

**AGENDA**

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday, March 23, 2026, 7:00 pm**

- 1. CALL TO ORDER**
  - 1.a Land Acknowledgement
- 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**
- 3. ADOPTION OF PREVIOUS MINUTES**
  - 3.a Regular Council Meeting (March 9, 2026)
- 4. PUBLIC HEARING**

None scheduled.
- 5. DELEGATIONS**
  - 5.a RCMP – S/Sgt. Jamie Day
- 6. BUSINESS ARISING FROM PREVIOUS MINUTES**
  - 6.a Council Resolutions Follow-Up Action
  - 6.b Key Dates
- 7. BYLAWS & POLICIES**

ATCO Gas and Pipelines Ltd. Agreement
- 8. NEW BUSINESS**
  - 8.a Library Board Volunteers – Terms
  - 8.b Economic Committee Volunteer
- 9. FINANCIAL**

None Submitted
- 10. CORRESPONDENCE**
  - 10.a → 10.b
- 11. REPORTS**
  - 11.a CAO's Report
  - 11.b Council Committee Reports.
  - 11.c Society & Other Reports.
- 12. CLOSED SESSION OF COUNCIL**
  - 12.a Local Public Body Confidences – MVRWSC Activities

This is a closed meeting of Council as permitted by section 197 of the MGA.  
An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 28 “local public body confidences”.

**12.b Local Public Body Confidences – Public Facilities**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 28 “local public body confidences”.

**12.b Local Public Body Confidences – Staffing**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 20 “harmful to personal privacy”.

**12.d Local Public Body Confidences – Property Development**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 19 “Disclosure Harmful to Business Interest of a Third Party”.

**13. MEETING ADJOURNMENT**

<b>Special Council Meeting:</b> 2026-03-23	<b>Agenda Item:</b> 3.a
<b>Prepared by:</b> Greg Skotheim	<b>Approved By:</b> Mayor
<b>Report Type:</b> RFD	<b>Attachment(s):</b> As per content

**Content:**

**3.a**

Administration submits to Council the minutes of the previous Regular Council Meeting held on:

- Monday, March 9, 2026

**3**

**Adoption of Minutes of Previous Minutes:**

Council is requested to pass a motion to adopt the minutes of the previous meetings (as attached).

**Recommended Motion:**

**Motion 3.a**

Motion by Councillor \_\_\_\_\_ that Council adopts the minutes, as presented, for the Regular Council Meeting of February 23, 2026.

## Town of Bowden - Regular Council Meeting

### MINUTES (UNAPPROVED)

A Regular Council Meeting of the Town of Bowden  
held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday, March 09, 2026, 7:00 pm**

#### 1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00 pm.

<b>PRESENT</b>	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	CFO	Jacqui Molyneux (Recorder)
	Delegate	Jade Scott, FCSS

##### 1.a Land Acknowledgement

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations, including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations - as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

#### 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

##### Motion 2

Motion by Councillor Randy Brown that Council adopt the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

#### 3. ADOPTION OF PREVIOUS MINUTES

**3.a** Regular Council Meeting (February 23, 2026)

**3.b** Special Council Meeting (February 26, 2026)

##### Motion 3.a

Motion by Councillor Carol Pion that Council adopt the minutes with amendments for the Regular Council Meeting of February 23, 2026.

**MOTION CARRIED UNANIMOUSLY**

##### Motion 3.b

Motion by Councillor Marietta Tuckwell that Council adopt the minutes as presented for the Special Council Meeting of February 26, 2026.

**MOTION CARRIED UNANIMOUSLY**

#### 4. PUBLIC HEARING

None scheduled.

#### 5. DELEGATIONS

##### 5.a FCSS – Jade Scott

Delegate provided the following:

- FCSS Community Navigator Report, February 2026
  - A comprehensive report of upcoming and ongoing programs and activities.
- Volunteerism:
  - JustServe platform: A regional discussion took place regarding the JustServe platform, and it was generally felt that it would be a better fit for large municipalities. A review of volunteer programs on a few neighbouring municipalities' websites (Red Deer – City and County), Olds, Penhold, Delburne) revealed that there were really good examples to draw from by creating a new page for Bowden.ca for volunteer opportunities. The page could list all Bowden and Area volunteer opportunities and include drop-down information packets about each organization.
  - Council was provided a list of local volunteer organizations.
  - Volunteer Appreciation Dinner, Thursday, April 23 – Paterson Hall. Council to assist as volunteers (meet at hall at 5:00 pm). Opening remarks at 6 (include remarks from Mayor).

##### Motion 5.a

Motion by Councillor Cam Morrison that Council accept the FCSS presentation as information.

**MOTION CARRIED UNANIMOUSLY**

##### Motion 5.a.i

Motion by Councillor Randy Brown that Council direct Administration to work with FCSS to update the Town website to include our volunteerism opportunities.

**MOTION CARRIED UNANIMOUSLY**

#### 6. BUSINESS ARISING FROM PREVIOUS MINUTES

##### 6.a Council Resolutions Follow-Up Action

##### Motion 6.a

Motion by Councillor Marietta Tuckwell that Council accepts the Council Resolutions Follow Up Action Report, amended as discussed, as information.

**MOTION CARRIED UNANIMOUSLY**

##### Motion 6.a.i

Motion by Councillor Ryan Howlett that Council direct Administration to update the Town of Bowden Municipal Scholarship Criteria (reference Agenda Item 6.c of September 22, 2025) as discussed and communicate same with Bowden Grandview School.

**MOTION CARRIED UNANIMOUSLY**

##### 6.b Key Dates

##### Motion 6.b

Motion by Councillor Amanda Pefferess that Council accepts agenda item 6.b as information.

**MOTION CARRIED UNANIMOUSLY**

## 7. BYLAWS & POLICIES

### 7.a Borrowing Bylaw 01/2026

CFO Molyneux presented the by-law recommending an increased line of credit limit of \$400,000.00

#### Motion 7.a

Motion by Councillor Randy Brown that Council give first reading to Borrowing Bylaw 01/2026.

**MOTION CARRIED UNANIMOUSLY**

#### Motion 7.a.i

Motion by Councillor Carol Pion that Council give second reading to Borrowing Bylaw 01/2026.

**MOTION CARRIED UNANIMOUSLY**

#### Motion 7.a.ii

Motion by Councillor Amanda Peffers that Council unanimously give consideration to a third reading of Borrowing Bylaw 01/2026.

**MOTION CARRIED UNANIMOUSLY**

#### Motion 7.a.iii

Motion by Councillor Cam Morrison that Council give third and final reading to Borrowing Bylaw 01/2026 and is adopted accordingly and made effective once duly signed.

**MOTION CARRIED UNANIMOUSLY**

### 7.b Rates, Fees, Charges and Penalties Bylaw 02/2026

CFO Molyneux presented the by-law outlining added/changed rates for Real Property Compliance Reports, Water Consumption and Sanitary/Sewer usage.

#### Motion 7.b

Motion by Councillor Ryan Howlette that Council give first reading to Rates, Fees, Charges & Penalties Bylaw 02/2026.

**MOTION CARRIED UNANIMOUSLY**

#### Motion 7.b.i

Motion by Councillor Randy Brown that Council give second reading to Rates, Fees, Charges & Penalties Bylaw 02/ 2026.

**MOTION CARRIED UNANIMOUSLY**

#### Motion 7.b.ii

Motion by Councillor Carol Pion that Council unanimously give consideration to a third reading of Rates, Fees, Charges & Penalties Bylaw 02/ 2026.

**MOTION CARRIED UNANIMOUSLY**

#### Motion 7.b.ii

Motion by Councillor Ryan Howlett that Council give third and final reading to Rates, Fees, Charges & Penalties Bylaw 02/2026 and is adopted accordingly and made effective once duly signed.

**MOTION CARRIED UNANIMOUSLY**

## 8. NEW BUSINESS

None submitted

**9. FINANCIAL**

**9.a. Capital Budget preview**

**Motion 9.a**

Motion by Councillor Carol Pion that Council approves the 2026 Capital budget as presented / as amended.

**MOTION CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE**

**10.a** Red Deer County  
- February 2026 Enforcement Contract

**10.b** Red Deer Environmental 360 Solutions  
- Community Engagement opportunities and school curriculum

**10.c** Blain Calkins, MP – Ponoka/Disbury  
- email: request for letter to Save Our Research Station (Lacombe)

**Motion 10**

Motion by Councillor Randy Brown that Council accepts agenda items 10.a to 10.c as information.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS**

**11.a** CAO's Report

The CAO gave updates regarding:

- on snow removal
- a possible water leak
- projects anticipated under the capital budget
- ATCO Franchise Renewal
- Solar Energy
- Real Property Reports
- ongoing tasks: Asset Retirement Obligation, CAO executive search & Auditors.

**Motion 11.a**

Motion by Councillor Marietta Tuckwell that Council accepts the CAO's report as information.

**MOTION CARRIED UNANIMOUSLY**

**11.b** Council Committee Reports.

None Submitted

**11.c** Society & Other Reports.

- i. Bowden Friendship Club
  - Minutes – 2025-11-20
  - Mayor's Report – 2026-02-19
  - Minutes – 2026-02-19

- ii. Alberta Counsel
  - The News, Issue 242 February 2026
- iii. Bowden Historical Society
  - Counsellor Report – 2026-02-24
- iv. Library Board
  - Counsellor Report – 2026-02-26
- v. ABmunis Webinar – Policing Costs
  - Counsellor Report – 2026-02-06
- vi. Chinook's Edge
  - Board Highlights – 2026-02-24
  - Board Update – 2026-02-25
- vii. Mountain View Regional Water Services Commission (MVRWSC)
  - Minutes – 2026-02-1
- viii. Bowden Grandview School (BGS) Council Meeting
  - Counsellor Report – 2026-02-24

**Note: traffic safety concerns noted in discussions at Bowden Grandview School Council Meeting will be relayed to RCMP, Red Deer County Sheriffs and by-law by Administration.**

**Motion 11.b / 11.c**

Motion by Councillor Carol Pion that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

**12. CLOSED SESSION OF COUNCIL**

**12.a Local Public Body Confidences – MVRWSC Activities**

This is a closed meeting of Council as permitted by section 197 of the MGA.

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**Motion 12.a**

Motion by Councillor Ryan Howlett at 8:41 pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.a.i**

Motion by Councillor Randy Brown at 8:47 pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.a.ii**

There were no motions made regarding items discussed during the "in-camera" session.

**13. MEETING ADJOURNMENT**

**Motion 13**

Motion by Councillor Carol Pion at 8:47 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting adjourned.**

**Minutes signed by:**

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**Mayor  
Laurie Miller**

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**A/CAO  
Greg Skotheim**



Delegations

<b>Regular Council Meeting:</b> 2026-03-23	<b>Agenda Item:</b> 5.a
<b>Prepared by:</b> Laurie Miller	<b>Approved By:</b> Mayor
<b>Report Type:</b> RFD / Information	<b>Attachment(s):</b> <ul style="list-style-type: none"> <li>• Letter: CPP Invitation</li> </ul>

Delegations

5.a RCMP – S/Sgt. Jamie Day

**Motion 5.a**  
Moved by Moved by Councillor \_\_\_\_\_ that Council accept the presentation as information.

## **Community Priorities Plan Leadership Invitation Letter**

February 19, 2026

Dear Mayor Laurie Miller,

As Alberta's provincial police service, the RCMP is continually working to modernize and strengthen the way we partner with communities to address local public safety needs. This letter is being shared to provide early awareness of an upcoming change to the community priority planning process and to support timely engagement with local leadership ahead of the next planning cycle.

Beginning in February 2026, Alberta RCMP detachments will be transitioning to a new Community Priorities Plan (CPP) for the 2026-2027 cycle. This updated approach replaces the previous Annual Performance Plan (APP) and is intended to serve as the primary framework for identifying and tracking policing priorities at the community level.

The CPP is intentionally community-led. It was developed to strengthen collaboration with municipal and Indigenous leadership and to ensure that the priorities of your police service are directly informed by the communities we serve. The CPP is designed to support meaningful dialogue, shared understanding, and clear, achievable priorities that reflect local realities.

This early communication is intended to allow community leaders sufficient time to begin considering local priorities and engaging with constituents before formal planning begins.

### **Community Priorities Plan Overview**

#### **Step One: Preparation and Consultation (February 2026)**

Community leaders consult with their constituents in advance of meeting with the RCMP to gather ideas, concerns, and objectives related to community safety. This initial consultation is the first of two points of engagement and is an important step in ensuring that policing priorities are built with the community, not for the community. Should community leaders wish to involve their Detachment Commander in these early community discussions, requests can be made directly to the detachment and support will be provided.

The purpose of this stage is to develop a clear understanding of community-specific concerns and objectives to inform upcoming discussions.

### **Step Two: Engagement Meeting (March 2026)**

An engagement meeting is held between community representatives and the Detachment Commander. This meeting provides an opportunity for community representatives to share feedback gathered during consultations and to discuss community perspectives openly.

All relevant concerns, ideas, and objectives are welcome for discussion at this stage. These conversations help build a shared understanding between the community and the detachment and support alignment as priorities begin to take shape.

Following this initial engagement meeting, the Detachment commander will take the identified community priorities and meet with their leadership team to develop an operational plan outlining how the RCMP will work to deliver on those priorities.

### **Step Three: Finalizing Priorities**

A subsequent meeting will be held between community representatives and the Detachment Commander where possible, during which the proposed plan will be presented to the community for review. This meeting will provide an opportunity for community leaders to offer feedback, seek clarification, and confirm alignment before priorities are finalized.

Following engagement and discussion, the community Priorities Plan is finalized. The goal of this stage is to confirm a consolidated list of up to three community policing priorities that accurately reflects and encompasses the concerns and objectives raised through earlier engagement.

Once confirmed, the plan is endorsed by the Detachment commander and community leadership.

Progress will be monitored through regular reporting, with adjustments made as required to ensure priorities remain responsive and aligned over time.

### **Detachments Serving Multiple Communities**

For detachments that serve multiple municipalities, this CPP process will be conducted with each community group. Engagement, consultation, and feedback will be gathered independently to ensure each community's unique needs and perspectives are understood. Overall, detachment priorities will then be developed based on the totality of feedback received across all participating communities.

### **Next Steps -Community Consultation and Engagement**

As part of the CPP process, community leaders are encouraged to begin consulting with their constituents to gather input on local safety concerns, emerging issues, and opportunities for collaboration. Community leaders may choose the consultation methods that best suit their communities, such as surveys, town halls, meetings, or other engagement activities. Detachment Commanders may be invited to attend these conversations where appropriate, or consultations may be conducted independently, with feedback shared at a later stage.

This early engagement will help inform discussions with your Detachment Commander as CPP development progresses. Your partnership is essential to ensuring policing priorities reflect the unique needs of your community. Further information and guidance will be provided by your local detachment as the CPP process moves forward.

Thank you for your continued partnership and leadership in supporting community safety .

Sincerely,  
  
S/Sgt. J. Day  
[Redacted]

S/Sgt. Jamie Day

Detachment Commander NCO i/c

Olds RCMP

<b>Regular Council Meeting:</b> 2026-03-23	<b>Agenda Item:</b> 6.a
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor
<b>Report Type:</b> Information	<b>Attachment(s):</b> - Council Resolutions Follow-Up Action Report

Matters arising from past minutes.

### 6.a Council Resolutions Requiring Follow Up Action Report

A summary of past Council resolutions that require follow up action is attached.

#### Recommended Motions:

##### Motion 6.a

Motion by Councillor \_\_\_\_\_ that Council accepts the Council Resolutions Follow Up Action Report as information.

**Town of Bowden**  
**COUNCIL RESOLUTIONS & FOLLOW UP ACTION**  
*(updated comments in red - updated 2026-03-17)*

Meeting Date	Resolution	Action By Whom	Date back to Council
24 Apr 23	<p><b>Intermunicipal Collaboration Framework</b>            Motion 8.a ICF to be delayed for 2 years pending Provincial Government guidelines            Municipal Services Agreement (planning services) with RDC expires 31 December 2025            ICF changes to be introduced into the MGA reference Bill 50.            The current ICF expired in December 2022 – the provincial government's 2-year moratorium expired in December 2024.            The latest MGA is now published, dated May 15, 2025.            The requirement for an ICF is now a relevant statute.</p>	CAO	progress
7 Nov 25	<p><b>Following the 2025-12-31 Mayor's meeting, the ICF committee is working on convening a meeting before 2026-01-31 to start negotiations for the ICF, the IDP and the MSA.</b>            The ICF Committee met on 2026-01-23 and reached an agreement for the continuation of the existing MSA during CAO recruitment. Work on the ICF and IDP will be scheduled. The county advised it is still awaiting clarity from the provincial government regarding the ICF. Council will attend ICF forum on March 11.</p>		
23 June 25	<p><b>Role of the Chief Administrative Officer</b>            Motion 8.g Revision of Council Procedural Bylaw            This will also include amendments that are now required following the repeal of the FOIP Act.            The MAP audit requires an update to this bylaw.</p>	CAO	progress
22 Sept 25	<p><b>Agenda item 6.c</b>            Bowden Grandview School Scholarship Awards Criteria            Council to review and determine a revised criteria for the award of the scholarship. <i>Reviewed at RCM 2023-03-09. Adopted new criteria; Administration to provide to Bowden Grandview School.</i></p>	Council	progress
24 Nov 25	<p><b>Agenda item 8.a</b>            Administration to adopt a scent-free environment policy.  <i>OHS tasked to complete.</i></p>	CAO	Progress
08 Dec 25	<p><b>Agenda Item 11.a Annual Staff Appraisals</b>            Annual staff appraisals to be completed with the interim CAO.  <i>Completed</i></p>	CAO	Progress

12 Jan 26	<p><b>Agenda Item 12.a – Recruitment</b>  Motion 12.a Recruitment Committee to engage Richardson Executive Search to conduct CAO recruitment. Confirmed contract with the consultant, and the CAO has signed the letter of engagement. The recruitment committee submitted the Statement of Qualification to Council on January 19. The mayor is working on convening initial meetings with the consultant and recruitment committee to move forward.  <i>First round of interviews on March 14.</i></p>	Cttee	Progress
26 Jan 26	<p><b>Agenda Item 10.h – Brownlee – Emerging Trends in Municipal Law</b>  Follow-up for offering later in the year.</p>	CAO	Pending
26 Jan 26	<p><b>Agenda Item 11.c – Enhance Volunteerism</b>  Council requested that Administration forward the mayor's report and JustServe PowerPoint to FCSS for research about the program and report back. <i>Presentation 2026-03-09: CAO/FCSS to update website with volunteer opportunities similar to comparable sites.</i></p>	CAO	Progress
26 Jan 26	<p><b>Agenda Item 12.a – Strategic Planning</b>  Administration to engage McCarroll Consulting to provide ½ day workshop to the council. Determine availability for either February 20 or 21. <i>Follow-up workshop to plan community engagement Thursday, April 9 at 6:30 pm</i></p>	CAO/Council	Pending
09 Feb 26	<p><b>Agenda Item 10.f Abmunis Call for Resolutions</b>  <i>Bring forward item for April 13 RCM following the spring caucus update on resolutions.</i></p>	CAO	Pending
23 Feb 26	<p><b>Agenda Item 5.a Bowden Historical Society</b>  Terms of reference to be developed.  <i>To be discussed in Council.</i></p>	CAO	Pending
23 Feb 26	<p><b>Agenda Item 11.a – ATCO Renewal</b>  <i>To be reviewed at March 23 RCM.</i></p>	CAO	Pending

<b>Regular Council Meeting:</b> 2026-03-23	<b>Agenda Item:</b> 6.b
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor
<b>Report Type:</b> Information	<b>Attachment(s):</b>

**6.b Key Dates** *(for information)*
**MARCH 2026**

- March 23**                      **Regular Council Meeting 7:00pm Council Chambers**
- March 26**                      **Special Evens Committee Meeting 6:30pm Council Chambers**
- March 26/27**                      **ABmunis 2026 Spring Municipal Leaders' Caucus, Edmonton Event Centre  
9797 Jasper Ave., Edmonton**
- March 30**                      **Bowden Historical Society Event**

**APRIL 2026**

- April 9**                              **Strategic Planning Workshop 6:30pm Council Chambers**
- April 23**                              **Volunteer Appreciation Dinner 5:00pm Paterson Hall**

**Recommended Motion:**
**Motion 6.b**

Motion by Councillor \_\_\_\_\_ that Council accepts agenda item 6.b as information.

<b>Regular Council Meeting:</b> March 23, 2026.	<b>Agenda Item:</b> 7.a
<b>Prepared by:</b> Greg Skotheim	<b>Approved by:</b>
<b>Report Type:</b> RFD	<b>Attachment(s):</b> <ol style="list-style-type: none"> <li>1. ATCO Franchise Fees and Renewal process.</li> <li>2. Draft Agreement ATCO</li> </ol>

## Natural Gas Distribution System Franchise Agreement Bylaw 02/2026

### 7.a.i Background:

This bylaw repeals Natural Gas Distribution System Franchise Agreement Bylaw 02/2017.

This Agreement is between The Town of Bowden and ATCO Gas and Pipelines Ltd.

### 7.a.ii Amendments Required at this time.

The Town of Bowden will fill out the Form of Application.

Review the draft renewal franchise agreement.

Decide on the length of the term. Min. 10 and max. 20 years.

Decide on a franchise fee %.

Decide if linear property tax will be levied.

Confirm the Municipalities contact details. Provide the names & titles of the two municipal representatives who will be signing the agreement.

Initial each page of the draft agreement to indicate that the contents have been reviewed.

Give first reading to the Bylaw. Return these preliminary documents to ATCO.

### 7.a.iii Proposed Motions:

**Motion by Councillor \_\_\_\_\_ that Council give first reading to Natural Gas Distribution System Franchise Agreement Bylaw 01/2026.**

**Process for Renewal of a Natural Gas Franchise Agreement**  
**Pursuant to the *Municipal Government Act* and Alberta Utilities Commission Requirements**

Representatives of ATCO Gas and Pipelines Ltd. (ATCO) and your municipality will meet to discuss the terms of your franchise agreement renewal. Once the terms have been discussed and agreed upon to the satisfaction of both your municipality and ATCO, the following events will then occur:

Step	Action/Event	Responsibility
1	<p><b><u>Preliminary Documents Sent to Municipality</u></b></p> <p>ATCO will provide your municipality with:</p> <ul style="list-style-type: none"> <li>• A copy of your current natural gas distribution franchise agreement.</li> <li>• A draft of the proposed renewal agreement. (This is a standard template agreement, which has been approved by the AUMA and the Alberta Utilities Commission (AUC).)</li> <li>• A chart outlining historic &amp; forecast franchise fee information for your municipality.</li> <li>• This process document, which outlines the steps your municipality and ATCO must take together to renew the gas franchise agreement.</li> </ul>	ATCO
2	<p><b><u>Municipality Reviews Preliminary Documents</u></b></p> <p>Concurrently with step three, the municipality will:</p> <ul style="list-style-type: none"> <li>• Fill out the <i>Form of Application</i> found at the end of this process document.</li> <li>• Review the draft renewal franchise agreement and:               <ol style="list-style-type: none"> <li>1. Decide on the length of agreement term (min. 10 years, max. 20 years).</li> <li>2. Decide on a franchise fee % and write it in the blank in Clause 5.                   <ul style="list-style-type: none"> <li>○ What are other communities charging? See page 4 of these PDFs:                       <ul style="list-style-type: none"> <li>• North: <a href="https://gas.atco.com/content/dam/web/for-home/natural-gas/natural-gas-north-rate-schedule.pdf">https://gas.atco.com/content/dam/web/for-home/natural-gas/natural-gas-north-rate-schedule.pdf</a></li> <li>• South: <a href="https://gas.atco.com/content/dam/web/for-home/natural-gas/natural-gas-south-rate-schedule.pdf">https://gas.atco.com/content/dam/web/for-home/natural-gas/natural-gas-south-rate-schedule.pdf</a></li> </ul> </li> </ul> </li> <li>3. Decide if linear property tax will be levied. (Clause 8 “Municipal Taxes” to be modified if franchise fees are in lieu of property taxes.)</li> <li>4. Confirm the municipality’s contact details. (Clause 21)</li> <li>5. Provide the names &amp; titles of the two municipal representatives who will be signing the agreement. (Signature Page)</li> <li>6. Initial each page of the draft agreement to indicate that your municipality has reviewed the content of the proposed agreement.</li> <li>7. <b>DO NOT SIGN THE AGREEMENT</b> at this time. An updated version will be provided later, for execution, in step thirteen below.</li> </ol> </li> </ul>	Municipality
3	<p><b><u>Bylaw 1<sup>st</sup> Reading</u></b></p> <p>A bylaw authorizing the mayor and administrator to execute the agreement with ATCO renewing the franchise must be given first reading in municipal council. (See bylaw example included at the end of this document.)</p>	Municipality

Step	Action/Event	Responsibility
4	<p><b><u>Bylaw Certification</u></b></p> <p>Two (2) copies of the bylaw are to be certified by the mayor and administrator as having received first reading.</p> <p>One copy of this certified bylaw must be sent to ATCO, in step five below.</p>	Municipality
5	<p><b><u>Municipality Returns Preliminary Documents to ATCO</u></b></p> <p>A package consisting of one copy of each of the following documents must be sent by the municipality to ATCO:</p> <ol style="list-style-type: none"> <li>1. Initialed &amp; marked-up copy of the proposed natural gas distribution franchise agreement.</li> <li>2. A copy of the 1<sup>st</sup> reading of your bylaw.</li> <li>3. Completed and signed <i>Form of Application</i> (found at the end of this document).</li> </ol> <p>Kindly scan and emailed these documents to your local ATCO Gas contact with cc to: <a href="mailto:FranchiseCoordinatorGas@atco.com">FranchiseCoordinatorGas@atco.com</a></p> <p>A copy of each document should be retained for your municipality's records.</p>	Municipality
6	<p><b><u>Prepare the of Notice of Application Template</u></b></p> <p>Clause 45(3)(a) of the <i>Municipal Government Act</i> states that when a franchise agreement is made, amended or renewed, it must be advertised. Similarly, Alberta Utilities Commission (AUC) <a href="#">Rule 029</a> requires that notice to the public be given before an application (for a new agreement, a renewal, or a franchise fee rate change) is made. This is required so that the public can be made aware of the agreement, or rate change, and the financial impact on customers.</p> <p>The AUC provides a notice template that must be used. With the information provided by the municipality in step five above, ATCO will fill in most of the blanks in the AUC's template and then send it to the municipality.</p> <p>The municipality must fill in the remaining blanks in the template and then publish the notice as per step seven below.</p> <p>(continued on next page)</p>	ATCO

Step	Action/Event	Responsibility
7	<p data-bbox="251 275 711 300"><b><u>Communicate the Notice of Application</u></b></p> <p data-bbox="251 342 1235 405">ATCO will provide the AUC's <i>Notice of Application</i> to the municipality who then must provide the notice to the community via one (or more) of the four methods listed here.</p> <p data-bbox="251 447 1235 541">Select the method(s) that ensures that notice is provided to as many utility customers as reasonably possible and ensure that the advertising requirement in <b>Clause 45(3)(a) of the <i>Municipal Government Act</i></b> is met, as applicable to your municipality:</p> <ol data-bbox="342 583 1235 989" style="list-style-type: none"> <li data-bbox="342 583 1235 646">1. Publish the notice in the print newspaper having the widest circulation in your municipality;</li> <li data-bbox="342 688 1235 751">2. Mail (Canada Post) or e-mail the notice directly to all utility customers in your municipality;</li> <li data-bbox="342 793 1235 856">3. Post the notice on your municipality's website <u>and</u> social media page(s) <u>and</u> office notice board (as available); or</li> <li data-bbox="342 898 1235 989">4. Seek permission from the AUC to use an alternative method that ensures that notice is provided to as many utility customers as reasonably possible. (AUC must grant permission before using this option.)</li> </ol> <p data-bbox="251 1031 1235 1094">Be prepared to justify to the AUC why you chose the method(s) you did. Their goal is for notice to be provided to as many utility customers as reasonably possible.</p> <p data-bbox="251 1136 1235 1367">The <i>Notice of Application</i> template that ATCO provides you is an AUC template. When you receive the template, <b>use exactly what you receive, fill in the highlighted fields as instructed, and do not remove the AUC logo or their contact information or any other information.</b> The AUC designed the template with specific information to be communicated to the public. If an alternate template is used, or if changes are made to the information in the template provided, the AUC may deny the application and insist that the notice process be redone.</p> <p data-bbox="251 1409 1235 1472"><a href="#">AUC Rule 029</a> clause 4.1(c) states that this step (publishing the notice) must happen at least 45 days before the application to renew is filed with the AUC.</p> <p data-bbox="251 1514 1235 1577"><b>Please ensure that the advertising requirement in Clause 45(3)(a) of the <i>Municipal Government Act</i> is met.</b></p> <p data-bbox="251 1619 1235 1682">Costs associated with providing notice to the community are the responsibility of the municipality.</p> <p data-bbox="251 1885 527 1911">(continued on next page)</p>	Municipality

Step	Action/Event	Responsibility
8	<p><b><u>Take a Photo/Screenshot of the Notice as Proof</u></b></p> <p>The AUC requires that proof of public notification be included in the franchise agreement renewal application.</p> <ul style="list-style-type: none"> <li>i. If you published the <i>Notice of Application</i> in your local print newspaper, take a photo of the page that the notice appears on and send the photo to your ATCO contact. A digital scan of the page will also suffice. <u>This photo or scan must clearly show the notice, the name of newspaper, and the date(s) of publication.</u> Text must be legible.</li> <li>ii. If you did a direct mail-out, please send your ATCO contact a copy of the mailout AND a letter on municipal letterhead stating how many utility customers it was sent to and on what date.</li> <li>iii. If you posted on your municipality's website, social media pages, and office notice board, please take screen shots of the website and social media pages (URLs must be visible), and a photo of the notice on your notice board. Note the date that the screen shots and photo were taken. Send these photos/screen shots and dates to your ATCO contact along with a letter on municipal letterhead stating the date that each was posted.</li> </ul>	Municipality
9	<p><b><u>Respond to Public Feedback</u></b></p> <p>The public has 14 days to express any objections, concerns, or support regarding the renewal, the rates, or the financial impact on them. The public may send this feedback to your municipality, to ATCO, or to the AUC.</p> <p>If you receive any public feedback within 14 days of first publishing the notice (in step seven above), you must reply to it. Keep record of the public feedback and your replies. Then, send these records to ATCO. (The AUC requires that these comments &amp; your replies be included in the franchise agreement renewal application filing.)</p> <p>If no comments were received, then a short email to ATCO saying so is sufficient.</p>	Municipality
10	<p><b><u>Send Proof &amp; Feedback to ATCO</u></b></p> <p>Send ATCO the following:</p> <ol style="list-style-type: none"> <li>1. Proof of publication (from step 8 above)</li> <li>2. Any public feedback &amp; your response to it (from step 9 above)</li> <li>3. Confirmation that the advertising requirement in Clause 45(3)(a) of the <i>Municipal Government Act</i> (MGA) has been met.</li> </ol> <p>ATCO is required to submit these three things to the AUC as part of the franchise agreement approval application.</p>	Municipality

Step	Action/Event	Responsibility
11	<p><b><u>Apply to AUC for Approval of Renewal Franchise Agreement &amp; Franchise Fee Rate</u></b></p> <p>ATCO uses the information that you provided in steps five, eight, nine and ten, above, to prepare and file an application with the AUC to have the franchise agreement renewal approved.</p> <p><u>Note: AUC Rule 029</u> clause 4.1(c) states that before the application can be filed with the AUC, 45 days must pass after the publication of the <i>Notice of Application</i> in step seven above.</p>	ATCO
12	<p><b><u>AUC Hearing (rare)</u></b></p> <p>The Alberta Utilities Commission (AUC) may require a hearing in response to objections, concerns or support expressed by residents/customers who saw the <i>Notice of Application</i> published in step seven above.</p> <p>This is rare.</p> <p>If there is a hearing, the municipality may wish to have ATCO appear on its behalf. In this case, the municipality should advise the AUC and ATCO. Instructions will be received from the AUC in this regard.</p>	<p>AUC</p> <p>Municipality / ATCO</p>
13	<p><b><u>AUC Decision</u></b></p> <p>The Alberta Utilities Commission (AUC) will render its decision on the application to renew the franchise agreement and, upon approval of the application, will issue a disposition.</p> <p>ATCO will provide a copy of the disposition to the municipality. (The municipality may wish to use the disposition for the second and third readings of the relevant bylaw.)</p>	<p>AUC</p> <p>ATCO</p>
14	<p><b><u>Prepare Contract for Execution</u></b></p> <p>ATCO will prepare a final version of the franchise agreement for signature.</p> <p>At the municipality's preference, ATCO will:</p> <ul style="list-style-type: none"> <li>A. Hand deliver to the municipality two (2) paper copies of the natural gas distribution franchise agreement, duly executed by ATCO, for execution by the municipality, or</li> <li>B. Arrange for the municipality to execute the agreement digitally via Adobe Sign.</li> </ul>	ATCO
(continued on next page)		

Step	Action/Event	Responsibility
15	<p><b><u>Bylaw 2<sup>nd</sup> &amp; 3<sup>rd</sup> Readings</u></b></p> <p>The municipality must give second and third readings to the relevant bylaw.</p>	Municipality
16	<p><b><u>Contract Execution</u></b></p> <p>The municipality must execute the natural gas distribution franchise agreement.</p>	Municipality
17	<p><b><u>Send Bylaw &amp; Contract to ATCO</u></b></p> <p>One (1) copy of the fully executed agreement and one (1) certified copy of the completed bylaw (second and third readings) must be scanned and emailed back to your ATCO contact and <a href="mailto:FranchiseCoordinatorGas@atco.com">FranchiseCoordinatorGas@atco.com</a>.</p>	Municipality
18	<p><b><u>Contract Effective Date</u></b></p> <p>Once fully executed, the new franchise agreement will take effect on the <u>later</u> of:</p> <ul style="list-style-type: none"> <li>(1) The date written into the agreement in clause 2 a) i; or</li> <li>(2) The 1<sup>st</sup> day of the month after all the following have been completed: <ul style="list-style-type: none"> <li>a. the AUC has approved the agreement, and</li> <li>b. your municipality has passed third reading of the relevant bylaw and provided ATCO written evidence of the same on or before the twentieth (20<sup>th</sup>) day of the month, and</li> <li>c. your municipality has provided ATCO a copy of the fully executed agreement on or before the twentieth (20<sup>th</sup>) day of the month.</li> </ul> </li> </ul>	

**IMPORTANT:** Kindly ensure you send all the documentation as requested in each step. ATCO cannot confirm the new franchise agreement in the billing system until all of the above steps have been completed and *all* documentation has been received by ATCO.

Bylaw No. 03-2026

A bylaw of the \_\_\_\_\_ (the Municipality) to authorize the Mayor and Administrator to execute an agreement with ATCO Gas and Pipelines Ltd. (the Company) to renew an agreement with and to confer a franchise on the Company to deliver natural gas to customers within the Municipality.

**WHEREAS** the Company has requested a franchise be granted to provide natural gas services to customers within the Municipality;

**AND WHEREAS** it is deemed that such an agreement would be of benefit to customers within the Municipality;

**THEREFORE** under the authority of the Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 3, Division 3, Section 45 - 47 be it enacted that the Mayor and Administrator be authorized to sign the agreement which is attached to and forming part of this bylaw and marked as Schedule "A" between the Municipality and the Company to renew an agreement with and to confer a franchise on the Company to deliver natural gas services within the Municipality;

This bylaw shall come into force upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta, and upon being given Third reading and finally passed.

READ a First time this \_\_\_\_\_ day  
of \_\_\_\_\_ 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

READ a Second time this \_\_\_\_\_ day  
of \_\_\_\_\_ 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

READ a Third time and finally  
passed this \_\_\_\_\_ day  
of \_\_\_\_\_ 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

ATCO Gas & Pipelines Ltd.

Historic and Forecast Franchise Fee and Property Tax Information for the Town of Bowden

Historic Information

	2020	2021	2022	2023	2024	Five Year Average
Franchise Fees	\$66,454	\$67,562	\$84,390	\$72,638	\$77,827	\$73,774
Average Annual Franchise Fees Per Average Residential Customer Using 105 GJ's per Year	\$105.98	\$112.07	\$131.60	\$115.23	\$124.54	\$117.88
Franchise Fee Percentage	22.00%	22.00%	22.00%	22.00%	22.00%	
Company Delivery Tariff Revenue	\$302,053	\$307,106	\$383,590	\$330,161	\$353,711	

Forecast Information\*

Franchise Fee	Municipal Income			Impact on Average Residential Customer			Estimated 2026 Company Delivery Tariff Revenue	Estimated 2026 Delivery Tariff Revenue Per Average Residential Customer Using 105 GJs / year
	Estimated 2026 Annual Franchise Fee Total **	Estimated 2026 Property Tax Total	Estimated 2026 Annual F. Fee + Tax Total	Estimated 2026 Annual Franchise Fee Average Residential	Estimated 2026 Annual Property Tax Average Residential	Estimated 2026 Annual F. Fee + Tax Per Average Residential		
0.00%	\$0	\$15,334	\$15,334	\$0.00	\$24.47	\$24.47	\$354,263	\$565.24
1.00%	\$3,543	\$15,334	\$18,876	\$5.65	\$24.47	\$30.12		
2.00%	\$7,085	\$15,334	\$22,419	\$11.30	\$24.47	\$35.77		
3.00%	\$10,628	\$15,334	\$25,962	\$16.96	\$24.47	\$41.42		
4.00%	\$14,171	\$15,334	\$29,504	\$22.61	\$24.47	\$47.08		
5.00%	\$17,713	\$15,334	\$33,047	\$28.26	\$24.47	\$52.73		
6.00%	\$21,256	\$15,334	\$36,590	\$33.91	\$24.47	\$58.38		
7.00%	\$24,798	\$15,334	\$40,132	\$39.57	\$24.47	\$64.03		
8.00%	\$28,341	\$15,334	\$43,675	\$45.22	\$24.47	\$69.68		
9.00%	\$31,884	\$15,334	\$47,218	\$50.87	\$24.47	\$75.34		
10.00%	\$35,426	\$15,334	\$50,760	\$56.52	\$24.47	\$80.99		
11.00%	\$38,969	\$15,334	\$54,303	\$62.18	\$24.47	\$86.64		
12.00%	\$42,512	\$15,334	\$57,845	\$67.83	\$24.47	\$92.29		
13.00%	\$46,054	\$15,334	\$61,388	\$73.48	\$24.47	\$97.95		
14.00%	\$49,597	\$15,334	\$64,931	\$79.13	\$24.47	\$103.60		
15.00%	\$53,139	\$15,334	\$68,473	\$84.79	\$24.47	\$109.25		
16.00%	\$56,682	\$15,334	\$72,016	\$90.44	\$24.47	\$114.90		
17.00%	\$60,225	\$15,334	\$75,559	\$96.09	\$24.47	\$120.56		
18.00%	\$63,767	\$15,334	\$79,101	\$101.74	\$24.47	\$126.21		
19.00%	\$67,310	\$15,334	\$82,644	\$107.40	\$24.47	\$131.86		
20.00%	\$70,853	\$15,334	\$86,186	\$113.05	\$24.47	\$137.51		
21.00%	\$74,395	\$15,334	\$89,729	\$118.70	\$24.47	\$143.17		
22.00%	\$77,938	\$15,334	\$93,272	\$124.35	\$24.47	\$148.82		
23.00%	\$81,481	\$15,334	\$96,814	\$130.01	\$24.47	\$154.47		
24.00%	\$85,023	\$15,334	\$100,357	\$135.66	\$24.47	\$160.12		
25.00%	\$88,566	\$15,334	\$103,900	\$141.31	\$24.47	\$165.78		
26.00%	\$92,108	\$15,334	\$107,442	\$146.96	\$24.47	\$171.43		
27.00%	\$95,651	\$15,334	\$110,985	\$152.61	\$24.47	\$177.08		
28.00%	\$99,194	\$15,334	\$114,528	\$158.27	\$24.47	\$182.73		
29.00%	\$102,736	\$15,334	\$118,070	\$163.92	\$24.47	\$188.39		
30.00%	\$106,279	\$15,334	\$121,613	\$169.57	\$24.47	\$194.04		
31.00%	\$109,822	\$15,334	\$125,155	\$175.22	\$24.47	\$199.69		
32.00%	\$113,364	\$15,334	\$128,698	\$180.88	\$24.47	\$205.34		
33.00%	\$116,907	\$15,334	\$132,241	\$186.53	\$24.47	\$210.99		
34.00%	\$120,450	\$15,334	\$135,783	\$192.18	\$24.47	\$216.65		
35.00%	\$123,992	\$15,334	\$139,326	\$197.83	\$24.47	\$222.30		

Estimated property tax recovery (Rider B) percentage: 4.33%

\* The forecast information is provided solely as an estimate for planning purposes; it is not a guarantee of future performance.

\*\* Franchise fee percent multiplied by Company Delivery Revenue forecast.

Franchise Fee: The current franchise fee rate is 22%

Property Tax: Currently, your municipality levies franchise fees in lieu of municipal taxes.

ATCO Gas & Pipelines Ltd.

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**Historic Information**

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**Forecast Information\***

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0.00%	\$0	\$0	\$0	\$0.00	\$0.00	\$0.00		
1.00%	\$3,543	\$0	\$3,543	\$5.65	\$0.00	\$5.65	\$354,263	\$565.24
2.00%	\$7,085	\$0	\$7,085	\$11.30	\$0.00	\$11.30		
3.00%	\$10,628	\$0	\$10,628	\$16.96	\$0.00	\$16.96		
4.00%	\$14,171	\$0	\$14,171	\$22.61	\$0.00	\$22.61		
5.00%	\$17,713	\$0	\$17,713	\$28.26	\$0.00	\$28.26		
6.00%	\$21,256	\$0	\$21,256	\$33.91	\$0.00	\$33.91		
7.00%	\$24,798	\$0	\$24,798	\$39.57	\$0.00	\$39.57		
8.00%	\$28,341	\$0	\$28,341	\$45.22	\$0.00	\$45.22		
9.00%	\$31,884	\$0	\$31,884	\$50.87	\$0.00	\$50.87		
10.00%	\$35,426	\$0	\$35,426	\$56.52	\$0.00	\$56.52		
11.00%	\$38,969	\$0	\$38,969	\$62.18	\$0.00	\$62.18		
12.00%	\$42,512	\$0	\$42,512	\$67.83	\$0.00	\$67.83		
13.00%	\$46,054	\$0	\$46,054	\$73.48	\$0.00	\$73.48		
14.00%	\$49,597	\$0	\$49,597	\$79.13	\$0.00	\$79.13		
15.00%	\$53,139	\$0	\$53,139	\$84.79	\$0.00	\$84.79		
16.00%	\$56,682	\$0	\$56,682	\$90.44	\$0.00	\$90.44		
17.00%	\$60,225	\$0	\$60,225	\$96.09	\$0.00	\$96.09		
18.00%	\$63,767	\$0	\$63,767	\$101.74	\$0.00	\$101.74		
19.00%	\$67,310	\$0	\$67,310	\$107.40	\$0.00	\$107.40		
20.00%	\$70,853	\$0	\$70,853	\$113.05	\$0.00	\$113.05		
21.00%	\$74,395	\$0	\$74,395	\$118.70	\$0.00	\$118.70		
22.00%	\$77,938	\$0	\$77,938	\$124.35	\$0.00	\$124.35		
23.00%	\$81,481	\$0	\$81,481	\$130.01	\$0.00	\$130.01		
24.00%	\$85,023	\$0	\$85,023	\$135.66	\$0.00	\$135.66		
25.00%	\$88,566	\$0	\$88,566	\$141.31	\$0.00	\$141.31		
26.00%	\$92,108	\$0	\$92,108	\$146.96	\$0.00	\$146.96		
27.00%	\$95,651	\$0	\$95,651	\$152.61	\$0.00	\$152.61		
28.00%	\$99,194	\$0	\$99,194	\$158.27	\$0.00	\$158.27		
29.00%	\$102,736	\$0	\$102,736	\$163.92	\$0.00	\$163.92		
30.00%	\$106,279	\$0	\$106,279	\$169.57	\$0.00	\$169.57		
31.00%	\$109,822	\$0	\$109,822	\$175.22	\$0.00	\$175.22		
32.00%	\$113,364	\$0	\$113,364	\$180.88	\$0.00	\$180.88		
33.00%	\$116,907	\$0	\$116,907	\$186.53	\$0.00	\$186.53		
34.00%	\$120,450	\$0	\$120,450	\$192.18	\$0.00	\$192.18		
35.00%	\$123,992	\$0	\$123,992	\$197.83	\$0.00	\$197.83		

Estimated property tax recovery (Rider B) percentage: 0.00%

\* The forecast information is provided solely as an estimate for planning purposes; it is not a guarantee of future performance.

\*\* Franchise fee percent multiplied by Company Delivery Revenue forecast.

Franchise Fee: The current franchise fee rate is 22%

Property Tax: Currently, your municipality levies franchise fees in lieu of municipal taxes.



Effective January 1, 2026 by AUC Disposition 30462-D01-2025  
This Replaces Rider "A"  
Previously Effective August 1, 2025

## ATCO GAS AND PIPELINES LTD. – SOUTH RIDER "A" MUNICIPAL FRANCHISE FEE TO ALL RATES AND ANY OTHER RIDERS THERETO

All charges under the Rates, including any charges under other Riders, to Customers situated within the communities listed on this Rider "A" Municipal Franchise Fee are subject to the addition of the percentage shown. The percentage shown is to be applied as an addition to the billings calculated under the Rates including charges as allowed under other Riders in effect.

Method A. - Applied to gross revenues\*.

Method C. - Applied to gross revenues\* and Rider "E".

<u>Effective</u>			<u>Effective</u>			<u>Effective</u>		
<u>Municipalities –</u>	<u>%</u>	<u>Date</u>	<u>Municipalities</u>	<u>%</u>	<u>Date</u>	<u>Municipalities –</u>	<u>%</u>	<u>Date</u>
<u>Method A</u>		<u>yymmdd</u>	<u>Method A</u>		<u>yymmdd</u>	<u>Method C</u>		<u>yymmdd</u>
Acme	20.00	04/03/10	Foremost	21.00	04/01/21	Calgary**	11.11	25/03/01
Airdrie	29.60	07/10/01	Fort Macleod	12.50	01/10/02			
Banff	35.00	24/02/01	Gasoline Alley	19.50	20/05/01			
Banff Ntl Park	35.00	25/01/01	Glenwood	10.00	23/03/01			
Barnwell	13.00	01/01/18	Granum	0.00	24/02/01			
Barons	14.97	00/08/21	High River	20.00	19/05/01			
Bassano	25.00	13/01/01	Hill Spring	5.00	10/03/25			
Beiseker	16.00	19/01/01	Hussar	27.50	22/02/01			
Big Valley	12.00	16/03/01	Innisfail	28.00	25/04/01			
Bow Island	20.00	25/08/01	Irricana	14.18	23/01/01			
Bowden	22.00	07/02/16	Lethbridge	27.00	12/02/15			
Brooks	19.50	21/01/01	Linden	15.23	04/07/09			
Burdett	15.00	20/04/01	Lomond	25.00	15/12/01			
Canmore	35.00	24/01/01	Longview	20.00	16/01/01			
Carbon	16.00	22/01/01	Magrath	15.00	10/01/18			
Cardston	20.00	23/02/01	Milk River	30.00	04/12/14			
Carmangay	5.00	25/01/01	Nanton	20.00	26/01/01			
Carstairs	25.00	07/08/01	Nobleford	7.50	23/01/01			
Champion	15.00	10/03/02	Okotoks	35.00	24/01/01			
Chestermere	17.00	14/01/01	Olds	30.00	12/01/01			
Claresholm	15.00	26/01/01	Penhold	25.00	18/09/01			
Coaldale	25.00	25/04/01	Picture Butte	18.00	16/09/01			
Coalhurst	12.45	24/01/01	Raymond	15.00	20/10/07			
Cochrane	20.00	16/01/01	Rockyford	30.00	12/01/01			
Coultts	20.00	08/09/09	Rosemary	17.00	23/01/01			
Cowley	13.79	02/08/23	Springbrook	10.50	23/04/01			
Cremona	23.00	23/01/01	Standard	4.00	23/01/01			
Crossfield	25.00	26/01/01	Stavelly	11.00	21/01/01			
Crowsnest Pass	25.00	13/01/17	Stirling	12.00	19/01/01			
Delburne	21.60	07/04/10	Strathmore	35.00	21/04/01			
Diamond Valley	15.00	23/01/01	Taber	18.00	20/07/01			
Didsbury	25.00	10/01/01	Taber*	33.00	20/07/01			
Duchess	15.00	21/01/01	Trochu	20.00	15/12/01			
Elнора	16.00	04/05/27	Vauxhall	12.00	24/01/01			
			Vulcan	35.00	14/01/01			

\* Applied to High Use.

\*\* Exemption available on Rider "E" portion of natural gas feedstock quantities used by an electrical generation plant whose primary fuel source is natural gas, for the commercial sale of electricity or used by a district energy plant for combined heat and power production, if deemed by the City of Calgary to be a qualifying facility.

The Company's Terms and Conditions apply to all retailers and customers provided with System and/or Distribution Access Service by the Company. The Terms and Conditions are available at ATCO Gas offices during normal working hours or on the website [www.atcogas.com](http://www.atcogas.com).



**Bylaw No. 03-2026**

A bylaw of the TOWN of BOWDEN (the Municipality) to authorize the Mayor and Administrator to execute an agreement with ATCO Gas and Pipelines Ltd. (the Company) to renew an agreement with and to confer a franchise on the Company to deliver natural gas to customers within the Municipality.

**WHEREAS** the Company has requested a franchise be granted to provide natural gas services to customers within the Municipality;

**AND WHEREAS** it is deemed that such an agreement would be of benefit to customers within the Municipality;

**THEREFORE** under the authority of the Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 3, Division 3, Section 45 - 47 be it enacted that the Mayor and Administrator be authorized to sign the agreement which is attached to and forming part of this bylaw and marked as Schedule "A" between the Municipality and the Company to renew an agreement with and to confer a franchise on the Company to deliver natural gas services within the Municipality;

This bylaw shall come into force upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta, and upon being given Third reading and finally passed.

**READ** a First time this \_\_\_\_\_ day  
of \_\_\_\_\_ 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**READ** a Second time this \_\_\_\_\_ day  
of \_\_\_\_\_ 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**READ** a Third time and finally  
passed this \_\_\_\_\_ day  
of \_\_\_\_\_ 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**FORM OF APPLICATION**

Alberta Utilities Commission  
 10 Fl, 10055-106 Street  
 Edmonton, Alberta,  
 T5J 2Y2

**RE: RENEWAL OF A NATURAL GAS FRANCHISE AGREEMENT**

The Council of the \_\_\_\_\_ (the Municipality) hereby applies to the Alberta Utilities Commission for approval to renew a natural gas franchise agreement between the Municipality and ATCO Gas and Pipelines Ltd.

Enclosed herewith is a copy of bylaw No. \_\_\_\_\_ read the first time on the \_\_\_\_ day of \_\_\_\_\_, 2026.

The Council hereby declares:

- a) That the privilege or franchise granted under the natural gas franchise renewal agreement is necessary and proper for the public convenience and properly conserves the public interests.
- b) That the scheme of ATCO Gas and Pipelines Ltd. for the delivery of natural gas under the provisions of the natural gas franchise renewal agreement is reasonable and sufficient having regard to the general circumstances.
- c) That with respect to the delivery of natural gas to the Municipality the natural gas utility has provided the construction, equipment, maintenance, service or operation as the public convenience and interests reasonably require.
- d) That having regard to the deliverability of natural gas in the area in which the Municipality is situated and to any other circumstances, the granting of the franchise or privilege in the natural gas franchise renewal agreement is to the general benefit of the area directly or indirectly affected thereby.
- e) That the natural gas supplier has fully discussed all proposed changes to the natural gas franchise agreement with the Council and the Council understands the reasons for this renewal and is in agreement with them.
- f) That the rights conferred by the Municipality in the Agreement are not exclusive as against His Majesty the King in the Right of the Province of Alberta.

Additionally, the Municipality hereby consents to the matter being determined without a hearing if no objections are filed with the Albert Utilities Commission following published notice of the pending renewal agreement.

For the purposes of advertising notice, \_\_\_\_\_ is the newspaper with the largest circulation within the Municipality.

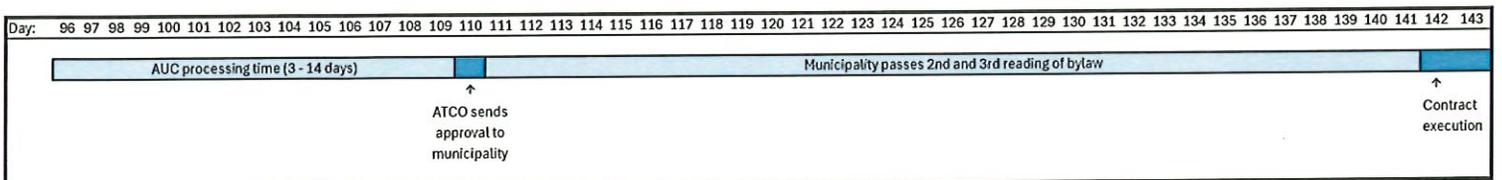
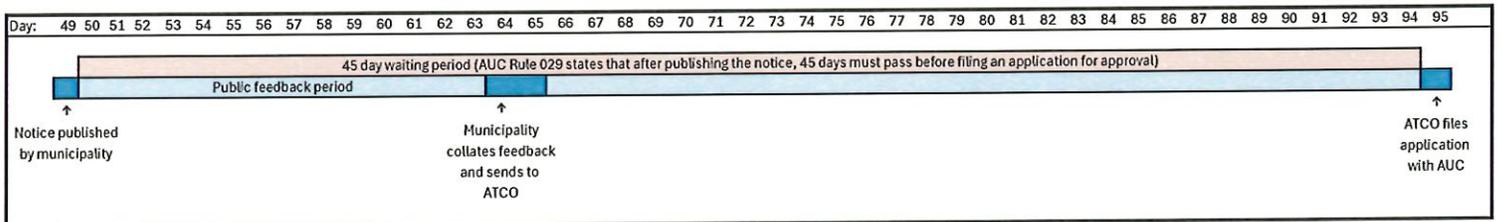
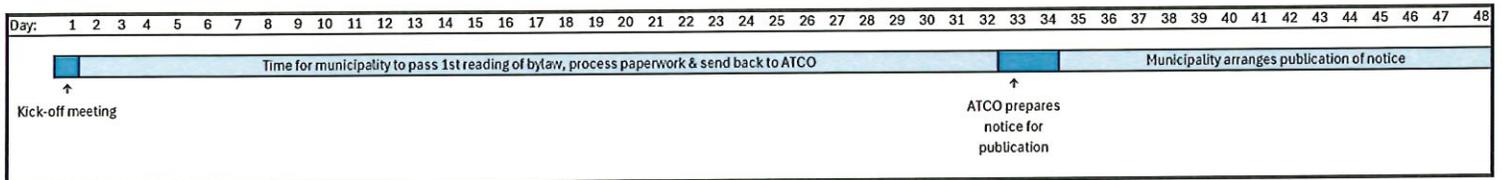
**DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026**

**SIGNED:**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**ADMINISTRATOR**

Sample Timeline for Franchise Agreement Renewal Process



**YOUR COMMUNITY.  
OUR COMMITMENT.**  
Report to Communities

**ATCO**

## The Town of Bowden

### Delivering Energy to 597 Customers

Safe and reliable natural gas distribution service is what customers expect from us and we aim to deliver. Whether it's for their home or business, we promise dedicated people who will work hard every day to make this possible. Here's an overview of our work and involvement in your community over the last year:

#### *Working for our Customers*

In 2025, we responded to 113 service calls in the Town of Bowden. A sample of the work we completed is listed below:

- installed 2 new natural gas meters
- responded to 13 no heat calls
- completed 53 routine natural gas appliance checks
- Investigated 12 carbon monoxide and gas odour calls
- assisted Fire Dept with 1 structure fire

Province-wide, our Customer Assistance Centre answered 184,365 calls in addition to emergency calls. Of these calls, 83.3% were answered in 30 seconds.

#### *Distribution System Work*

We completed the following activities on the natural gas distribution system in the Town of Bowden:

- read more than 597 meters each month
- performed 30 meter exchanges in compliance with government metering requirements
- moved 2 meters to safe locations outside of customers' homes as part of our Meter Relocation and Replacement Program
- installed 1 new residential/commercial services
- installed 0 metres of new gas distribution pipeline
- delivered 70,726 gigajoules (GJ) of natural gas to Bowden customers
- collected \$81,251 franchise fee on behalf of Town of Bowden

NOTE: The gas distribution system was surveyed for leaks in 2024 and this will be completed again in 2029 (on a 5 year cycle).

#### *Gas Line Locating*

We provided 141 locates of natural gas pipelines in the Bowden area to help prevent hit lines and are pleased to report that we responded to 0 hit lines in 2025.



**YOUR COMMUNITY.  
OUR COMMITMENT.**

Report to Communities

**ATCO**

## Giving Back to the Community

Bowden is a great place to live and work. No one knows it better than you. We're pleased to be a community partner and have employees who are active participants in the community.

We continue to provide tent-canopies and barbecues to support community initiatives and events in Bowden. The use of our equipment helps reduce rental costs and provide event organizers additional resources for staging successful community events.

We also helped promote natural gas safety by offering Natural Gas Safety Presentations & Open Houses to the Red Deer County Fire Department.

## Contact Us

If you have questions about ATCO's natural gas operations, customer service or community involvement in your area, please contact us.

### **Red Deer Office**

*7590 Edgar Industrial Drive  
Red Deer, Alberta T4P3R2*

### **Kyla Belich**

*Senior Manager, Red Deer District  
Operations  
587-679-1423*

### **24-hour Emergency Line**

*1-800-511-3447*

### **Customer Assistance Centre**

*310-5678 (toll-free)*

**NATURAL GAS DISTRIBUTION SYSTEM FRANCHISE AGREEMENT**

**2026**

**BETWEEN:**

**TOWN OF BOWDEN**

**- AND -**

**ATCO GAS AND PIPELINES LTD.**

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**NATURAL GAS DISTRIBUTION SYSTEM FRANCHISE AGREEMENT**

BETWEEN

**TOWN OF BOWDEN**, a municipality located in the  
Province of Alberta (the "Municipality")

OF THE FIRST PART

– and –

**ATCO GAS AND PIPELINES LTD.**, a  
corporation having its head office at the City of  
Edmonton, in the Province of Alberta (the  
"Company")

OF THE SECOND PART

WHEREAS by Agreement dated April 14, 1956, made between the Company and the Municipality a franchise was granted to the Company to supply natural gas to the Municipality and its inhabitants, for a period of twenty (20) years;

WHEREAS by Amending Agreement dated September 9, 1975, the Agreement was amended;

WHEREAS by Renewal Agreement dated November 18, 1976, the Agreement was renewed and extended for a period of ten (10) years;

WHEREAS by Renewal Agreement dated September 25, 1986, the Agreement was renewed and extended for a period of ten (10) years;

WHEREAS by Renewal Agreement dated January 13, 1997, the Agreement was renewed and extended for a period of ten (10) years;

WHEREAS by Renewal Agreement dated February 12, 2007, the Agreement was renewed and extended for a period of ten (10) years;

WHEREAS by Renewal Agreement effective May 1, 2017, the Agreement was renewed and extended for a period of ten (10) years; and

WHEREAS the Municipality desires to grant and the Company, collectively the "Parties", desires to obtain an exclusive franchise to provide Natural Gas Distribution Service within the Municipal Service Area on the terms and conditions herein contained;

NOW THEREFORE in consideration of the mutual covenants and promises herein contained, the Parties hereby agree as follows:

## 1) Definitions and Interpretation

Unless otherwise expressly provided in this Agreement, the words, phrases and expressions in this Agreement will have the meanings attributed to them as follows:

- a) **“Agreement”** means this Natural Gas Distribution System Franchise Agreement;
- b) **“Alternative Course of Action”** shall have the meaning set out in paragraph 14 (c);
- c) **“Commission”** means the Alberta Utilities Commission (AUC) as established under the *Alberta Utilities Commission Act* (Alberta);
- d) **“Company”** means the Party of the second part to this Agreement and includes its successors and permitted assigns;
- e) **“Construct”** means constructing, reconstructing, upgrading, extending, relocating, or removing any part of the Natural Gas Distribution System;
- f) **“Consumer”** or **“Consumers”** as the text may require, means any individual, group of individuals, firm or body corporate, including the Municipality, with premises or facilities located within the Municipal Service Area from time to time that are provided with Natural Gas Distribution Service by the Company pursuant to the Company’s Delivery Tariff;
- g) **“Core Services”** means all those services set forth in Schedule “A” of this Agreement;
- h) **“Delivery Tariff”** means the rates and Terms and Conditions of service approved by the Commission from time to time on an interim or final basis, as the case may be, for the Company to deliver Natural Gas to the Consumer;
- i) **“Electronic Format”** means any document or other means of communication that is created, recorded, transmitted or stored in digital form or in any other intangible form by electronic, magnetic or optical means or by any other computer-related means that have similar capabilities for creation, recording, transmission or storage;
- j) **“Extra Services”** means those services set forth in Schedule “B” that are requested by the Municipality for itself or on behalf of its citizens and provided by the Company in accordance with paragraph 7 of this Agreement;
- k) **“GUA”** means the *Gas Utilities Act* (Alberta);
- l) **“Intended Time Frame”** shall have the meaning set out in paragraph 14 (c);
- m) **“Maintain”** means to maintain and keep in good repair any part of the Natural Gas Distribution System;

- n) **“Major Work”** means any Work to Construct or Maintain the Distribution System that costs more than one-hundred thousand (\$100,000.00) dollars;
- o) **“MGA”** means the *Municipal Government Act* (Alberta);
- p) **“Modified Plans”** shall have the meaning set out in paragraph 14 (c)(ii);
- q) **“Municipality”** means the Party of the first part to this Agreement;
- r) **“Municipal Compensation”** shall have the meaning set out in paragraph 20;
- s) **“Municipal Service Area”** means the geographical area within the legal boundaries of the Municipality where the Company has been granted rights hereunder in connection with, among other matters, Natural Gas Distribution Service, as altered from time to time;
- t) **“Municipal Property”** means all property, including lands and buildings, owned, controlled or managed by the Municipality within the Municipal Service Area;
- u) **“Natural Gas”** means a combustible mixture of hydrocarbon gases;
- v) **“Natural Gas Distribution Service”** means the delivery of Natural Gas in accordance with the Company’s Delivery Tariff;
- w) **“Natural Gas Distribution System”** means any facilities owned by the Company which are used to provide Natural Gas Distribution Service within the Municipal Service Area, and without limiting the generality of the foregoing, will include all mains, pipes, conduits, valves and all other installations used and required for the purpose of delivering Natural Gas to the Consumer within the Municipal Service Area and includes any Natural Gas transmission lines owned by the Company within the Municipal Service Area;
- x) **“NOVA Gas Transmission Ltd. (NGTL)”** means NGTL and its successors, as applicable, for purposes of paragraph 5 g) of this Agreement. For greater certainty, the provisions of paragraph 5 g) may only apply in relation to franchises held by ATCO;
- y) **“Operate”** means to operate the Natural Gas Distribution System, or to interrupt or restore service in any part of the Natural Gas Distribution System, in a safe and reliable manner;
- z) **“Party”** means any party to this Agreement and **“Parties”** means all of the parties to this Agreement;
- aa) **“Plans and Specifications”** means the plans, drawings and specifications reasonably

necessary to properly assess and review proposed Work prior to issuance of any approval that may be required under this Agreement;

- bb) “Term” means the term of this Agreement set out in paragraph 2;
- cc) “Terms and Conditions” means the terms and conditions contained within the Delivery Tariff in effect from time to time for the Company as approved by the Commission;
- dd) “Work” means any work to Construct or Maintain the Natural Gas Distribution System; and
- ee) “Work Around Procedures” shall have the meaning set out in paragraph 14 (c)(ii).

The words “hereof”, “herein”, “hereunder” and other words of similar import refer to this Agreement as a whole, including any attachments hereto, as the same may from time to time be amended or supplemented and not to any subdivision contained in this Agreement. Unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders. References to provisions of statutes, rules or regulations will be deemed to include references to such provisions as amended, modified or re-enacted from time to time. The word “including” when used herein is not intended to be exclusive and in all cases means “including without limitation”. References herein to a section, paragraph, clause, Article or provision will refer to the appropriate section, paragraph, clause, article or provision of this Agreement. The descriptive headings of this Agreement are inserted for convenience of reference only and do not constitute a part of and will not be utilized in interpreting this Agreement.

## 2) Term

- a) Subject to sub-paragraph 2(b), this Agreement will be for a minimum term of ten years, commencing on the later of:
  - i. First (1<sup>st</sup>) day of May, 2027; and
  - ii. the first (1<sup>st</sup>) ~~business day after both day of the month immediately following the month that all~~ of the following have ~~occurred been completed~~:
    - A. the Commission has approved and acknowledged this Agreement; and
    - B. Council of the Municipality has passed third reading of the applicable adopting bylaw and provided the Company with written evidence of the same on or before the 20<sup>th</sup> day of the month, and
    - B.C. the Municipality has provided the Company with a fully executed copy of this Agreement on or before the 20<sup>th</sup> day of the month.
- b) This Agreement will expire on the first (1<sup>st</sup>) day of May, 20    .

- c) It is agreed this Agreement supersedes and replaces any prior Natural Gas franchise agreements between the Municipality and the Company.

### 3) Expiry of Term of Agreement

- a) Provided the Company gives written notice to the Municipality not less than twelve (12) months prior to the expiration of the Term of its intention to negotiate a new franchise agreement, at any time following the expiration of the Term, and if the Municipality has not provided written notice to the Company to exercise its rights to purchase the Natural Gas Distribution System, either Party may submit any items in dispute pertaining to a new franchise agreement to binding arbitration by the Commission.
- b) Subject to subparagraph 3c) of this Agreement, upon expiry of the Term, this Agreement will continue in effect pursuant to the provisions of the MGA.
- c) Commencing one (1) year following the expiration of the Term of this Agreement, unless either Party has invoked the right to arbitration referred to in subparagraph 3a), or the Municipality has given written notice to purchase the Natural Gas Distribution System, this Agreement will be amended to provide the following:
  - i) Fifty percent (50%) of the franchise fee otherwise payable under this Agreement to the Municipality will be held back and deposited in trust in an interest bearing trust account by the Company, for the sole benefit of the Municipality. The trust money along with all accumulated interest will be paid to the Municipality immediately upon execution of another Natural Gas Franchise Agreement with the Company, or if the Municipality purchases the Natural Gas Distribution System, or if the Company transfers or sells the Natural Gas Distribution System, or upon further Order of the Commission.
- d) In the event a franchise agreement template is approved by the Commission during the Term of this Agreement and the provisions are materially different from the provisions of this Agreement, the Parties may, by agreement in writing, amend this Agreement to conform to such franchise agreement template.

### 4) Grant of Franchise

- a) Subject to the terms and conditions hereof, the Municipality hereby grants to the Company the exclusive right within the Municipal Service Area to:
  - i. provide Natural Gas Distribution Service;
  - ii. Construct, Operate, and Maintain the Natural Gas Distribution System; and

- iii. use portions of roads, rights-of-way, and other lands owned, controlled or managed by the Municipality which have been designated by the Municipality for such use and which are necessary to provide Natural Gas Distribution Service or to Construct, Operate and Maintain the Natural Gas Distribution System.
- b) Subject to subparagraph 4c) , and to the terms and conditions hereof, the Municipality agrees it will not, during the Term, grant to any other person, firm or corporation, the right to Construct, Operate and Maintain any natural gas distribution system nor the exclusive right to use the portions of the roads, rights-of-way and other lands owned, controlled or managed by the Municipality which have been designated by the Municipality for such use and which are necessary to provide Natural Gas distribution service or to Construct, Operate and Maintain a Natural Gas distribution system, for the purpose of delivering Natural Gas in the Municipal Service Area for Consumers, so long as the Company delivers the Consumers' requirements of Natural Gas.
- c) The Company agrees to:
- i. bear the full responsibility of an owner of a Natural Gas distribution system and to ensure all services provided pursuant to this Agreement are provided in accordance with the Delivery Tariff, insofar as applicable;
  - ii. Construct, Operate and Maintain the Natural Gas Distribution System;
  - iii. use designated portions of roads, rights-of-way, and other lands including other lands owned, controlled or managed by the Municipality necessary to Construct, Operate and Maintain the Natural Gas Distribution System, including the necessary removal, trimming of trees, shrubs or bushes or any parts thereof; and
  - iv. use the Municipality's roads, rights-of-way and other Municipal Property granted hereunder solely for the purpose of providing Natural Gas Distribution Service and any other service contemplated by this Agreement.

## 5) Franchise Fee

### a) Calculation of Franchise Fee

In consideration of the rights granted pursuant to paragraph 4 and the mutual covenants herein and subject to Commission approval the Company agrees to collect from Consumers and pay to the Municipality a franchise fee. The Parties agree s. 360(4) of the *MGA*, as amended, does not apply to the calculation of the franchise fee in this Agreement. For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the

Delivery Tariff, including without limitation the fixed charge, base energy charge, demand charge, but excluding the cost of Natural Gas (being the calculated revenues from the Natural Gas cost recovery rate rider or the deemed cost of Natural Gas and Natural Gas supply related riders) in that year for Natural Gas Distribution Service within the Municipal Service Area.

For the first (1<sup>st</sup>) calendar year or portion thereof of the Term of this Agreement, the franchise fee percentage will be [REDACTED] percent ([REDACTED] %).

By no later than September 1<sup>st</sup> of each year, the Company will:

- i. advise the Municipality in writing of the total revenues that were derived from the Delivery Tariff within the Municipal Service Area for the prior calendar year; and
- ii. with the Municipality's assistance, provide in writing an estimate of total revenues to be derived from the Delivery Tariff within the Municipal Service Area for the next calendar year.

b) Adjustment to the Franchise Fee

At the option of the Municipality and subject to Commission approval, the franchise fee percentage may be changed annually by providing written notice to the Company.

If the Municipality wishes to amend the franchise fee percentage, then the Municipality will, no later than November 1<sup>st</sup> in any year of the Term, advise the Company in writing of the franchise fee percentage to be charged for the following calendar year. Upon receipt of notice, the Company will work with the Municipality to ensure all regulatory requirements are satisfied on a timely basis and agrees to use best efforts to obtain approval from the Commission for implementation of the proposed franchise fee percentage as and from January 1<sup>st</sup> of the following calendar year.

If the Municipality provides written notice at any other time with respect to a franchise fee change, the Company will implement the new franchise fee percentage as soon as reasonably possible.

c) Notice to Change Franchise Fee

Prior to implementing any change to the franchise fee, the Municipality will notify its intent to change the level of the franchise fee and the resulting effect such change will have on an average residential Consumer's annual Natural Gas bill through publication of a notice once in the newspaper with the widest circulation in the Municipal Service Area at least forty five (45) days prior to implementing the revised franchise fee. A copy of the published notice will be filed with the Commission.

d) **Payment of Franchise Fee**

The Company will pay the Municipality the franchise fee amount billed to Consumers on a monthly basis within forty-five (45) days after billing Consumers.

e) **Franchise Fee Cap**

The franchise fee percentage will not at any time exceed thirty five percent (35%) without prior Commission approval.

f) **Reporting Considerations**

Upon request, the Company will provide to the Municipality, along with payment of the franchise fee amount information on the total Delivery Tariff billed, the franchise fee percentage applied, and the derived franchise fee amount used by the Company to verify the payment of the franchise fee amount as calculated under this paragraph 5.

g) **Franchise Fees Collected from NOVA Gas Transmission Ltd. Customers**

In the event certain customers in the Municipal Service Area connected to the Company's Natural Gas Distribution System are customers of the NOVA Gas Transmission Ltd. (NGTL), a franchise fee will be collected from such customers by NGTL in accordance with NGTL's applicable tariff and such franchise fee once remitted to the Company will be aggregated with the franchise fee as calculated in paragraph 5 a) to be dealt with in accordance with paragraph 5 d).

**6) Core Services**

The Company agrees to provide to the Municipality the Core Services set forth in Schedule "A". The Company and the Municipality may amend Schedule "A" from time to time upon mutual agreement.

**7) Provision of Extra Services**

Subject to an agreement being reached, the Company agrees to provide to the Municipality the Extra Services, if any, set forth in Schedule "B", as requested by the Municipality from time to time. The Company is entitled to receive from the Municipality a reasonable amount for full compensation for the provision of the Extra Services in accordance with Schedule "B". The Company and the Municipality may amend Schedule "B" from time to time upon mutual agreement.

Any breach by the Company in connection with the provision of any Extra Services contained in this Agreement will not constitute a breach of a material provision of this Agreement for the purposes of paragraph 9.

## 8) Municipal Taxes

Amounts payable to the Municipality pursuant to this Agreement will be (without duplication) in ~~addition to~~ lieu of the municipal taxes and other levies or charges made by the Municipality against the Company, its land and buildings, linear property, machinery and equipment.

## 9) Right to Terminate on Default

In the event either Party breaches any material provision of this Agreement, the other Party may, at its option, provide written notice to the Party in breach to remedy such breach. If the said breach is not remedied within two (2) weeks after receipt of the written notice or such further time as may be reasonably required by the Party in breach using best efforts on a commercially reasonable basis, the Party not in breach may give six (6) months notice in writing to the other Party of its intent to terminate this Agreement, and unless such breach is remedied to the satisfaction of the Party not in breach acting reasonably this Agreement will terminate six (6) months from the date such written notice is given, subject to prior Commission approval.

## 10) Sale of Natural Gas Distribution System

Upon the expiration of the Term of this Agreement or the termination of this Agreement pursuant to the terms and conditions hereof or by operation of law or order of a governmental authority or court of law having jurisdiction the Municipality may, subject to the approval of the Commission under Section 47 of the MGA:

- i. exercise its right to require the Company to sell to it the Natural Gas Distribution System within the Municipal Service Area pursuant to the provisions of the MGA, where applicable; or
- ii. if such right to require the Company to sell the Natural Gas Distribution System is either not applicable or has been repealed, require the Company to sell to it the Natural Gas Distribution System. If, upon the expiration of the Agreement, the parties are unable to agree on the price or on any other terms and conditions of the purchase, the unresolved matters will be referred to the Commission for determination.

## 11) Provision of Detailed Plans and Equipment

### a) Detailed Plans

The Company agrees to provide to the Municipality for the Municipality's purposes only, the most current set of detailed plan sheets including as-built drawings and specifications showing the locations (excluding depth) and alignments of the

Natural Gas Distribution System, excepting service lines and installations on private property, according to the plan sheets in hard copy and in Electronic Format, where available, together with as many prints of the overall Natural Gas Distribution System as the Municipality may reasonably require. These plans and plan sheets will be updated by the Company on at least an annual basis.

The Municipality will, upon reasonable request, provide to the Company any subdivision development plans of the Municipality in hard copy and in Electronic Format, where available. The subdivision development plans are provided to the Company for the sole purpose of assisting the Company in delivering Natural Gas to the Consumer.

b) **Provision of Equipment**

The Company agrees to provide the Municipality's fire department with the equipment necessary for the operation of curb boxes and service valves. In case of fire, the service valves may be turned off by the fire department if they reach a fire before the Company's representative. The Municipality will notify one of the Company's representatives of fires which may affect the Natural Gas Distribution System and/or the operations thereof as quickly as reasonably possible or, in the event they cannot reach a Company representative, the Municipality will advise the Company's standby personnel of such fires. The Company will ensure its representatives reasonably cooperate with the Municipality in preventing, controlling and investigating fires involving or affecting the Natural Gas Distribution System.

**12) Right of First Refusal to Purchase**

- a) If during the Term of this Agreement, the Company receives a bona fide arm's length offer to operate, take control of, or purchase the Natural Gas Distribution System within the Municipal Service Area, which the Company is willing to accept, then the Company will promptly give written notice to the Municipality of the terms and conditions of such offer and the Municipality will during the next one hundred and twenty (120) days, have the right of first refusal to operate, take control of or purchase the Natural Gas Distribution System, as the case may be, for the same price and upon the terms and conditions contained in the said offer.

Notwithstanding the foregoing, in the event the Municipality fails or refuses to exercise its right of first refusal, the Municipality will retain the right to withhold its consent to an assignment of this Agreement in accordance with paragraph 20 below. For the purposes of this paragraph 12, "operate, take control" will not be construed as including the subcontracting by the Company of only some portions of its operations where the Company continues to be responsible for the performance of this entire Agreement;

- b) If the Municipality does not exercise its right of first refusal and the said bona fide offer the Company is willing to accept does not proceed to closure, the Municipality retains its right of first refusal on any other offer.

- c) This right of first refusal applies where the offer pertains only to the entire Natural Gas Distribution System. The right of first refusal does not apply to offers that include any other distribution systems or distribution facilities of the Company located outside of the Municipal Service Area. If such offer includes other distribution systems of the Company, the aforesaid right of first refusal will be of no force and effect and will not apply.
- d) Where the Municipality exercises its rights to purchase the Natural Gas Distribution System from the Company and thereby acquires the Natural Gas Distribution System, the Municipality agrees, should it no longer wish to own the Natural Gas Distribution System within five (5) years after it acquires the said system and the Municipality receives any bona fide offer from an arms-length third party to purchase the Natural Gas Distribution System, which it is willing to accept, then it will promptly give written notice to the Company of the terms and conditions of such offer. The Company will during the next one hundred and twenty (120) days have the first right of refusal to purchase the Natural Gas Distribution System for the same price and upon the same terms and conditions as contained in the said offer.
- e) The Municipality's right of first refusal will not apply where the Company has agreed to transfer the Natural Gas Distribution System to a third party utility company in exchange for certain other assets provided all of the following conditions are met:
  - i. the third party utility can demonstrate to the reasonable satisfaction of the Municipality that it meets the necessary technical and financial requirements to own and operate the Natural Gas Distribution System;
  - ii. the only consideration that will be exchanged between the Company and the third party utility company is the transfer and exchange of assets and monetary consideration limited to a maximum of 49% of the net book value of the Natural Gas Distribution System;
  - iii. there is no adverse impact to the Municipality resulting from the transfer and exchange above referenced as determined by the Commission;
  - iv. the Company and the third party utility company obtain all the requisite regulatory requirements prior to completing the transfer and exchange; and
  - v. full compensation is paid to the Municipality for all reasonable costs including administrative and legal costs incurred by the Municipality in ensuring all of the conditions i) through iv) above are satisfied.

### 13) Construction and/or Maintenance of Natural Gas Distribution System

#### a) Municipal Approval

Before undertaking any Major Work, or in any case in which the Municipality specifically requests any Major Work, the Company will submit to and obtain the written approval from the Municipality, or its authorized officers, of the Plans and Specifications for the proposed Major Work and its location. Approval by the Municipality granted in accordance with this paragraph will be limited to an approval of the location and alignment of the Major Work only, and will not signify approval of the structural design or the ability of the work to perform the function for which it was intended.

Prior to commencing the Work, the Company will obtain such other applicable permits as are required by the Municipality. The Company will notify the Municipality of all Work done within the Municipal Service Area prior to commencing the Work where reasonably practicable. However, only Major Work is subject to a formal approval process.

The Company will obtain prior written approval from the Municipality for any traffic lane or sidewalk closures required to be made at least forty-eight (48) hours prior to the commencement of the proposed Work.

For the purposes of obtaining the approval of the Municipality for Major Work under this Agreement, the Company will provide the Municipality with the Plans and Specifications for the proposed Major Work in Electronic Format (or upon request, the Company will provide the Municipality with a hard copy of the materials). The Plans and Specifications will include a description of the project and drawings of a type and format generally used by the Company for obtaining approvals from municipalities and will illustrate the proposed changes to the Natural Gas Distribution System.

#### b) Restoration of Municipal Property

The Company agrees when it or any agent employed by it undertakes any Work on any Municipal Property, the Company will complete the said Work promptly and in a good and workmanlike manner and, where applicable, in accordance with the approved Plans and Specifications. Further, and unless otherwise agreed to by the Parties, the Company will forthwith restore the Municipal Property to the same state and condition, as nearly as reasonably possible, in which it existed prior to the commencement of such Work, subject to reasonable wear and tear and to the satisfaction of the Municipality acting reasonably.

The Company will, where reasonably practicable and prudent, locate its pipelines and related equipment in lanes and alleys rather than in the streets and main thoroughfares.

The Company further covenants it will not unduly interfere with the works of others or the works of the Municipality. Where reasonable and in the best interests of both the Municipality and the Consumer, the Company will cooperate with the Municipality and coordinate the installation of the Natural Gas Distribution System along the designated rights-of-way pursuant to the direction of the Municipality. During the performance of the Work, the Company will use commercially reasonable efforts to not interfere with existing Municipal Property and to cause as little damage as possible to the property of others (including the Municipality Property). If the Company causes damage to any existing Municipal Property during the performance of any Work, it will cause such damage to be repaired at its own cost.

Upon default by the Company or its agent to repair damage caused to Municipal Property as set out above, the Municipality may provide written notice to the Company to remedy the default. If the default is not remedied within two (2) weeks after receipt of the written notice or such further time as may be reasonably required and requested by the Company using best efforts on a commercially reasonable basis to remedy the default, the Municipality may undertake such repair work and the Company will be liable for the reasonable costs thereof.

c) Urgent Repairs and Notification to Municipality

If any repairs or maintenance required to be made to the Natural Gas Distribution System are of an urgent nature where the operation or reliability of the Natural Gas Distribution System is materially compromised or potentially materially compromised, the Company will be entitled to conduct such repairs or maintenance as are commercially reasonable without prior notice to the Municipality and, unless otherwise specified by the Municipality, the Company will provide notice to the Municipality as soon as practicable and, in any event, no later than seventy-two (72) hours after the repairs are commenced.

d) Company to Obtain Approvals from Other Utilities

The Company will be solely responsible for locating, or causing to be located, all existing utilities or utility mains, pipes, valves and related facilities in, on or adjacent to the Work site. The Company will notify all other utility operators and ensure utilities and utility mains, pipes, valves and related facilities are staked prior to commencement of construction. Unless the Municipality has staked the location for the utility property, staking will not be deemed to be a representation or warranty by the Municipality the utility or utility property are located as staked. The Municipality will not be responsible for any damage caused by the Company to any utility or any third party as a result of the Company's Work, unless the Municipality has improperly staked the utility property. Approval must be obtained by the Company from the owner of any third party utility prior to relocation of any facility owned by such third party utility.

e) Revised Plans and Specifications

Following completion of the Major Work, the Company will provide the Municipality with the revised Plans and Specifications, updated after construction, in Electronic Format, where available and upon request, the Company will provide the Municipality with a hard copy of the materials within three (3) months of the request. The Company will provide the Municipality with copies of any other revised Plans and Specifications as reasonably requested by the Municipality. For the purposes of this paragraph and paragraph 11, the Company may satisfy its obligations to provide revised Plans and Specifications in Electronic Format by:

- i. advising the Municipality the revised Plans and Specifications are posted to a web-based forum that contains such information; and
- ii. allowing the Municipality access to such web-based forum.

f) Approvals

Where any approvals are required to be obtained from either Party under this paragraph, such approvals will not be unreasonably withheld.

The Company will ensure all Work is performed in accordance with the requirements of all applicable legislation, rules and regulations. The Company will immediately notify the Municipality of any lien, claim of lien or other action of which it has or reasonably should have knowledge, and will cause the same to be removed within thirty (30) days (or such additional time as the Municipality may allow in writing), failing which the Municipality may take such action as it reasonably deems necessary to remove the same and the entire cost thereof will be immediately due and payable by the Company to the Municipality.

**14) Responsibilities for Cost of Relocations**

- a) Upon receipt of one (1) year's notice from the Municipality, the Company will, at its own expense, relocate to Municipal Property such part of the Natural Gas Distribution System that is located on Municipal Property as may be reasonably required by the Municipality due to planned municipal construction. In order to encourage the orderly development of Municipal facilities and the Natural Gas Distribution System, the Municipality and the Company agree they will meet regularly to:
  - i. review the long-term facility plans of the Municipality and the Company; and
  - ii. determine the time requirements and costs for final design specifications for each relocation. Providing the Municipality is not the developer requesting the relocation for commercial or residential resale to third parties, the Company will bear the expenses of the required relocation.

- b) Notwithstanding the foregoing, the Company will not be required to move any part of the Natural Gas Distribution System after receipt of notice from the Municipality in accordance with this paragraph where:
- i. the Company has illustrated to the satisfaction of the Municipality, acting reasonably, an appropriate Alternative Course of Action is available;
  - ii. the Municipality has provided the Company with its written approval of the Alternative Course of Action (which approval may not be unreasonably withheld by the Municipality); and
  - iii. the Company has provided its written undertaking to carry out the Alternative Course of Action promptly and within a sufficiently short period of time so as to ensure the Municipality will be left with sufficient time to complete the said planned municipal construction within the Intended Time Frame (taking into account any delays which the Municipality may encounter as a result of the Company utilizing the Alternative Course of Action).
- c) For the purposes of this paragraph 14, the term “Alternative Course of Action” will mean any course of action that will enable the Municipality to complete the said Municipal construction and will result in a net cost savings to the Company (taking into account all additional costs incurred by the Company in carrying out the Alternative Course of Action and any additional costs which the Municipality may incur and which the Company will be required to pay in accordance with this paragraph 14 and “Intended Time Frame” will mean the period of time within which the Municipality would have reasonably been able to complete the said Municipal construction if the Company would have relocated the Natural Gas Distribution System in accordance with this paragraph 14.

If the Municipality agrees to permit the Company to utilize an Alternative Course of Action, the Company will pay any and all costs incurred in carrying out the Alternative Course of Action and will pay on demand to the Municipality (on a full indemnity basis) any and all costs incurred by the Municipality:

- i. in conducting a review of the Alternative Course of Action to determine whether the Alternative Course of Action is acceptable to the Municipality;
- ii. in modifying any plans the Municipality may have prepared in respect of the said municipal construction (“Modified Plans”) or in preparing or developing plans and procedures (“Work Around Procedures”) to work around the Natural Gas Distribution System or any improvement, thing, or component utilized by the Company in effecting the Alternative Course of Action; and
- iii. in the course of conducting the said planned municipal construction where such costs would not have been incurred by the Municipality if the Company had relocated the Natural Gas Distribution System in accordance with this paragraph

14 (including any reasonable additional cost the Municipality may incur in completing the said municipal construction in accordance with the Modified Plans or in effecting any Work Around Procedures).

d) The following example illustrates the intended application of the foregoing provisions:

Where:

- i. The Municipality requires the Company to move a Natural Gas line so the Municipality can replace its own sewer lines. The cost of moving the Natural Gas line is \$10,000. The cost of carrying out the replacement of the sewer line after moving the Natural Gas line is \$40,000;
- ii. The Company proposes to simply brace the Natural Gas line (at a cost of \$2,000) and the Municipality, acting reasonably, approves of this as an Alternative Course of Action;
- iii. As a result of having to prepare Modified Plans and to prepare and implement Work Around Procedures to work around the braces, the actual cost incurred by the Municipality in replacing the sewer line is \$45,000 (being a net increase in cost of \$5,000); the Company is required to pay the \$2,000 cost of the bracing together and the additional cost of \$5,000 incurred by the Municipality (resulting in a net savings of \$3,000 to the Company).

In cases of emergency, the Company will take all measures that are commercially reasonable and necessary to ensure public safety with respect to relocating any part of the Natural Gas Distribution System that may be required in the circumstances.

If the Company fails to complete the relocation of the Natural Gas Distribution System or fails to repair or do anything else required by the Company pursuant to this subparagraph without valid justification and in a timely and expeditious manner to the satisfaction of the Municipality's representative, acting reasonably, the Municipality may, but is not obligated to, complete such relocation or repair and the Company will pay the reasonable costs of such relocation or repair forthwith to the Municipality. If the Municipality chooses to complete such relocation or repair the Municipality will ensure such work is completed using the Company's design specifications and standards, as provided by the Company, including the use of good and safe operating practices.

The Municipality is not responsible, either directly or indirectly, for any damage to the equipment which forms part of the Natural Gas Distribution System which may occur during its installation, maintenance or removal by the Company, nor is the Municipality liable to the Company for any losses, claims, charges, damages and expenses whatsoever suffered by the Company including claims for loss of revenue or loss of profits, on account of the actions of the Municipality, its agents or employees, working in, under, over, along, upon and across its highways and rights-of- ways or other Municipal Property other than direct loss or damage to the Company caused by the negligence or

willful misconduct of the Municipality, its agents or employees.

In the event the relocation or any part thereof requires the approval of a third party, the Municipality will use reasonable efforts to assist the Company in any negotiation with such third party to obtain the necessary approval(s).

In the event the relocation results from the demand or order of an authority having jurisdiction, other than the Municipality, the Municipality will not be responsible for any of the costs of such relocation.

**15) Natural Gas Distribution System Expansion**

Subject to the Terms and Conditions, and at no cost to the Municipality unless otherwise provided for under the Terms and Conditions, the Company will, on a timely basis, use its best efforts on a commercially reasonable basis to meet the Natural Gas Distribution System expansion requests of the Municipality or a Consumer and provide the requisite facilities for connections for new Consumers to the Natural Gas Distribution System.

**16) Increase in Municipal Boundaries**

Where the Municipality increases its geographical area, through annexation or amalgamation, as understood under the MGA, by the greater of 640 acres and twenty five (25%) percent of the current area or more, the Municipality will have the option to:

- a) terminate this Agreement provided the Municipality gives notice in writing to the Company of its intention to do so; or
- b) add the increased area to the Municipal Service Area already served by the Company so that the rights and obligations contained in this Agreement will apply in respect of the Municipal Service Area, including the increased area.

For all other increases to the Municipal Service Area through annexation or amalgamation as understood under the MGA, the rights and obligations contained in this Agreement will apply in respect of the whole Municipal Service Area, including the increased area.

**17) Joint Use of Municipal Rights-of-Way**

a) Municipal Use

The Municipality will upon written notice to the Company have, for any reasonable municipal purpose, the right to make use of any municipal rights-of-way granted to the Company by the Municipality, provided such use complies with good and safe operating practices, as determined by the Company acting reasonably, applicable

legislation, and does not unreasonably interfere with the Company's use thereof, at no charge to the Municipality. The Municipality is responsible for its own costs and any necessary and reasonable costs incurred by the Company including the costs of any alterations that may be required in using municipal rights-of-way.

b) Third Party Use and Notice

If any third party, including other utilities, desire to jointly use the municipal rights-of-way, the Company agrees it will not grant the third party joint use except in accordance with this paragraph, or unless otherwise directed by any governmental authority or court of law having jurisdiction.

The Company agrees the following procedure will be used in granting permission to third parties desiring joint use of the municipal rights-of-way:

- i. first, the third party will be directed to approach the Company to initially request conditional approval from the Company to use that part of the municipal rights-of-way it seeks to use;
- ii. second, upon receiving written conditional approval from the Company, the third party will be directed to approach the Municipality to obtain its written approval to jointly use that part of the municipal rights-of-way. As a condition of granting its consent, the Municipality may require such third party enter into an agreement with the Municipality, and such agreement may require such third party pay compensation to the Municipality; and
- iii. third, upon receiving written conditional approval from the Municipality, the third party will be directed to obtain final written approval from the Company to jointly use that part of the municipal rights-of-way. Once a joint use agreement has been entered into between the Company and the third party, it will not be subsequently amended without the written consent of the Municipality (which consent will not be unreasonably withheld).

c) Cooperation

The Company and the Municipality agree they will use reasonable efforts to cooperate with each other in encouraging the use of joint trenching and in any negotiations with third parties desiring joint use of any part of the municipal rights-of-way located on Municipal Property.

d) Payment

The compensation paid or to be paid by such third party to the Municipality for the use of the Municipal Property including its rights-of-way, will be determined between the Municipality and the third party.

The compensation paid or to be paid by such third party to the Company for the joint use of any portion of the municipal rights-of-way will be determined between the Company and the third party, subject to the jurisdiction of any governmental authority over the matter and the Municipality's right to intervene in any related regulatory proceeding.

e) **Provision of Agreements**

Upon reasonable request by the Municipality, copies of these agreements will be updated by the Company and provided to the Municipality at no cost to the Municipality.

**18) Municipality as a Retailer**

The provisions of this Agreement will not in any way restrict the right of the Municipality to become a retailer within the meaning of the GUA.

**19) Reciprocal Indemnification and Liability**

- a) The Company will indemnify and save the Municipality, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements), including indemnity from and against any claim, loss, cost, demand and legal or other expense, whether in respect of any lien, encumbrance or otherwise, arising out of any Work performed by or for the Company, which may be brought against or suffered, sustained, paid or incurred by the Municipality, its servants, agents, employees, contractors, licensees and invitees, arising from, or otherwise caused by:
- i. any breach by the Company of any of the provisions of this Agreement; or
  - ii. the negligence or willful misconduct of the Company, or any of its servants, agents, employees, licensees, contractors or invitees in carrying on its business within the Municipal Service Area.
- b) The Municipality will indemnify and save the Company, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements) which may be brought against or suffered, sustained, paid or incurred by the Company, its servants, agents, employees, licenses, contractors and invitees, arising from, or otherwise caused by:
- i. any breach by the Municipality of any of the provisions of this Agreement; or

- ii. the negligence or willful misconduct of the Municipality, or any of its servants, agents, employees, licensees, contractors or invitees, in carrying on the business of the Municipality.
- c) Notwithstanding anything to the contrary herein contained, in no event will the Municipality or the Company be liable under this Agreement, in any way, for any reason, for any indirect, special or consequential damages (including damages for pure economic loss, loss of profits, loss of earnings or loss of contract), howsoever caused or contributed to.

## 20) Assignment

In the event the Company agrees to sell the Natural Gas Distribution System to a third party purchaser, the Company will comply with paragraph 10 above. In addition, the Company will request the third party purchaser confirm in writing it will agree to all the terms and conditions of this Agreement between the Company and the Municipality. The Company agrees it will provide to the Municipality a copy of the third party purchaser's confirmation letter.

The Company agrees to provide the Municipality with reasonable prior written notice of a sale of the Natural Gas Distribution System to a third party purchaser. The Parties will thereafter meet to discuss the technical and financial capabilities of the third party purchaser to perform and satisfy all terms and conditions of the Agreement, and the compensation payable to the Municipality for all costs including administrative and legal costs relating to providing its written consent to the Assignment ("Municipal Compensation").

The Municipality has thirty (30) days from the meeting date with the Company to provide written notice to the Company of its intention to consent or withhold its consent to the assignment of the Agreement to the third party purchaser. The Company agrees the Municipality may provide notice of its intention to withhold its consent to the assignment of this Agreement to the third party purchaser if the Municipal Compensation is inadequate or if the third party purchaser fails to covenant, in favour of the Municipality, to perform and observe all of the covenants and obligations of the Company to be performed and observed under this Agreement and otherwise solely on the basis of reasonable and material concerns regarding the technical capability or financial wherewithal of the third party purchaser to perform and satisfy all terms and conditions of the Agreement. In this case, such notice to the Company must specify in detail the Municipality's concern.

Should the Municipality not reply within the thirty (30) day period, it is agreed the Municipality will be deemed to have consented to the assignment. The Company further agrees when it applies to the Commission for approval of the sale, it will include in the application any notice received from the Municipality, including the reasons given by the Municipality for withholding its consent. The Municipality will have the right to make its own submissions to the Commission.

Subject to the Company having fulfilled the obligations outlined in the preceding three paragraphs, the Company will be entitled to assign this Agreement to an arm's length third party purchaser of the Natural Gas Distribution System without the consent of the Municipality, subject to paying the Municipal Compensation for the assignment, and having obtained the Commission's approval for the sale of the Natural Gas Distribution System and, the third party purchaser's confirmation in writing that it agrees to all the terms and conditions of this Agreement.

Where the Commission approves such sale of the Natural Gas Distribution System to a third party and the third party provides written confirmation to assume all liabilities and obligations of the Company under this Agreement, then upon the assignment of this Agreement and the payment of the Municipal Compensation for its consent to the Assignment subject to Commission approval, the Company will be released from all its liabilities and obligations thereunder.

The Company will be entitled to assign this Agreement to a subsidiary or affiliate of the Company without the Municipality's written consent. Where the Company assigns this Agreement to a subsidiary or affiliate, the Company will remain jointly and severally liable.

Further, it is a condition of any assignment that the subsidiary, affiliate or third party purchaser, as the case may be, will provide written notice to the Municipality indicating it will assume all liabilities and obligations of the Company under this Agreement.

Any disputes arising under the operation of this paragraph will be submitted to the Commission for determination.

## 21) Notices

- a) All notices, demands, requests, consents, or approvals required or permitted to be given pursuant to the terms of this Agreement will be in writing and will be deemed to have been properly given if personally served, sent by registered mail or sent in Electronic Format to the Municipality or to the Company as the case may be, at the addresses set forth below:

To the Company:

ATCO Gas and Pipelines Ltd.  
Attention: Vice President, Operations  
5302 Forand Street  
Calgary, Alberta, T3E 8B4  
Phone: (403) 292-7500

To the Municipality:

Town of Bowden  
 Attention: Chief Administrative Officer  
 2101-20 Avenue,  
 Box 338,  
 Bowden Alberta, TOM 0K0  
 Phone: (403) 224-3395

- b) The date of receipt of any such notice as given above, will be deemed to be as follows:
- i. In the case of personal service, the date of service;
  - ii. In the case of registered mail, the seventh (7th) business day following the date of delivery to the Post Office, provided, however, in the event of an interruption of normal mail service, receipt will be deemed to be the seventh (7th) day following the date on which normal service is restored; or
  - iii. In the case of delivery in Electronic Format, the date the notice was actually received by the recipient or, if not a business day, then the next business day.

## 22) Interruptions or Discontinuance of Delivery Service

Subject to its Delivery Tariff, the Company will use its best efforts on a commercially reasonable basis to avoid and minimize any interruption, reduction or discontinuance of Natural Gas Distribution Service to any Consumer. However, the Company reserves the right to do so for any one of the following reasons:

- a) Where the Company is required to effect necessary repairs or changes to the Natural Gas Distribution System;
- b) On account of or to prevent fraud or abuse of the Natural Gas Distribution System;
- c) On account of defective aspects of the Natural Gas Distribution Systems which in the opinion of the Company, acting reasonably, may become dangerous to life or property;
- d) Where required, under the Terms and Conditions, due to a Consumer's non-payment of Natural Gas bills.

To the extent the Company has any planned major interruptions, reductions or discontinuances in Natural Gas Distribution Service, it will notify the Municipality in writing as soon as practicable in the circumstances. For any other major interruption, reductions or discontinuances in Natural Gas Distribution Service, the Company will provide notice (in a format acceptable to the Municipality) as soon as is practicable in the circumstances.

## 23) Dispute Settlement

- a) If any dispute or controversy of any kind or nature arises relating to this Agreement or the Parties' rights or obligations hereunder, the Parties agree such dispute or controversy will be resolved by negotiation, and where such negotiation does not result in the settlement of the matter within thirty (30) days of notice of such dispute being provided by one Party to the other Party, and to the extent permitted by law, the Company and Municipality agree that unresolved disputes pertaining to this Agreement, other than those contemplated in paragraphs 3 and 20 and Section 3 of Schedule "A", or those related to the sale of the Natural Gas Distribution System as contemplated in paragraphs 10 and 12 hereof, or any other matter within the exclusive jurisdiction of a governmental authority having jurisdiction, will be submitted to arbitration for determination and may be commenced by either Party providing written notice to the other Party stating the dispute to be submitted to arbitration.

The Parties will attempt to appoint a mutually satisfactory arbitrator within ten (10) business days of the said notice. In the event the Parties cannot agree on a single arbitrator within the ten (10) business days, the dispute will be forwarded to the Commission for resolution or determination.

In the event the Commission declines to assist in resolving the dispute or declines to exercise or claim jurisdiction respecting the dispute, both Parties agree to have the dispute resolved by an arbitration panel in accordance with the following procedure.

Each Party will appoint an arbitrator within the ten (10) business days thereafter by written notice, and the two arbitrators will, together, appoint a third arbitrator within twenty-five (25) business days of written notice for arbitration. The dispute will be heard by the arbitration panel within forty-five (45) business days of the written notice for arbitration unless extended by mutual agreement between the Parties. The arbitration panel will render a decision within twenty (20) business days of the last day of the hearing.

Except, as otherwise expressly provided in this Agreement, the provisions of the *Arbitration Act* (Alberta) (as amended from time to time) will apply to any arbitration undertaken under this Agreement subject always to the Commission's jurisdiction over any matter submitted to arbitration. Pending resolution of any dispute, the Municipality and the Company will continue to perform their respective obligations hereunder.

- b) The Company will advise the Commission of any dispute submitted to arbitration within ten (10) business days of it being submitted and will advise the Commission of the results of arbitration within ten (10) business days following receipt of the decision of the arbitrator(s).

**24) Application of Water, Gas and Electric Companies Act**

This Agreement will be deemed to operate as consent by the Municipality to the exercise by the Company of those powers which may be exercised by the Company with the consent of the Municipality under and pursuant to the provisions of the *Water, Gas and Electric Companies Act* (Alberta), as amended.

**25) Force Majeure**

If either Party fails to meet its obligations hereunder within the time prescribed, and such failure is caused or materially contributed by an event of "force majeure", such failure will be deemed not to be a breach of the obligations of such Party hereunder, but such Party will use its best efforts on a commercially reasonable basis to put itself in a position to carry out its obligations hereunder. The term "force majeure" will mean any acts of God, strikes, lock-outs, or other industrial disturbances, acts of the King's enemies, acts of terrorism (either foreign or domestic), sabotage, war, blockades, insurrections, riots, epidemics, lightening, earthquakes, storms, fires, wash-outs, nuclear and radiation activity or fall-out, restraints of rulers and people, orders of governmental authorities or courts of law having jurisdiction, the inability to obtain any necessary approval from a governmental authority (excluding the Municipality) having jurisdiction, civil disturbances, explosions, mechanical failure, and any other causes similar in nature not specifically enumerated or otherwise specified herein that are not within the control of such Party, and all of which by the exercise of due diligence of such Party could not have been prevented. Lack of finances will be deemed not to be an event of "force majeure".

**26) Terms and Conditions**

The Terms and Conditions applicable to the Company and approved by the Commission, as revised or amended from time to time by the Commission, will apply to the Municipality. Nothing in this Agreement is intended to supersede the Terms and Conditions.

**27) Not Exclusive Against His Majesty**

Notwithstanding anything to the contrary herein contained, it is mutually understood and agreed the rights, powers and privileges conferred and granted by this Agreement will not be deemed to be exclusive against His Majesty in right of the Province of Alberta.

**28) Severability**

If for any reason any covenant or agreement contained in this Agreement, or the application thereof to any Party, is to any extent held or rendered invalid, unenforceable or illegal, then such covenant or agreement will be deemed to be independent of the remainder of this Agreement and to be severable and divisible from this Agreement. The invalidity, unenforceability or illegality will not affect, impair or invalidate the

remainder of this Agreement or any part thereof. The intention of the Municipality and the Company is that this Agreement would have been executed without reference to any portion which may, for any reason or to any extent, be declared or held invalid, unenforceable or illegal.

**29) Amendments**

This Agreement may only be amended by written agreement of the Parties, such amendments to be subject to any regulatory approvals required by law.

**30) Waiver**

A waiver of any default, breach or non-compliance under this Agreement is not effective unless in writing and signed by the Party to be bound by the waiver. No waiver will be inferred from or implied by any failure to act or delay in acting by a Party in respect of any default, breach or non-observance or by anything done or omitted to be done by the other Party.

The waiver by a Party of any default, breach or non-compliance under this Agreement will not operate as a waiver of that Party's rights under this Agreement in respect of any continuing or subsequent default, breach or non-compliance under this Agreement (whether of the same nature or any other nature).

**31) Confidentiality**

The Company acknowledges the Municipality is governed by the provisions of the *Freedom of Information and Protection of Privacy Act* (Alberta).

IN WITNESS WHEREOF the Parties hereto have executed these presents as of the day and year first above written.

**Municipality**

PER: \_\_\_\_\_  
**Laurie Miller**  
 Mayor

PER: \_\_\_\_\_  
**Greg Skotheim**  
**Interim** Chief Administrative  
 Officer

**Company**

PER: \_\_\_\_\_  
 Corinne Severson  
 Vice President, Operations

PER: \_\_\_\_\_  
 Shane Ellis  
 Vice President, Engineering &  
 Construction

### SCHEDULE "A" Core Services

The Company will provide to the Municipality the following basic services as Core Services:

- 1) The Company will deliver Natural Gas to the Consumers in accordance with the Company's Terms and Conditions, the Company's Distribution Tariff, the GUA, any regulations thereto, and any Commission orders and decisions.
- 2) The Company will install all Natural Gas facilities required to provide service to the Consumers in accordance with all applicable regulations, codes, applicable standards and common industry practices.
- 3) As required by legislation, the Company will provide and install all necessary regulators and meters necessary for measuring the Natural Gas supplied to each Consumer.
- 4) The Company agrees to collaborate with the Municipality's emergency response services in an effort to mutually develop emergency response procedures relating to Natural Gas emergencies.
- 5) The Company will provide personnel twenty-four (24) hours a day to investigate and make safe any suspected gas leak inside or outside the Consumer's premises.
- 6) The Company will utilize the services of qualified personnel for designing all Natural Gas facilities to satisfy all applicable regulatory codes and standards, preparing necessary work order plans and monitoring the distribution network pressures to ensure the Company's facilities will satisfy the Consumer's current and future Natural Gas delivery requirements.
- 7) The Company will provide to the Municipality, on request, copies of any and all Natural Gas Distribution Service related written or electronic, where available information or reports required to be filed with the Commission by the Company.
- 8) The Company will provide to the Municipality, upon request and to the extent the information is available, an annual report on the following standards:
  - a) **System Reliability** - will be measured by:
    - i. The number of major outages resulting in a loss of service to Consumers;
    - ii. The number of Consumers affected by each major outage; and
    - iii. The duration of each major outage.
  - b) **Consumer Satisfaction** - will be measured by:
    - i. Company-wide call centre targets and statistics (wait times, abandoned calls, call

volumes, etc.); and

ii. any Consumer complaints received by the Commission.

c) **Public Safety** - will be measured by:

- i. the number of customer injuries and/or damages due to Natural Gas Distribution System failure;
- ii. the number of line hits per total locates completed;
- iii. the number of line hits as a result of inaccurate locates;
- iv. the percentage of the area of the Municipality surveyed for leaks and yearly cathodic protection measures;
- v. the number and nature of calls received from the Municipality and any of its Municipal agencies (including fire department, police department etc.) regarding the Natural Gas Distribution System.

9) Once per year, upon request and subject to any applicable privacy legislation, the GUA Code of Conduct Regulation or other rules prohibiting or restricting such disclosure, the Company will provide to the Municipality:

- a) The total number of sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
- b) The total gigajoules (GJ) of Natural Gas consumed by Consumers billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
- c) The franchise fee revenue billed to Consumers within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two(2) years;
- d) Where the Municipality is the customer of record and the Municipality provides a list of those sites to the Company on the form provided by the Company:
  - i. The total number of those sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
  - ii. The total gigajoules (GJ) of Natural Gas at those sites billed within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years;
  - iii. The franchise fee revenue billed to those sites within the Municipal Service Area, by Company rate class, per revenue month, for each of the last two (2) years; and

- e) Such other information as may be agreed upon by the Parties from time to time.

Where privacy legislation, the GUA Code of Conduct Regulation or other rules prohibiting such disclosure prevent the Company from providing the information above, the Company will make reasonable attempts to aggregate the information so as to comply with the applicable rules. The Company will not be obligated to provide such aggregated information if it believes such aggregation will not allow the Company to comply with the applicable rules.

- 10) Upon request by either Party, the Company will meet with the Municipality. Through a mutual exchange of information the Company will keep the Municipality apprised of the Company's construction and upgrading programs planned for the Municipal Service Area and the Municipality will advise the Company of any issues or plans relating to, or potentially impacting, the Natural Gas Distribution System.

DRAFT

### **SCHEDULE "B" Extra Services**

Nothing in this Agreement precludes the Parties from contracting for Extra Services outside the provisions of this Agreement. In the event the Parties do elect to contract for the provision of Extra Services within the provisions of this Agreement and unless otherwise agreed upon by the Parties, nothing in this Agreement will preclude the Company from sub-contracting with third parties for the provision of Extra Services.

Subject to Commission approval, as may be required, any payments from the Municipality to the Company for Extra Services, if agreed to by the Municipality, may be deducted from the Franchise Fee collected from Consumers and otherwise remitted to the Municipality pursuant to paragraph 5 of this Agreement. The timing and quantum of such payments will be as agreed upon by the Parties and set forth in (insert paragraph number from Schedule B) of this Schedule.

DRAFT

<b>Regular Council Meeting:</b> 2026-03-23	<b>Agenda Item:</b> 8.a
<b>Prepared by:</b> Greg Skotheim	<b>Approved By:</b>
<b>Report Type:</b> RFD / Bowden Library Board Volunteer Terms / Legislative requirements.	<b>Attachment(s):</b> <ul style="list-style-type: none"> <li>• Library Legislative Adviser email</li> </ul>

### Bowden Library Legislative requirements

Information was provided by Ken Allan, a Library Legislative Advisor at Public Library Services Branch with Municipal Affairs.

We have reviewed the Town of Bowden Library Board public library survey and annual report and I wanted to follow up with you on some of the information submitted. Specifically, we can't find any council minutes that confirm the current appointment of any board members except for the two town councillors, Amanda and Marietta. We found minutes from the August 25 2025 council meeting confirming the appointment of Shawna and Justina, but their terms expired on August 25 2025. We can't find any minutes confirming that anyone else has been appointed to a current term on the library board – including Shawna.

It's very important that the board have at least five board members appointed at all times. Section 4(1) of the *Libraries Act* states that the board must "consist of not fewer than 5 and not more than 10 members appointed by the council of the municipality". If board members who are not properly appointed participate in debates and vote on motions of the board, those decisions may not be considered legal in a court of law. Those board members could also be held personally liable if the board is ever sued. Section 4(5) of the *Libraries Act* states that board members can be appointed to a term of up to three years. Appointment motions must include a term end date with a day, month and year.

Mr. Allan recommends that council pass a motion appointing the remaining five members to the board as soon as possible. Such a motion might read:

"Motion to appoint the following individuals to the [NAME] Library Board for the specified terms:

- Shawna MacDonald – term expiry date November 1, 2027
- Caroline Furman – term expiry date November 1, 2028
- Justina Klassen-Fehr – term expiry date November 1, 2027
- Evelyn Zimmermann – term expiry date November 1, 2026
- Aggie Fehr – term expiry date November 1, 2026"

#### **Motion 8.a**

Moved by Moved by Councillor \_\_\_\_\_ that Council appoint the following individual's to the Bowden Library Board for the specified terms.

**MOTION CARRIED UNANIMOUSLY**

**Mayor**

---

**From:** CAO  
**Sent:** March 10, 2026 3:17 PM  
**To:** Mayor  
**Cc:** Marietta Tuckwell  
**Subject:** FW: Town of Bowden Library Board Appointments

**Follow Up Flag:** FollowUp  
**Flag Status:** Flagged

Mayor Laurie

Here is some of the background regarding the Library Board requirements.

Thanks



Greg Skotheim  
 Interim Chief Administrative Officer,  
 Town of Bowden,  
 Box 338, 2101 20<sup>th</sup> Ave,  
 Bowden, Alberta, T0M 0K0.

Tel: 403 224 3395  
 Cell: 403 586 2824

**From:** Ken Allan <Ken.Allan@gov.ab.ca>  
**Sent:** March 9, 2026 3:49 PM  
**To:** Bowden Library <bowdenlibrary@prl.ab.ca>  
**Cc:** Shawna MacDonald <spud954@gmail.com>; CAO <cao@bowden.ca>  
**Subject:** Town of Bowden Library Board Appointments

Hello Julie (and Shawna and Jacqui),

My name is Ken Allan, and I'm one of the Library Legislative Advisors at Public Library Services Branch with Municipal Affairs.

Julie, we have reviewed the Town of Bowden Library Board public library survey and annual report and I wanted to follow up with you on some of the information submitted. Specifically, we can't find any council minutes that confirm the current appointment of any board members except for the two town councillors, Amanda and Marietta. We found minutes from the August 25 2025 council meeting confirming the appointment of Shawna and Justina, but their terms expired on August 25 2025. We can't find any minutes confirming that anyone else has been appointed to a current term on the library board – including Shawna.

It's very important that the board have at least five board members appointed at all times. Section 4(1) of the *Libraries Act* states that the board must "consist of not fewer than 5 and not more than 10 members appointed by the council of the municipality". If board members who are not properly appointed participate in debates and vote

on motions of the board, those decisions may not be considered legal in a court of law. Those board members could also be held personally liable if the board is ever sued.

Section 4(5) of the *Libraries Act* states that board members can be appointed to a term of up to three years. Appointment motions must include a term end date with a day, month and year.

Does the board or the town have any council minutes or letters appointing these members to a current term on the board, ending on a specific date? If not, I recommend that council pass a motion appointing the remaining five members to the board as soon as possible. Such a motion might read:

“Motion to appoint the following individuals to the [NAME] Library Board for the specified terms:

- Shawna MacDonald – term expiry date November 1, 2027
- Caroline Furman – term expiry date November 1, 2028
- Justina Klassen-Fehr – term expiry date November 1, 2027
- Evelyn Zimmermann – term expiry date November 1, 2026
- Aggie Fehr – term expiry date November 1, 2026”

Please let me know if any of you have any questions about this.

Thanks very much,  
Ken A

--

**Ken Allan** (he/him)  
Library Legislative Advisor  
Public Library Services Branch  
Government of Alberta

Tel 780-641-9363  
Cell 780-292-2228  
[ken.allan@gov.ab.ca](mailto:ken.allan@gov.ab.ca)  
[www.albertalibraries.ca](http://www.albertalibraries.ca)

I respectfully acknowledge that I work and live in Treaty Six territory and the traditional homeland of the Métis Nation.

Classification: Protected A

<b>Regular Council Meeting:</b> 2026-02-23	<b>Agenda Item:</b> 8.b
<b>Prepared by:</b> Greg Skotheim	<b>Approved by:</b>
<b>Report Type:</b> RFD	<b>Attachment(s):</b> - Volunteer Application Form

### 8.a Volunteer Application

Administration received a Volunteer Application form. (Note: Personal details on the Volunteer Application Form are redacted for privacy reasons.)

Administration contacted the applicant and they accepted the change in scope.

#### 8.a.i

Council is required to make a decision (by resolution) regarding the application to the Bowden Economic Development Committee.

### Suggested Motions

#### **Motion**

Moved by Councillor \_\_\_\_\_ that the application by Anaya Lea become a volunteer on the Economic Development Committee.



**TOWN OF BOWDEN**  
**Volunteer Application Form**  
**(CONFIDENTIAL)**

Please download this form, complete, and deliver in person to the Town Office or scan and email to: info@bowden.ca

Name: Anaya Lea

Address: [Redacted]

Phone number: [Redacted] Email: [Redacted]

Occupation: retired

Hobbies / Interests:

Which Council Committee(s) or Board(s) are you interested in?

Economic Development Committee

How did you learn of this volunteer opportunity?

Open house

Please list any other community organizations you are involved with in a volunteer capacity and tell us what you find satisfying and /or challenging about your role: (optional)

Special Events committee

Signature: [Handwritten Signature]

Date: Feb 12 / 26

The personal information on this form is collected under the authority of Section 32(c) of the Freedom of Information and Protection of Privacy Act and is used solely for the purpose of carrying out the volunteer program within the Town of Bowden.

Questions about collection of this information can be directed to the Chief Administrative Officer at: Box 338, 2101 20 Avenue, Bowden, Alberta, T0M 0K0 or email CAO@bowden.ca

<b>Regular Council Meeting:</b> 2026-03-09	<b>Agenda Item:</b> 10.a to 10.b
<b>Prepared by:</b> Greg Skotheim	<b>Approved by:</b> Mayor Laurie Miller
<b>Report Type:</b> Information	<b>Attachment(s):</b> As per content listing

## Agenda item 10

### Content:

- 10.a** Central Alberta Economic Partnership  
- The CAEP SPARK March 2026
- 10.b** City of Red Deer  
- FCSS Funding Session

### Suggested Motion(s)

#### Motion 10

Motion by Councillor \_\_\_\_\_ that Council accepts agenda items 10.a to 10.b as information.

**AND/OR**

#### Motion 10

Motion by Councillor \_\_\_\_\_ that Council accepts agenda items 10a. to 10.\_\_ & 10.\_\_ as information.

#### Motion 10.a

Motion by Councillor \_\_\_\_\_ that Council \_\_\_\_\_

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with respect to the Central Alberta Economic Partnership newsletter.

Mayor

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**From:** Central Alberta Economic Partnership <psalvatore@investcentralalberta.ca>  
**Sent:** March 10, 2026 9:02 AM  
**To:** Mayor  
**Subject:** CAEP Spark - March 2026

Can't see this message? [View in browser](#)



## THE CAEP SPARK - March 2026

# EXECUTIVE DIRECTOR'S UPDATE

## **LONG-TERM PLANNING FOR A BRIGHT FUTURE**

Abundance. When you think about Central Alberta you have a choice: dwell on missed opportunities and the negative effects of change, or think bigger with a belief that the future will be brighter.

In 2026 CAEP chooses to define itself with a glass that's well beyond "half full." As provincial funding squeezes our member municipalities even tighter CAEP may face a reduction in our core funding from the province. That poses an incredible opportunity for us to do better on our own terms. CAEP now has more freedom to define our future in terms of how we operate and focus on our core strengths.

CAEP's board of directors, led by Innisfail Mayor Jean Barclay, have given us clear direction to implement a Three-Year Business Plan that outlines how and what CAEP does for the next three years.

Red Deer DRIVE was given the City of Red Deer's support to establish their organization in January 2026. The following week, the City voted to continue CAEP's funding and we are thankful for the support of the biggest urban centre in the region.

CAEP continues to be part of the discussion regarding the evolution of economic development in Central Alberta. We believe that we are at a pivotal—if not generational—moment in our economic history. As a result, we continue to have conversations with Red Deer DRIVE, Red Deer Chamber of Commerce and Community Futures Central Alberta to define roles and responsibilities while ensuring CAEP is strongly positioned to deliver valuable services to our members.

At the core are key deliverables that will continue to form the basis of CAEP's services and support of local economic development professionals. We are directing our resources to the projects that increase the economic potential of all members.

We are doing this as we build **Team Central Alberta**, connecting our industry leaders with communities to increase the region's investment potential.



**Team  
Central  
Alberta**

We continue to be grateful for the support of our 25+ member communities as we continue to grow our CAEP membership—most recently, we welcomed the **Town of Stettler** as a new member.

In the meantime, there are many initiatives in the CAEP region that deserve attention. One of those is the **Western Edge Manufacturing Summit** (sold out) at Red Deer Polytechnic on March 11th, hosted by the **Excellence in Manufacturing Consortium** (EMC). We encourage you to learn more about the excellent work EMC Canada is doing as a partner in the CAEP Region: <https://emccanada.org/>



CAEP will be attending the **Rural Municipalities of Alberta** Spring Convention in Edmonton on March 16-18, 2026, to connect with our rural members and Team Central Alberta partners.

If you are planning to attend, please contact me at [psalvatore@investcentralalberta.ca](mailto:psalvatore@investcentralalberta.ca) to arrange a time to chat at the event.

We are also connecting with the region's Chief Administrative Officers (CAO's) at CAO Roundtables to gather feedback on CAEP's goals and deliverables. As the bridge between CAEP's representatives and the delivery of economic development programs, we want to facilitate greater engagement with CAOs in CAEP's mission to advance economic development in Central Alberta.

### CAO ROUNDTABLE LUNCHEONS



CAEP is hosting two CAO Roundtable Luncheons to gain feedback from municipal administrative leaders on CAEP's future goals and deliverables, including CAEP's Three-Year Business Plan.

**Wed, March 25 at 12:00 pm - Red Deer**

**Wed, April 22 at 12:00 pm – Innisfail**

To receive an invitation please contact me at

[psalvatore@investcentralalberta.ca](mailto:psalvatore@investcentralalberta.ca)



## REMINDER TO REGISTER

CAEP is pleased to host two new economic development courses in March.

Free to CAEP members!

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## ESTABLISHING THE FOUNDATION

**Tuesday, March 24**

9:00 am – 3:00 pm

G.H. Dawe Community Centre, 6175 67 St., Red Deer, AB

Economic development is the heartbeat of thriving communities. This session will offer participants a comprehensive overview of economic development concepts and provide guidance on developing strategic economic development plans.

### REGISTRATION FEE:

**CAEP Members:** Free (up to 2 individuals per organization)

**Non-CAEP Members:** \$350

**Deadline to register: March 17, 2026**

[REGISTER NOW](#)

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## THE FUNDAMENTALS OF RURAL ECONOMIC DEVELOPMENT

**Monday, March 30**

9:00 am – 3:00 pm

Nexsource Centre, 4823 49 Ave, Sylvan Lake, AB

This one-day course will help you craft, execute, and refine effective rural economic development strategies. Participants will learn how to identify and leverage economic opportunities specific to the context of your rural community.

### REGISTRATION FEE:

**CAEP Members:** Free (up to 2 individuals per organization)

**Non-CAEP Members:** \$350

**Deadline to register: March 23, 2026**

[REGISTER NOW](#)

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CAEP is pleased to announce the Spring Annual General Meeting will be held on **Friday, May 8, 2026** at Wolf Creek Golf Resort in Ponoka, Alberta.

**Registration details coming soon!**

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**Paul Salvatore, BA, ALUP, CLGM**

**Executive Director**

Email: [psalvatore@investcentralalberta.ca](mailto:psalvatore@investcentralalberta.ca)

Phone: 587-447-2237



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Subscribe to The Spark below to receive monthly updates from CAEP.

[SUBSCRIBE HERE](#)



Our Mailing Address:

G11, 5550 – 45th Street, Red Deer, AB T4N 1L1

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**Mayor**

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**From:** The City of Red Deer <fcss@reddeer.ca>  
**Sent:** March 9, 2026 3:08 PM  
**To:** Mayor  
**Subject:** FCSS Grant Application Process – Info Session this Thurs Mar 12

[View this email in your browser](#)



Hello,

We are writing to inform you of an upcoming information session to assist FCSS funding applicants through the application process. The session is optional and can be attended either in person or online. Pre-registration is not required. A Microsoft Teams link will be posted on The City's website ([www.reddeer.ca/fcss](http://www.reddeer.ca/fcss)) for those who wish to attend remotely.

**Optional information session:** Thursday, March 12, 2026, 1:30 to 3:00 p.m.  
at Red Deer City Hall, Second Floor, Crimson Star Room

Information sessions will provide an overview of the funding process and application requirements. Questions related to the SmartSimple Portal are welcome.

**About the funding opportunity:**

The City of Red Deer, on behalf of the Red Deer and District Family and Community Support Services (FCSS) Board, invites eligible organizations to

submit proposals for prevention based social programs through the FCSS 2027-2029 Grant Application Process.

This funding opportunity provides three-year funding for projects that support preventive social initiatives and enhance the social well being of individuals, families and communities across the Red Deer and District FCSS region.

Eligible not-for-profit organizations, school boards and municipalities delivering prevention focused services are encouraged to apply.

**Deadline for proposals: March 31, 2026**

Proposals must be submitted electronically through the SmartSimple Portal.

Full application details, eligibility requirements and supporting documents are available at [reddeer.ca/fcss](https://reddeer.ca/fcss).

For questions related to the grant application process, email [fcss@reddeer.ca](mailto:fcss@reddeer.ca).



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**Our mailing address is:**

The City of Red Deer  
4914-48 Ave  
Box 5008  
Red Deer, AB T4N 3T4  
Canada

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<b>Regular Council Meeting:</b> March 23, 2026	<b>Agenda Item:</b> 11.a
<b>Prepared by:</b> Greg Skotheim	<b>Approved by:</b>
<b>Report Type:</b> Information	<b>Attachment(s):</b>

## CAO's Report

### 1 Snow Removal

Our PW team and contracted services did snow removal on February 23 – 25 and then again on March 2 -4 completing most of the Town. We did have some complaints about vehicles not moving but generally things went smooth.

### 2 Public Works

Public Works noticed higher water volumes the first week of March which may indicate a water break. PW repaired a water break on on 19<sup>th</sup> Ave. but we still have higher than normal water volumes.

### 3 ATCO Franchise Renewal

Jacqui and I met with Kyla Belich, Senior Manager with ATCO Gas and Pipelines on February 24<sup>th</sup> 2026. Our 10-year agreement expires at the end of April 2026. The renewal process involves 18 steps but most of the work involves ATCO Gas. Kyla has some options for generating extra revenue and setting franchise fees. Administration will bring information forward at our March 23<sup>rd</sup> RCM.

### 4 Solar Energy

I am in the process of getting information for Council on Solar Panels for the Town of Bowden. To start we are looking at a tentative project for our Igloo Arena. I have contacted two companies that have experience with Municipalities. We have provided access for them to work with Fortis including our power bills. There may be limited grant funding also that we can apply for, according to the consultants.

### 5 Real Property Reports

The Town of Bowden is now doing RPR Compliance letters for residents. This planning work is generally straight forward, and this was one concern Red Deer County had as it involves a planner coming to Bowden. RDC will assist us with difficult letters if they arise. The Town will charge \$100.00 for each letter.

### 6 Firehall Project

Met with RDC Fire Chief Drayton regarding our firehall upgrade project. We finalized the scope and are now getting revised quotes for the project. This project needs to be a priority as this area is not habitable at this point.

### Ongoing Tasks

An update on the ongoing task is provided below:

- i. ARO (Asset Retirement Obligation) through ISL Eng. and BDO Canada Liability issues with AC water pipe and hazardous materials in buildings. **WIP Document to be finalized.**
- ii. CAO Executive search
- iii. Auditors were on site March 9<sup>th</sup> and 10<sup>th</sup>.

### Recommended Motion:

Motion by Councillor \_\_\_\_\_ that Council accepts the CAO's report as information.

<b>Regular Council Meeting:</b> 2026-03-23	<b>Agenda Item:</b> 11.b / 11.c
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor
<b>Report Type:</b> Information	<b>Attachment(s):</b> As per content

### Agenda Item 11.a / 11.c

#### Content:

#### 11.a CAO Report

#### 11.b Council Committee Reports

- i. Special Events Committee
  - Minutes – 2026-02-26

#### 11.c Other Bodies and Organizations

- i. Expanding Horizons
  - Minutes – 2025-02-10
- ii. Alberta Counsel
  - The News, Issue 243 March 2026
  - Session 2 Summary, Alberta 31<sup>st</sup> Legislature (March 2 to 5)
  - Session 2 Summary, Alberta 31<sup>st</sup> Legislature (March 9 to 13)
- iii. Bowden Agricultural Society
  - Minutes – 2026-02-18
- iv. FCSS Community Navigator Report
  - March 2026

#### Note:

All meeting minutes where submitted should be assumed to be “unapproved”.

#### Recommended Motion:

Motion by Councillor \_\_\_\_\_ that Council accepts the submitted reports as information.



## Town of Bowden – Special Events Committee Meeting

Thursday, February 26, 2026 at 6:30 pm

### Purpose

Bowden Daze Planning (July 10 -12)

### MINUTES

<b>PRESENT</b>	Mayor	Laurie Miller (Recorder)
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	Lions Club	Stan Mills
	Volunteer	Anaya Lea
	Volunteer	Alexis Masse

### ACTIVITIES PLANNING HISTORY AND NOTES:

**Budget:** \$3.000 (Last year \$2515.48)

- Candy (**Administration to provide information regarding purchase from last year**)
- Dignitary bags (**Town Swag**)
- Event Staff Tshirts (**Was a suggestion but has not been done previously**)
- Food supplies (**Purchased by town for breakfast, by Fortis for Smoky lunch. Administration to provide information regarding purchase from last year**)
- Participant ribbons (**Inquire with Jade regarding history on judging and awards**)

**Pancake Breakfast (July 11 - 8 to 10am)** Lion's Club host and fundraiser

- Purchase supplies (pre-cooked sausage) (**Town; usually Council members**)
- Atco BBQ (pick up on Friday before 4) or Igloo kitchen grill? (**Admin to book as soon as possible to ensure availability**)
- AHS registration – training (**We have enough members with training, Amanda to submit registration**)
- Tim Horton's (**Ryan to contact**)
- Tables/Chairs (Bowden Friendship Club- Museum) (**Staff**)
- **Volunteers to arrive at 6:00 am**

**Parade (11 am)**

- **Theme?**
  - **Committee members to bring back ideas for next meeting**
  - **Some suggestions were: Community Spirit (Celebrating business); Celebrating Youth (with a youth parade marshall selected by the school)**
- Parade Marshall/Organizer (**CAO – possibly a celebrity i.e Paul Brandt**)

- Staging (9:30 start)
  - Route (unchanged)
  - Invitations **(CAO/Mayor to review list and send)**
    - Dignitaries (MP, MLA, Mayors, County)
    - Bowden Penitentiary Honour Guard
    - Business
    - RCMP
    - Double T
    - Christmas Carolling Truck
    - Radio/News Media
    - Local groups (hockey, 4H, BFC, Expanding Horizons, etc.)
  - **Note: need to encourage participants to generate noise and excitement**
  - Local business – promote participation **(Carol)**
  - Float
    - **Decorations and planning to be done once theme is chosen**
  - Band/Piper
    - **Laurie to check with Jocelyn; Alexis to check with Adam**
  - Candy **(check on liability concerns)**
  - Dignitary vehicles for council or Olds Chamber – people mover **(Laurie – contact Chamber)**
  - Dignitary bags **(Town swag – Administration)**
- Smokies at Igloo (1 pm)**
- Fortis **(Administration to book)**

#### **Liaison**

- Bowden Golf Club (carts) **(Administration to contact)**
- FORTIS (BBQ lunch) **Contact**
- ATCO (BBQ) **Book now**
- Bowden Ag Society (Rodeo events) **Invite to next meeting**
- Bowden Grandview School (use of staging area – washroom access)
- **Fire Department (Administration to contact)**
- **Purchase food supplies at new grocery**
- 

#### **Duties checklist**

- Invites – Admin/Mayor
- Parade Registration forms – communications
- BBQ pick-up – return – staff
- Pick up/set up tables & chairs/return – staff
- Traffic control/barricade - staff
- Float vehicle driver
- Parking - staff
- Cleaning
  - Arean Kitchen – Lions
  - Atco BBQ – staff
  - Arena floors/washrooms - staff
- Leftover food – staff
- Pick up/return golf carts - staff
- Dignitary swag bags - staff

**NEW ITEMS/IDEAS:****Scavenger Hunt**

- Joe Furman forwarded an idea to have a scavenger hunt involving a search for gnomes throughout town.

**National Indigenous History Month**

- Plan an event around the Camp Crow site in the park

**Escape Room**

- Anaya brought up the idea of having an escape room event for 5 hours each day on Saturday and Sunday for groups of 4 to 6. She will investigate and report back.

**Ball Hockey Tournament**

- Cam suggested holding a tournament with Saturday and Sunday. Noted that the arena would be unavailable Saturday until after the Fortis lunch. Ryan to consult Dean Turnquist about the logistics. Suggestion for a trophy to be awarded (approx. value of \$100).

**Minutes to be communicated to CAO for necessary action and staff engagement.**

**Next Meeting: March 26, 2026 at 6:30 pm; Council Chambers**

## Expanding Horizons Minutes of Feb 10,2026

In Attendance: Pat Filipenko, Jade Scott, Sena Urichuck, Sheila Church, Rob Wilcox, Sandy Wilcox, Laurie Miller, Jessica Caldwell, Stan Mills, Mabel Hamilton, Sterling Wood, Tara Rankin, Debbie Bailey, Dawn Zimmerman and Karen Fagen.

Call to Order at 6:57PM

Approval of Agenda as amended: Pat Filipenko

Approval of Minutes of Jan 10,2026: Tara Rankin

Old Business:

New Hall Manager: Tanisha Oakly

New Hall Custodiam: Manon and Wade Harder

As per the funds received from Patterson Grain the motion by Dawn was to put the funds into the Benevolent Fund account until the grant application approval is posted either in late June or early July. Carried.

Pictures of the cheque were taken at the hall and Brad Dallas is to take the tax receipt to the Patterson Grain Office.

Bike races on March 14<sup>th</sup>. There will be 20 teams with first come to participate and the cost will be \$40.00 per team. As the bikes need considerable repairs, Tara contacted Lorne Bradshaw at the meeting and he will do the repairs. Stan has taken them. Workers will be, Sheila Church and Deb Bailey will work the door, Rob and Sandy Wilcox will pick up the Liquor, Anika and Chey will bartend, Tara will pick up the chips, Tara and Karen to give out the beer, Terry will be out timer and Jade will take pictures. Waivers will be required. Stan will get the licence for 50/50 tickets. Crossroads Band will be

playing. As the Tee Shirts for this year have been hard to come by, Jessica will ask the Co-Op if they would be able to provide. Meet to set up hall at noon of March 14<sup>th</sup>.

Bingo on March 19,2026. As the candy bags were not a big seller last year it was decided to only do up half of amount this year. Sena will pick up the candy and Dawn will do up the bags. Jade will bring the popcorn maker, popcorn and pop. We will use up the liquor that is left over from the Trick races. Sandy G and Debbie will work the concession. Deb has her pro serve licence

Dinner Theatre had a budget of \$3,000.00 last year for props but only spent \$600.00. It was decided not to sell old props and get rid of broken. Jade made the motion for the group to be allotted up to \$3,000.00 annually if needed. Dawn seconded it. Carried. Mabel will book Bob Ronney for the dinner. Ticket price will be \$70.00.

As Brad was unable to attend the meeting there was no update on the rubber for the sidewalks.

Sena looked into the Benefit account for Societies but the charges on the account are not a benefit and the interest rate is 1.9% so it was decided to scrape the idea.

Sandy G will pick up the plastic corners to protect the corners from so much damage.

New Business;

Correction on Patterson. Sterling gave a break down of the letter. Money to be used in 2026 for Repairs or Paving. Details and photos will need to be provided. Can be used as a deposit on the paving or maybe cement by the dumpster.

Dinner Theatre prizes:

1<sup>st</sup> prize is a Blackstone Barbecue and tools, propane stove, 2 camping chairs, a blanket and \$200.00 gift card from Sobeys.

2<sup>nd</sup> prize is a cooler filled with liquor. Everyone needs to bring a bottle of liquor and in order to bring value to \$1000.00 there might be a need to purchase a gift certificate for the remainder.

3<sup>rd</sup> prize is \$250.00 cash and a gift basket.

Sterling will also look into a donation from the Promeroy Inn and Suites. All prizes to be brought to our next meeting.

Thickets will sell for \$20.00 each.

Tickets for the dinner theatre can be purchased on line or at the Bowden Library. They will be on sale starting April 1/2026.

Financials: Balance of accounts as of Jan 31/2026

Operating Account : \$24,838.91

General Account: \$714.48

Casino Account: \$5,525.75

Benevolent Account: \$26,409.29

Dinner Theatre Account: \$66,607.95

GIC: \$106,886.63

Petty Cash: \$500.00

Next Meeting March 11/2026 @ 7PM

Adjournment: Deb Bailey made a motion to adjourn at 8:15



## ALBERTA COUNSEL

Senior Editor: Mackenzie Blyth  
Publisher: Alberta Counsel

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The News from Alberta Counsel is Alberta's premier review of provincial politics and government vitality. As an original source of political news and commentary, The News will provide a fresh look at legislation, policy, committee debates, the civil service, along with party updates and events.

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## BUDGET 2026: WINNERS, CUTS, AND THE OIL PRICE WILDCARD

Mackenzie Blyth

### Biggest Winners

In a legislative session defined by a projected \$9.4 billion deficit, Budget 2026 is being promoted as a disciplined plan that's "focused on what matters". Despite deteriorating fiscal conditions, the United Conservative government has opted to increase spending in a select number of politically critical sectors, offering a clear indication of where it intends to focus its message heading toward the scheduled 2027 provincial election.

Health care is at the core of that strategy.

Total provincial health spending is projected to reach \$34.4 billion, with \$13.8 billion dedicated to operating and expanding hospital and surgical systems, representing an increase of roughly \$1.7 billion year over year. The funding is intended to support staffing, emergency services, diagnostics, and surgical capacity while addressing pressures on Alberta's acute-care system.

The government has also increased health care capital spending. Budget 2026 includes \$4.9 billion for health infrastructure, an increase of \$1.3 billion compared with last year. The Red Deer Regional Hospital redevelopment, one of the province's largest health infrastructure projects, will receive more than \$1 billion over three years.

While the government has promised new hospital capacity, including three new inpatient towers in Edmonton and Calgary that could add more than 1,000 beds, Budget 2026 currently includes planning funding rather than construction funding. For example, the Grey Nuns and Misericordia hospital towers in Edmonton will receive \$7.22 million over two years for planning, with construction timelines to be determined in future budgets.

The distinction matters. Planning funds contribute to a project's scope and design, but they do not translate into new beds for patients in the short term. University of Calgary Health Economist Dr. Braden Manns warned that the promised expansions are likely "many years away" from completion, even as hospitals struggle with immediate capacity constraints.

Education is another clear winner in Budget 2026. The province is increasing funding for the Ministry of Education and Childcare by over \$1 billion for 2026-27, including \$10.8 billion in operational funding to put more teachers and Education Assistants in classrooms and ease pressure, and allocating more than \$500 million for capital investments in school facilities.

Together, these investments provide a window into the UCP's priorities as it approaches the next election. Health care, school capacity, and infrastructure expansions in areas where the government can point to concrete action for voters experiencing the effects of rapid population growth.

### On the Chopping Block

While some ministries are receiving substantial increases, others are operating under far tighter fiscal constraints. Budget 2026 reflects a government attempting to address capacity pressures in core services with reductions or delayed investments in other areas.

Several ministries see modest but notable spending reductions, including Energy and Minerals, where an overall decrease of \$133 million reflects a \$180 million reprofiling of capital grants in the Alberta Petrochemical Incentive Program and Carbon Capture and Storage Program.

Arts, Culture, and Status of Women face reductions of \$27 million, with cuts to community and voluntary sector programming. While relatively small within the context of a broader provincial budget, these reductions are politically sensitive given that they affect community organizations and cultural institutions operating across the province.

The Ministry of Agriculture and Irrigation is also seeing adjustments, with total operating expenses decreasing by \$21 million in 2026-27. Of note, there is a reduction of \$4 million in rural programming and agricultural societies, a network of rural organizations that play a central role in community events, fairs, and local economic development.

These changes carry political implications.

Agricultural societies are deeply embedded within rural Alberta, areas that form the electoral backbone of the United



**MACKENZIE  
BLYTH**  
Associate

Mackenzie Blyth is an Associate, External Relations at Alberta Counsel, where he supports clients through strategic communications, stakeholder engagement, and government relations initiatives. Mackenzie brings extensive experience working within Alberta politics, having worked in communications roles with the United Conservative Government Caucus and as Press Secretary in multiple ministries.

Prior to joining Alberta Counsel, Mackenzie worked as Manager of Strategic Communications for the UCP Government Caucus, overseeing media monitoring, message development, and communications coordination with elected officials. His background includes drafting speeches and communications products, staffing cabinet ministers at events and announcements, and collaborating closely with policy advisors and department staff to deliver accurate messaging on complex and time-sensitive issues.

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Conservative Party. Reductions in support to these organizations will not dominate headlines, but they resonate strongly in local communities that elect UCP MLAs by large majorities and expect government support.

Beyond the political optics, the reductions also reshape the strategic environment for organizations operating in these sectors. In periods of fiscal constraint, ministries become more selective about funding decisions. That makes targeted government relations strategies increasingly important for stakeholders seeking support. Demonstrating alignment with government priorities becomes critical when discretionary spending is limited.

However, for the opposition, these reductions are political opportunities.

NDP leader Naheed Nenshi is likely to focus attention on sectors experiencing cuts to reinforce a broader narrative around government priorities. Community programming, cultural organizations, and agricultural societies provide tangible examples that the opposition can use to argue the UCP is making painful trade-offs while running a large deficit.

In this sense, the ministries facing reductions may be forced into a disproportionately important role in the political debate around the budget, even if their overall spending represents a relatively small portion of provincial expenditures.

### Higher Property Taxes

Budget 2026 also delivers a politically sensitive hit that will show up where many voters will feel it most: property tax bills.

The province is increasing its education property tax requisition to just under \$3.6 billion, up from \$3.1 billion in 2025. Because the requisition is tied to property values, Calgary is forced to shoulder a disproportionately large share as a result of higher property assessments. Provincial officials have pegged the impact at an average increase of about \$340 per Calgary homeowner this year compared to just over \$150 for Edmonton homeowners.

Mayor Jeremy Farkas has framed this hike as “over-taxation” without commensurate services and has gone a step further by floating the idea of a standalone plebiscite asking Calgarians whether the city is getting a “fair deal” from the province. Elections Calgary’s returning officer Kate Martin has estimated a standalone vote could cost around \$12 million, require six months to organize, or be deferred to the 2029 municipal election.

Even if the plebiscite never materializes, the political risk for the UCP remains. A budget designed to focus on schools and health care could be defined locally by the perception that Calgary, the main battlefield of Alberta elections, is paying more than its fair share when affordability is already strained. For the 12 UCP MLAs in Calgary, including eight cabinet ministers and the Speaker, this will mean contentious meetings and correspondence with constituents who didn’t expect a tax increase to come from a conservative government.

### An Unstable WTI

While investments, cuts, and revenue enhancements in Budget 2026 are already generating political debate, the fundamental economic assumptions underpinning the province’s fiscal outlook may prove even more consequential.

Budget 2026 is built around a forecast that West Texas Intermediate (WTI) crude will average US\$60.60 per barrel during the 2026-27 fiscal year. That baseline assumption reflects the government’s long-standing approach of using conservative oil projections in its fiscal planning and how it landed at the projected \$9.4 billion deficit.

Yet within days of the Budget 2026 being tabled, global events began to overturn that assumption.

Joint American and Israeli strikes on Iran and retaliatory actions across the region have injected extreme volatility in global energy markets. Concerns about disruptions to shipping through the Strait of Hormuz, a strategic chokepoint through which roughly one-fifth of the world’s oil supply moves, have caused the WTI to spike.

WTI, which began the year near US\$57 per barrel, quickly surged into the low \$70 range, climbing more than 8 per cent in a single day as markets reacted to the geopolitical shock. ***As of the time of writing, the WTI is sitting at US\$98.86.***

For Alberta’s finances, those movements carry significant consequences. The province remains highly sensitive to changes in oil prices because of its reliance on energy royalties. Government estimates suggest every \$1 increase in the price of oil generates roughly \$750 million in additional annual revenue.

Finance Minister Nate Horner has defended the government’s conservative assumptions, arguing that budgets should err on the side of caution rather than rely on optimistic projections. He added that with the current fiscal year ending on March 31, most immediate gains would affect the final weeks of the outgoing fiscal year, potentially reducing the \$4.1-billion deficit projected for 2025-26 rather than the larger deficit forecast for next year.

The long-term trajectory of Budget 2026 may depend less on spending decisions made in Edmonton than on developments unfolding in global energy markets. If geopolitical tensions continue disrupting energy supplies, Alberta could find itself with billions in unexpected revenue and renewed calls to revisit spending reductions included in the budget.

# THE NEWS

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## AILEEN BURKE

Director of Nonprofit and Voluntary Sector

Aileen is an experienced lobbyist, researcher, facilitator, and communicator. She has been a part of creating and adapting policy and procedure, and complex problem solving. She has significant knowledge of the non-profit industry, with more than 15 years of front-line, management, and volunteer experience in the non-profit sector. Aileen pursued her master's degree in political science from the University of Lethbridge, where her work focused on public policy and systems integration as it relates to the Housing First philosophy. Aileen has put her expertise in political advocacy into action with a run for office at the municipal, provincial, and federal levels.

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## CLIENT SPOTLIGHT

### PASTEW PLACE: SUPPORTING RECOVERY BEFORE, DURING, AND BEYOND TREATMENT

Located in Fort McMurray on Treaty 8 territory, Pastew Place Detox Centre is a vital community resource dedicated to supporting individuals on their journey from addiction to recovery. With a compassionate, structured approach, Pastew Place helps clients navigate some of the most challenging phases of recovery, from early withdrawal through pre-treatment preparation and post-treatment reintegration.

Without stable housing, steady employment, or a supportive network of friends and family, many individuals who leave detox treatment still face uncertainty. Pastew Place's Pre-Treatment Program fills a crucial gap by providing a safe, structured environment for clients as they prepare to enter residential treatment. Working closely with a Client Coordinator, individuals select appropriate treatment centres, confirm transportation and funding for treatment, and participate in activities that build stability and readiness for the next phase of recovery.

Equally important is Pastew Place's Post-Treatment Program, which focuses on the often-overlooked period after residential care. Individuals returning to Fort McMurray are offered transitional housing and comprehensive support while they pursue employment, secure permanent housing, and build a community network. By ensuring continuity of care during this vulnerable phase, Pastew Place helps reduce the risk of relapse and strengthens long-term recovery outcomes for participants.

By providing clients with a pathway to recovery, Pastew Place is supporting a better future in Fort McMurray. Its programs help reduce the social and economic costs associated with substance abuse, including strain on the health care system, impacts on families, and pressure on the justice system. Through education, counselling, and advocacy, Pastew Place is contributing to a safer, more resilient community.

At its heart, Pastew Place is about restoring dignity, rebuilding lives, and strengthening community bonds. Through pre-treatment support that prepares individuals for further care, and post-treatment assistance that helps sustain recovery, Pastew Place truly exemplifies the power of compassionate, community-centered service.

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-  Ad Targetting
-  Website Design
-  Ad Reporting/Website Analytics



## POLITICAL EVENTS

### An Evening with Mike Ellis

Tues, March 24 – 7–9pm

Location: River Cree Resort and Casino, Enoch

- The Calgary-West UCP Association will host an evening reception with MLA Mike Ellis and party supporters.
- The fundraising event provides an opportunity to connect with Ellis and discuss provincial priorities while supporting the United Conservative Party.

### Politics & Prosecco in Edmonton

Mon, March 30 – 5:30–7:30pm

Location: Royal Mayfair Golf Club, Edmonton

- Premier Danielle Smith, along with MLA Rebecca Schulz and Minister Tanya Fir, will host the Edmonton edition of the party's annual Politics & Prosecco event celebrating women in politics.
- The evening will provide networking opportunities with party leadership and supporters, with proceeds supporting the United Conservative Party of Alberta.

### Economic Policy Dialogue: A Breakfast with NDP Leader Naheed Nenshi

Thurs, April 2 – 9–11am

Location: TBD

- The Edmonton Chamber of Commerce will host Alberta NDP Leader Naheed Nenshi for a keynote and discussion on economic policy and Alberta's business climate.
- The event will include a fireside chat with Nenshi alongside Shadow Ministers Rhiannon Hoyle (Jobs, Economy and Trade) and Court Ellingson (Finance), focusing on workforce development, economic diversification, and investment attraction.

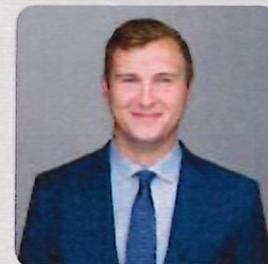
### BOMA Leaders Luncheon featuring Mayor Andrew Knack

Thurs, April 16 – 11:30am–1:30pm

Location: JW Marriott Edmonton ICE District

- BOMA Edmonton will host Edmonton Mayor Andrew Knack for a luncheon discussion with leaders from the commercial real estate sector.
- The conversation will focus on municipal priorities including economic growth, downtown revitalization, infrastructure, and policies shaping Edmonton's future development.

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**STEPHEN BLANCHETTE**  
Associate

Stephen Blanchette brings a results-driven background in real estate, public policy, and strategic communications to his role as an Associate Lobbyist with AB Counsel. He spent five years in the real estate sector as a valuation and property tax consultant, progressing from appraisal work to senior consulting roles. In 2025, Stephen transitioned into politics full-time, first managing a federal election campaign and later supporting an Indigenous self-government in the Northwest Territories, where he contributed to executive operations and communications strategy.

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Source: [www.acutecarealberta.ca](http://www.acutecarealberta.ca)

#### KEY INFLUENCER PROFILE

### DAVID DIAMOND

INTERIM CEO, ACUTE CARE ALBERTA

Mackenzie Blyth

David Diamond currently serves as Interim Chief Operating Officer of Acute Care Alberta, one of the province's new health corporations that became fully operational on September 1, 2025. Acute Care Alberta is responsible for overseeing hospital services, emergency departments, surgeries, urgent care centres, and EMS coordination across the province. Appointed Interim Chief Operating Officer on February 20, 2025, and now leading the corporation as Interim CEO, Diamond is responsible for guiding the

operational implementation of Alberta's refocused health care system.

Diamond brings more than three decades of health system leadership experience from across Canada. Most recently, he served as President and CEO of Eastern Health beginning in 2014 and later as CEO of the newly consolidated Newfoundland and Labrador Health Services, where he led the province's transition to a single provincial health authority. Upon his retirement in 2024, Newfoundland's Premier credited Diamond for helping create a "solid foundation" for continued health transformation and being instrumental in the province's system redesign efforts.

His connection to Alberta is longstanding. Diamond previously held leadership roles with Capital Health and Alberta Health Services during the province's earlier transition to a unified health authority. He has cited that experience as formative in shaping his focus on execution, organizational alignment, and frontline resilience during periods of structural change.

Throughout his career, Diamond has emphasized that successful reform depends less on design and more on disciplined implementation. With an operationally grounded approach to leadership, he places strong emphasis on engaging frontline teams and maintaining system stability amid transformation.

With the launch of new refocused health corporations, including Acute Care Alberta, Primary Care Alberta, Assisted Living Alberta, and Recovery Alberta, Diamond's leadership will play a critical role in determining if restructuring delivers tangible improvements for Albertans.



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# THE NEWS

Alberta's Premier Review of  
Politics and Government Vitality

from ALBERTA COUNSEL



**PASCAL RYFFEL**  
VP of Corporate  
Development and  
Government Relations

After completing his MA in Media and International Development, Pascal spent four years with the Alberta NDP Caucus. Pascal has been directly involved in Alberta politics for almost two decades, including as a candidate in 2008, and has a deep and current knowledge of Alberta politics. Pascal has been with Alberta Counsel since 2015.

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## AT A GLANCE

### In the Media

#### **Continued Investments in Acute Care**

The province announced that it will invest \$13.8 billion in 2026-27 to strengthen hospital and surgical services as part of Budget 2026. This represents a \$1.7 billion increase from the previous year. The funding aims to expand hospital-based services and help reduce wait times for surgeries, cancer treatment, emergency care, and diagnostic services.

Minister of Hospital and Surgical Health Services, Matt Jones, stated: "Budget 2026 takes decisive action to relieve pressures on Alberta's health care system, providing health professionals with the resources and infrastructure needed to deliver timely, high- quality care for all Albertans."

#### **Province Announces New Strategic Procurement Office**

The Government of Alberta has created a Strategic Procurement Office to enhance procurement practices across all ministries. Its mandate includes strengthening procurement oversight, delivering consistent training, and supporting faster, more transparent decision-making. The Strategic Procurement Office is scheduled to be fully operational by April 1, 2026.

Deputy Minister of Executive Council, Dale McFee, stated: "The Strategic Procurement Office will strengthen how government delivers results for Albertans by enabling faster decision-making and helping ensure programs and services are delivered efficiently. By modernizing procurement and supporting public servants with clear oversight, this office reinforces our responsibility as stewards of public funds."

#### **Incentive Program to Boost Critical Minerals Sector**

The Government of Alberta is developing a new incentive program to attract investment and support growth in the province's critical minerals sector, responding to rising global demand. Announced by Minister Brian Jean, the program is planned for launch in 2027 and is a key element of Alberta's broader Minerals Strategy and Action Plan. It aims to unlock Alberta's mineral potential and create jobs.

"Minerals are essential to our economic future, energy security and global competitiveness. Alberta has an important role to play as a leading North American processor and refiner of critical minerals. These incentives will attract the needed jobs and investment to meet this demand," commented Minister of Energy and Minerals, Brian Jean.

#### **Funding for Environmental Reclamation**

The province announced a \$46 million investment to develop new technologies aimed at reducing oilsands tailings ponds and improving environmental reclamation. Funded through the Technology Innovation and Emissions Reduction (TIER) program and delivered by Emissions Reduction Alberta, the initiative will support nine projects led by major oil companies, businesses, and a post-secondary institution.

"The world is looking for responsibly produced energy, and Alberta is delivering. With industry leadership and TIER investment, we're deploying technologies that clean up mine water, protect land and water, and deliver the jobs and competitiveness Alberta needs," commented Minister of Environment and Protected Areas, Grant Hunter.



**JACK DERBICH**  
Associate

Jack Derbich brings a unique range of experience to the Alberta Counsel government relations team. While serving as Legislative Coordinator from 2022 to 2023, he supported elected officials on key files such as rural health and EMS reform. In addition, Jack has served as a commissioned officer in the Canadian Army Reserve since 2020, bringing with him a planning based results-oriented approach. In 2025 he graduated with distinction from the University of Alberta, earning a double major in Political Science and History, with an additional Certificate in Civil-Military Leadership.

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## BUDGET 2026, BILL 15, AND LAUNCHING THE ALBERTA SHERIFF'S POLICE SERVICE

Jack Derbich

The provincial budget sets the tone for government priorities in the year ahead, and Budget 2026 is no exception. Among the various budget lines was a significant allocation toward a long-embattled priority of Premier Danielle Smith: the establishment of a provincial police force. In light of recently tabled legislation, the Alberta Sheriff's Police Service (ASPS) is now close to becoming operational. Structured as an independent Crown corporation since July 2025, the ASPS has been the focus of a series of legislative changes and, as of Budget 2026, additional operating funding to advance the service toward full implementation.

Legislatively, the ASPS is a matter of weeks away from becoming a functioning police service, pending the anticipated passage of Bill 15, the Public Safety and Emergency Services Statutes Amendment Act, 2026. As of March 9, the bill sits in Committee of the Whole. If passed, Bill 15 would implement the framework required for the ASPS to become operational. Provisions of Bill 15 include transfer opportunities for all 1,200 currently serving Sheriff's personnel into policing positions contingent on training and qualification requirements.

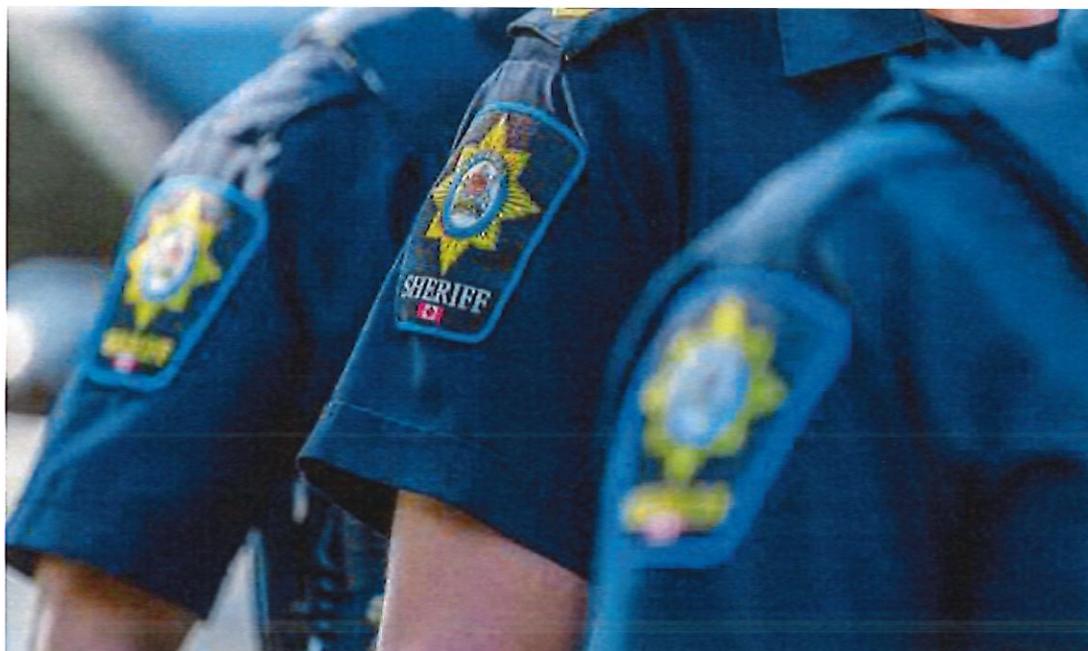
It should be noted that prior legislative groundwork was laid for the future of the ASPS during the Fall 2025 session with the passage of Bill 4, the Public Safety and Emergency Services Statutes Amendment Act, 2025 No. 2, on November 26, 2025. Bill 4 permitted the formation of a new collective bargaining organization for future ASPS officers in line with the Police Officers Collective Bargaining Act.

Budget 2026 complemented the legislative advances of the ASPS by providing substantial funding for the practical work now required to establish a new police service. Managed under the Public Safety and Emergency Services Portfolio, the ASPS was allocated a total operating budget of \$200.9 million in Budget 2026, with approximately \$36.9 million earmarked for the implementation of Bill 15. Additionally, Budget 2026 forecasts that a total of \$644.7 million will be spent on the service by 2029, with average operating budget increases of \$15 million year over year.

Although the budget for the ASPS is not itemized in detail, it can be assumed that the costs the service will incur include expansion of operational capabilities such as vehicles, stations, and equipment, as well as ancillary functions such as training, oversight, and administration.

Among the accountability considerations for the establishment of the ASPS is the requirement for an oversight and complaints capacity. Notably, the official launch of the Police Review Commission (PRC) on December 1 of last year answered this need. For the PRC, Budget 2026 provides a jump in operational funding from approximately \$21.5 million to just over \$26 million, a level that is anticipated to remain over the next two years. As the ASPS moves toward becoming operational, the presence of a robust oversight body may provide the legitimacy needed to counter complaints surrounding the creation of the force.

Overall, recent legislative activity and the allocations contained in Budget 2026 highlight the importance the current government places on establishing the ASPS. Significant budgetary commitments of more than \$644 million over the next three years, in tandem with numerous legislative amendments, indicate a sustained effort to build the institutional framework required for a provincial police service. Although the final passage of Bill 15 remains a necessary step before the ASPS can formally begin operations, the long-term success of the service is now likely to depend on its ability to develop operational capacity, recruit and train personnel, and demonstrate public credibility as a new policing institution within Alberta.





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Alberta 31<sup>st</sup> Legislature, Session 2 Summary  
March 2<sup>nd</sup> to 5<sup>th</sup>

## Alberta 31<sup>st</sup> Legislature, Session 2 Summary: March 2<sup>nd</sup> to 5<sup>th</sup>

### Bill Updates

#### Government Bills

- Bill 1: International Agreements Act:** Declares that any international agreement entered into by the Government of Canada that involves areas of provincial jurisdiction will not bind the Government of Alberta unless that agreement is debated and passed into law by the Alberta Legislature. The bill also repeals the former *International Trade and Investment Agreements Act*, broadening its reach to all areas within provincial jurisdiction.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 1: International Agreements Act](#)  
 GOA overview: [Protecting Alberta's Jurisdiction](#)
- Bill 2: Back to School Act:** Ends the province-wide teachers' strike by legislating the terms of the September 2025 tentative agreement. It establishes those terms as a binding collective agreement between teachers and school boards, effective from Sept. 1, 2024, to Aug. 31, 2028. The bill also bans strikes and lockouts in Alberta's K-12 education system and authorizes the Labour Relations Board to enforce and resolve disputes.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 2: Back to School Act](#)  
 GOA overview: [Getting Alberta's Kids Back to School](#)
- Bill 3: Private Vocational Training Amendment Act, 2025:** Modernizes Alberta's regulatory framework for private career colleges. The bill introduces clearer definitions and guiding principles to align training with labour market needs and student protections. The amendments add a new Student Tuition Protection Fund to help students recover tuition if a college closes or violates rules, extend the cooling-off period for enrolment contracts and enhance transparency through new reporting and recruitment standards.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 3: Private Vocational Training Amendment Act, 2025](#)  
 GOA overview: [Protecting Students, Building Confidence](#)
- Bill 4: Public Safety and Emergency Services Statutes Amendment Act, 2025 (No. 2):** Makes several updates to strengthen public safety in Alberta. It formalizes the labour-relations framework for the new Alberta Sheriffs Police Service, allowing its officers to engage in collective bargaining. The bill also enhances the *Disclosure to Protect Against Domestic Violence (Clare's Law) Act* by expanding definitions and improving how threat assessment is used, enabling police and partners to share information more effectively. Finally, it modernizes the *Corrections Act* by streamlining agreements that allow inmate transfers between Alberta, the federal government, and other provinces or territories.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 4: Public Safety and Emergency Services Statutes Amendment Act, 2025 \(No. 2\)](#)  
 GOA overview: [Building a Safer Alberta](#)

## Government Bills (Continued)

- **Bill 5: Miscellaneous Statutes Amendment Act, 2025:** Proposes minor amendments or revisions to various existing statutes. Impacted laws include the *Access to Information Act*, the *Alberta Heritage Scholarship Act*, the *Automobile Insurance Act*, the *Bee Act*, and the *Labour Relations Code*.

  - **Status: Has Come into Force as Legislation**
  - Bill Text: [Bill 5: Miscellaneous Statutes Amendment Act, 2025](#)
  
- **Bill 6: Education (Prioritizing Literacy and Numeracy) Amendment Act, 2025 (No. 2):** Amends the *Education Act* to require that all school authorities administer standardized literacy and numeracy screening assessments for children in kindergarten through Grade 3. The bill mandates that results be reported both to parents and to the Minister, who must publish an annual report. The regulations will specify assessment timing, frequency, exemptions, and reporting protocols.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 6: Education \(Prioritizing Literacy and Numeracy\) Amendment Act, 2025 \(No. 2\)](#)  
 GOA overview: [Prioritizing Math and Reading Skills](#)
  
- **Bill 7: Water Amendment Act, 2025:** Amends the *Water Act* to modernize how water is allocated and licensed in Alberta by improving decision-making efficiency, enhancing data on water use, enabling access to alternative water sources (such as rain, storm or wastewater), and permitting certain lower-risk transfers of water between basins. It retains the existing priority ranking system and ensures current license holders will not have their allocations reduced.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 7: Water Amendment Act, 2025](#)  
 GOA overview: [Meeting Alberta's Rising Demand for Water](#)
  
- **Bill 8: Utilities Statutes Amendment Act, 2025:** Amends the *Utilities Statutes Amendment Act* to create alternative options for meeting the power needs of data centers in Alberta. The bill proposes connecting data centers directly to Alberta's power grid without compromising the affordability or reliability of power for Albertans. The Bill aims to implement the Restructured Energy Market and update the electricity transmission policy to create incentives for hydrogen-blending in Alberta's natural gas system.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 8: Utilities Statutes Amendment Act, 2025](#)  
 GOA overview: [Powering New Pathways for Data Centers](#)
  
- **Bill 9: Protecting Alberta's Children Statutes Amendment Act, 2025:** Adds *notwithstanding clauses* to the *Health Statutes Amendment Act, 2024*, the *Education Amendment Act, 2024*, and the *Fairness and Safety in Sport Act*. The amendments are intended to ensure that existing statutes remain in effect without interruption from constitutional challenges. These regulations include requirements for parental involvement in minors' decisions related to sexual education or use of pronouns; restrictions on gender-transition-related medical treatments for children under 18; and standards related to fairness and safety in sport.

  - **Status: Has Come into Force as Legislation**
  - Bill Text: [Bill 9: Protecting Alberta's Children and Statutes Amendment Act, 2025](#)
  - GOA Overview: [Laws Protecting Kids, Families and Fair Play Will Stand](#)

### Government Bills (Continued)

- **Bill 10: Red Tape Reduction Statutes Amendment Act, 2025 (No. 2):** Aims to streamline regulations for Albertans and businesses. It updates provincial identification by adding health care numbers and citizenship status to driver's licenses and ID cards. The Bill also amends the *Fair Registration Practices Act* to prohibit requiring Canadian work experience unless it is necessary for public health or safety. It broadens the definition of all-season resorts to include private land and gives the regulator clearer authority to issue environmental and project approvals. In addition, it lifts the ban on hunting farmed cervids, allowing regulated "harvest preserves" for deer and elk.

  - **Status: Has Come into Force as Legislation**
  - Bill Text: [Bill 10: Red Tape Reduction Statutes Amendment Act, 2025 \(No. 2\)](#)
  - GOA Overview: [Less Red Tape, More Opportunity for Alberta](#)
  
- **Bill 11: Health Statutes Amendment Act, 2025 (No. 2):** Proposes to allow physicians to practice in both private and public settings, especially in respect to elective surgeries. Additionally, amendments to the *Health Care Insurance Act* would allow employers to offer employees access to private health care, with a focus on protecting health coverage for individuals aged 65 or older. The Bill also reforms the coordination of drug coverage between public and private plans, making the government the payer of last resort, and adding safeguards against improper billing. It would also seek to improve health information sharing and modernize Alberta's health-card system.

  - **Status: Has Come into Force as Legislation**
  - Bill Text: [Bill 11: Health Statutes Amendment Act, 2025 \(No.2\)](#)
  - GOA Overview: [Enhancing Access Through Dual Practice; Modernizing Alberta's Health Care System](#)
  
- **Bill 12: Financial Statutes Amendment Act, 2025 (No. 2):** Aims to protect taxpayers and investors from prejudiced litigation. This Bill protects companies from unfair lawsuits over climate-related financial disclosures, while introducing penalties for misleading information. It expands the Alberta Securities Commission's authority to halt trading for up to 15 days when misinformation is circulating. Additionally, the Bill amends liability rules for the Alberta Investment Management Corporation (AIMCo), shielding it from lawsuits related to investment decisions. It will also impose new penalties regarding illegal tobacco product purchases and introduce a levy on data centers in the province.

  - **Status: Has Come into Force as Legislation**
  - Bill Text: [Bill 12: Financial Statutes Amendment Act, 2025 \(No 2\)](#)
  - GOA Overview: [Updated Laws for a Stronger Alberta](#)
  
- **Bill 13: Regulated Professions Neutrality Act:** Aims to protect the freedom of expression of all regulated professionals in the province. This bill would prohibit regulatory bodies from disciplining licensed professionals for off-duty expressive conduct, except in cases of violence or property damage. It would also limit mandated training to content directly tied to minimum ethical standards or professional competence. Regulators will no longer be able to require training related to cultural sensitivity, anti-bias training and Diversity Equity and Inclusion (DEI).

  - **Status: Has Come into Force as Legislation**
  - Bill Text: [Bill 13: Regulated Professionals Neutrality Act](#)
  - GOA Overview: [Protecting Freedom of Expression for Regulated Professionals](#)

#### Government Bills (Continued)

- **Bill 14: Justice Statutes Amendment Act, 2025:** Updates several Alberta laws to strengthen democratic processes, improve justice system efficiency, and modernize professional oversight. It raises the signature requirement for election candidates, tightens rules around political party names, and streamlines privacy and procedural elements of citizen initiatives and referendums. The Act also clarifies regulatory responsibilities under the *Legal Profession Act*, amends oversight of legal-aid related funding, and extends justice-of-the-peace terms to help support court capacity.
  - **Status: Has Come into Force as Legislation**
  - Bill Text: [Bill 14: Justice Statutes Amendment Act, 2025](#)
  - GOA Overview: [Restoring Confidence in Democratic Processes](#)
  
- **Bill 15: Public Safety and Emergency Services Statutes Amendment Act, 2026:** Amends the *Police Act* and the *Safer Communities and Neighbourhoods Act* to support the transition of certain public safety functions to an independent agency police service in Alberta. The bill allows the Minister of Public Safety and Emergency Services to transfer employees from the Government of Alberta to the new police service through formal transfer orders while maintaining continuity of employment. It also establishes labour-relations provisions to ensure collective bargaining rights, existing bargaining units, and collective agreements continue following the transfer. In addition, the bill expands delegation authority under the *Safer Communities and Neighbourhoods Act*, allowing the Director to delegate powers to employees of the independent agency police service.
  - **Status: Passed second reading.**
  - Bill Text: [Bill 15: Public Safety and Emergency Services Statutes Amendment Act, 2026](#)
  - GOA Overview: [Advancing the Alberta Sheriffs Police Service](#)
  
- **Bill 16: Traveller Protection and Destination Development Act:** Creates a new framework for destination marketing fees and tourism development in Alberta. The bill allows the Minister of Tourism and Sport to designate a destination marketing organization, an accommodation association (where applicable), and a trustee for each geographic area. Operators may choose to charge a destination marketing fee on accommodation or prescribed tourism experiences, but if charged, it must be collected at purchase and remitted in full to the designated trustee, who must hold the funds in trust and transfer them for regulated tourism promotion purposes. The bill adds enforcement tools (inspections, penalties, offences) and a limited right of appeal. It also amends the Consumer Protection Act to require disclosure of mandatory fees at booking.
  - **Status: Passed first reading.**
  - Bill Text: [Bill 16: Traveller Protection and Destination Development Act](#)
  - GOA Overview: [Legislation targets tourism fee transparency](#)

Private Member Bills

- **Bill 201: Employment Standards (Protecting Workers' Pay) Amendment Act, 2025:** Amends the Employment Standards Code in Alberta to strengthen worker protections. It defines “tips or other gratuities” as the property of the employee and prohibits employers from withholding or treating them as wages. The bill also introduces a schedule for minimum wage increases, starting at \$16.00/hour in December 2025 and rising to \$18.00/hour by October 2027. Additionally, it bans the setting of a lower minimum wage for younger workers.

**Status: Defeated during Second Reading**  
 Bill text: *Bill 201: Employment Standards (Protecting Workers' Pay) Amendment Act, 2025*
- **Bill 202: Conflicts of Interest (Ethical Governance) Amendment Act, 2025:** Updates Alberta's *Conflict of Interest Act* to promote greater transparency and accountability. The Bill expands the definition of a conflict to include situations where there is a “reasonable perception” that a member's decision-making is influenced by a private interest. It also tightens rules around gifts and benefits by requiring disclosure of gifts over \$100, prohibits gifts from lobbyists or those with business before the Crown, and introduces a formal code of conduct for political staffers.

**Status: Defeated during Second Reading**  
 Bill text: *Bill 202: Conflicts of Interest (Ethical Governance) Amendment Act, 2025*
- **Bill 203: Energy Storage Planning for Investment Act:** Requires the Government of Alberta to engage in coordinated planning to modernize the energy grid and expand energy-storage technology across the province. By setting out a clear strategy for integrating advanced storage technologies, the Bill is intended to attract new investment, create jobs, and ensure Alberta's energy system is more reliable, affordable, and prepared for future demand.

  - **Status: Defeated during Second Reading**
  - Bill Text: *Bill 203: Energy Storage Planning for Investment Act*
- **Bill 204: Public Interest Disclosure (Publicly Funded Health Entity Whistleblower Protection) Act:** Aims to protect employees who disclose wrongdoing within public entities and facilitate resultant investigations. This Bill defines the duties of the Public Interest Commissioner, establishes safeguards for employees who reveal wrongdoings, and prohibits reprisals against these employees. It applies to various public offices, including prescribed service providers, departments, and numerous public services.

  - **Status: Adjourned during Second Reading**
  - Bill Text: *Bill 204: Public Interest Disclosure (Publicly Funded Health Entity Whistleblower Protection) Act*

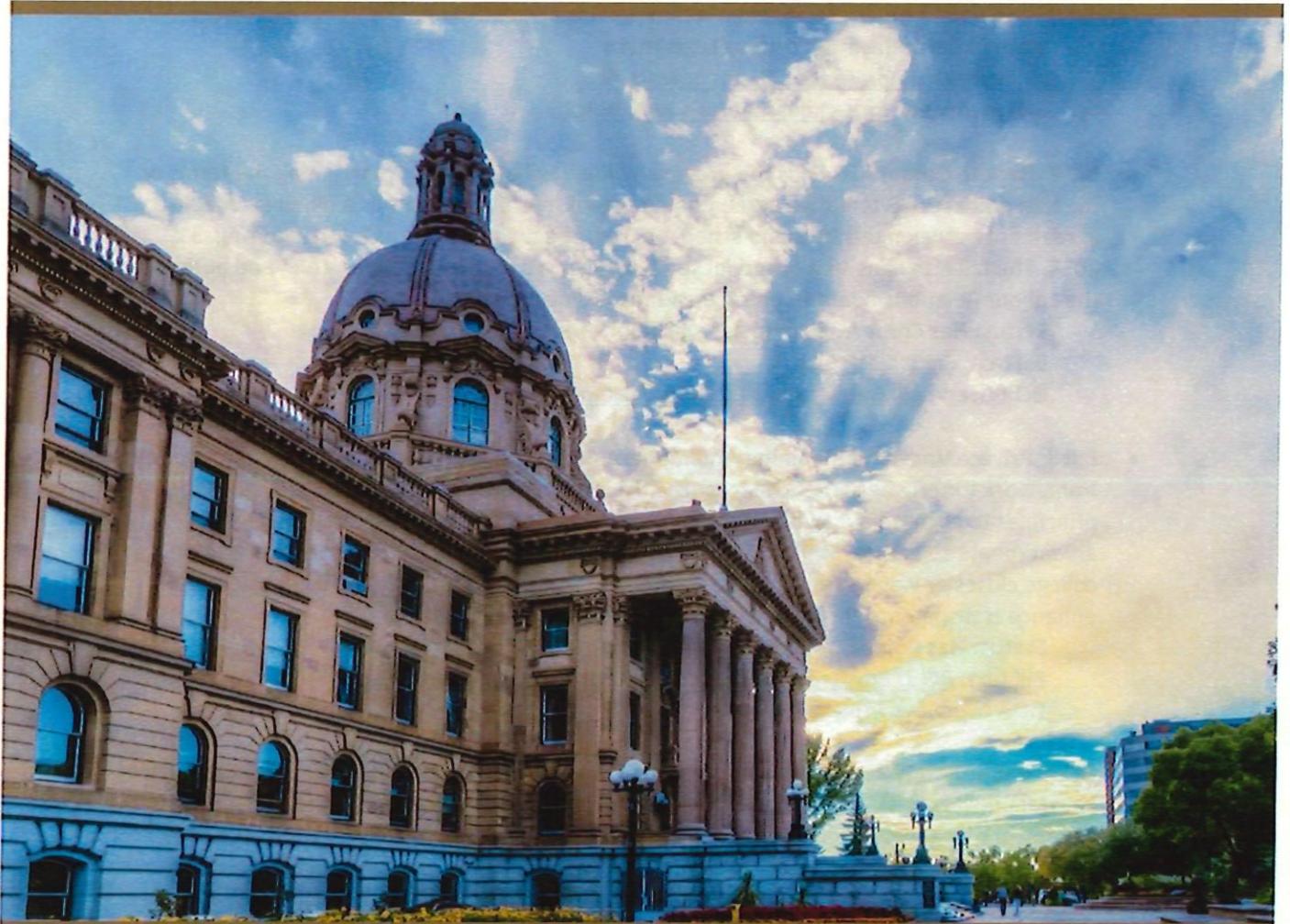
Session Transcripts – Constituency Break (*no session this week*)



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Alberta 31<sup>st</sup> Legislature, Session 2 Summary  
March 9<sup>th</sup> to 12<sup>th</sup>

## Alberta 31<sup>st</sup> Legislature, Session 2 Summary: March 9<sup>th</sup> to 12<sup>th</sup>

### Bill Updates

#### Government Bills

- Bill 1: International Agreements Act:** Declares that any international agreement entered into by the Government of Canada that involves areas of provincial jurisdiction will not bind the Government of Alberta unless that agreement is debated and passed into law by the Alberta Legislature. The bill also repeals the former *International Trade and Investment Agreements Act*, broadening its reach to all areas within provincial jurisdiction.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 1: International Agreements Act](#)  
 GOA overview: [Protecting Alberta's Jurisdiction](#)
- Bill 2: Back to School Act:** Ends the province-wide teachers' strike by legislating the terms of the September 2025 tentative agreement. It establishes those terms as a binding collective agreement between teachers and school boards, effective from Sept. 1, 2024, to Aug. 31, 2028. The bill also bans strikes and lockouts in Alberta's K-12 education system and authorizes the Labour Relations Board to enforce and resolve disputes.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 2: Back to School Act](#)  
 GOA overview: [Getting Alberta's Kids Back to School](#)
- Bill 3: Private Vocational Training Amendment Act, 2025:** Modernizes Alberta's regulatory framework for private career colleges. The bill introduces clearer definitions and guiding principles to align training with labour market needs and student protections. The amendments add a new Student Tuition Protection Fund to help students recover tuition if a college closes or violates rules, extend the cooling-off period for enrolment contracts and enhance transparency through new reporting and recruitment standards.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 3: Private Vocational Training Amendment Act, 2025](#)  
 GOA overview: [Protecting Students, Building Confidence](#)
- Bill 4: Public Safety and Emergency Services Statutes Amendment Act, 2025 (No. 2):** Makes several updates to strengthen public safety in Alberta. It formalizes the labour-relations framework for the new Alberta Sheriffs Police Service, allowing its officers to engage in collective bargaining. The bill also enhances the *Disclosure to Protect Against Domestic Violence (Clare's Law) Act* by expanding definitions and improving how threat assessment is used, enabling police and partners to share information more effectively. Finally, it modernizes the *Corrections Act* by streamlining agreements that allow inmate transfers between Alberta, the federal government, and other provinces or territories.

**Status: Has Come into Force as Legislation**  
 Bill text: [Bill 4: Public Safety and Emergency Services Statutes Amendment Act, 2025 \(No. 2\)](#)  
 GOA overview: [Building a Safer Alberta](#)

## Government Bills (Continued)

- **Bill 5: Miscellaneous Statutes Amendment Act, 2025:** Proposes minor amendments or revisions to various existing statutes. Impacted laws include the *Access to Information Act*, the *Alberta Heritage Scholarship Act*, the *Automobile Insurance Act*, the *Bee Act*, and the *Labour Relations Code*.
  - **Status: Has Come into Force as Legislation**
  - **Bill Text:** [Bill 5: Miscellaneous Statutes Amendment Act, 2025](#)
  
- **Bill 6: Education (Prioritizing Literacy and Numeracy) Amendment Act, 2025 (No. 2):** Amends the *Education Act* to require that all school authorities administer standardized literacy and numeracy screening assessments for children in kindergarten through Grade 3. The bill mandates that results be reported both to parents and to the Minister, who must publish an annual report. The regulations will specify assessment timing, frequency, exemptions, and reporting protocols.
  - Status: Has Come into Force as Legislation**
  - Bill text:** [Bill 6: Education \(Prioritizing Literacy and Numeracy\) Amendment Act, 2025 \(No. 2\)](#)
  - GOA overview:** [Prioritizing Math and Reading Skills](#)
  
- **Bill 7: Water Amendment Act, 2025:** Amends the *Water Act* to modernize how water is allocated and licensed in Alberta by improving decision-making efficiency, enhancing data on water use, enabling access to alternative water sources (such as rain, storm or wastewater), and permitting certain lower-risk transfers of water between basins. It retains the existing priority ranking system and ensures current license holders will not have their allocations reduced.
  - Status: Has Come into Force as Legislation**
  - Bill text:** [Bill 7: Water Amendment Act, 2025](#)
  - GOA overview:** [Meeting Alberta's Rising Demand for Water](#)
  
- **Bill 8: Utilities Statutes Amendment Act, 2025:** Amends the *Utilities Statutes Amendment Act* to create alternative options for meeting the power needs of data centers in Alberta. The bill proposes connecting data centers directly to Alberta's power grid without compromising the affordability or reliability of power for Albertans. The Bill aims to implement the Restructured Energy Market and update the electricity transmission policy to create incentives for hydrogen-blending in Alberta's natural gas system.
  - Status: Has Come into Force as Legislation**
  - Bill text:** [Bill 8: Utilities Statutes Amendment Act, 2025](#)
  - GOA overview:** [Powering New Pathways for Data Centers](#)
  
- **Bill 9: Protecting Alberta's Children Statutes Amendment Act, 2025:** Adds *notwithstanding clauses* to the *Health Statutes Amendment Act, 2024*, the *Education Amendment Act, 2024*, and the *Fairness and Safety in Sport Act*. The amendments are intended to ensure that existing statutes remain in effect without interruption from constitutional challenges. These regulations include requirements for parental involvement in minors' decisions related to sexual education or use of pronouns; restrictions on gender-transition-related medical treatments for children under 18; and standards related to fairness and safety in sport.
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Government Bills (Continued)

- **Bill 10: Red Tape Reduction Statutes Amendment Act, 2025 (No. 2):** Aims to streamline regulations for Albertans and businesses. It updates provincial identification by adding health care numbers and citizenship status to driver's licenses and ID cards. The Bill also amends the *Fair Registration Practices Act* to prohibit requiring Canadian work experience unless it is necessary for public health or safety. It broadens the definition of all-season resorts to include private land and gives the regulator clearer authority to issue environmental and project approvals. In addition, it lifts the ban on hunting farmed cervids, allowing regulated "harvest preserves" for deer and elk.

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  - **GOA Overview:** [Updated Laws for a Stronger Alberta](#)
  
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  - **Status: Has Come into Force as Legislation**
  - **Bill Text:** [Bill 13: Regulated Professionals Neutrality Act](#)
  - **GOA Overview:** [Protecting Freedom of Expression for Regulated Professionals](#)

### Government Bills (Continued)

- **Bill 14: Justice Statutes Amendment Act, 2025:** Updates several Alberta laws to strengthen democratic processes, improve justice system efficiency, and modernize professional oversight. It raises the signature requirement for election candidates, tightens rules around political party names, and streamlines privacy and procedural elements of citizen initiatives and referendums. The Act also clarifies regulatory responsibilities under the *Legal Profession Act*, amends oversight of legal-aid related funding, and extends justice-of-the-peace terms to help support court capacity.
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  - **Bill Text:** [Bill 14: Justice Statutes Amendment Act, 2025](#)
  - **GOA Overview:** [Restoring Confidence in Democratic Processes](#)
  
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  - **Status:** Passed second reading.
  - **Bill Text:** [Bill 15: Public Safety and Emergency Services Statutes Amendment Act, 2026](#)
  - **GOA Overview:** [Advancing the Alberta Sheriffs Police Service](#)
  
- **Bill 16: Traveller Protection and Destination Development Act:** Creates a new framework for destination marketing fees and tourism development in Alberta. The bill allows the Minister of Tourism and Sport to designate a destination marketing organization, an accommodation association (where applicable), and a trustee for each geographic area. Operators may choose to charge a destination marketing fee on accommodation or prescribed tourism experiences, but if charged, it must be collected at purchase and remitted in full to the designated trustee, who must hold the funds in trust and transfer them for regulated tourism promotion purposes. The bill adds enforcement tools (inspections, penalties, offences) and a limited right of appeal. It also amends the Consumer Protection Act to require disclosure of mandatory fees at booking.
  - **Status:** Passed first reading.
  - **Bill Text:** [Bill 16: Traveller Protection and Destination Development Act](#)
  - **GOA Overview:** [Legislation targets tourism fee transparency](#)

### Government Bills (Continued)

- **Bill 17: Fiscal Measures Statutes Amendment Act, 2026:** Amends several provincial statutes to implement fiscal and regulatory updates across taxation, financial services, pensions, and tourism. Key changes include amendments to the *Alberta Corporate Tax Act* affecting the calculation of levies on data centres, and revisions to the *Alberta Personal Income Tax Act* to introduce an updated Alberta caregiver credit for dependants with mental or physical infirmities. The bill also modifies the *Credit Union Act* to strengthen oversight and liquidity standards, expands regulatory authority shared between the Minister and the Credit Union Deposit Guarantee Corporation, and modernizes governance and compliance rules. Additional amendments update the *Employment Pension Plans Act* to allow pension plan administrators to transfer assets to purchase annuities and adjust eligibility rules for multi-employer plans, revise provisions under the *Loan and Trust Corporations Act*, and increase Alberta's tourism levy from 4% to 6% on accommodation purchases made after April 1, 2026.
  - **Status: Passed first reading.**
  - **Bill Text:** [Bill 17: Fiscal Measures Statutes Amendment Act, 2026](#)
  - **GOA Overview:** [Alberta advances budget legislation](#)

### Private Member Bills

- **Bill 201: Employment Standards (Protecting Workers' Pay) Amendment Act, 2025:** Amends the Employment Standards Code in Alberta to strengthen worker protections. It defines "tips or other gratuities" as the property of the employee and prohibits employers from withholding or treating them as wages. The bill also introduces a schedule for minimum wage increases, starting at \$16.00/hour in December 2025 and rising to \$18.00/hour by October 2027. Additionally, it bans the setting of a lower minimum wage for younger workers.
 

**Status: Defeated during Second Reading**

Bill text: [Bill 201: Employment Standards \(Protecting Workers' Pay\) Amendment Act, 2025](#)
- **Bill 202: Conflicts of Interest (Ethical Governance) Amendment Act, 2025:** Updates Alberta's *Conflict of Interest Act* to promote greater transparency and accountability. The Bill expands the definition of a conflict to include situations where there is a "reasonable perception" that a member's decision-making is influenced by a private interest. It also tightens rules around gifts and benefits by requiring disclosure of gifts over \$100, prohibits gifts from lobbyists or those with business before the Crown, and introduces a formal code of conduct for political staffers.
 

**Status: Defeated during Second Reading**

Bill text: [Bill 202: Conflicts of Interest \(Ethical Governance\) Amendment Act, 2025](#)
- **Bill 203: Energy Storage Planning for Investment Act:** Requires the Government of Alberta to engage in coordinated planning to modernize the energy grid and expand energy-storage technology across the province. By setting out a clear strategy for integrating advanced storage technologies, the Bill is intended to attract new investment, create jobs, and ensure Alberta's energy system is more reliable, affordable, and prepared for future demand.
  - **Status: Defeated during Second Reading**
  - **Bill Text:** [Bill 203: Energy Storage Planning for Investment Act](#)

Private Member Bills (continued)

- **Bill 204: Public Interest Disclosure (Publicly Funded Health Entity Whistleblower Protection) Act:** Aims to protect employees who disclose wrongdoing within public entities and facilitate resultant investigations. This Bill defines the duties of the Public Interest Commissioner, establishes safeguards for employees who reveal wrongdoings, and prohibits reprisals against these employees. It applies to various public offices, including prescribed service providers, departments, and numerous public services.
  - **Status: Defeated during Second Reading**
  - **Bill Text:** [Bill 204: Public Interest Disclosure \(Publicly Funded Health Entity Whistleblower Protection\) Act](#)
  
- **Bill 206: Accessible Alberta Act:** Proposes creating an Accessibility Standards Committee, composed primarily of persons with disabilities, to develop and recommend accessibility standards to the government. These standards may apply to areas such as employment, the built environment, information and communications technology, government services, housing, transportation, health, education, and procurement. The legislation aims to identify, prevent and remove barriers through regulatory standards and consultation with persons with disabilities, Indigenous Peoples, and affected organizations, with the broader goal of achieving a more accessible Alberta by 2040.
  - **Status: Passed First Reading**
  - **Bill Text:** [Bill 206: Accessible Alberta Act](#)

Session Transcripts

Monday, March 9, 2026, Afternoon: [Transcript](#)

Tuesday, March 10, 2026, Afternoon: [Transcript](#)

Wednesday, March 11, 2026, Afternoon: [Transcript](#)

Thursday, March 12, 2026, Afternoon: [Transcript](#)

## Bowden AG Society February 18<sup>th</sup> 2026 Meeting

### Minutes

1: Keith called the meeting to order at 7:02pm.

Len approved minutes as read, Ian second.

2: Len treasurer report \$68335.00 in general account, \$797.57 in Casino account. No huge expenses in the last month. Basic Utilities going out. Received \$75.00 award from AAAS for best website. Thanks to Jesse for entering the competition.

3: a) AAAS report. Keith, and Lenny talked. Jesse was not in attendance to speak about what she attended there.

Len attended strategic planning sessions. As well as government grant seminars. AGLC is to lighten the spending of Casino incomes. Should be released soon as to what they are going to change.

Keith- Leadership seminars one was good. The other was 15 years too late in his opinion. Recruit new members at younger ages. Keith feels the age demographic at conference is lowering through the years of attending. Progression comes from younger people. Enjoys going to conference. He feels Alberta Ag Societies need to be in attendance to show they are still part of it. They have been able to make connections to help with general operations, met people to help with applying for grants benefits the society.

\*Website built by Jesse won 1<sup>st</sup> place for Alberta Ag Societies, Jesse entered it herself. Society received \$75.00. Ab mentioned giving the money directly to Jesse, Meghan agreed as we have not paid her for any of her work. Len directed towards her said she was doing personal advertising and has received more clients from it. Len also has told her to invoice society for her time- she has yet to submit a bill. Instead of paying Len said we will sponsor her on her run for Canadian Rodeo Queen.

Keith – At cafe said really enjoyed it, Alberta Ag societies are not their bad blood with the conference, pulled out. Keith feels they need to attend, expressed this and stirred the pot a bit with the head guy. Has received 3 phone calls regarding his opinions. They should have a working relationship.

Len- Build a Cowboy was at AAAS Michael Fedinew? Tentatively booked for the Sunday of the rodeo. In place of the petting zoo the same cost \$2000.00. Self-contained events outside of the arena, have activities for children to experience what cowboys do.

\*Ian motioned to book- build a cowboy for Sunday at rodeo, Blake seconds, all in favor.

Keith- would like to attend international conference in Louisville Kentucky, He would like to go on behalf of the Ag Society. He said he would pay for his way to go but would like to attend under BAS.

\*Julie said if he is attending under Ag Society, we should pay part or all his way. Keith is to investigate full cost and bring it back to the next meeting.

b) Casino Jul 4-5. Not ideal right before Rodeo but helps our turn around with the Casinos. We will be at the Red Deer Resort and Casino. About 10 volunteers were needed. Len passed out forms that were filled out by members. About \$30000.00 income is expected. Pay insurance but if regulations change it could be used for other expenses.

Ryan asked if we are on a 4-year rotation, Len explained.

c) summer employee, Len, in contact with previous employee, has applied for another job using Len as a reference, but Len has not been contacted yet. She will come back tentatively. Will hopefully know by April 1<sup>st</sup>.

4: a) Sponsorship time is coming up. Keith contacted the major ones right away. Booking meeting with the Town of Bowden to discuss what we have planned and ask for sponsorship. Letters to come out, nothing has changed this year leave the packages the same for sponsors to choose from.

Keith – Alberta Tourism grant not approved this year; we were short listed but not picked. Highly encouraged to reapply next year, they say bigger events have bigger impact, so they get precedence. Hotel stays are higher at larger events, so they see that as an economic impact for the area. He was told to apply for the full amount next year. Up the amount of hotel rooms they think will be booked.

\*Keith priced out staging for the event \$35000.00 for the event, encore out of Calgary, they would also leave their screens to play the rodeo on, something to real consider. All for next year he hopes.

b) Trick riders sent a letter \$1200.00 for first perf \$1000.00 for rest of perfs. Danielle Frieson. Can go in perf they are carded.

Julie- could we get them for one perf?

Ab – What about Pyper Yule – Meghan she's in the states and would cost way more.

Ryan- Mounted Archery? Could not do they are not carded through CPRA.

Keith- Table it for now?

Ab – Extra expense if weather doesn't cooperate etc.

Keith- We can't let the performance become stale dated; suggest we book them to keep people entertained. Book for 2 perfs.

Len- Book for all 3. Ian agreed as Sunday is family day people would like the autographs.

Julie – would they ride in the parade if they are here all weekend?

Keith – Will offer them \$3000.00 for the weekend with hopes of autographs and parade ride.

\*Ky makes a motion for 3 perfs, Julie 2nds, all in favor.

c) Dennis wants to come back. Keith tentatively booked him. Doesn't change our budget as we have had him the last 2 years. \$1400.00 a performance. Worth the money he is there all weekend and serves as entertainment. Kacey Wanchuck is \$1300.00 per perf Len says Dennis is better.

\*Ian makes a motion to book Dennis, Len seconds, all in favor.

d) Cody Mac takes care of the band bookings. Keith really likes how he handles what we want. Alicia Achielle asked to come back Friday night, \$3000.00.

Ian suggests country one night, rock next but older rock songs to be played, Change it up a bit for the people.

Ab- doesn't think 2 high priced bands are needed, loses profit from beer sales to pay for them.

Ky – invest in the bands to draw people to stay in the cabaret.

Keith – got a message for \$800.00 band – old men playing guitars, would most likely deter people and be done by 9pm.

Len – Keith is in charge for \$3000.00 per night. Said at AAAS some bands were \$6500.00 and sounded worse. No more then \$6000.00 for bands.

Keith – will use Cody Mac as we pay him the \$6000.00 and he takes his cut directly out of that and doesn't ask for more.

e) CPRA approval. Ian to submit the forms, asking if we want any changes before he submit them.

Ab- 2 perfs only as we do not get enough roughstock to warrant 3 perfs. When there is no roughstock people will start not coming no entertainment for them more of a disappointment.

Ky – We get the entries, but they all turn out. No more or less would show up either way.

Ian- could up the purse but doesn't think that would change the turn out issues.

Ky- teepee creek is the same weekend and they have the same problem with turnouts. And they are a tour rodeo.

Ab – does stock cost more for the 3 perfs.

Len – not much difference as the stock is already there when they turn out so payment is still required.

Keith- what is the benefit for the 2 days instead of 3.

Ab – gate gets more for what they are paying more roughstock in the 2 perfs instead of stretching it over 3 days.

Ian- would like 3 perfs for one more year, questions to ask the community what they would like.

Len- Friday and sat cabarets are needed to make money, people wanted the rodeo Sunday, Sunday costs about \$6000.00 to run, gate made approximately \$12000.00 last year on Sunday. Says people want things but want them for nothing.

Ian – submitting approval for the same as last year, times and perfs.

Keith – Says there is a trend of lessening roughstock – we may need to start thinking about other ideas to keep people entertained.

Len – add the entertainment then, trick riders etc. Keep people coming.

\*Ian to fill out approval and send in. Blake makes motion for 3 day, and everything remains the same Ky seconds it, all in favor.

\*Ian is to also talk to Ward about stock.

f) Buckles \$170.00-180.00 per buckle through Corriente. They will most likely be tariffed,

Ab- asked for catalogue, Len said it is at online.

Len- Feels Sheridan buckles are not as good. Corriente pretty good quality all in USD. Order buckles by the end of April. Told members to check out the websites to see the buckles before ordering.

Ab – is there not Alberta based buckles.

Len- Yes but they start at \$500.00 per buckle. Most are not great to deal with and are made in Texas anyway.

Keith – tabled the topic we are to look at buckles and bring in picture of what we like to next meeting.

Side topic to buckles that was brought up- Tim Edge. Announcer for the rodeo has been contacting Keith already.

Len- Tim is good especially with how busy the weekend is.

\*sound could be changed but the cost would increase. Keith is to investigate options other than who we have been using. Juile suggested asking Innisfail who they used as it was very good.

Ian – Keith go ahead and book Tim.

#### 5: Round Table

Keith – Innisfail joint venture. IAS approached Keith to do a mental health seminar together. Empowering minds. Len sighs as the guy is slightly shady. For lack of better terms. It would target mental health in rural settings especially geared towards men. IAS wants to create a huge function. Ian Hill is the speaker suggested, Keith is not a fan of him.

Julie- Olds College already has a great rural mental health seminar that we could go to.

Keith- BAS maybe not what we are wanting to do.

Meghan- if Keith doesn't support the speaker, then why would we do it.

Len- would not attend if we chose to do it.

Keith – bad taste in his mouth about the speaker believes it is a good idea but can not support speaker.

Keith – will get back to IAS with the concerns and our thoughts.

Dani- No

Len- insurance company needs waivers signed for youth events. He is to build a waiver it is a onetime sign for the year and one per family.

Ky- No

Blake – No

Ryan- No

Meghan – No

Ab- what company is using our rodeo grounds, who gave them permission and what are we getting paid for them to be there?

Len – they gave us a cheque for \$2400.00 for 3 months, was discussed at the November meeting.

Ab- does not seem like enough for what they are placing there.

Ryan – Power companies set the rate they will pay and they do not budge on what that rate is.

Julie – No

Robb- No

Ian – No

Meeting adjourned at 8:15pm Next meeting March 18<sup>th</sup>.

## FCSS Community Navigator Report March 2026

### Community:

- **Community Volunteer Income Tax Program (CVITP)** – We are fully booked for the March 20<sup>th</sup> CVITP session. There are 2 volunteers that will be assisting local residents with their e-file Taxes.
- **Volunteer Appreciation Supper** – We were successful in achieving the full \$1200 “Feature Site” from our grant application. The caterer is booked, and the invitations are rolling out.
- **RETRO BINGO** – Partnership event with Expanding Horizons will take place on Thursday, March 19<sup>th</sup> at the Paterson Community Centre. The Easter Baskets have been created, and the puns updated. Looking forward to that event this week.
- **Community Garden** – Although there is plenty of snow on the ground, we have been contacting the 2025 Gardeners to return to their spots. Most will be returning. We have also had several new registrations despite not even having advertised them yet. As it stands, we have 3 available spots that will be up for sale for 2026. We will be planning the mushroom compost delivery with Public Works as soon as the snow melts.

### Food Security Support (ongoing):

- **The Good Food Box** -The March order had 20 boxes, including 3 sponsored families, 2 donation boxes and 2 deliveries.

### Seniors Programs:

- **Tech Time** – Ongoing monthly program. The March session included 4 drop-ins including 2 laptops, one new phone & a tablet. Questions range from a full re-boot of software, to teaching about operation of the new phone & features.
- **Golden Circle Outreach Bowden** – March date is this week, the 18<sup>th</sup>. I will also be meeting with its Social Prescribing staff to discuss “Aging in Place” and further collaboration about seniors' services with FCSS/Golden Circle supports.

### Youth Programs:

- **YES & FCSS** –March has a full 5 weeks of programs on Mondays after school. So far, we have done staircase bracelets, Shrinky dink key chains and this week there is Clay minis. We will finish the month with designing your own drawstring totes, and a taste test challenge. Thank you to our YES Coordinator Ireland Black for being a wonderful community partner.
- **Innisfail FRN** – The FRN hosted its ZEN Garden evening at Park Place with full registration. The FRN also partnered with the IGLOO in hosting a free family skate on March 15<sup>th</sup>. In addition, the FRN has been partnering with YES & Family School Wellness (FSW) in Bowden to provide “Let’s TACO bout it” with youth at Bowden Grandview.
- **Other:** - FCSS attended the March 9<sup>th</sup> Council Meeting to present on Volunteer Database & the Volunteer Appreciation Supper.

### March Park Place users & activities included the following organizations:

- Keystone Youth BGC – Red Deer Youth HQ
- AHS Mental Health Group
- Homeschool Group meeting space.
- Bowden Lions Club –Regular Meeting location
- Bowden AA Sunday Night Group
- Golden Circle – Bowden Outreach Senior Supports
- Henday Association for Lifelong Learning – Tech Time
- Innisfail FRN – ZEN Garden event
- CVITP – First clinic of 2026

<b>Regular Council Meeting:</b> 2026-03-23	<b>Agenda Item:</b> 12.a / 12.b / 12.c / 12.d
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor

### **CLOSED SESSION OF COUNCIL (“in camera”)**

Those present in this closed session of Council are reminded that items discussed herein are required to be kept in confidence and that they can only be discussed after the items are openly discussed at a meeting held in public.

#### **12.a Local Public Body Confidences – MVRWSC Activities**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 28 “local public body confidences”.

#### **12.b Local Public Body Confidences – Public Facilities**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 28 “local public body confidences”.

#### **12.c Local Public Body Confidences – Staffing**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 20 “harmful to personal privacy”.

#### **12.d Local Public Body Confidences – Property Development**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 19 “Disclosure Harmful to Business Interest of a third party”.

#### **Motion 12**

Motion by Councillor \_\_\_\_\_ at \_\_\_\_\_ am/pm that Council moves to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

#### **Motion 12.i**

Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ am/pm that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

#### **Motions 12.a / 12.b / 12.c / 12.d**

Motions as required.

**MOTION CARRIED UNANIMOUSLY**