV		528.00	1,500.00	35.20
LAND REVENUES				
1-66-560-00	RENTAL INCOME	2,400.00	6,500.00	36.92
1-66-490-00	SALE OF LOTS	0.00	0.00	0.00
1-66-920-00	TRANS FROM RESERVES-LAND	0.00	0.00	0.00

TOWN OF BOWDEN

OPERATING REVENUE & EXPENDITURES

For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
* TOTAL LAND REVENUES		2,400.00	6,500.00	36.92
PARADE REVENUES				
1-70-860-00	TRANS FROM ORGANIZATIONS	1,000.00	1,000.00	100.00
* TOTAL PARADE REVENUES		1,000.00	1,000.00	100.00
SPECIAL EVENT REVENUES				
1-71-860-00	CONTR FRM INDIV/ORG	600.00	1,500.00	40.00
* TOTAL REC BOARD REVENUES		600.00	1,500.00	40.00
RECREATION REVENUES				
1-72-560-00	RENTALS - ARENA	42,459.74	90,000.00	47.17
1-72-590-00	OTHER INCOME	3,180.00	3,000.00	106.00
1-72-850-00	TRANS FROM RED DEER COUNTY	25,000.00	25,000.00	100.00
* TOTAL RECREATION REVENUES		70,639.74	118,000.00	59.86
PARK REVENUES				
1-73-850-00	TRANS FROM RED DEER COUNTY	3,750.00	3,750.00	100.00
* TOTAL PARK REVENUES		3,750.00	3,750.00	100.00
LIBRARY REVENUES				
1-74-850-00	TRANS FROM RED DEER COUNTY	1,500.00	1,500.00	100.00
1-74-860-00	CONTR FRM INDIV/ORG	0.00	0.00	0.00
* TOTAL LIBRARY REVENUES		1,500.00	1,500.00	100.00
MUSEUM REVENUES				
1-75-850-00	TRANS FROM RED DEER COUNTY	3,000.00	1,500.00	200.00
* TOTAL MUSEUM REVENUES		3,000.00	1,500.00	200.00
COMMUNITY HALL REVENUE				
1-76-850-00	TRANS FROM RED DEER COUNTY	5,000.00	5,000.00	100.00
* TOTAL COMMUNITY HALL REVENUE		5,000.00	5,000.00	100.00
** TOTAL OPERATING REVENUE		2,279,360.91	2,873,583.05	79.32
REQUISITIONS & GENERAL				
2-00-750-00	REQUISITIONS - PROV SCHOOL PUBLIC	147,258.42	284,006.32	51.85
2-00-750-01	REQUISITIONS - PROV SCHOOL CATHOLIC	3,752.68	7,137.19	52.57
* TOTAL REQUISITIONS & GENERAL		151,011.10	291,143.51	51.87
COUNCIL				
2-11-110-00	HONORARIUMS - COUNCIL	30,379.72	71,000.00	42.78
2-11-130-00	EMPLOYER CONTRA - COUNCIL	936.64	2,500.00	37.46
2-11-148-00	TRAINING & DEVEL-COUNCIL	0.00	5,000.00	0.00
2-11-211-00	TRAVEL & SUB - COUNCIL	1,231.86	9,000.00	13.68
2-11-214-00	MEMBERSHIP & CONF FEES - COUNCIL	5,158.73	11,600.00	44.47

TOWN OF BOWDEN

OPERATING REVENUE & EXPENDITURES

For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
2-11-223-00	PUBLIC RELATIONS - COUNCIL	608.90	5,000.00	12.17
2-11-274-00	INSURANCE - COUNCIL	336.00	400.00	84.00
2-11-290-00	ELECTION COSTS	0.00	0.00	0.00
2-11-510-00	GOODS & SUPPLIES - COUNCIL	4,139.65	5,000.00	82.79
2-11-770-00	CONTRIBUTION TO ORGANIZATION	10,000.00	10,000.00	100.00
* TOTAL COUNCIL		52,791.50	119,500.00	44.18
ADMINISTRATION				
2-12-110-00	WAGES - ADMIN	172,790.77	317,000.00	54.50
2-12-130-00	EMPLOYER CONTRA - ADMIN	33,365.95	54,000.00	61.78
2-12-136-00	WORKERS COMPENSATION	5,356.78	12,000.00	44.63
2-12-148-00	TRAINING & DEVEL - ADMIN	0.00	1,000.00	0.00
2-12-211-00	TRAVEL & SUB - ADMIN	3,309.05	3,000.00	110.30
2-12-214-00	MEMBERSHIP & CONF FEES - ADMIN	2,687.84	1,100.00	244.34
2-12-216-00	POSTAGE	4,336.60	7,000.00	61.95
2-12-217-00	TELEPHONE - ADMIN	4,094.80	6,600.00	62.04
2-12-221-00	ADVERTISING & PROMO - ADMIN	427.00	900.00	47.44
2-12-230-00	CONTRACTED SERV - SOFTWARE	12,753.41	23,000.00	55.44
2-12-223-00	ADMIN-PERSONNEL RELATIONS	904.43	4,000.00	22.61
2-12-230-01	CONTRACTED SERV - JANITORIAL	3,480.00	7,020.00	49.57
2-12-230-02	CONTRACTED SERV - POSTAGE MACHINE	605.94	700.00	86.56
2-12-230-03	CONTRACTED SERV - COPIER	7,854.43	11,000.00	71.40
2-12-230-04	CONTRACTED SERV - INTERNET	2,400.00	3,600.00	66.66
2-12-230-05	CONTRACTED SERV - SECURITY	286.77	350.00	81.93
2-12-230-07	CONTRACTED SERV - WEBSITE	1,980.00	8,010.00	24.71
2-12-230-08	CONTRACTED SERV - DEBIT MACHINE	278.70	600.00	46.45
2-12-230-09	CONTRACTED SERV - FIRE EXT INSPEC	0.00	100.00	0.00
2-12-230-10	CONTR SERV-ASSESSMENT REVIEW	2,000.00	2,000.00	100.00
2-12-230-99	CONTRACTED SERV - OTHER	0.00	2,500.00	0.00
2-12-231-00	ACCOUNTING & AUDIT	22,451.70	29,000.00	77.41
2-12-232-00	LEGAL - ADMIN	223.55	1,500.00	14.90
2-12-235-00	ASSESSMENT SERVICES	9,785.44	16,800.00	58.24
2-12-251-00	EQUIPMENT R & M - ADMIN	417.60	3,000.00	13.92
2-12-252-00	BUILDING R & M - TOWN OFFICE	20.69	1,000.00	2.06
2-12-274-00	INSURANCE - ADMIN	14,248.70	14,000.00	101.77
2-12-510-00	GOODS & SUPPLIES - ADMIN	3,388.65	5,500.00	61.61
2-12-540-00	UTILITIES POWER - ADMIN	2,478.49	5,000.00	49.56
2-12-541-00	UTILITIES GAS - ADMIN	2,082.08	3,000.00	69.40
2-12-762-00	TRANS TO CAPITAL - ADMIN	0.00	0.00	0.00
2-12-810-00	BANK CHARGES	637.43	1,450.00	43.96
2-12-810-01	PENNY ROUNDING CASH	0.12	0.00	0.00
2-12-920-00	BAD DEBTS - PROPERTY TAX	0.00	0.00	0.00
2-12-920-01	BAD DEBTS - TRADE	125.04	0.00	0.00
2-12-762-19	TRANS TO RESERVES-CONTINGENCY	0.00	21,244.14	0.00
* TOTAL ADMINISTRATION		314,771.96	566,974.14	55.52
FIRE PROTECTION				
2-23-252-00	BUILDING R & M - FIRE HALL	1,983.37	3,000.00	66.11
2-23-274-00	INSURANCE - FIRE	1,023.71	1,050.00	97.49
2-23-540-00	UTILITIES POWER - FIRE	1,944.07	4,500.00	43.20
2-23-541-00	UTILITIES GAS - FIRE	3,491.57	3,500.00	99.75
* TOTAL FIRE PROTECTION		8,442.72	12,050.00	70.06

General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
EMERGENCY MANAGMENT				
2-24-110-00	HONORARIUMS-EMERG MGMT	0.00	0.00	0.00
2-24-148-00	TRAINING & DEVEL - EMERG MGMT	0.00	500.00	0.00
2-24-211-00	TRAVEL & SUB - EMERG MGMT	0.00	0.00	0.00
2-24-510-00	GOODS & SUPPLIES - EMERG MGMT	0.00	500.00	0.00
* TOTAL DISASTER SERVICES		0.00	1,000.00	0.00
BYLAW ENFORCEMENT				
2-26-148-00	TRAVEL & SUB-BYLAW	0.00	0.00	0.00
2-26-211-00	TRAINING DEVELOPMENT-BYLAW	0.00	0.00	0.00
2-26-214-00	MEMBERSHIP & CONF FEES - BYLAW	0.00	60.00	0.00
2-26-217-00	TELEPHONE-BYLAW	78.67	200.00	39.33
2-26-230-00	CONTRACTED SERV - BYLAW	16,250.00	30,000.00	54.16
2-26-230-01	CONTRACTED SERVICES - SNOW/LAWN CARE	0.00	200.00	0.00
2-26-230-02	POLICE FUNDING	45,615.00	44,321.00	102.91
2-26-230-03	CONTRACTED SERV-RD COUNTY PATROL	2,708.75	6,600.00	41.04
2-26-232-00	LEGAL - BYLAW	0.00	200.00	0.00
2-26-510-00	GOODS & SUPPLIES - BY-LAW	945.47	1,050.00	90.04
* TOTAL BYLAW ENFORCEMENT		65,597.89	82,631.00	79.39
ANIMAL				
2-27-230-00	CONTRACTED SERV - VETERINARY	0.00	100.00	0.00
2-27-510-00	GOODS & SUPPLIES - ANIMAL	0.00	185.00	0.00
* TOTAL ANIMAL		0.00	285.00	0.00
PUBLIC WORKS				
2-31-110-00	WAGES - PUBLIC WORKS	121,646.80	233,000.00	52.20
2-31-130-00	EMPLOYER CONTRA - PUBLIC WORKS	25,910.36	47,000.00	55.12
2-31-148-00	TRAINING & DEVEL - PUBLIC WORKS	826.90	1,000.00	82.69
2-31-211-00	TRAVEL & SUB - PUBLIC WORKS	135.94	300.00	45.31
2-31-217-00	TELEPHONE - PUBLIC WORKS	1,072.70	1,500.00	71.51
2-31-221-00	ADVERTISING & PROMO - PUBLIC WORKS	0.00	100.00	0.00
2-31-230-00	CONTRACTED SERV - AB ONE CALLS	465.50	466.00	99.89
2-31-230-01	CONTRACTED SERV - FIRE EXT. INSPEC.	0.00	400.00	0.00
2-31-230-02	CONTR SERV-SECURITY	455.20	690.00	65.97
2-31-230-04	CONTR SERV-INTERNET	1,035.01	1,380.00	75.00
2-31-230-99	CONTRACTED SERV - OTHER	0.00	200.00	0.00
2-31-251-00	EQUIPMENT R & M - 2006 GRADER	1,901.04	5,000.00	38.02
2-31-251-01	EQUIPMENT R & M - 2019 LOADER	211.00	3,500.00	6.02
2-31-251-02	EQUIPMENT R & M - BOBCAT	816.04	2,500.00	32.64
2-31-251-99	EQUIPMENT R & M - OTHER	0.00	500.00	0.00
2-31-252-00	BUILDING R & M - SHOP	2,130.35	9,000.00	23.67
2-31-252-01	BUILDING R & M - GARAGE	0.00	500.00	0.00
2-31-252-02	BUILDING R & M - QUONSET	0.00	500.00	0.00
2-31-255-00	VEHICLE R & M - 2007 GRAVEL TRUCK	0.00	2,000.00	0.00
2-31-255-01	VEHICLE R & M - 2007 FORD 150	1,036.76	2,000.00	51.83
2-31-255-02	VEHICLE R & M - 2012 SAND/WATER TRUCK	0.00	2,000.00	0.00
2-31-255-03	VEHICLE R & M - 2008 FORD F250	488.58	1,000.00	48.85
2-31-255-05	VEHICLE R & M-F550	1,117.22	1,500.00	74.48
2-31-255-07	VEHICLE R&M-F150 2019	0.00	500.00	0.00

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General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
2-31-259-00	GENERAL R & M - PUBLIC WORKS	0.00	500.00	0.00
2-31-260-00	RENTALS - PUBLIC WORKS	0.00	400.00	0.00
2-31-274-00	INSURANCE - PUBLIC WORKS	9,803.85	8,000.00	122.54
2-31-510-00	GOODS & SUPPLIES - PUBLIC WORKS	1,629.53	4,500.00	36.21
2-31-521-00	GAS & OIL - PUBLIC WORKS	7,190.60	15,000.00	47.93
2-31-529-00	PERSONAL PROTECT EQUIP - PUBLIC WORKS	2,070.05	2,500.00	82.80
2-31-540-00	UTILITIES POWER - PUBLIC WORKS	1,919.60	3,000.00	63.98
2-31-541-00	UTILITIES GAS - PUBLIC WORKS	1,775.48	3,000.00	59.18
2-31-762-01	TRANS TO RESERVES-PUBLIC WORKS	0.00	9,400.00	0.00
* TOTAL PUBLIC WORKS		183,638.51	362,836.00	50.61
ROADS				
2-32-230-00	CONTRACTED SERV - STREET SWEEPING	0.00	5,500.00	0.00
2-32-259-00	GENERAL R & M - ROAD PATCHING	20,343.00	30,000.00	67.81
2-32-259-01	GENERAL R & M- SNOW REMOVAL	0.00	25,000.00	0.00
2-32-259-02	GENERAL R & M- SIDEWALKS/CURBS	21,475.00	20,000.00	107.37
2-32-259-03	GENERAL R&M- STREET LIGHTS	0.00	5,000.00	0.00
2-32-259-04	GENERAL R&M-STREET SIGNS	147.05	2,000.00	7.35
2-32-274-00	INSURANCE - ROADS	1,869.18	1,850.00	101.03
2-32-510-00	GOODS & SUPPLIES - ROADS	418.01	2,000.00	20.90
2-32-510-01	GOODS & SUP-ROAD PAINT	3,385.44	5,000.00	67.70
2-32-534-00	SAND & GRAVEL	5,152.92	6,000.00	85.88
2-32-540-00	UTILITIES POWER - STREET LIGHTS	44,450.31	71,000.00	62.60
* TOTAL ROADS		97,240.91	173,350.00	56.10
WATER				
2-41-148-00	TRAINING & DEVEL - WATER	550.00	1,100.00	50.00
2-41-211-00	TRAVEL & SUB-WATER	419.76	1,000.00	41.97
2-41-214-00	MEMBERSHIP & CONF FEES - WATER	57.14	1,040.40	5.49
2-41-217-00	TELEPHONE - WATER	228.55	1,248.48	18.30
2-41-230-00	CONTRACTED SERV - COMPUTER MAINTENANCE	4,081.00	7,900.00	51.65
2-41-230-01	CONTRACTED SERV - THM/BROMOS TEST	455.32	1,000.00	45.53
2-41-230-02	CONTRACTED SERV - HACH COLORIMETER	0.00	600.00	0.00
2-41-230-03	CONTRA SERV-SECURITY	209.65	360.00	58.23
2-41-251-00	EQUIPMENT R & M - RESERVOIR	10,820.85	5,000.00	216.41
2-41-252-00	BUILDING R & M - RESERVIOIR	23.56	1,500.00	1.57
2-41-259-00	GENERAL R & M - WATER	60,388.97	40,000.00	150.97
2-41-259-01	GENERAL R&M-WATER CROSSING CPR	0.00	50.00	0.00
2-41-274-00	INSURANCE - WATER	12,731.74	13,000.00	97.93
2-41-510-00	GOODS & SUPPLIES - WATER	7,807.49	6,000.00	130.12
2-41-540-00	UTILITIES POWER - WATER	6,159.32	11,300.00	54.50
2-41-541-00	UTILITIES GAS - WATER	2,582.81	5,000.00	51.65
2-41-542-00	REGIONAL WATER LINE	125,579.33	175,000.00	71.75
2-41-920-00	BAD DEBTS - WATER	(21.56)	100.00	(21.56)
2-41-831-00	INTEREST PMT - QE II CROSSING	5,026.96	9,745.39	51.58
2-41-832-00	PRINCIPAL PMT - QE II CROSSING	13,443.93	27,196.39	49.43
2-41-230-04	CONTRACTED SERV-INTERNET	293.70	600.00	48.95
* TOTAL WATER		250,838.52	308,740.66	81.25
SANITARY SEWER				
2-42-148-00	TRAINING & DEVEL - SANITARY SEWER	0.00	0.00	0.00

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2-42-230-01	CONTR SERV-NORTH LIFT STATION	2,154.74	3,000.00	71.82
2-42-230-02	CONTR SERV-SUMP PUMP PRG	0.00	10,000.00	0.00
2-42-251-01	EQUIPMENT R & M - LIFT STATION NORTH	0.00	2,000.00	0.00
2-42-259-00	GENERAL R & M - SANITARY SEWER	23.32	10,000.00	0.23
2-42-260-00	RENTALS - SANITARY SEWER	0.00	100.00	0.00
2-42-274-00	INSURANCE - SANITARY SEWER	460.73	500.00	92.14
2-42-510-00	GOODS & SUPPLIES - SANITARY SEWER	0.00	100.00	0.00
2-42-540-00	UTILITIES POWER - SANITARY SEWER	3,085.18	5,000.00	61.70
2-42-541-00	UTILITIES GAS - SANITARY SEWER	378.20	800.00	47.27
2-42-542-00	REGIONAL SEWER LINE	144,173.99	340,000.00	42.40
2-42-831-00	INTEREST PMT - QE II SEWER	3,788.18	7,371.90	51.38
2-42-832-00	PRINCIPAL PMT - QE II SEWER	10,635.85	21,476.16	49.52
* TOTAL SANITARY SEWER		164,700.19	400,348.06	41.14
SOLID WASTE				
2-43-230-00	CONTRACTED SERV - ARENA/PW DUMPSTER	1,716.22	4,200.00	40.86
2-43-230-01	CONTRACTED SERV-GARBAGE PICK UP	17,228.17	42,300.00	40.72
2-43-750-00	REQUISITIONS - SOLID WASTE	1,426.58	2,579.22	55.31
* TOTAL SOLID WASTE		20,370.97	49,079.22	41.51
RECYCLING				
2-44-230-00	CONTRACTED SERV - RECYCLING	10,513.29	25,500.00	41.22
* TOTAL RECYCLING		10,513.29	25,500.00	41.23
FCSS				
2-51-110-00	WAGES - FCSS	26,065.78	48,500.00	53.74
2-51-130-00	EMPLOYER CONTRA - FCSS	6,821.64	13,000.00	52.47
2-51-148-00	MEETING/SPECIAL FUNCTIONS	691.79	1,000.00	69.17
2-51-214-00	PD/TRAVEL/CONFERENCES	246.45	2,000.00	12.32
2-51-217-00	TELEPHONE - FCSS	373.50	700.00	53.35
2-51-221-00	MARKETING & COMMUNICATION	0.00	600.00	0.00
2-51-223-00	FCSS COMMUNITY CAPACITY	2,757.11	3,000.00	91.90
2-51-230-01	CONTR SERV-INTERNET	905.00	1,380.00	65.57
2-51-230-02	CONTR SERV-JANITORIAL	720.00	1,440.00	50.00
2-51-251-00	EQUIPMENT R & M - FCSS	58.98	500.00	11.79
2-51-252-00	BUILDING REPAIR & MAIN-FCSS (OLD LIB)	60.80	1,000.00	6.08
2-51-510-00	GOODS & SUPPLIES - FCSS	159.82	500.00	31.96
2-51-510-07	GOODS & SUPPLIES-VOLUNTEER SUPPER	1,390.96	1,800.00	77.27
2-51-510-09	GOODS & SUPPLIES-VOLUNTEER MILEAGE	0.00	100.00	0.00
2-51-510-11	GOODS & SUPPLIES-VOLUNTEER APPRECIATION	875.91	450.00	194.64
2-51-510-12	GOODS & SUPPLIES-MISC DONATIONS	0.00	200.00	0.00
2-51-540-00	UTILITIES POWER-FCSS	1,022.23	2,100.00	48.67
2-51-541-00	UTILITIES GAS-FCSS	1,526.79	1,800.00	84.82
2-51-750-00	REQUISITIONS - FCSS	0.00	18,809.45	0.00
* TOTAL FCSS		43,676.76	98,879.45	44.17
CEMETERY				
2-56-230-00	CONTRACTED SERV - WEED CONTROL	1,140.00	1,200.00	95.00
2-56-259-00	GENERAL R & M - CEMETERY	6,221.48	5,000.00	124.42
2-56-510-00	GOODS & SUPPLIES-CEMETERY	460.46	2,500.00	18.41

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2-56-770-00	CONTR TO ORGANISATION-CEMETERY	0.00	2,000.00	0.00
*	TOTAL CEMETERY	7,821.94	10,700.00	73.10
PLANNING & DEVELOPMENT				
2-61-230-00	CONTRACTED SERV - BLDG INSPECTIONS	0.00	2,000.00	0.00
2-61-232-00	LEGAL - PLANNING	0.00	1,000.00	0.00
2-61-232-01	TITLE SEARCHES	12.00	50.00	24.00
2-61-233-00	ENGINEERING	3,092.28	4,000.00	77.30
*	TOTAL PLANNING & DEVELOPMENT	3,104.28	7,050.00	44.03
ECONOMIC DEVELOPMENT				
2-63-114-00	MEMBERSHIP & CONF FEES - ECON. DEV	1,025.60	1,000.00	102.56
2-63-211-00	TRAVEL & SUB - ECONOMIC DEVEL	0.00	0.00	0.00
2-63-221-00	ADVERTISING & PROMO - ECONOMIC DEV	0.00	3,000.00	0.00
2-63-762-00	TRANS TO CAPITAL - ECONOMIC DEVELOPMENT	0.00	0.00	0.00
*	TOTAL ECONOMIC DEVELOPMENT	1,025.60	4,000.00	25.64
SENIORS				
2-64-750-00	REQUISITIONS - SENIORS	0.00	2,235.00	0.00
*	TOTAL SENIORS	0.00	2,235.00	0.00
LAND				
2-66-221-00	ADVERTISING & PROMO - LAND	0.00	300.00	0.00
2-66-232-00	LEGAL - LAND	840.00	6,000.00	14.00
2-66-259-00	GENERAL R & M - LAND	2,288.01	2,000.00	114.40
2-66-273-01	DIP TAXES	0.00	200.00	0.00
*	TOTAL LAND	3,128.01	8,500.00	36.80
PARADE				
2-70-510-00	GOODS & SUPPLIES - PARADE	1,563.87	2,000.00	78.19
*	TOTAL PARADE	1,563.87	2,000.00	78.19
SPECIAL EVENTS				
2-71-510-00	GOODS & SUPPLIES - SPECIAL EVENTS	0.00	2,500.00	0.00
*	TOTAL REC BOARD	0.00	2,500.00	0.00
RECREATION				
2-72-110-00	WAGES - RECREATION	64,624.98	122,000.00	52.97
2-72-130-00	EMPLOYER CONTRA - RECREATION	11,293.09	25,000.00	45.17
2-72-148-00	TRAINING & DEVEL - RECREATION	517.15	500.00	103.43
2-72-211-00	TRAVEL & SUB - RECREATION	0.00	300.00	0.00
2-72-214-00	MEMBERSHIP & CONF FEES -RECREATION	355.11	600.00	59.18
2-72-217-00	TELEPHONE - RECREATION	925.37	1,770.00	52.28
2-72-230-00	CONTRACTED SERV - ICE PLANT	3,850.00	3,850.00	100.00
2-72-230-01	CONTRACTED SERV - SECURITY/ALARMS	637.37	615.00	103.63
2-72-230-02	CONTRACTED SERV - ICE MACH BLADE MNT	525.00	800.00	65.62
2-72-230-03	CONTRACTED SERV - ICE PAINTING	0.00	3,300.00	0.00

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General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
2-72-230-04	CONTRACTED SERV - FIRE ALARMS/EXTING	240.91	1,500.00	16.06
2-72-230-07	CONTR SERV-INTERNET	920.00	1,380.00	66.66
2-72-230-99	CONTR SERV-OTHER	1,210.00	500.00	242.00
2-72-251-00	EQUIPMENT R & M - ICE MACHINE	4,545.45	6,000.00	75.75
2-72-251-01	EQUIP R&M-OLYMPIA	1,128.60	4,000.00	28.21
2-72-251-99	EQUIPMENT R & M - OTHER	944.26	500.00	188.85
2-72-255-00	BUILDING R & M - ARENA	11,324.19	11,000.00	102.94
2-72-259-00	GENERAL R & M - RECREATION	0.00	500.00	0.00
2-72-260-00	RENTALS - ARENA	0.00	200.00	0.00
2-72-274-00	INSURANCE - RECREATION	15,189.98	14,000.00	108.49
2-72-510-00	GOODS & SUPPLIES - RECREATION	4,738.75	5,000.00	94.77
2-72-522-00	PROPANE	620.10	1,500.00	41.34
2-72-540-00	UTILITIES POWER - RECREATION	39,254.66	52,000.00	75.48
2-72-541-00	UTILITIES GAS - RECREATION	7,679.35	7,500.00	102.39
2-72-920-00	BAD DEBTS - ARENA	645.05	500.00	129.01
* TOTAL RECREATION		171,169.37	264,815.00	64.64
PARKS				
2-73-230-03	CONTRACTED SERV - WEED CONTROL	5,000.00	12,000.00	41.66
2-73-251-00	EQUIPMENT R & M - LAWN MOWERS	1,967.16	2,500.00	78.68
2-73-259-01	GENERAL R & M - PLAYGROUNDS	1,634.82	2,500.00	65.39
2-73-259-02	GEN R&M-COMMUNITY ACTION PARK	16.99	1,500.00	1.13
2-73-259-03	GEN R&M-TREES	0.00	2,000.00	0.00
2-73-259-99	GENERAL R & M - OTHER	0.00	1,000.00	0.00
2-73-260-00	RENTALS - PARKS	0.00	2,500.00	0.00
2-73-274-00	COMMUNITY ACTION PARK-INSURANCE	198.97	190.00	104.72
2-73-510-00	GOODS & SUPPLIES - PARKS	1,277.10	3,000.00	42.57
2-73-510-01	GOODS & SUPPLIES - FLOWER BASKETS	2,865.00	3,000.00	95.50
2-73-521-00	GAS & OIL - PARKS	1,228.64	5,000.00	24.57
* TOTAL PARKS		14,188.68	35,190.00	40.32
LIBRARY				
2-74-217-00	TELEPHONE - LIBRARY	634.33	1,100.00	57.66
2-74-230-00	CONTRACTED SERV - SECURTIY	75.58	310.00	24.38
2-74-230-01	CONTRACTED SERV - FIRE EXT INSPEC	0.00	100.00	0.00
2-74-252-00	BUILDING R & M - LIBRARY	3,449.36	500.00	689.87
2-74-274-00	INSURANCE - LIBRARY	834.30	800.00	104.28
2-74-510-00	GOODS & SUPPLIES - LIBRARY	161.67	500.00	32.33
2-74-540-00	UTILITIES POWER - LIBRARY	1,994.28	4,000.00	49.85
2-74-541-00	UTILITIES GAS - LIBRARY	1,432.95	2,000.00	71.64
2-74-750-00	REQUISITIONS - LIBRARY	5,608.76	11,217.50	50.00
2-74-770-00	CONTRIBUTION TO ORGANIZATION	0.00	8,288.51	0.00
* TOTAL LIBRARY		14,191.23	28,816.01	49.25
MUSEUM				
2-75-230-00	CONTRACTED SERV - FIRE EXT INSPEC	0.00	100.00	0.00
2-75-230-01	CONTRACTED SERV-SECURITY	209.65	360.00	58.23
2-75-255-00	BUILDING R & M - MUSEUM	0.00	2,500.00	0.00
2-75-274-00	INSURANCE - MUSEUM	2,442.84	2,500.00	97.71
* TOTAL MUSEUM		2,652.49	5,460.00	48.58

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OPERATING REVENUE & EXPENDITURES
For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget	2023 % Variance
COMMUNITY CENTRE				
2-76-255-00	COMMUNITY CENTER-GRANT	0.00	10,000.00	0.00
*	TOTAL COMMUNITY CENTRE	0.00	10,000.00	0.00
**	TOTAL EXPENDITURES	1,582,439.79	2,873,583.05	55.07
***	OPERATING (SURPLUS) DEFICIT	(696,921.12)	0.00	0.00
*** End of Report ***				

Regular Council Meeting: July 24, 2023.	Agenda Item: 10.a
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information	Attachment(s): 1. Letter from Red Deer County Protective Services

Content:**10.a**

Red Deer County Protective Services – May Enforcement Contract.

Recommended Motion:

Motion by Councillor _____ that Council accepts the submitted items of correspondence as information.



PROTECTIVE SERVICES
38106 Range Road 275
Red Deer County, AB T4S 2L9
Phone: 403.343.6301
Fax: 403.347.0572

June 23, 2023

Town of Bowden
2101 – 20 Avenue,
Box 388
Bowden, AB T0M 0K0

Sent Via Email to: cfo@bowden.ca

Attention: Chief Administrative Officer

Dear Sir/Madam:

Re: May Enforcement Contract

Please be advised for the month of May, Red Deer County Patrol Officers spent 10 hours and 12 minutes in the Town of Bowden.

The following tickets were issued during patrols conducted between 0600-2100:

- 2023.05.17 at 1418 – Unregistered Motor Vehicle
- 2023.05.24 at 1728 – Fail to wear seatbelt

I trust you will find the foregoing satisfactory, if you have any questions please feel free to contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Irv Heide', written over a horizontal line.

Sgt. Irv Heide
Patrol Manager,
Red Deer County, Protective Services

Regular Council Meeting: July 23, 2023.	Agenda Item: 11.a / 11.b / 11.c
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information	Attachment(s): As per content

Content:

- 11
- a. **CAO's Report**
 - b. **Council Committee Reports**
No reports submitted.
 - c. **Society & Other Reports**
 - (i) Parkland Foundation Annual Report
(submitted by Councillor Sandy Gamble)

Recommended Motion:

Motion by Councillor _____ that Council accepts the submitted reports as information.

Regular Council Meeting: July 24 th , 2023	Agenda Item: 11.a
Prepared by: Rudy Friesen	Approved By: n/a
Report Type: Information	Attachment(s):

1. **Bowden Hotel** – At the writing of this report, all is in place for work to commence clean-up at the old Bowden Hotel site. Line find work is complete and the Development Permit for demolition of the site has been issued. Any additional updates will be shared as they become available. Crews are expected to arrive on site in the coming days.
2. **Playground** – The official ribbon cutting for the new playground South of the arena took place on Saturday July 16th as part of Bowden Daze. The playground equipment has been well used since its installation. The Town still has additional base gravel to place at the site. This work has been hampered by recent heavy rains that have not allowed us to bring our heavy equipment onto the park grass. This work will be completed as soon as we are able.
3. **Sewer Lining Project** – The sewer lining project for repairs to the infrastructure under Highway 2A in Bowden has been scheduled for September. The project the traffic plan has been confirmed and the contractor is ready to go, but they need to wait until the Hotel clean-up is complete, as both projects happening at the same time would create too much congestion on 2A.
4. **On-line Crime Reporting** – Town of Bowden communications department is supporting an initiative of our local RCMP to offer an online reporting mechanism for non-emergent criminal activity. The online platform is designed as an option for local residents, along with phone-in and personal detachment reporting.
5. **Fire Bylaw** – Administration has been working on a first draft of an updated Fire Bylaw for the Town of Bowden. Because of our close relationship with Red Deer County regarding fire and protective services, we are currently working in conjunction with them to ensure the element of the bylaw remain consistent with their service provision and with our intermunicipal agreements. The draft should be available for Council's review beginning in the Fall.

PARKLAND FOUNDATION
HOUSING • FOR • SENIORS

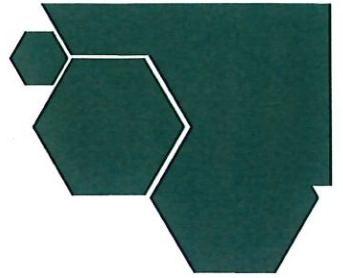
THE
BETHANY
GROUP

2022

Parkland Foundation Annual Report

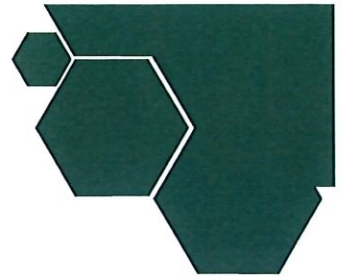


Prepared by
The Bethany Group



Our ongoing commitment to providing a Caring Community





Board Chair Message

On behalf of the Board of the Parkland Foundation I am pleased to share this annual report to the community. 2022 was a year that flew by as we all started the recovery process as the pandemic began to abate! It was a year of renewing face to face relationships as we could once again gather to enjoy life! It was a time to reflect and be grateful that we could once again be back to or at least near to our "normal" life style that we were used to! The one thing I truly believed we all learned was to cherish the small things in life such as meeting in person, or simply sitting together to visit and above else to hug one another again!

Our residents, staff and families faced tremendous challenges and we acknowledge and thank you all for "hanging" in there. Our first and foremost priority was the health and safety in our facilities and I am proud that we all came together during some rough and virtually uncharted days!

I would like to take this opportunity to personally thank my fellow board members as well as The Bethany Group for their ongoing and continued support! Zoom meetings got us through but it is sure great to be back together in person! Our board meetings are held in the new conference room at the Autumn Grove Lodge in Innisfail and for most of the board it was the first time seeing the new building furnished as we had moved in during the pandemic!!!

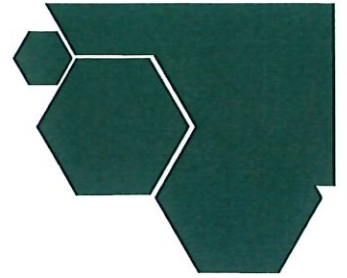
Once again, on behalf of the board our sincere thanks to all the staff who continue to work tirelessly to keep our residents safe, healthy and happy! You are appreciated!!

It is my honor to continue to serve as Board Chair for the Parkland Foundation and represent the communities within our mandate (these include the Town of Bowden, Innisfail, Penhold, and most recently Delburne and Elnora). We proudly serve and remain committed to our vulnerable seniors and their families!

Connie Huelsman
Board Chair
Parkland Foundation

2022 Board of Directors

Connie Huelsman – Board Chair
Sandy Gamble – Vice Chair
Jul Bissell
Ken Denson
Don Harrison
Tim Wilson



CAO Message

Early 2022 saw us continuing to deal with the COVID-19 pandemic, so we were elated when the latter part of the year had restrictions lifted and we were able to, cautiously, begin to resume 'normal' activities and practices.

I share my appreciation to our staff for their dedication in working through the ongoing changes that we encountered and we are pleased to have been able to recruit and hire additional staff to fill the vacant positions that we experienced.

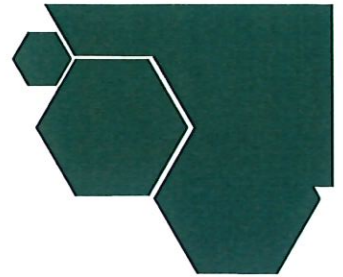
I would also send my thanks to the many residents and families who put their trust in us all to provide quality housing that includes lodge services such as housekeeping, enticing meals and enjoyable activities. The Lodge program allows residents to participate in the life of the lodge as much as they choose while enabling them to continue to participate in the external community as they like. We are also pleased to be able to provide quality, affordable housing for seniors in the Parkland service area.

The Bethany Group is proud to provide the administrative function for Parkland Foundation and we thank the Parkland Foundation Board for their ongoing support of Administration for Autumn Grove Lodge in Innisfail and Seniors Self-Contained in Innisfail, Bowden, Penhold, Delburne and Elnora.

Respectfully,

Carla Beck,
CEO, The Bethany Group
CAO, Parkland Foundation





Business Plan 2023-2025

Year One Accomplishments

Outcome # 1 Investing Now and In the Future

- The 2023 request of \$1,305,000 for Capital Maintenance funding for projects in the Seniors Self-Contained Apartments has been made to Government of Alberta. \$250,000 was approved in April 2023 to address suite renewals. An additional \$104,000 was approved from 2022 carry-over funds to go towards projects such as appliance replacements, plumbing and shingling.
- Parkland Foundation would like to thank DEEP, a community organization in Delburne, for their ongoing support of Elk Haven Manor.

Outcome # 2 Integrated Housing and Supports

- Parkland Foundation is committed to providing an affordable housing option for seniors so they can live in their community of choice. Receiving regular resident feedback and seeking out areas of improvement are an important part of meeting the needs of our residents and communities.

2.1 Quality Improvement

- Our 2022 QI initiative was enhancing the Meal Time Experience. Our team reviewed menus, food choices, resident feedback processes, food presentation and more in an effort to improve all aspects of the dining experience.

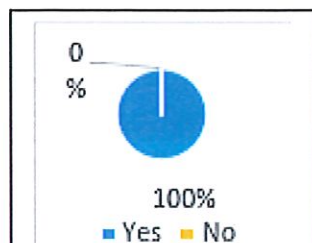
2.2 Resident Surveys

“It is one year since I arrived, and I am thankful I made the move when I did! ” *Quote from resident, 2022 Autumn Grove Lodge Survey*

Residents provided their feedback on various areas of the lodge living environment or their apartment building. The surveys were tabulated and actions plans are being implemented to address areas of concerns. The tabulated results are posted on our website at <http://parklandfoundation.ca/>

Sample from Autumn Grove Survey

2. I live in a safe and secure environment	Celebrating Success	What we've learned	What we are doing
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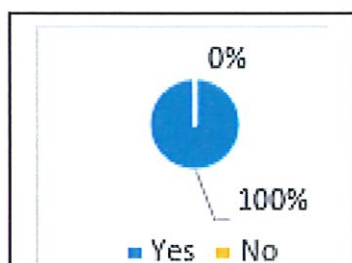
Very comfortable here.

We can work on making sure to provide families and residents with more information from support services.

We will work with community partnerships to provide the lodge with pamphlets and information so if there are concerns residents and family have those kinds of things to look into.

Sample from the Seniors Apartments Survey

1. I Enjoy living here	Celebrating Success	What we've learned	What we are doing
------------------------	---------------------	--------------------	-------------------



I enjoy living here and appreciate everyone.

Tenants enjoy our building and the friendships they have made

We will continue to provide a safe and clean building for the tenants to enjoy

Outcome # 3 Transitions and Aging in the Community

- Parkland Foundation is monitoring legislative changes and best practices in the continuing care and affordable housing sector of Alberta. We are working proactively with AHS in their planning processes on delivery models to improve continuity of care for lodge residents.
- The Foundation has applied for an Adult Day Support program to be offered at the Lodge. No decision from AHS has been communicated at this time and we be following up with the Ministry after the provincial election.

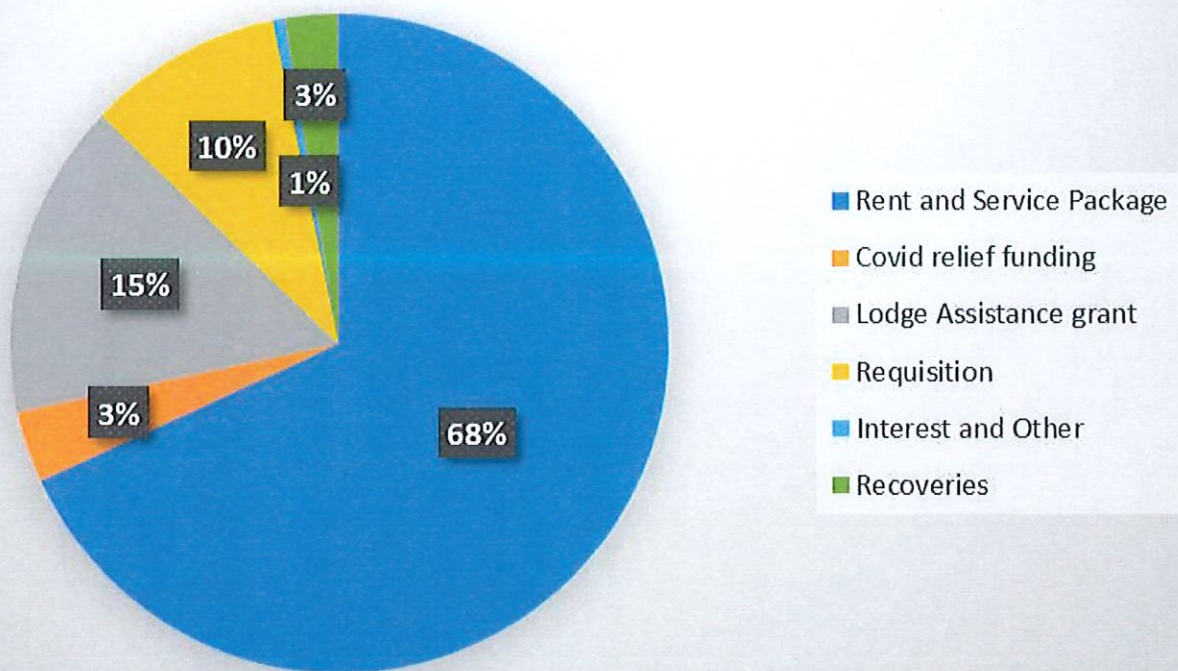
Outcome #4 Fair and Flexible

- Parkland Foundation looks to find a balanced approach to offering fair and affordable rent and services packages, identifying operational efficiencies and best practices while being mindful of the use of local tax requisition dollars. Increasing costs and inflationary pressures are a top of mind issue for our lodges.
- With our partnership with The Bethany Group and other Housing Management Bodies in Central Alberta, we have been able to have some shared staff positions.
- We are eager to participate in the Provincial Lodge Program Review anticipated later in 2023 and will advocate for needs of rural lodges and fair funding support from the Provincial Government.

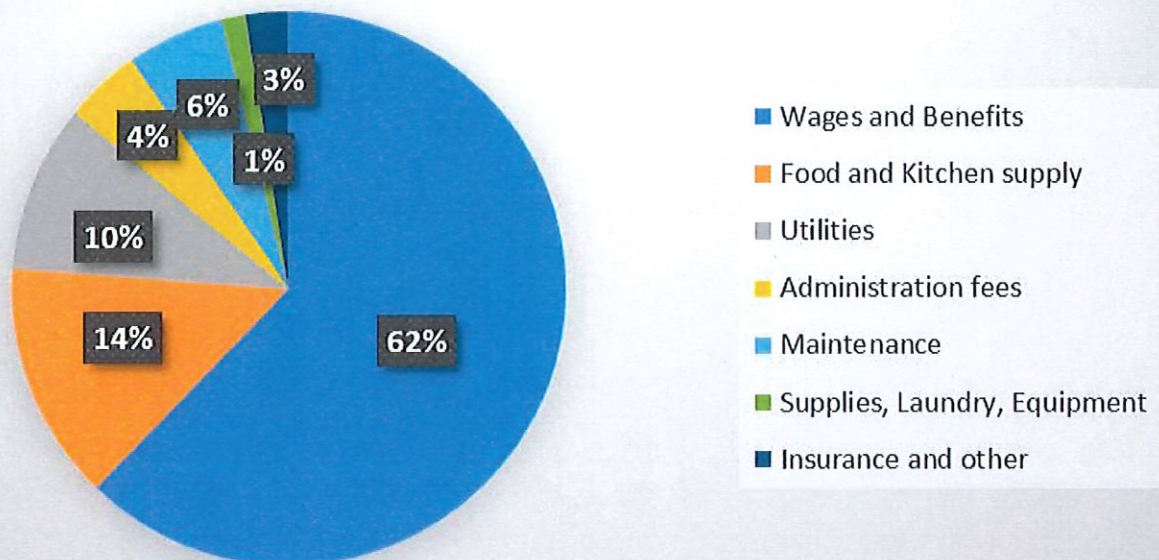
Outcome #5 A Sustainable System

- Parkland Foundation has completed a board skills assessment to ensure targeted skills and knowledge at the board level support good local governance.
- A lodge marketing working group has been established to review current practices and develop new promotional tools.
- Parkland Foundation will be advocating for increased financial support from the provincial government to address rising costs and to protect low to moderate income seniors without sacrificing service quality. The Foundation recognizes that with the increasing senior's population in Alberta, good planning to meet projected increased demand is extremely important.

Parkland Foundation 2022 Revenue



Parkland Foundation 2022 Expenses

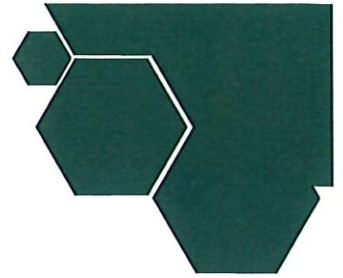


To view the full 2022 Financial statements. Including the Housing portfolio, please visit our website at <http://parklandfoundation.ca/about-us>



Prepared by
The Bethany Group

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Contact Us



403-227-3745



www.parklandfoundation.ca

