

## Town of Bowden - Regular Council Meeting

### AGENDA

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday 13 January 2025**, at 7:00pm.

- |  | Pages   |
|--|---------|
| <b>1. CALL TO ORDER</b>  |         |
| <b>2. ADDITIONS / DELETIONS TO THE AGENDA &amp; ADOPTION OF THE AGENDA</b>   |         |
| <b>3. ADOPTION OF PREVIOUS MINUTES</b>   |         |
| <b>3.a</b> December 9, 2024, Regular Council Meeting   | 2 - 7   |
| <b>4. PUBLIC HEARING</b>   |         |
| None scheduled.  |         |
| <b>5. DELEGATION</b>   |         |
| None scheduled.  |         |
| <b>6. BUSINESS ARISING FROM PREVIOUS MINUTES</b>   |         |
| <b>6.a</b> Bowden Hotel.   | 8       |
| <b>6.b</b> Council Resolutions Follow Up Action Summary  | 9 - 11  |
| <b>6.c</b> Key Dates.  | 12      |
| <b>7. BYLAWS &amp; POLICIES</b>  |         |
| No agenda item   |         |
| <b>8. NEW BUSINESS</b>   |         |
| <b>8.a</b> Fire Department Statistics 2024   | 13 - 15 |
| <b>8.b</b> Municipal Elections 2025  | 16 - 19 |
| <b>8.c</b> Alberta Municipalities Year in Review 2024  | 20 - 24 |
| <b>8.d</b> Library Board Training Dates  | 25 - 28 |
| <b>9. FINANCIAL</b>  |         |
| <b>9.a</b> Operating Budget 2025 (draft version 3)   | 29 - 39 |
| <b>10. CORRESPONDENCE</b>  | 40 - 47 |
| <b>10.a</b> Red Deer County Protective Services December & Year End Report   |         |
| <b>10.b</b> STARS Letter of Gratitude  |         |
| <b>10.c</b> Mountain View Regional Water Services Commission Water Rate Letter   |         |
| <b>11. REPORTS</b>   | 48 - 58 |
| <b>11.a</b> CAO's Report   |         |
| <b>11.b</b> Council Committee Reports.   |         |
| <b>11.c</b> Society & Other Reports.   |         |
| <b>12. CLOSED SESSION OF COUNCIL ("in camera")</b>   | 58      |
| <b>12.a / 12.b / 12.c</b> Property Matters (Confidential).   |         |
| This closed meeting of Council is permitted by section 197 of the MGA.<br>An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of<br>Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of:<br>Section 27 "deemed to be privileged information". |         |
| <b>13. MEETING ADJOURNMENT</b>   |         |



**Town of Bowden – Regular Council Meeting  
held on Monday 9<sup>th</sup> December 2024  
at Town of Bowden Council Chambers.**

**MINUTES (unapproved)**

**1. CALL TO ORDER**

Mayor Robb Stuart called the meeting to order at 7:00pm.

<b>PRESENT</b>	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	(via digital media)
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Wayne Milaney	
	Councillor	Sandy Gamble	

<b>ABSENT</b>	Councillor	Marie Flowers
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<b>ADMINISTRATION</b>	CAO	Arno Glover
	CFO	Jacqui Molyneux

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as amended.

*Note: (amended as follows):*

*Agenda Item 8.b Firehall Roof*

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

**Motion 3.a.**

Moved by Councillor Sandy Gamble that Council adopts the minutes of the Regular Council Meeting of November 25, 2024, as presented.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

There was no public hearing.

**5. DELEGATION**

**Agenda item 5.a S/Sgt Warren Wright (Olds RCMP Detachment Commander)**

S/Sgt Warren Wright provided an overview of the Community Policing Report and Quarterly Crime Statistics for the period July to September 2024.

S/Sgt Warren Wright stated that Body Worn Camera's will be introduced sometime in mid 2025.

Council reviewed and discussed the letter received from the Deputy Premier of Alberta, Minister Mike Ellis, concerning the proposed changes to police governance in Alberta.

**Motion 5.a**

Moved by Councillor Deb Coombes that Council accepts the RCMP Crime Statistics and Provincial Policing Report as information.

**MOTION CARRIED UNANIMOUSLY**

## 6. BUSINESS ARISING FROM PREVIOUS MINUTES

### Agenda item 6.a Bowden Hotel

There was no update.

#### Motion 6.a

Moved by Councillor Randy Brown that Council accepts Business Arising agenda item 6.a as information.

**MOTION CARRIED UNANIMOUSLY**

### Agenda item 6.b Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

#### Motion 6.b

Moved by Councillor Randy Brown that Council accepts the document as information.

**MOTION CARRIED UNANIMOUSLY**

### Agenda item 6.c Key Dates

Administration provided Council with forthcoming key dates.

Mayor Robb Stuart requested that a date be set in 2025 for a review of the Town of Bowden Strategic Plan 2022 – 2025.

#### Motion 6.c

Moved by Councillor Randy Brown that Council accepts Business Arising agenda item 6.c as information.

**MOTION CARRIED UNANIMOUSLY**

## 7. BYLAWS & POLICIES

### Agenda item 7.a Municipal Election Bylaw 10 / 2024

Administration submitted to Council, Municipal Election Bylaw 10 / 2024. This bylaw updates and replaces Municipal Election Bylaw 02 / 2021.

Administration stated that the existing bylaw requires updating to:

- incorporate changes within the Local Authorities Election Act,
- make reference to the 2025 General Municipal Election.

Administration requested that that Council give second and third reading to the bylaw.

#### Motion 7.a

Moved by Councillor Deb Coombes that Council gives second reading to Municipal Election Bylaw 10 / 2024.

**MOTION CARRIED UNANIMOUSLY**

Bylaw 10 / 2024 was passed by Council without further amendment.

#### Motion 7.b

Moved by Councillor Paul Webb that Council gives third and final reading to Municipal Election Bylaw 10 / 2024 and is adopted accordingly and made effective once duly signed.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 7.b Elected Officials Remuneration, Benefits and Expenses Policy 05 / 2024**

A revision of the 2023 policy was required in order to:

- incorporate the decisions made by Council during the Organizational Meeting of Council on October 28, 2024,
- review and update the document.

Administration recommended that Council grants approval to the revised Elected Officials Remuneration, Benefits and Expenses Policy.

Council reviewed and approved the policy without amendment.

**Motion 7.c**

Moved by Councillor Sandy Gamble that Council approve Elected Officials Remuneration, Benefits and Expenses Policy 05 / 2024.

**MOTION CARRIED UNANIMOUSLY**

**8. NEW BUSINESS**

**Agenda item 8.a CAO Delegation of Powers**

Section 209 of the MGA states that the CAO may delegate any powers, duties or function to an employee of the municipality.

Section 7.2 of the Town of Bowden Chief Administrative Officer Bylaw states that the CAO may delegate powers to a deputy or competent person as deemed necessary or appropriate.

CAO Arno Glover stated that during his planned absence from work commencing Saturday 14<sup>th</sup> December 2024 that all CAO responsibilities are to be delegated to CFO Jacqui Molyneux, with the exception that there is no delegated authority to sign any contractual agreement, this directive being effective until January 2, 2025.

**Motion 8.a**

Moved by Councillor Deb Coombes that Council accepts the delegation of power notification as information.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 8.b Firehall Roof**

CAO Arno Glover reported to Council that there had been a structural failure in the firehall roof.

Notification has been provided to the Red Deer County Fire Chief and the Station 7 Battalion Chief.

A claim had been submitted earlier that day to the Town's insurer Alberta Municipalities. A Claims Examiner was scheduled to visit the following day.

**Motion 8.b**

Moved by Councillor Sandy Gamble that Council accepts agenda item 8.b as information.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

**Agenda item 9.a Operating Budget 2025**

Administration submitted to Council the second draft of the 2025 Operating Budget for review and deliberation.

CAO Arno Glover and CFO Jacqui Molyneux provided an overview of the budget and the amendments made by Administration in the preparation of the second draft.



The second draft of the budget provided an operating deficit of \$21,960.96.

Council debated alternative means by which the budget deficit might be balanced.

Council reviewed past increases in municipal tax revenues.

A proposal was made by Council that the deficit be made up (in part) by application of a percentage increase in tax revenues.

**Motion 9.a** moved by Paul Webb that Municipal Tax Revenues increase by a 1.5% uplift on the dollar (\$) amount of the actual tax revenues received in 2024.

Councillor Wayne Milaney requested a recorded vote.

Recorded vote FOR 3 Mayor Robb Stuart  
Councillor Paul Webb  
Councillor Deb Coombes

Recorded vote AGAINST 3 Councillor Randy Brown  
Councillor Wayne Milaney  
Councillor Sandy Gamble

**MOTION DEFEATED**

**Motion 9.b** moved by Randy Brown that Municipal Tax Revenues increase by a 1% uplift on the dollar (\$) amount of the actual tax revenues received in 2024.

Councillor Paul Webb requested a recorded vote.

Recorded vote FOR 4 Councillor Randy Brown  
Councillor Wayne Milaney  
Councillor Sandy Gamble  
Councillor Deb Coombes

Recorded vote AGAINST 2 Mayor Robb Stuart  
Councillor Paul Webb

**MOTION CARRIED**

CFO Jacqui Molyneux stated that a 1% increase in tax revenues would not cover the budget deficit.

Council debated the matter in hand. It was proposed that the transfer of \$9400.00 to public works reserves be removed from the budget.

Administration is to make the two amendments required by Council and to represent the budget for further review and deliberation.

**Motion 9.c Operating Budget 2025**

Moved by Councillor Paul Webb that Council instructs Administration to make amendments to the 2025 Operating Budget as requested and to resubmit to Council a further draft of the Operating Budget for review at the RCM of January 13, 2025.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 9.b Interim Operating Budget 2025**

In order to satisfy the requirements of sections 242 and 248 of the MGA, Administration requested that Council pass a motion to adopt an Interim 2025 Operating Budget based on the 2024 Operating Budget until such time that the 2025 Operating Budget is passed by Council.

**Motion 9.d**

Moved by Councillor Deb Coombes that Council adopts a 2025 Interim Operating Budget based on the 2024 Operating Budget until such time as the 2025 Operating Budget is passed by Council.

**MOTION CARRIED UNANIMOUSLY**

**Agenda item 9.c Interim Capital Budget 2025**

In order to satisfy the requirements of sections 242 and 248 of the MGA, Administration requested that Council pass a motion to adopt an Interim 2025 Capital Budget based on the 2024 Capital Budget until such time that the 2025 Capital Budget is passed by Council.

**Motion 9.e**

Moved by Councillor Paul Webb that Council adopts a 2025 Interim Capital Budget based on the 2024 Capital Budget until such time as the 2025 Capital Budget is passed by Council.

**MOTION CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE****Agenda item 10.a Red Deer County Protective Services****Motion 10.a**

Moved by Councillor Randy Brown that Council accepts the submitted item of correspondence as information.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS****Agenda item 11.a CAO's Report**

Refer to Agenda Item 12.a

**Agenda item 11.b Council Committee Reports**

No reports submitted.

**Agenda item 11.c Society & Other Reports**

- i. Alberta Legislature Summary (December 2 - 4)
- ii. Alberta Municipalities 2024 Outstanding Resolutions (October 30, 2024)
- iii. MVRWSC Report (meeting of November 27, 2024)
- iv. SRDRWC Volume & Sales Report (November, 2024)

**Motion 11.a**

Moved by Councillor Deb Coombes that Council accepts agenda items 11.c as information.

**MOTION CARRIED UNANIMOUSLY**

**12. CLOSED SESSION OF COUNCIL (“in camera”)**

**Agenda item 12.a CAO’s Report**

*Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 “is deemed to be privileged information”.*

**Motion 12.a**

Moved by Councillor Wayne Milaney at 8:52pm that Council moves to an “in-camera” session as per section 27 of the FOIP Act.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.b**

Moved by Councillor Deb Coombes at 9:10 p.m. that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

There was no motion made with regard to Agenda Item 12.a.

**13. MEETING ADJOURNMENT**

**Motion 13.a**

Moved by Councillor Paul Webb at 9:10 p.m. to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting Adjourned**

**Minutes signed by:**

\_\_\_\_\_  
**Mayor  
Robb Stuart**

\_\_\_\_\_  
**CAO  
Arno Glover**

<b>Regular Council Meeting:</b> January 13, 2025	<b>Agenda Item:</b> 6.a
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b>

Matters arising from past minutes (updated text in red).

**6.a Bowden Hotel** (*For Information*)

No further update.

**Recommended Motion:**

Motion by Councillor \_\_\_\_\_ that Council accepts Business Arising agenda item 6.a as information.



<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 6.b
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b> 1 Council Resolutions Follow Up

Matters arising from past minutes.

### 6.b Council Resolutions Requiring Follow Up Action

A summary of past Council resolutions that require follow up action is attached.

Administration submits the revised document for Council to review.



**Town of Bowden**  
**COUNCIL RESOLUTIONS REQUIRING FOLLOW UP ACTION**  
 (updated 8 January 2025)

Meeting Date	Resolution	Action By Whom	Date back to Council
12 Sep 22	<b>Bowden Hotel (Business Arising)</b> Request made by MF to keep item indefinitely on agenda – request only - no resolution made <b>No further update</b>	CAO	ongoing
24 Apr 23	<b>Intermunicipal Collaboration Framework</b> Motion 8.a ICF to be delayed for 2 years pending Provincial Government guidelines	Council / CAO	ongoing
26 Jun 23	<b>Water &amp; Wastewater Connections</b> Matter to be b/fwd in future discussions on capital asset planning	CAO	ongoing
14 Aug 23	<b>Annexation of Lands</b> Motion 6.a Administration to formally advance the development proposal Final version of Negotiation Report to submit to Council for review at RCM 23 Sept 2024 <b>Update provided in Closed Session</b>	CAO	ongoing
25 Jun 24	<b>Additional Streetlights</b> Motion 6.a Admin to proceed with the installation of 4 additional streetlights on 21 <sup>st</sup> Street Quotation received from Fortis October 3, 2024 <b>Written Approval to Proceed signed 10 December 2024</b>	CAO	In progress
25 Jun 24	<b>Bylaw Enforcement</b> Motion 6.c Administration to explore further options regarding bylaw enforcement <b>Refer to CAO Report.</b>	CAO	ongoing
12 Aug 24	<b>ATCO Gas Franchise Agreement</b> Motion 8.a Distribution Fee to remain at 22% for 2025 <b>THIS ITEM TO BE REMOVED FROM THIS SCHEDULE</b>	CAO	In progress
26 Aug 24	<b>Firehall Flag Poles</b> Motion 8.c Administration to liaise with RDC Protective Services	CAO	ongoing

**Agenda item 6.b Council Resolutions (continued)**

**Recommended Motion:**

Motion by Councillor \_\_\_\_\_ that Council accept agenda item 6.b as information.

<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 6.c
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b>

**Content:**

**6.c Key Dates** *(for information only)*

**January 27**                      **Regular Council Meeting (7:00pm Council Chambers)**

**January (date tbc)**      **RCMP Open House**

**February 6 2025**              **Emerging Trends in Municipal Law – Brownlee LLP**  
**Sheraton Cavalier Calgary Hotel**  
**7:45am to 4:30pm**  
**Registration Fee \$219.45**  
**Sessions at this year's seminar will include topics such as:**

- **FOIP Act Update: Proposed legislative changes to access to information and privacy obligations for public bodies.**
- **90 New Schools by 2031: Joint use and planning agreement prep and review.**
- **Municipal Procurement/Tendering Obligations.**
- **Managing Municipal Lands: A strategic approach.**
- **The importance of hire letters and termination clauses in your hiring practices**

**March 7, 2025**                      **Municipal Law Seminar – Reynolds, Mirth, Richards & Farmer**  
**Holiday Inn & Suite Calgary Airport North**  
**8:15am to 3:45pm**  
**Registration Fee \$169.00**  
**Sessions at this year's seminar will include topics such as:**

- **Planning & Development**
- **Workplace Investigations**
- **Construction Risk Management**

**Date (tbc)**                      **Review of Town of Bowden Strategic Plan 2022 - 2025**

**Alberta Municipalities**

<b>March 5, 2025</b>	<b>President's Summit on Civility (Westin Hotel, Edmonton)</b>
<b>March 6 &amp; 7, 2025</b>	<b>Spring Municipal Leaders Caucus (Westin Hotel, Edmonton)</b>
<b>May 1 &amp; 2, 2025</b>	<b>Public Risk Conference (Location TBD)</b>
<b>June 11, 12, 25 &amp; 26, 2025</b>	<b>Summer Municipal Leaders Caucuses (Various locations)</b>
<b>November 12 to 14, 2025</b>	<b>Alberta Municipalities Convention and Trade Show (Calgary TELUS Convention Centre)</b>

**Recommended Motion:**  
 Motion by Councillor \_\_\_\_\_ that Council accepts agenda item 6.c as information.



<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 8.a
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b> 1 Calls by Type - Pie Chart.

**Content:****8.a Fire Department Statistics 2024**

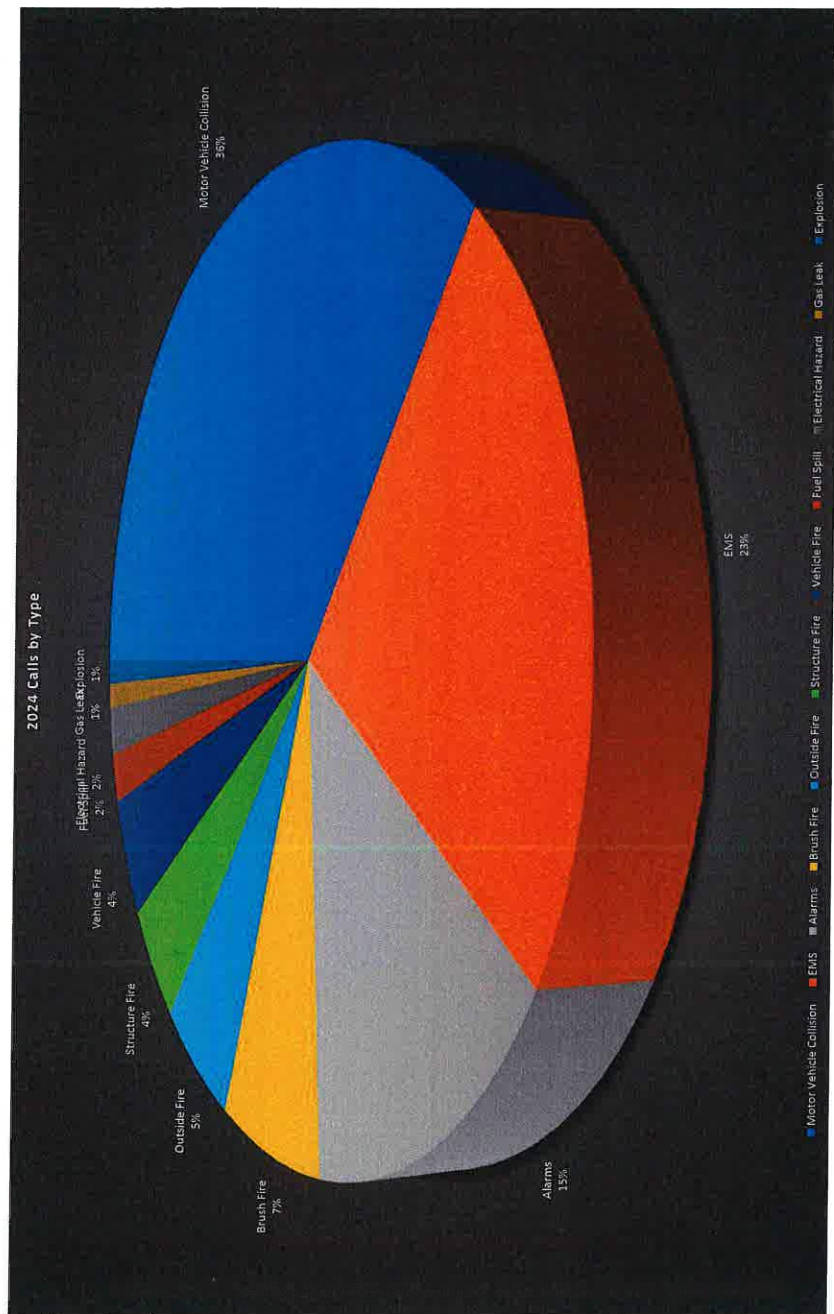
Fire Department statistics provided by Mike Feduniw, Battalion Chief, Red Deer County Protective Services.

- Total call volume is up marginally from 110 to 115 calls
- MVCs took a very large jump this year, up by almost DOUBLE (86% increase from last year)
- EMS calls were down 25% (36 vs 17)
- Brush and outside fires were down 42% (24 vs 14)
- For the first year in our history since becoming a Red Deer County station, EMS calls weren't our #1 call type.

Out of 115 calls this year, Station 7 members were able to staff and roll a truck to 114 of them. Only one call was left unanswered due to manpower.

On multiple occasions this year, the Department was able to run two calls simultaneously. With only 11 people on the books this is an absolutely huge accomplishment.

<b>2024 Stats</b>	41
Motor Vehicle Collision	27
EMS	17
Alarms	17
Brush Fire	8
Outside Fire	6
Structure Fire	5
Vehicle Fire	5
Fuel Spill	2
Electrical Hazard	2
Gas Leak	1
Explosion	1
<b>By call times</b>	
0000 to 0500	8
0500 to 0600	2
0600 to 0900	16
0900 to 1200	16
1200 to 1500	19
1500 to 1800	23
1800 to 2100	22
2100 to 0000	9
<b>By Category</b>	
Medical Assist	27
Other	0
Alarms	17
Rescue Other	0
Electrical	2
Fire Other	20
Hazmat	3
Investigation	0
Structure Fire	5
Trains	0
Vehicle Rescue	41
<b>By Location</b>	
Town	31
County	80
Mutual Aid	4
<b>Total Calls for Service 2024</b>	<b>115</b>



**Agenda item 8.a Fire Department Statistics 2024 (continued)**

**Recommended Motion**

Motion by Councillor \_\_\_\_\_ that Council accept the 2024 Fire Department Call Statistics as information.

New Business (2)

<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 8.b
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> RFD & Information	<b>Attachment(s):</b>

**Content:**

**8.b Municipal Elections 2025**

**8.b.i Appointment of Returning Officer and Substitute Returning Officer.**

Section 13 of the Local Authorities Election Act (current as of October 31, 2024) states:

*13(1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the by-election or vote on a question or bylaw.*

*(2) If the elected authority does not appoint a returning officer, the secretary (CAO) is deemed to have been appointed as the returning officer*

*(2.1) An elected authority must, by resolution, appoint a substitute returning officer by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the by-election or vote on a question or bylaw.*

*(3) The following persons shall not be appointed as a returning officer or substitute returning officer for a local jurisdiction:*

*(a) a candidate for the elected authority for that local jurisdiction,*

*(b) in respect of a candidate for the elected authority for that local jurisdiction, the candidate's spouse, adult interdependent partner, child, parent or sibling.*

*(4) If, through illness, absence or other incapacity, the returning officer is incapable of performing the duties of returning officer, the substitute returning officer has and may exercise all the duties, functions and powers of a returning officer for the purposes of conducting elections under this Act.*

Council is requested by resolution to appoint the returning officer and substitute returning officer.

**Recommended Motion**

Motion by Councillor \_\_\_\_\_ that Council nominates Arno Glover as the Returning Officer for the 2025 Municipal General Election and Jacqui Molyneux as Substitute Returning Officer for the 2025 Municipal General Election.



### 8.b.ii New Requirements

The following is reproduced from the Local Authorities Election Act (current as of October 31, 2024) and is provided for information and for the public record.

Section 147.22(1) states:

#### Notice required re contributions and expenses

**147.22(1)** No individual and no person acting for the individual shall accept a contribution or incur a campaign expense unless the individual has given written notice in accordance with this section.

**(2)** An individual who intends to be nominated or has been nominated to run for election in a local jurisdiction as a candidate must give written notice to the local jurisdiction in which the individual intends to be or has been nominated.

**(3)** A written notice under subsection (2) must include, in respect of the individual's candidacy,

(a) the full name, address and contact information of the individual,

(b) the address of the place or places where records of the individual are maintained and of the place to which communications may be addressed,

(c) the names and addresses of the financial institutions to be used by or on behalf of the individual as depositories for campaign contributions made to that individual, and

(d) the names of the signing authorities for each depository referred to in clause (c).

**(4)** No candidate and no person acting for a candidate shall accept a contribution in respect of an election outside the campaign period for that election.

Section 147.221(1) states:

**147.221(1)** A local jurisdiction must maintain a register of candidates that have given notice to the local jurisdiction under section 147.22.

**(2)** A local jurisdiction must make the register of candidates publicly available on the local jurisdiction's website,

(a) in the case of a general election, until the December 31 immediately following the election, or

(b) in the case of a by-election, until 60 days following the by-election.

**(3)** The register of candidates referred to in subsection (2) must be made available in a partial or redacted form in the manner set out in section 28(6.1) and (6.2).

### 8.b.iii

The following is provided to candidates for information and for the public record.

Nomination Day is 12 noon on Monday September 22, 2025. This is the latest date on which candidate nominations can be received by the Returning Officer.

With reference to the nomination requirements the following procedures are proposed:

- i. Prospective candidates to be provided with a Candidate Information Pack upon request to the Returning Officer (or Substitute Returning Officer),
- ii. At that time candidates to be provided with a Notice of Intent Form as required by section 147.22(2) of the Elections Act,
- iii. Candidates encouraged to complete the Intent Form and return this to the Returning Officer (or Substitute Returning Officer), as soon as practically possible in order that the candidate's information can be posted on the Town's website,
- iv. Candidates to provide all other Nomination documents and required information and fees to the Returning Officer (or Substitute Returning Officer) before Nomination Day.

Note: It is not advised that any candidate submits nomination documents on or near to the Nomination Day deadline as any discrepancies may not be resolved by the deadline for closure of nominations.

**8.b.iv**

The following is provided to candidates for information and for the public record.

Candidate Information Packs are now available for collection from the Returning Officer (or the Substitute Returning Officer).

The Candidate Information Pack currently contains:

- i. a cover letter from the Returning Officer providing an update on the present situation concerning the Local Authorities Election Forms Regulation Act and the submission of Nomination papers,
- ii. the Notice of Intent Form,
- iii. a general document providing election information for candidates,
- iv. a copy of the Town of Bowden Municipal Election Bylaw,
- v. information provided by Municipal Affairs on revisions made to the election statutes,
- vi. a copy of the publication "What Every Councillor Needs to Know".

The Candidate Information Pack does not currently contain the Nomination Forms – the Alberta Election website currently states that, *"All legislated local election forms are being updated based on amendments to the Local Authorities Election Act"*.

Candidates will also be provided with a USB flash drive (data storage device) containing relevant documents, information and guidelines.

**8.b.v**

The following is provided to candidates for information and for the public record.

Despite the unavailability of Nomination Forms prospective candidates are encouraged to obtain a Candidate Information Pack from the Returning Officer (or the Substitute Returning Officer) in order to:

- i. assess whether they wish to stand as an elected official,
- ii. ensure they meet the eligibility requirements,
- iii. familiarise themselves with the requirements of both Provincial election legislation and the Town of Bowden Municipal Bylaw.

In addition, prospective candidates may wish to:

- i. consider options for funding and campaign strategy,
- ii. obtain a criminal records check,
- iii. prepare an up-to-date biography,
- iv. complete and submit the Notice of Intent Form to the Returning Officer.

**8.b.vi**

The following is provided to candidates for information and for the public record.

The Town of Bowden website currently provides statutory information for the 2025 Municipal Elections.

Statutory Notices are posted in accordance with the Revised Town of Bowden Advertising Bylaw 06 / 2024 which states that:

**Section 4.1**

*Unless otherwise advertised in accordance with requirements of the MGA all Town statutory notices will be advertised electronically by published notices on the Town of Bowden website.*

**Section 4.2**

*Notwithstanding the provision of term 4.1 the Town may also elect to choose all or any combination of the following means of advertising statutory notices,*

- i. by having hardcopy documents available at the Municipal Town Administration building,*
- ii. posting a paper copy of the notice prominently on the exterior doors, exterior windows, or the Town Notice board located at the Municipal Town Administration building, and other selected public places,*
- iii. electronically by posting on the Town's mobile application (app),*
- iv. electronically by posting on the Town's official Facebook social media page, "Bowden Alberta",*
- v. electronically by posting a link on the Town's official Twitter account or Instagram account that directs the user to a notice on the Town's website,*
- vi. electronically on the Town digital notice board.*
- vii. publication within a local weekly newspaper,*
- viii. by post mail,*
- ix. by insert in the Town's utility bills.*

**Section 4.3**

*The Town will consider the importance of each notice (matter & content) but in principle will adopt the approach of utilizing all the advertising means listed in sections 4.1 and 4.2 (i) to (vi) above, but also, depending upon the importance, severity, scope, or impact of a matter of notice, the Town may also advertise a notice by means of section 4.2 (vii) to (ix) above, if deemed prudent or necessary.*

**Recommended Motion**

Motion by Councillor \_\_\_\_\_ that Council accepts agenda items 8.b.ii through to 8.b.vi as information.

<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 8.c
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b> 1 AB Munis 2024 Year in Review

**Content:****8.c Alberta Municipalities 2024 Year in Review**

Administration submits to Council the 2024 Alberta Municipalities Year in Review report.



# ABMUNIS 2024 YEAR IN REVIEW

[Home](#) / [News](#) / [ABmunis 2024 Year in Review](#)

[← News](#)

By Tyler Gandam, President

When I reflect on 2024, I'm struck by how busy our association was throughout the year (something many members told me) and just how much we accomplished! In many respects, 2024 was a pivotal year for municipalities across Alberta.

I encourage you to take a few minutes to review Alberta Municipalities' 2024 highlights as I see them from my perspective as President.

## **Three little bills with huge consequences**

Anyone following Alberta's political scene last year knows we spent a lot of time and effort on Bills 18, 20 and 21. Bill 18 requires municipalities, post-secondary institutions, and other provincial entities to obtain provincial approval to enter into a funding agreement with the federal government. Bill 20 made substantial changes to the Municipal Government Act and the Local Authorities Election Act and allowed municipal political parties to be introduced in Edmonton and Calgary ahead of the 2025 municipal elections. Bill 21 – the least contentious of the three bills – streamlined and expanded the provincial government's powers and authorities during an emergency under several pieces of legislation. We repeatedly raised our members' concerns and presented alternative solutions to the provincial government's intended legislative changes wherever possible. ABmunis continued voicing our members' concerns in calm, rational and creative ways. I'm extremely pleased with what we accomplished under difficult circumstances.

## **Policing & public safety**

Most municipalities in Alberta rely on the Royal Canadian Mounted Police (RCMP) to provide police services in their communities. While ABmunis' members are generally satisfied with the policing the RCMP delivers in their communities, they want to keep their police-related expenses down and improve responsiveness however they can. When the provincial government announced it was expanding the role of sheriffs and giving them police-like powers, ABmunis asked questions to help clarify things. We expressed appreciation for added law enforcement resources (more sheriffs) while continuing to advocate for a more collaborative approach to law enforcement in which sheriffs support and supplement local police services, regardless of the badges and uniforms they wear.

## **Infrastructure**

Our efforts to secure more provincial funding for municipal infrastructure continued in 2024. We kept advocating for more baseline capital funding in the Local Government Fiscal Framework. After all, Alberta's infrastructure deficit is \$30 billion and growing due to a combination of factors, including the maintenance, repair and replacement of key infrastructure, and increased demand due to rapid population growth. We also called on the provincial government to resume full payment of Grants In Place of Taxes (GIPT) instead of paying just 50% of the total property value.

We scored an advocacy "win" in late September when the provincial government announced it was reverting to its former policy on how interest rates for provincial loans to local authorities for capital projects.

#### **Health care**

The overall state of Alberta's health care system remained a major concern for municipalities of all sizes and locations, whether they were dealing with chronic doctor shortages, closures of primary health care facilities or lengthy ambulance response times. Alberta Municipalities continued advocating for improvements across the board. While it is too soon to know the extent to which nurse practitioners (NPs) will help alleviate the overall pressure, ABmunis' advocacy over the past two years helped pave the way for their introduction. As of December 1, 33 NPs have begun providing care, mainly in smaller and more remote communities, and a further 23 NPs have been approved to begin working independently.

#### **Extended Producer Responsibility (EPR)**

Our association continued working closely with the Alberta Recycling Management Authority (ARMA) on the critical issue of EPR in 2024. Through newsletter articles, web articles and online seminars, ABmunis ensured members were informed of the latest developments. Another intake period was added in November after we raised members' concerns about EPR's timelines and looming deadlines to ARMA and the provincial government. Phase 1 communities that have already registered under the EPR program but have been unable to finalize contractual service agreements with Circular Materials by December 31, 2024, will now have until March 31, 2025, to do so.

#### **Our ongoing commitment to delivering value**

Our Business Development team worked closely with members across Alberta in 2024 to provide products and services that suited their specific needs. Regional managers met with numerous elected officials and administrators throughout the year to build meaningful connections and deepen their knowledge of the communities in their respective regions. As trusted sources of information and advice, our regional managers provided tailored services, recommendations, and insights at the right time to achieve the greatest possible success. Our approach is another way we are committed to building strong communities. We support and include community-related and not-for-profit organizations that are crucial in providing the services needed to build thriving communities.

#### **Clean Energy Improvement Program (CEIP)**

Our **Clean Energy Improvement Program** (CEIP) is an innovative financing tool that enables residential and commercial property owners to access flexible, long-term financing through their municipality, improving their ability to pay for energy efficiency and renewable energy upgrades. Financing is tied to property and repaid through property taxes.

Twenty-one communities across Alberta are already taking part in CEIP. Five more municipalities (Airdrie, Banff, Beaumont, Spruce Grove & Wetaskiwin) passed bylaws in 2024 and have begun working with our Sustainability Services team to design and develop programs that suit them.

#### **Departing Board members**

We are extremely grateful to our Board members who left in 2024. Tanya Thorn served our association admirably for eight years, including four years as the Vice-President, Towns. My heartfelt thanks to Ellen Nygaard, who served on the APEX Governance Board for eight years, Bryan Smith, who served the AMSC/AMSCIS and

MUNIX Board for three years, and Jennifer Wyness, who served on ABmunis' Board for two years. Please join me in thanking them for their invaluable contributions.

**Closing remarks**

Our association faced plenty of challenges and achieved notable success in 2024. I'm happy with the way things went last year, and I look forward to working together with you – our members – to accomplish much more in 2025.

**Jan 7**

2025

Year in Review: Take a look back at our 2023 successes

[CLICK HERE](#)

**Agenda item 8.c Alberta Municipalities 2024 Year in Review (continued)**

**Recommended Motion**

Motion by Councillor \_\_\_\_\_ that Council accepts agenda item 8.c as information.



<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 8.d
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b> 1 email dated January 6, 2025.

**Content:****8.d Library Board Training Dates**

Administration submits to Council a copy of the email received from the Parkland Regional Library System Office Administrator with respect to training dates in January for library board members.

**From:** [Parkland Administration](#)  
**To:** [CAO](#)  
**Subject:** RE: Parkland Board Training - REMINDER  
**Date:** January 8, 2025 8:28:42 AM

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Hello Arno,

The training focuses on the structure of library service in Alberta and the role that board members play. It would be beneficial for both Parkland board members and library board members.

**Kara Hamilton**

**Office Administrator**

Parkland Regional Library System | 4565 46 Street Lacombe AB T4L 0K2  
403.782.3850 ext 232 | 1.800.567.9024.ext 232 | [prl.ab.ca](http://prl.ab.ca)

**Libraries – Value Beyond Words**

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**From:** CAO <[cao@bowden.ca](mailto:cao@bowden.ca)>  
**Sent:** Wednesday, January 8, 2025 8:06 AM  
**To:** Parkland Administration <[administration@prl.ab.ca](mailto:administration@prl.ab.ca)>  
**Subject:** RE: Parkland Board Training - REMINDER

Good morning Kara,

Please confirm who this training is aimed at.

Council members who are representatives on the Parkland Regional Library Board.

Or

Town of Bowden Library Board members.

Many thanks,

Arno.

**BOWDEN**

Arno Glover B.Com (Hons).  
Chief Administrative Officer,  
Town of Bowden,  
Box 338, 2101 20<sup>th</sup> Ave,  
Bowden, Alberta, T0M 0K0.

Tel: 403 224 3395  
Cell: 403 598 5730

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**From:** Parkland Administration <[administration@prl.ab.ca](mailto:administration@prl.ab.ca)>  
**Sent:** January 6, 2025 9:22 AM  
**To:** PRL Board <[prlboard@prl.ab.ca](mailto:prlboard@prl.ab.ca)>; Municipal Administrators <[municipaladministrators@prl.ab.ca](mailto:municipaladministrators@prl.ab.ca)>  
**Subject:** Parkland Board Training - REMINDER

Good morning,

Parkland is offering board member training. Each session covers the same information. Expect the training to be approximately an hour and a half in length.

the following dates and times have been selected for training:

- Weekday evenings: January 14 or 22 at 6:00 p.m.
- Weekend days: January 18 or 25 at 10:00 a.m.
- Weekday day: January 23 at 10:00 a.m.

Please let me know which session you plan to attend. If you have already responded and received a Zoom invitation from me, then you are confirmed and signed up.

Happy New YEAR!

Kara Hamilton

Office Administrator

Parkland Regional Library System | 4565 46 Street Lacombe AB T4L 0K2  
403.782.3850 ext 232 | 1.800.567.9024.ext 232 | [prl.ab.ca](http://prl.ab.ca)

**Libraries – Value Beyond Words**

**Agenda item 8.d Library Board Training Dates (continued)**

**Recommended Motion**

Motion by Councillor \_\_\_\_\_ that Council accepts agenda item 8.d as information.

**Financial - 2025 Operating Budget**

<b>Regular Council Meeting:</b> January 13, 2025	<b>Agenda Item:</b> 9.a
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> RFD	<b>Attachment(s):</b> 1 Draft version 3 – 2025 Operating Budget

**1 Legislative Responsibility**

Section 242 (1) of the Municipal Government Act states that “each council must adopt an operating budget for each calendar year by January 1 of that calendar year”.

Section 243 (1) of the Municipal Government Act states that the content of an operating budget must include any estimate of the:

- i. amount to be transferred to reserves,
- ii. amount to be transferred to the capital budget,
- iii. the amount needed to provide for the council’s policies and programs,
- iv. the amount needed to pay the debt obligations in respect of borrowings made to acquire, construct, remove or improve capital property,
- v. the amount of expenditures and transfers needed to meet the municipality’s obligations for services funded under an intermunicipal collaboration framework,
- vi. amount and source needed to transfer funds to recover any shortfall (deficit) in the budget.

In addition to the 2025 Operating Budget, in accordance with the requirements of section 283(1) of the MGA, Administration is required to prepare a 3-year Financial Plan with respect to anticipated financial operations for the years, 2026, 2027 and 2028.

**2 Background**

A second draft of the Operating Budget for 2025 was provided to Council in the RCM of December 9.

Administration submits to Council a third draft of the budget incorporating the decisions and requests of Council following the budget deliberations in the meeting of 9<sup>th</sup> December.

The first draft of the budget provided an operating deficit of (\$59,250.96).

The second draft of the budget provided an operating deficit of (\$21,960.96).

The third draft of the budget provides a balanced budget.

**3 Budget Changes (Draft 3)**

The following provides Council with a summary of the key changes that are included within the third draft of the 2025 Operating Budget.

Note with regard to the attached budget:

Changes made to draft 2 of the Operating Budget remain highlighted as yellow shaded text.  
Changes made to draft 3 of the Operating Budget are highlighted as blue shaded text.

**3.1 Tax Revenues**

The 3<sup>rd</sup> draft of the 2025 Operating Budget provides for a 1% increase on the 2024 actual tax revenues (\$ amount) for Municipal Residential Taxes and Municipal Non-Residential Taxes.

This will provide additional tax revenues of \$11,022.31 in 2025.

Wild Rose Assessments has indicated to Administration that property tax assessments for 2025 are likely to increase by 7%.

This will require an adjustment to be made to the Municipal Residential Tax and Municipal Non-Residential Tax mill rates (the tax rate multiplier that equates to the amount of tax paid per \$1,000.00 of assessed property value) in order to ensure an overall 1% increase in tax revenues (by \$ amount).

Taxation Rates and Requisitions for 2025 will be set out in the Taxation Rate Bylaw typically submitted to Council for approval in late April / early May.

**3.2 Transfer to Reserves ref John Deere 4 Wheel Loader**

Included in the second draft budget for 2025 was the transfer of funds of \$9,400.00 to the Public Works Reserves account in respect of the purchase of the John Deere 4 Wheel Loader in year 2020.

There was no Council motion made in 2020 regarding this Operating Budget requirement.

As requested by Council this transfer has now been removed from draft 3 of the Operating Budget in doing so removing \$9,400.00 from Public Works Department operating costs.

**3.3 Emergency Management Budget (revision)**

Administration is proposing that an additional amount of \$2,446.78 is allocated to Emergency Management.

This requirement is explained within the CAO's report.

This \$ amount represents the positive balance as a result of the budget adjustments made in 3.1 and 3.2 above.

Alternatively, Council may consider allocating the amount of \$2,446.78) to be transferred to contingency reserves (or to any other operating cost within the budget).

**3.4 Other Factors for Consideration****3.4.1**

An amendment to the Operating Budget can be made by Council at any time.

Subsequent revisions to the Operating Budget could be made at the time the Taxation Rate Bylaw is presented to Council in order to reflect:

- i. actual property tax assessments (typically received in February each year),
- ii. notifications received of actual requisitions,
- iii. any additional adjustments / revisions required by Council.



The Education Requisitions will not be known until the spring after the Provisional Government has passed its budget.

### **3.4.2 Water & Wastewater Rates**

The Operating Budget incorporates changes to utility rates as being effective from April 1, 2025.

### **3.4.3 Transfers of Operating Revenue to Reserves.**

Reserves are funds set aside for future operating and capital initiatives that provide for the future operating and capital needs of the Town and to allow for contingencies.

Within the Operating Budget there is no transfer of operating revenues to capital reserves.

### **3.4.4 New Borrowing**

There is no inclusion in the Operating Budget for any new borrowing expenditure to:

- i. refinance existing debt, or,
- ii. finance land / property acquisitions, or,
- iii. finance infrastructure / capital projects.

## **4 Future Actions**

Administration will submit to Council a revised:

- i. Rates & Fees Bylaw,
- ii. Taxation Rate Bylaw,

for 2025 at a future Regular Council Meeting (or as required depending on any decisions made by Council during these budget deliberations).



## Town of Bowden 2025 Operating Budget

3rd Draft to Council (RCM 13 January 2025)

	2024 YTD (end of Qtr 3 2024)	2024 Budget	2025 Budget
	\$	\$	\$
<b>REVENUES</b>			
<b>TAX REVENUES</b>			
MUNICIPAL RESIDENTIAL TAXES	846,752.76	846,167.33	855,220.29
MUNICIPAL NON-RESIDENTIAL TAXES	255,478.60	255,478.60	258,033.38
MUNICIPAL FARM TAXES	67.18	652.67	67.18
SCHOOL RESIDENTIAL TAXES	271,677.51	256,898.21	271,677.42
SCHOOL NON-RESIDENTIAL TAXES	58,368.87	47,479.42	58,368.85
DESIGNATED INDUSTRIAL PROPERTY TAX REQSTN	220.23	211.39	211.39
POLICE FUNDING REQUISITION	65,985.01	66,529.00	65,985.01
LATE TAX PAYMENT PENALTIES	11,664.93	12,000.00	12,000.00
<b>TOTAL</b>	<b>1,510,215.09</b>	<b>1,485,416.62</b>	<b>1,521,563.52</b>
<b>OTHER REVENUES</b>			
PROVINCIAL FINES	3,982.00	5,000.00	5,000.00
FRANCHISE FEES - FORTIS ELECTRICAL	103,691.15	136,000.00	139,000.00
FRANCHISE FEES - ATCO GAS	44,235.59	61,675.00	79,000.00
INVESTMENT RETURNS (INTEREST EARNED)	109,216.71	114,000.00	115,000.00
CANDIDATE NOMINATION FEE	0.00	0.00	0.00
<b>TOTAL</b>	<b>261,125.45</b>	<b>316,675.00</b>	<b>338,000.00</b>
<b>GRANT REVENUES</b>			
RED DEER COUNTY RECREATION GRANT	86,422.00	86,422.00	86,500.00
MSI / LGFF OPERATING GRANT	162,042.00	162,042.00	162,042.00
<b>TOTAL</b>	<b>248,464.00</b>	<b>248,464.00</b>	<b>248,542.00</b>
<b>ADMINISTRATIVE REVENUES</b>			
PROPERTY TAX CERTIFICATES	2,075.00	1,200.00	1,500.00
BUSINESS LICENSES	2,175.00	2,500.00	2,500.00
SUMMER TEMP EMPLOY' PROGRAM (STEP) GRANT	2,100.00	16,800.00	4,200.00
OTHER INCOME	1,112.37	100.00	500.00
PENALTIES (ACCOUNTS RECEIVABLE)	2,051.95	500.00	500.00
CREDIT CARD PROCESSING FEE	0.00	0.00	100.00
<b>TOTAL</b>	<b>9,514.32</b>	<b>21,175.00</b>	<b>9,300.00</b>
<b>BYLAW REVENUES</b>			
BYLAW ENFORCEMENT FINES & PENALTIES	0.00	100.00	100.00
<b>TOTAL</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
<b>ANIMAL REVENUES</b>			
DOG / CHICKEN LICENSES	735.00	500.00	700.00
<b>TOTAL</b>	<b>735.00</b>	<b>550.00</b>	<b>700.00</b>
<b>PUBLIC WORKS REVENUES</b>			
OTHER INCOME / SERVICE FEES	0.00	200.00	200.00
<b>TOTAL</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>
<b>WATER REVENUES</b>			
DISTRIBUTED WATER COLLECTIONS	268,202.34	304,000.00	350,000.00
BULK WATER SALES	8,855.97	7,500.00	8,000.00
WATER METERS & EQUIPMENT	677.60	1,000.00	1,000.00
LATE PAYMENT PENALTIES	4,759.01	5,000.00	5,000.00
ACCOUNT SET UP FEE	0.00	0.00	1,500.00
OTHER INCOME	110.00	150.00	150.00
<b>TOTAL</b>	<b>282,604.92</b>	<b>317,650.00</b>	<b>365,650.00</b>
<b>SANITARY SEWER REVENUES</b>			
WASTEWATER COLLECTIONS	272,423.61	315,000.00	357,000.00
RV DUMP	787.10	700.00	700.00
SRDRWC SERVICE INCOME	21,780.18	27,000.00	27,000.00
<b>TOTAL</b>	<b>294,990.89</b>	<b>342,700.00</b>	<b>384,700.00</b>
<b>SOLID WASTE REVENUES</b>			
SOLID WASTE COLLECTIONS	60,013.80	63,800.00	70,000.00
<b>TOTAL</b>	<b>60,013.80</b>	<b>63,800.00</b>	<b>70,000.00</b>

RECYCLING REVENUES	RECYCLING INCOME	58,946.43	69,800.00	71,000.00
	ELECTRONICS RECYCLING INCOME	0.00	500.00	200.00
	RECYCLING CIRCULAR MATERIALS	0.00	0.00	22,152.00
	<b>TOTAL</b>	<b>58,946.43</b>	<b>70,300.00</b>	<b>93,352.00</b>
FCSS REVENUES	CITY OF RED DEER - FCSS FUNDING	66,762.90	66,762.00	66,762.00
	FCSS JOINT EVENTS	4,645.04	500.00	200.00
	COMMUNITY GARDEN	0.00	0.00	250.00
	VOLUNTEER SUPPER GRANT	0.00	0.00	600.00
	FAMILY DAY MOVIE	0.00	0.00	150.00
	COOKING ON A BUDGET	0.00	0.00	100.00
	CVITP GRANT	0.00	0.00	750.00
	MISC DONATION OTHER PROGRAMS	0.00	0.00	100.00
<b>TOTAL</b>	<b>71,407.94</b>	<b>67,262.00</b>	<b>68,912.00</b>	
CEMETERY REVENUES	GRAVE PLOT SERVICES	4,980.00	3,000.00	3,000.00
	PLOTS & VAULTS SALES	1,620.00	2,500.00	2,500.00
	COLUMBARIUM NICHE SALES	4,102.14	2,000.00	2,000.00
	RED DEER COUNTY CEMETERY GRANT	5,000.00	5,000.00	5,000.00
	OTHER INCOME	0.00	0.00	0.00
<b>TOTAL</b>	<b>15,702.14</b>	<b>12,500.00</b>	<b>12,500.00</b>	
ECONMIC DEVLPMNT REVNS	OTHER INCOME / NEWSLETTER ADVERTISING	1,260.00	800.00	1,000.00
	<b>TOTAL</b>	<b>1,260.00</b>	<b>800.00</b>	<b>1,000.00</b>
LAND REVENUES	RENTAL INCOME (BILLBOARDS & PASTURE LEASE)	7,000.00	6,500.00	7,800.00
	<b>TOTAL</b>	<b>7,000.00</b>	<b>6,500.00</b>	<b>7,800.00</b>
PARADE REVENUES	CONTRIBUTIONS (Ag SOCIETY)	1,000.00	1,000.00	1,000.00
	<b>TOTAL</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
SPECIAL EVENT REVENUES	CONTRIBUTIONS / DONATIONS / SALE OF GOODS	660.00	700.00	600.00
	<b>TOTAL</b>	<b>660.00</b>	<b>700.00</b>	<b>600.00</b>
ARENA REVENUES	ARENA RENTAL INCOME	60,685.49	90,000.00	95,000.00
	OTHER INCOME (ADVERTISING BILLBOARDS)	6,380.00	3,500.00	3,000.00
	RED DEER COUNTY RECREATION GRANT	25,000.00	25,000.00	25,000.00
	<b>TOTAL</b>	<b>92,065.49</b>	<b>118,500.00</b>	<b>123,000.00</b>
PARK REVENUES	RED DEER COUNTY RECREATION GRANT	3,750.00	3,750.00	3,750.00
	<b>TOTAL</b>	<b>3,750.00</b>	<b>3,750.00</b>	<b>3,750.00</b>
LIBRARY REVENUES	RED DEER COUNTY RECREATION GRANT	1,500.00	1,500.00	1,500.00
	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00
	<b>TOTAL</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
MUSEUM REVENUES	RED DEER COUNTY RECREATION GRANT	3,000.00	3,000.00	3,000.00
	<b>TOTAL</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
COMMUNITY HALL REVENUE	RED DEER COUNTY RECREATION GRANT	5,000.00	5,000.00	5,000.00
	<b>TOTAL</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
<b>TOTAL (ALL REVENUES)</b>		<b>2,928,963.76</b>	<b>3,087,542.62</b>	<b>3,260,169.52</b>

## EXPENDITURES

	\$	\$	\$	
REQUISITIONS	PROVINCIAL SCHOOL EDUCATION (PUBLIC)	240,935.61	296,872.27	321,247.48
	PROVINCIAL SCHOOL EDUCATION (CATHOLIC)	6,599.10	7,505.36	8,798.79
	<b>TOTAL</b>	<b>247,534.71</b>	<b>304,377.63</b>	<b>330,046.27</b>
COUNCIL	HONORARIUMS & PER DIEMS	46,064.47	59,155.20	77,568.00
	EMPLOYMENT & CRA CONTRIBUTIONS	1,921.85	2,500.00	3,000.00
	TRAINING & DEVELOPMENT	0.00	7,000.00	7,000.00
	CONFERENCE / WORKSHOPS / EVENT COSTS	25,433.70	37,500.00	37,500.00
	MEMBERSHIP AUMA	2,560.30	2,600.00	2,700.00

PUBLIC RELATIONS & GRANTS & DONATIONS	5,287.24	5,000.00	7,500.00
IT SUPPORT & SERVICES	0.00	0.00	1,000.00
LIABILITY INSURANCE	336.00	400.00	400.00
ELECTION COSTS	0.00	0.00	5,000.00
MISCELLANEOUS GOODS & SUPPLIES	3,968.96	8,000.00	8,000.00
AG SOCIETY DONATIONS	10,000.00	10,000.00	10,000.00
<b>TOTAL</b>	<b>95,572.52</b>	<b>132,155.20</b>	<b>159,668.00</b>

**ADMINISTRATION**

PAYROLL	283,455.81	337,379.50	284,244.00
EMPLOYMENT & CRA CONTRIBUTIONS	51,150.49	58,000.00	55,000.00
WORKERS COMPENSATION (WCB)	10,193.12	13,000.00	13,000.00
TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00
TRAVEL & SUBSISTENCE	4,876.58	6,000.00	2,500.00
MEMBERSHIP FEES & CONFERENCE COSTS	4,602.03	6,000.00	2,500.00
POSTAGE & COURIER	6,770.75	8,000.00	7,000.00
TELEPHONE (LAND LINES & CELL PHONE)	5,483.66	6,900.00	6,900.00
ADVERTISING / PROMOTIONS / MARKETING	444.00	800.00	800.00
CONTRACTED SERVICES (IT SERVICES)	21,524.49	23,000.00	25,000.00
PERSONNEL RELATIONS	813.16	4,000.00	3,000.00
JANITORIAL & CLEANING SUPPLIES	5,800.00	7,100.00	7,200.00
POSTAGE MACHINE LEASE	691.92	700.00	700.00
COPIER & PRINTING	11,245.89	13,000.00	13,000.00
INTERNET SERVICES	3,600.00	3,600.00	3,600.00
SECURITY & ALARMS MONITORING FEE	269.40	270.00	270.00
MATS	1,899.67	0.00	2,300.00
WEBSITE & APP (HOSTING & SUPPORT)	8,868.49	9,000.00	9,000.00
DEBIT MACHINE	617.45	600.00	800.00
FIRE SYSTEMS & EQUIPMENT MAINTENANCE	143.72	100.00	100.00
ASSESSMENT REVIEW COSTS	2,000.00	2,000.00	2,000.00
CONTRACTED SERVICES OTHER	3,000.00	1,500.00	1,000.00
ACCOUNTING & AUDIT FEES / SERVICES	36,380.00	30,000.00	38,000.00
LEGAL & PROFESSIONAL FEES	1,601.68	1,500.00	1,500.00
PROPERTY ASSESSMENT SERVICES	15,396.80	16,775.00	16,900.00
REPAIRS & MAINTENANCE (EQUIPMENT)	728.38	1,000.00	1,500.00
IT REPAIRS / UPGRADES	1,185.00	2,000.00	4,500.00
REPAIRS & MAINTENANCE (BUILDING)	2,057.19	2,000.00	2,000.00
INSURANCE (BUILDING & PROFESSIONAL LIABILITY)	14,174.50	16,386.00	17,500.00
MISCELLANEOUS GOODS & SUPPLIES	5,319.85	6,000.00	7,000.00
EQUIPMENT PURCHASES (CAMERA SYSTEM)	0.00	0.00	5,000.00
UTILITIES (ELECTRICITY)	4,150.76	6,000.00	5,000.00
UTILITIES (GAS)	2,495.17	5,000.00	3,000.00
BANK CHARGES & SERVICE FEES	1,879.40	1,200.00	1,800.00
CASH ROUNDING	-0.07	0.00	0.00
BAD DEBTS - PROPERTY TAXES	0.00	0.00	0.00
BAD DEBTS - TRADE	0.00	0.00	0.00
TRANSFER TO CAPITAL FROM OPERATING	0.00	0.00	0.00
TRANSFER TO CONTINGENCY RESERVES	37,752.71	37,752.71	0.00
<b>TOTAL</b>	<b>550,572.00</b>	<b>625,063.21</b>	<b>544,614.00</b>

**PROTECTIVE SERVICES  
(FIRE)**

REPAIRS & MAINTENANCE (BUILDING)	2,259.30	5,000.00	5,000.00
INSURANCE (BUILDING)	1,202.00	1,177.27	1,250.00
UTILITIES (ELECTRICITY)	3,224.17	4,000.00	4,000.00
UTILITIES (GAS)	4,621.99	4,000.00	5,500.00
<b>TOTAL</b>	<b>11,307.46</b>	<b>14,177.27</b>	<b>15,750.00</b>

**EMERGENCY MANAGEMENT**

FEES & SUBSCRIPTIONS & CONSULTANCY	0.00	0.00	3,000.00
TRAINING & DEVELOPMENT	0.00	500.00	2,000.00
TRAVEL & SUBSISTENCE	0.00	0.00	500.00
MISCELLANEOUS GOODS & SUPPLIES	37.00	2,000.00	1,946.78
<b>TOTAL</b>	<b>37.00</b>	<b>2,500.00</b>	<b>7,446.78</b>

**PROTECTIVE SERVICES  
(RCMP & BYLAW)**

TRAVEL & SUBSISTENCE	0.00	0.00	0.00
TRAINING & DEVELOPMENT	0.00	0.00	0.00
MEMBERSHIP FEES & CONFERENCE COSTS	0.00	60.00	0.00
TELEPHONE	71.55	150.00	150.00
CONTRACTED BYLAW ENFORCEMENT SERVICES	0.00	0.00	30,000.00



CONTRACTED SERVICES OTHER	0.00	200.00	0.00
ALBERTA POLICE FUNDING MODEL	65,985.00	66,529.00	65,985.00
RED DEER COUNTY PROTECTIVE SERVICES	4,950.00	36,600.00	9,000.00
LEGAL & PROFESSIONAL FEES	0.00	200.00	0.00
MISCELLANEOUS GOODS & SUPPLIES	0.00	150.00	0.00
<b>TOTAL</b>	<b>71,006.55</b>	<b>103,889.00</b>	<b>105,135.00</b>

## ANIMAL

CONTRACTED SERVICES (VETERINARY)	0.00	100.00	100.00
MISCELLANEOUS GOODS & SUPPLIES	238.96	250.00	250.00
<b>TOTAL</b>	<b>238.96</b>	<b>350.00</b>	<b>350.00</b>

## PUBLIC WORKS

PAYROLL	197,733.86	213,681.60	241,561.00
PAYROLL (SUMMER STUDENTS)	21,059.60	21,280.00	21,280.00
EMPLOYMENT & CRA CONTRIBUTIONS	39,303.43	47,000.00	49,000.00
TRAINING & DEVELOPMENT	48.99	1,000.00	1,000.00
TRAVEL & SUBSISTENCE	108.39	300.00	300.00
TELEPHONE (LAND LINES & CELL PHONE)	1,814.22	2,100.00	2,100.00
ADVERTISING / PROMOTIONS / MARKETING	0.00	100.00	750.00
ALBERTA ONE CALL SERVICES	487.53	487.06	510.23
FIRE SYSTEMS & EQUIPMENT MAINTENANCE	363.46	400.00	2,400.00
SECURITY & ALARMS	625.90	690.00	690.00
INTERNET SERVICES	900.01	1,380.00	1,300.00
CONTRACTED SERVICES OTHER	2,435.49	200.00	500.00
REPAIRS & MAINTENANCE (CASE GRADER)	293.93	5,000.00	10,000.00
REPAIRS & MAINTENANCE (DEERE 4 WHEEL LOADER)	10,905.02	5,500.00	2,500.00
REPAIRS & MAINTENANCE (BOBCAT SKID STEER)	1,628.11	500.00	7,000.00
REPAIRS & MAINTENANCE KABOTA	0.00	0.00	7,500.00
REPAIRS & MAINTENANCE (OTHER)	1,584.58	500.00	500.00
BUILDING REPAIRS & MAINTENANCE (WORKSHOP)	4,624.55	5,000.00	5,500.00
BUILDING REPAIRS & MAINTENANCE (GARAGE)	0.00	500.00	1,000.00
BUILDING REPAIRS & MAINTENANCE (QUONSET)	137.25	500.00	1,000.00
REPAIRS & MAINTENANCE (STERLING TRUCK)	1,029.46	2,000.00	2,000.00
REPAIRS & MAINTENANCE F150 (2007)	93.98	1,000.00	1,000.00
REPAIRS & MAINTENANCE F350 (SAND / WATER TRUCK)	288.89	2,000.00	2,000.00
REPAIRS & MAINTENANCE F250 (2018)	145.05	1,000.00	1,000.00
REPAIRS & MAINTENANCE F550 (2013)	204.42	2,000.00	3,500.00
REPAIRS & MAINTENANCE F150 (2018)	154.78	1,000.00	1,000.00
REPAIRS & MAINTENANCE F150 (2019)	459.01	500.00	3,000.00
REPAIRS & MAINTENANCE (EQUIPMENT)	0.00	500.00	1,000.00
EQUIPMENT RENTALS & SERVICES	0.00	400.00	400.00
INSURANCE	9,171.25	11,274.43	11,000.00
MISCELLANEOUS GOODS & SUPPLIES	5,400.27	5,500.00	3,000.00
SMALL EQUIPMENT/TOOL PURCHASES	0.00	0.00	3,000.00
VEHICLE MAINTENANCE CLEANING SUPPLIES	0.00	0.00	1,000.00
FUEL / OIL / ADDITIVES	13,607.91	15,000.00	15,000.00
PERSONAL PROTECTIVE EQUIPMENT	3,716.78	3,500.00	3,000.00
UTILITIES (ELECTRICITY)	2,673.79	3,600.00	3,600.00
UTILITIES (GAS)	2,581.77	3,500.00	3,500.00
TRANSFER TO PUBLIC WORKS RESERVES	9,400.00	9,400.00	0.00
<b>TOTAL</b>	<b>332,981.68</b>	<b>370,293.09</b>	<b>414,391.23</b>

## ROAD MAINTENANCE

STREET SWEEPING	0.00	5,500.00	6,000.00
ROAD PATCHING	44,903.60	30,000.00	55,000.00
RED DEER COUNTY ROAD MAINTENANCE		0.00	3,000.00
SNOW REMOVAL	12,965.90	25,000.00	25,000.00
ROAD / SIDEWALK REPAIRS	17,031.17	25,000.00	25,000.00
REPAIRS & MAINTENANCE (STREET LIGHTS)	5,985.00	0.00	5,000.00
REPAIRS & MAINTENANCE (STREET SIGNS)	1,824.77	2,000.00	3,500.00
ROAD CRACK FILLING	0.00	0.00	45,000.00
INSURANCE	1,737.00	2,149.56	2,400.00
MISCELLANEOUS GOODS & SUPPLIES	1,867.67	2,000.00	5,500.00
ROAD PAINT (MATERIALS & EQUIPMENT)	1,930.33	5,000.00	5,000.00
SMALL EQUIPMENT/TOOL PURCHASES		0.00	4,000.00
SAND & GRAVEL	6,939.98	6,000.00	10,000.00
UTILITIES (ELECTRICITY) STREET LIGHTS	76,916.91	80,000.00	95,000.00
<b>TOTAL</b>	<b>172,102.33</b>	<b>182,649.56</b>	<b>289,400.00</b>

## WATER &amp; PUMPHOUSE

TRAINING & DEVELOPMENT	300.00	1,100.00	1,100.00
TRAVEL & SUBSISTENCE	34.48	1,000.00	200.00
MEMBERSHIP FEES & CONFERENCE COSTS	57.14	600.00	600.00
TELEPHONE (LANDLINE)	326.40	391.80	400.00
SCADA & IT (REPAIRS & MAINTENANCE)	6,713.00	8,000.00	10,000.00
WATER TESTING SUPPLIES	502.81	1,000.00	1,000.00
HACH COLORIMETER CALIBRATION	0.00	0.00	750.00
SECURITY & ALARMS	359.40	359.40	360.00
INTERNET SERVICES	538.47	587.40	600.00
ENGINEERING & CONSULTANCY	0.00	0.00	2,000.00
EQUIPMENT INSPECTION (PUMPSx4 & FIRE PUMP)	0.00	0.00	4,500.00
REPAIRS & MAINTENANCE (EQUIPMENT)	5,384.87	20,000.00	5,000.00
REPAIRS & MAINTENANCE (BUILDING)	1,938.37	1,500.00	6,000.00
REPAIRS & MAINTENANCE (INFRASTRUCTURE)	13,057.48	40,000.00	30,000.00
REPAIRS & MAINTENANCE (CPR)	25.00	50.00	40.00
INSURANCE	12,778.00	14,641.50	14,000.00
MISCELLANEOUS GOODS & SUPPLIES	927.83	6,000.00	6,000.00
SMALL EQUIPMENT/TOOL PURCHASES	0.00	0.00	500.00
UTILITIES (ELECTRICITY)	9,377.02	12,000.00	12,000.00
UTILITIES (GAS)	2,594.77	5,000.00	5,000.00
REGIONAL WATER SUPPLIES (MVRWSC)	160,728.39	200,000.00	210,000.00
INFRASTRUCTURE LOAN (INTEREST)	8,482.75	8,482.75	7,161.49
INFRASTRUCTURE LOAN (PRINCIPAL REPAYMENT)	28,459.03	28,459.03	29,780.29
BAD DEBTS (UTILITY BILLING)	-1.62	100.00	100.00
<b>TOTAL</b>	<b>252,583.59</b>	<b>349,271.88</b>	<b>347,091.78</b>

## WASTEWATER &amp; STORMWATER

TRAINING & DEVELOPMENT	0.00	0.00	1,000.00
REPAIRS & MAINTENANCE (NORTH LIFT STATION)	4,540.00	2,000.00	2,000.00
SMALL PROJECTS	317.00	5,000.00	2,000.00
REPAIRS & MAINTENANCE (OTHER)	138.89	2,000.00	2,000.00
REPAIRS & MAINTENANCE (INFRASTRUCTURE)	11,344.76	10,000.00	10,000.00
EQUIPMENT RENTALS & SERVICES	0.00	100.00	100.00
INSURANCE	780.00	529.84	850.00
MISCELLANEOUS GOODS & SUPPLIES	13.58	100.00	100.00
UTILITIES (ELECTRICITY)	5,829.30	6,000.00	7,500.00
UTILITIES (GAS)	603.24	800.00	700.00
REGIONAL WASTEWATER COSTS (SRDRWSC)	269,862.98	350,000.00	320,000.00
INFRASTRUCTURE LOAN (INTEREST)	6,538.24	6,538.24	5,672.23
INFRASTRUCTURE LOAN (PRINCIPAL REPAYMENT)	22,309.82	22,309.82	23,175.83
<b>TOTAL</b>	<b>322,277.81</b>	<b>405,377.90</b>	<b>375,098.06</b>

## SOLID WASTE

CONTRACTED SERVICES (TOWN)	3,422.47	4,200.00	4,300.00
CONTRACTED SERVICES (RESIDENTIAL)	35,356.92	42,000.00	43,000.00
GOODS AND SUPPLIES BINS	0.00	0.00	1,000.00
REQUISITIONS (CITY OF RED DEER)	1,408.92	1,408.92	1,450.00
<b>TOTAL</b>	<b>40,188.31</b>	<b>47,608.92</b>	<b>49,750.00</b>

## RECYCLING

CONTRACTED SERVICES (RESIDENTIAL)	20,494.99	24,000.00	25,000.00
GOODS AND SUPPLIES BINS	0.00	0.00	1,000.00
<b>TOTAL</b>	<b>20,494.99</b>	<b>24,000.00</b>	<b>26,000.00</b>

## FCSS

PAYROLL	44,448.52	50,195.60	56,420.00
EMPLOYMENT & CRA CONTRIBUTIONS	10,936.60	13,500.00	14,000.00
PROFESSIONAL DEVELOPMENT & CONFERENCES	618.06	1,000.00	1,600.00
TRAVEL & SUBSISTENCE	734.58	2,000.00	2,000.00
TELEPHONE	639.92	680.00	680.00
PARTNER PROGRAM HENDAY ASSOC	2,842.76	3,000.00	200.00
YES PROGRAM	0.00	0.00	1,000.00
SUMMER DAZE	0.00	0.00	460.00
CVTIP (TAX FILING)	0.00	0.00	400.00
FAMILY DAY MOVIE	0.00	0.00	200.00
COMMUNITY SUPPORT PROGRAMS	0.00	0.00	500.00
COMMUNITY GARDEN	0.00	0.00	650.00
BGS PARTNERSHIP PROGRAMS	0.00	0.00	600.00
COOKING ON A BUDGET	0.00	0.00	600.00



RETRO BINGO	0.00	0.00	200.00
VOLUNTEER APPRECIATION SUPPER	0.00	0.00	2,800.00
YOUTH WEEK EVENT	0.00	0.00	200.00
SENIOR'S WEEK	0.00	0.00	500.00
COMMUNITY SHOWCASE	0.00	0.00	500.00
INTERNET SERVICES	1,380.00	1,380.00	1,380.00
JANITORIAL	1,200.00	1,440.00	2,400.00
SECURITY & ALARMS	0.00	0.00	565.00
REPAIRS & MAINTENANCE (IT & EQUIPMENT)	224.46	300.00	300.00
REPAIRS & MAINTENANCE (BUILDING)	2,290.00	1,000.00	2,500.00
INSURANCE-FCSS	678.00	950.00	700.00
MISC GOODS & SUPPLIES-OFFICE	4,458.74	2,500.00	500.00
EVENT / MEETING SUPPLIES	1,765.79	1,800.00	840.00
CLEANING SUPPLIES	93.28	100.00	400.00
UTILITIES (ELECTRICITY)	1,715.70	2,100.00	2,500.00
UTILITIES (GAS)	2,055.50	2,500.00	3,000.00
REQUISITIONS (CITY OF RED DEER)	13,271.66	13,271.66	13,271.66
<b>TOTAL</b>	<b>90,610.50</b>	<b>98,967.26</b>	<b>111,866.66</b>

**CEMETERY**

CONTRACTED SERVICES RDC (WEED CONTROL)	1,140.00	1,200.00	1,200.00
CONTRACTED SERVICES (BURIAL)	1,950.00	0.00	1,500.00
CONTRACTED SERVICES (PUBLIC FACILITIES)	0.00	0.00	840.00
REPAIRS & MAINTENANCE (GENERAL)	7,076.94	5,000.00	2,000.00
MISCELLANEOUS GOODS & SUPPLIES	782.00	2,000.00	1,000.00
DONATIONS (CEMETERY ASSOCIATION)	2,000.00	2,000.00	2,000.00
<b>TOTAL</b>	<b>12,948.94</b>	<b>10,200.00</b>	<b>8,540.00</b>

**PLANNING & DEVELOPMENT**

CONTRACTED SERVICES (INSPECTIONS)	17,000.00	12,000.00	10,000.00
PLANNING & LEGAL FEES	6,149.97	500.00	2,500.00
LAND TITLE FEES	6.00	50.00	50.00
ENGINEERING & CONSULTANCY	2,874.90	5,000.00	5,000.00
<b>TOTAL</b>	<b>26,030.87</b>	<b>17,550.00</b>	<b>17,550.00</b>

**ECONOMIC DEVELOPMENT**

MEMBERSHIP FEES & CONFERENCE COSTS	1,065.60	1,500.00	1,400.00
TRAVEL & SUBSISTENCE	0.00	0.00	0.00
ADVERTISING / PROMOTIONS / MARKETING	0.00	0.00	0.00
<b>TOTAL</b>	<b>1,065.60</b>	<b>1,500.00</b>	<b>1,400.00</b>

**SENIORS**

REQUISITIONS (PARKLAND)	3,575.00	3,575.00	4,000.00
<b>TOTAL</b>	<b>3,575.00</b>	<b>3,575.00</b>	<b>4,000.00</b>

**LAND**

PROFESSIONAL / CONSULTANCY FEES	0.00	300.00	10,000.00
LEGAL FEES	2,455.15	3,000.00	3,000.00
STATUTORY ADVERTISING	0.00	2,000.00	2,000.00
DESIGNATED INDUSTRIAL PROPERTY TAXES	0.00	200.00	220.00
<b>TOTAL</b>	<b>2,455.15</b>	<b>5,500.00</b>	<b>15,220.00</b>

**SPECIAL EVENTS (PARADE)**

MISCELLANEOUS GOODS & SUPPLIES	2,633.86	3,000.00	3,000.00
<b>TOTAL</b>	<b>2,633.86</b>	<b>3,000.00</b>	<b>3,000.00</b>

**SPECIAL EVENTS (CHRISTMAS)**

MISCELLANEOUS GOODS & SUPPLIES	324.60	2,500.00	2,500.00
<b>TOTAL</b>	<b>324.60</b>	<b>2,500.00</b>	<b>2,500.00</b>

**RECREATION (ARENA)**

PAYROLL	113,110.48	125,545.00	135,200.00
EMPLOYMENT & CRA CONTRIBUTIONS	23,437.63	24,000.00	26,000.00
TRAINING & DEVELOPMENT	798.30	800.00	600.00
TRAVEL & SUBSISTENCE	52.89	300.00	300.00
MEMBERSHIP FEES & CONFERENCE COSTS	366.62	600.00	2,000.00
TELEPHONE (LAND LINE & CELL PHONE)	1,648.81	1,500.00	1,900.00
SECURITY & ALARMS	489.70	615.00	600.00
CONTRACTED SERVICES (CIMCO)	3,975.00	4,100.00	4,500.00
CONTRACTED SERVICES (ICE PAINTING)	3,900.00	4,000.00	4,000.00
CONTRACTED SRVS (BLADE MAINTENANCE)	502.00	900.00	1,100.00
FIRE SYSTEMS & EQUIPMENT	1,977.83	2,200.00	2,200.00
INTERNET SERVICES	1,380.00	1,380.00	1,380.00
CONTRACTED SERVICES (PEST CONTROL)	2,050.00	2,500.00	2,500.00

REPAIRS & MAINTENANCE (PLANT ROOM)	7,013.10	6,000.00	2,500.00
REPAIRS & MAINTENANCE (OLYMPIA)	3,719.82	5,000.00	1,500.00
SMALL EQUIPMENT PURCHASES	0.00	0.00	800.00
REPAIRS & MAINTENANCE (OTHER)	480.00	500.00	500.00
REPAIRS & MAINTENANCE (BUILDING)	18,630.16	11,000.00	7,500.00
REPAIR & MAINTENANCE (ICE EDGER)	0.00	0.00	500.00
REPAIRS & MAINTENANCE (GENERAL)	737.25	500.00	500.00
EQUIPMENT RENTALS & SERVICES	0.00	200.00	1,000.00
INSURANCE	16,736.25	17,468.48	18,000.00
MISCELLANEOUS GOODS & SUPPLIES	3,394.25	5,000.00	5,000.00
PROPANE SUPPLIES	937.04	1,500.00	2,000.00
PERSONAL PROTECTIVE EQUIPMENT	0.00	0.00	1,500.00
UTILITIES (ELECTRICITY)	49,488.64	55,000.00	65,000.00
UTILITIES (GAS)	13,549.86	9,000.00	17,000.00
BAD DEBTS	893.75	500.00	500.00
<b>TOTAL</b>	<b>269,269.38</b>	<b>283,108.48</b>	<b>306,080.00</b>

## PARKS &amp; AMENITIES

CONTRACTED SERVICES (WEED CONTROL) OASIS	13,341.68	12,000.00	6,500.00
CONTRACTED SERVICES (NOXIOUS WEEDS) RDC	0.00	0.00	3,000.00
CONTRACTED SERVICES (CONTROL OFFICER)	0.00	0.00	6,500.00
REPAIRS & MAINTENANCE (LAWN MOWERS)	2,541.16	2,500.00	2,500.00
REPAIRS & MAINTENANCE (OTHER EQUIP)	709.37	0.00	1,500.00
REPAIRS & MAINTENANCE (PLAYGROUNDS)	251.56	2,500.00	4,000.00
REPAIRS & MAINTENANCE (COMMUNITY ACTION PARK)	89.98	2,500.00	1,000.00
TREES / SHRUBS / PLANTS	9,566.32	10,000.00	5,000.00
REPAIRS & MAIN WALKING TRAILS	0.00	0.00	4,500.00
REPAIRS & MAIN DOG PARK	0.00	0.00	500.00
REPAIRS & MAINTENANCE (HERITAGE DRIVE)	0.00	1,000.00	1,000.00
EQUIPMENT RENTALS	1,845.90	2,500.00	2,500.00
INSURANCE	209.00	228.82	300.00
MISCELLANEOUS GOODS & SUPPLIES (PARKS)	6,433.21	7,500.00	7,500.00
HANGING FLOWER BASKETS	3,055.00	3,500.00	3,500.00
GOODS & SUPPLIES COMMUNITY TRAILS	0.00	0.00	2,000.00
SMALL EQUIPMENT/TOOL PURCHASES	0.00	0.00	500.00
FUEL / OIL / ADDITIVES	2,885.71	4,000.00	4,000.00
<b>TOTAL</b>	<b>40,928.89</b>	<b>53,228.82</b>	<b>56,300.00</b>

## LIBRARY

TELEPHONE	961.60	1,100.00	1,100.00
SECURITY & ALARMS	269.40	270.00	270.00
FIRE SYSTEMS & EQUIPMENT MAINTENANCE	18.50	50.00	50.00
REPAIRS & MAINTENANCE (BUILDING)	0.00	1,000.00	1,500.00
INSURANCE	993.00	959.45	1,000.00
JANITORIAL	0.00	0.00	2,400.00
UTILITIES (ELECTRICITY)	3,977.72	4,000.00	5,000.00
UTILITIES (GAS)	1,343.56	2,100.00	2,000.00
REQUISITION (PARKLAND LIBRARY BOARD)	11,667.78	11,667.78	11,667.78
APPROPRIATION (PUBLIC LIBRARY BOARD)	10,283.50	10,283.50	25,524.56
<b>TOTAL</b>	<b>29,515.06</b>	<b>31,430.73</b>	<b>50,512.34</b>

## MUSEUM

FIRE SYSTEMS & EQUIPMENT MAINTENANCE	37.00	100.00	100.00
SECURITY & ALARMS	359.40	359.40	359.40
REPAIRS & MAINTENANCE (BUILDING)	3,107.05	2,000.00	5,000.00
INSURANCE	2,952.00	2,809.27	3,000.00
<b>TOTAL</b>	<b>6,455.45</b>	<b>5,268.67</b>	<b>8,459.40</b>

## COMMUNITY CENTRE

DONATIONS (COMMUNITY CENTRES)	10,000.00	10,000.00	10,000.00
<b>TOTAL</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>

<b>TOTAL (ALL EXPENDITURES )</b>	<b>2,612,711.21</b>	<b>3,087,542.62</b>	<b>3,260,169.52</b>
<b>OPERATING DEFICIT/SURPLUS</b>	<b>316,252.55</b>	<b>0.00</b>	<b>0.00</b>

**Agenda item 9.a (continued)****Alternative Motions**

Motion by Councillor \_\_\_\_\_ that Council instructs Administration to make further amendments to the 2024 Operating Budget as required / requested and to resubmit to Council a further draft of the Operating Budget for review, deliberation, adjustments, and approval at a later meeting of Council.

or

Motion by Councillor \_\_\_\_\_ that Council adopts the 2025 Operating Budget as presented.

<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 10.a / 10.b / 10.c
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b> as per content

**Content:**

- 10.a** Red Deer County Protective Services – December & Year End Enforcement Report.
- 10.b** STARS Letter of gratitude.
- 10.c** Mountain View Regional Water Services Commission – 2025 Water Rate.



**PROTECTIVE SERVICES**  
38106 Range Road 275  
Red Deer County, AB T4S 2L9  
Phone: 403.343.6301  
Fax: 403.347.0572

January 3, 2025

Town of Bowden  
2101 – 20 Avenue,  
Box 388  
Bowden, AB, T0M 0K0

Sent Via Email to: [cfo@bowden.ca](mailto:cfo@bowden.ca)

Attention: Chief Administrative Officer

Dear Sir/Madam:

**Re: December & Year End Enforcement Report**

Please be advised for the month of December, Red Deer County Patrol Officers spent 10 hours and 11 minutes in the Town of Bowden.

The following tickets were issued during patrols conducted between 0600-2100:

- 2024-12-04 at 1419 hrs – Exceed Speed Limit 16-30 km/h over
- 2024.12-11 at 0735 hrs – Exceed Speed Limit 31-50 km/h over

There were no complaints in Bowden during the month of December.

For your additional reference, I have also enclosed a copy of Red Deer County Patrol's year end report regarding our current enforcement contract agreement with the Town of Bowden. This report provides further detail in relation to a total of 42 citations that were issued within the Town boundaries, from January 1, 2024, to December 31, 2024. Patrol officers provided a total of 129 hours and 32 minutes of service within the Town in 2024.

It is Red Deer County Patrol's pleasure to serve the Town of Bowden and we look forward to our continued partnership, in the interest of public safety and bylaw compliance.

I trust you will find the foregoing satisfactory, if you have any questions or concerns, do not hesitate to contact our office.

Sincerely,

Sgt. Irv Heide  
Patrol Manager,  
Red Deer County, Protective Services



**Red Deer County Patrol**

VIOLATIONS - BOWDEN YTD Statistics from: 1/1/2024 12:00:00AM to 12/31/2024 11:59:00PM

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**Citation Printout Report by Violation**

Total Citations of (115(2)(P) 16 - 30 KM/H OVER SPEED 16 - 30 KM/H OVER): 3  
Total Mandatory Appearances: 0

Total Citations of (115(2)(P) 31 - 50 KM/H OVER SPEED 31 - 50 KM/H OVER): 2  
Total Mandatory Appearances: 0

Total Citations of (115(2)(R) 16 - 30 KM/H OVER SPEED 16 - 30 KM/H OVER (SCHOOL/PLAYGROUND)): 5  
Total Mandatory Appearances: 0

Total Citations of (115(2)(R) 31 - 50 KM/H OVER SPEED 31 - 50 KM/H OVER (SCHOOL/PLAYGROUND)): 3  
Total Mandatory Appearances: 0

Total Citations of (115.1(1)(B)USE HANHELD/WIRELESS ELECTRONIC DEVICE (NOT CELL) USE HANDHELD/WIRELESS ELECTRONIC DEVICE (NOT CELL)): 2  
Total Mandatory Appearances: 0

Total Citations of (167(1)(B) FAIL TO PRODUCE REGISTRATION FAIL TO PRODUCE REGISTRATION): 1  
Total Mandatory Appearances: 0

Total Citations of (167(1)(C) FAIL TO PRODUCE INSURANCE FAIL TO PRODUCE INSURANCE): 3  
Total Mandatory Appearances: 0



Total Citations of (23(3)(C) SIGNAL LIGHT NOT WORKING (BACK) SIGNAL LIGHT NOT WORKING (BACK)): 1  
Total Mandatory Appearances: 0

Total Citations of (37(B) FAIL TO STOP AT STOP SIGN (STOP LINE NEAR INTERSECTION) FAIL TO STOP AT STOP SIGN (STOP LINE NEAR INTERSECTION)): 3  
Total Mandatory Appearances: 0

Total Citations of (44(H) PARK WITHIN 5 M OF A STOP/YIELD SIGN PARK WITHIN 5 M OF A STOP/YIELD SIGN): 1  
Total Mandatory Appearances: 0

Total Citations of (51(A) OPERATE MOTOR VEHICLE WITHOUT LICENCE NO LICENCE): 1  
Total Mandatory Appearances: 0

Total Citations of (51(D) OPERATE MV WITH OUT LICENCE IN POSSESION OPERATE MV WITHOUT LICENCE IN POSSESION): 1  
Total Mandatory Appearances: 0

Total Citations of (52(1)(A) UNREGISTERED MOTOR VEHICLE / TRAILER UNREGISTERED MOTOR VEHICLE / TRAILER): 10  
Total Mandatory Appearances: 0

Total Citations of (54(1)(A) OPERATE UNINSURED MV ON HIGHWAY OPERATE UNINSURED MV ON HIGHWAY): 2  
Total Mandatory Appearances: 1

Total Citations of (72(3) OPERATE MV WITH NON-COMPLIANCE WINDSHIELD/WINDOW GLAZING OPERATE MV WITH TINTED WINDOWS): 2  
Total Mandatory Appearances: 0

Total Citations of (82(2)(A) DRIVER FAIL TO WEAR SEATBELT DRIVER FAIL TO WEAR SEATBELT): 2  
Total Mandatory Appearances: 0

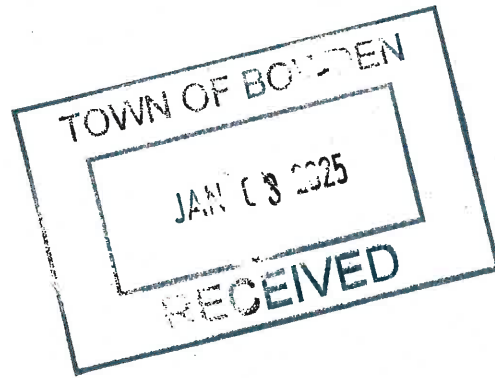
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Grand Total

Total Number of Citations Reported: 42  
Total Fine Amounts Reported: \$0.00  
Total Money Collected: \$0.00  
Total Money Still Due: \$0.00  
Total Mandatory Appearances: 1

November 25, 2024

Mayor & Council  
Town of Bowden  
2101 20 Ave  
PO Box 338  
Bowden, AB T0M 0K0



Dear Mayor &amp; Council,

I want to express my sincere gratitude for your donation to STARS. Thanks to the support of people like you, STARS was able to save my life.

When STARS came into my life, it was another beautiful day. My wife and I were supposed to meet our family at the campsite, but they got a flat tire. We went back to help, and as I was under the truck adjusting the spare, the jack slipped. Suddenly, I felt a tremendous weight—the truck was on top of me. Instantly, I knew I was in grave danger. Thankfully, STARS was on their way in minutes. I was relieved to know I was in the best possible hands.

Most people will never need STARS, but your support allows them to always be ready for the ones who do. People who are facing urgent, life-threatening situations, often in remote areas. Your \$2,620.00 donation provides essential assistance to you and your community whenever and wherever it's needed most. STARS gave me a second chance at life, and today I can continue making long-lasting memories with family and friends. STARS was there for me that day because of allies like you. Thank you!

Sincerely,



Scot Lykins  
STARS Very Important Patient



403-295-1811 | 1-855-516-4848

1441 Aviation Park NE, Box 570  
Calgary, AB T2E 8M7

donations@stars.ca | stars.ca

 PLEASE CUT HERE**Shock Trauma Air Rescue Service Foundation**

1441 Aviation Park NE, Box 570  
Calgary, AB T2E 8M7  
stars.ca

Town of Bowden  
2101 20 Ave  
PO Box 338  
Bowden, AB T0M 0K0

Receipt Number: 64172  
Date Issued: November 25, 2024  
Gift Date\Type: 2024-11-20\Cash  
Receipt Amount: \$2,620.00

**Business Receipt**

Gift Amount: \$2,620.00  
Advantage Amount: \$0.00

Per:



# Mountain View Regional Water Services Commission

*Anthony Henday Water Treatment Plant  
35566 Rge Rd 10, Red Deer County, Alberta T4G 0H5  
Bus: 403-227-5828 - Fax: 403-227-5831  
E-mail Address: mtnwater@telusplanet.net*

December 2, 2024

**Memo To:** Town of Innisfail  
Town of Bowden  
Town of Olds  
Town of Didsbury  
Town of Crossfield  
Town of Carstairs

**RE: 2025 – Water Rate**

The water rate as of April 1, 2025 has been set at \$2.20 per cubic metre.

Please contact me at 403-227-5828 if you have any questions.

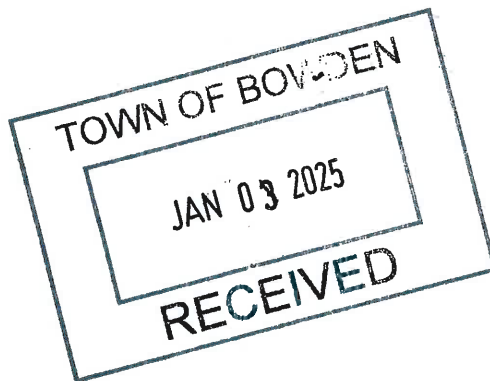
Yours Truly,



John Van Doesburg

CAO

MVRWSC



*"Quality Water Always"*

**Correspondence**

**Agenda item 10 (continued)**

**Recommended Motion:**

Motion by Councillor \_\_\_\_\_ that Council accepts the submitted items of correspondence as information.

**Reports (1)**

<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 11.a
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s)</b> 1 CAO's Report

**Content:****Agenda item 11.a (CAO's Report)**



<b>Regular Council Meeting:</b> January 13, 2025	<b>Agenda Item:</b> 11.a
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> n/a
<b>Report Type:</b> Information	<b>Attachment(s):</b>

## CAO's Report

### Public Works Operator

A job opening advertisement has been placed on the Town's website and in the January Newsletter for the position of Public Works Operator.

This position replaces the operator who left the Town's employment in October.

In July in conjunction with all members of the Public Works Department a schedule of operational functions within the department was prepared and for each of the identified functions a "Team Lead" was allocated who was responsible for the day-to-day management of each task. The roles and responsibilities of this position (for the third operator) will remain largely unchanged.

It will be a priority this year for two members of the Public Works team to make significant progress to attain certification in water and wastewater operations.

The Operating Budget for 2025 includes the funding of this position.

In July 2024 the reporting structure within Public Works removed the position of Public Works Supervisor. The CAO will continue to manage the Public Works Department going forward.

### 2 Bowden App (internet application)

Administration has been working with Catalis for the past 6 months in order to refine and further develop the Town of Bowden app in order that the functionality of push notifications operates correctly as required.

The current software functionality available to the Town web site administrators (Arno & Melissa) is as follows:

- i. Push notifications to the "app" can be sent out via the web site content management software.
- ii. Push notifications to the "app" are displayed on the "app" as Alert Notifications.
- iii. Alert notifications are viewed through a bell icon on the bottom of the "app" screen.

As reported to Council in July the limitations within the current software are:

- there is no capability to provide a message alert sound or notification to the "app" user when the notification is pushed out to the users' smart phone or tablet,
- unlike most other apps there is no provision of an alarm indicator on the bell icon to signal to a user that a new alert notification has been pushed out.

To date there has been considerable dialogue with both Catalis and Apple regarding prerequisite necessary updates to the Apple developer agreement, and behind the scenes upgrades to the development software.

To date there has been no progress made in order to provide a working software solution.

Administration has contacted Aivia a software engineering company based in Edmonton.

Their community engagement software product (Communikit) has been demonstrated to the Town.

The app is available for both Apple (iPhone) and Samsung (Android) mobile devices.

The app allows important messaging and information to be shared directly to community subscribers through push notifications. Users cannot comment or engage on the platform.

This is a tested software solution that has been in the marketplace for many years. The functionality has been fully demonstrated to the Town and the full capabilities of the software far exceed the current requirements of Town use.

A proposal has been submitted to the Town.

The set-up fees (\$9790.00) have been fully discounted. These fees typically cover Project Management, App set up, deployment and launch.

The monthly ongoing cost for the first twelve months is \$0 and the project can be cancelled at any time within the 12-month trial period without incurring any cost or liability.

Administration is recommending that this project is implemented (and field tested).

**Note:**

The successful outcome of the app as a communication tool to residents is dependent on the number of users who opt to download the app and agree to receive such notifications.

### **3 Bylaw Enforcement**

Administration has met with the Town of Olds Director of Protective Services.

A tentative agreement has been reached whereby the Town of Olds will supply resource for bylaw enforcement within the Town.

This agreement will be finalized by the end of March 2025 (effective April 1, 2025 when the resource becomes available).

### **4 Emergency Management**

Administration has met with a representative from the Alberta Emergency Management Agency (Ministry of Public Safety and Emergency Services).

The Town is legally obligated to satisfy the requirements of the Alberta Emergency Management Agency under Provincial legislation set out in the Emergency Management Act

An assessment of the Town's Emergency Plan (dated 2023) was conducted.

A full audit of the Emergency Plan will be conducted for all members of the Red Deer Regional Management Partnership. The Town is solely responsible for the content / risk assessment elements within the Emergency Plan specific to the Town.

The initial assessment revealed substantial shortcomings:

- out of date information,
- the annual requirement to conduct a tabletop exercise not having been completed,
- DEM training requirement.

Prior to the audit Administration will submit to Council proposals that require Council immediate approval by resolution including:

- i. reappointment of the person designated Director of Emergency Management,
- ii. a preapproved spending limit for emergencies,
- iii. re designation of the Emergency Reception Centre / Emergency Command Post

### **5 Variable Frequency Drives (VFD's) Pumphouse**

Council approved the purchase of 2 additional VFD's as an addition to the capital budget in mid 2024.

Delivery lead times of these 2 units has taken over 6 months.

These will be installed on Wednesday 15<sup>th</sup> January.

The two older units will be stripped and rebuilt to provide a single spare unit for future use in an emergency.

Agenda item 11.a CAO's Report – (continued)

**Recommended Motion:**

Motion by Councillor \_\_\_\_\_ that Council accepts the submitted CAO Report as information.

<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Item:</b> 11.b / 11.c
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart
<b>Report Type:</b> Information	<b>Attachment(s):</b> As per content

**Content:****11.b****Council Committee Reports**

No reports submitted.

**11.c****Society & Other Reports**

- i. Mountain View Regional Water Services Commission (December 11, 2024)  
*(report submitted by Mayor Robb Stuart)*
- ii. South Red Deer Regional Wastewater Commission (email January 3, 2025)  
*(report submitted by CAO, Arno Glover)*
- iii. Water v Wastewater Comparatives (2020 to 2024)  
*(report submitted by CAO, Arno Glover)*

**The following report is provided under separate cover (confidential)**

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 applies on the basis of: Section 27 "deemed to be privileged information".

- iv. Expanding Horizons Society (Meeting November 18, 2024)  
*(submitted by Councillor Sandy Gamble)*

**Note:**

All meeting minutes submitted should be assumed to be "unapproved".

MOUNTAIN VIEW REGIONAL WATER SERVICES COMMISSSION  
December 11, 2024

All members in attendance.

Vice-chairman, CAO, Operations Director, Technical Manager reports presented, discussed and accepted for information.

ISL gave a presentation on new 3D asset management system.

Working with member municipalities:

Innisfail -Adjustment to Water Supply Agreement

Bowden-Working on remote reservoir level monitor

Olds-Assisting with South Reservoir Line and valves.

Didsbury-Working on details of proposed reservoir.

Carstairs-Working on details of proposed reservoir.

Loading data base for new 3D Asset Management system.

Maintenance and Repairs on numerous valves.

Finalizing information for yearend submissions.

Water connection policy accepted for information. Revisions will be submitted to the board for approval.

Motion carried to increase salary grid and board by 3%(COLA)

Comparative Income Statement Attached

**Mountain View Regional Water Services Commission  
Comparative Income Statement  
As at November 30, 2024**

**REVENUE**

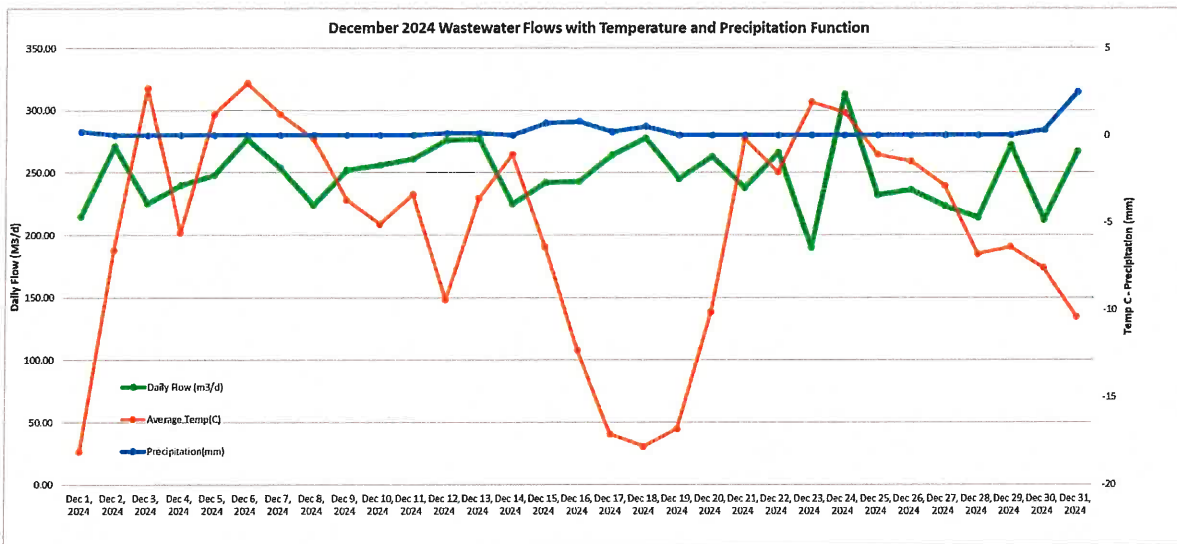
	Actual November 1 to November 30, 2024	Year to Date	% YTD to YTD Budget	YTD Budget	Budget Jan 1, 2024 to Dec. 31, 2024
Water Sales - Town of Innisfail	\$ 167,388.65	\$ 1,783,404.97	1.05	1,693,362.41	\$ 1,840,611.32
Water Sales - Bowden Institution	17,358.36	200,417.10	1.04	193,405.24	210,223.09
Water Sales - Town of Bowden	17,474.20	178,202.59	0.83	214,718.54	233,389.72
Water Sales - Town of Olds	168,710.90	2,047,454.02	0.90	2,275,453.01	2,473,318.49
Water Sales - Town of Didsbury	84,863.85	963,342.99	0.97	994,423.10	1,080,894.67
Water Sales - Town of Carstairs	70,177.65	808,143.01	1.09	742,053.37	806,579.75
Water Sales - Town of Crossfield	84,578.90	907,304.13	1.02	890,062.43	967,459.16

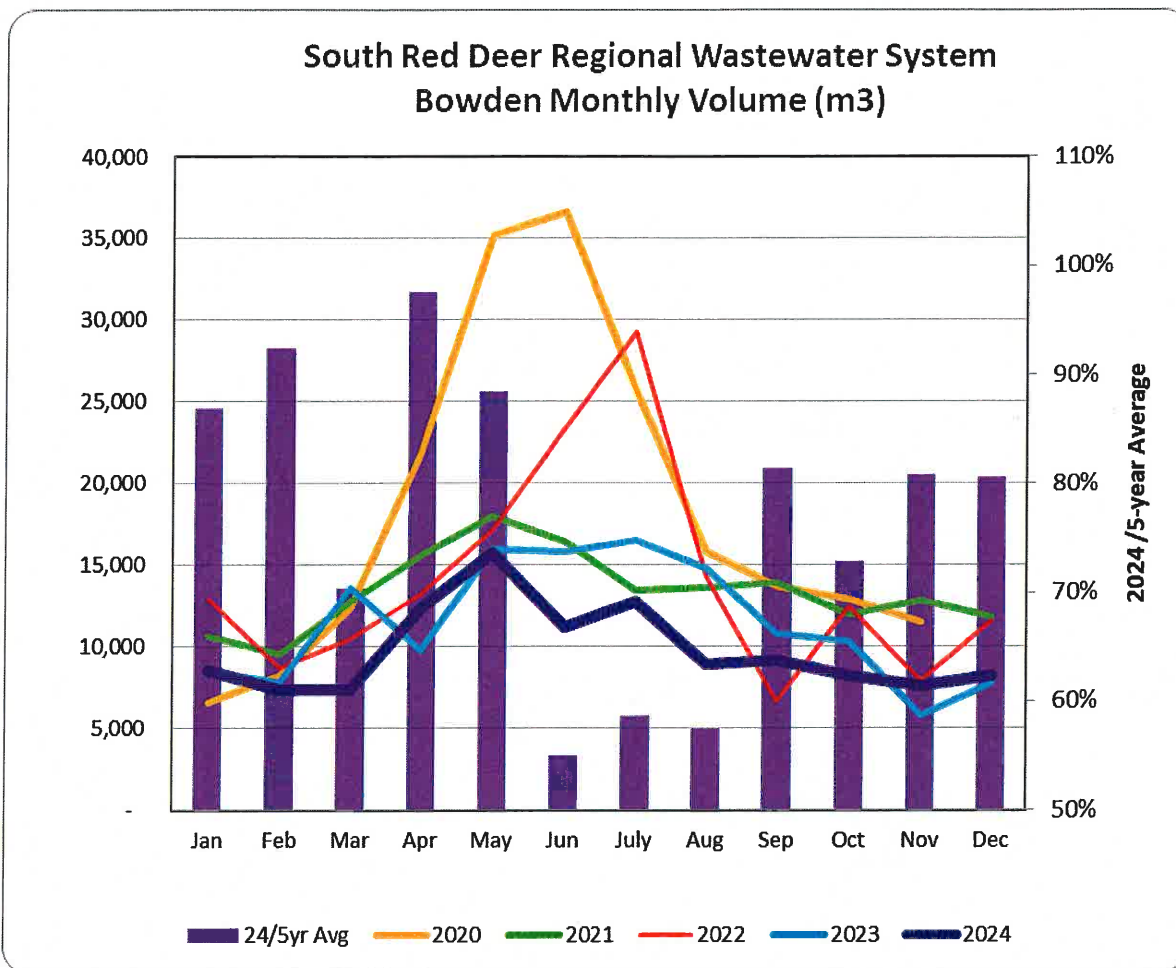


**From:** [CAO SRDRWC](#)  
**To:** [CAO; Randy Brown](#)  
**Subject:** SRD December 2024 Flow Data  
**Date:** January 3, 2025 6:28:29 PM  
**Attachments:** [image.png](#)  
[202500103 - SRD SRS Bowden Station December 2024.PDF](#)  
[20250103 - SRD Bowden December 2024 Meter Reports.xlsx](#)  
[20250103 - Town of BOWDEN December 2024 Daily Wastewater Flow Data\(SRD Scada\).xlsx](#)

Hi Arno,  
December 2024 monthly flow rates waveraged 264 m3/d compared to the 5-year December average of 328 m3/d, with the difference likely related to improvements from the sanitary main lining projects the Town completed this year. For the full-year, Volumes in 2024 came in at 117,297 m3 compared to budget of 165,343 m3, or 48,046 m3. If you lining project cost you less than \$127,800 than you had less than a one-year return on capital as that is the amount the Town saved in 2024 based on producing much lower volumes. The biggest difference is clearly evident in the substantially lower flow rates in the spring/summer months. It will be interesting to see if the variance holds up through the upcoming year, or if we have a wetter season.

Overall the flow rates were very static, although the validity of the max and min flow days happening one after the other seems like a glitch more than reality. Overall the monthly flows ended up at 7,698 m3 compared to the invoice total of 8,175 m3 with the difference being a couple of days where the month-end was on a weekend and therefore the opening and closing readings are caught up in December.





If you have any questions, please let me know.

Michael Wuetherick, P.Eng  
 Chief Administrative Officer  
 South Red Deer Regional Wastewater Commission  
 Bay 1, 7889 - 49th Avenue  
 Red Deer, AB T4P 2B4  
 Tel: (403) 507.5139

Water v Wastewater Comparative

	2020			2021			2022			2023			2024		
	Water Quantity m <sup>3</sup>	Wastewater Quantity m <sup>3</sup>	Variance m <sup>3</sup>	Water Quantity m <sup>3</sup>	Wastewater Quantity m <sup>3</sup>	Variance m <sup>3</sup>	Water Quantity m <sup>3</sup>	Wastewater Quantity m <sup>3</sup>	Variance m <sup>3</sup>	Water Quantity m <sup>3</sup>	Wastewater Quantity m <sup>3</sup>	Variance m <sup>3</sup>	Water Quantity m <sup>3</sup>	Wastewater Quantity m <sup>3</sup>	Variance m <sup>3</sup>
January	7475	8334	859	7475	10639	3164	15252	12902	-2350	11216	8470	-2746	7108	8488	1380
February	6500	6537	37	9490	9506	16	8703	8666	-37	12866	7858	-5008	6980	7383	403
March	8204	8233	29	9081	12760	3679	9387	10499	1112	19780	13630	-6150	7204	7391	187
April	7284	12357	5073	9015	1573	6558	9989	13255	3266	10963	9748	-1215	7443	12353	4910
May	7999	21911	13912	10673	17980	7307	10287	17161	6874	11370	15959	4589	7047	15689	8642
June	9488	35161	25673	10269	16400	6131	7582	23381	15799	11264	15800	4536	8456	11209	2753
July	9958	36583	26625	12029	13450	1421	9513	29236	19723	7376	16540	9164	9313	12714	3401
August	10707	25759	15052	10375	13512	3137	8525	14307	5782	8234	14757	6523	8403	8806	403
September	7564	15823	8259	10018	13984	3916	8101	6639	-1462	6616	10764	4148	7904	9173	1269
October	8859	13703	4844	11104	11938	834	7928	12419	4491	7098	10302	3204	9377	8245	-1132
November	8567	12910	4343	10122	12810	2688	6966	7873	907	6724	5782	-842	8524	7594	-930
December	9236	11499	2263	10723	11783	1060	9579	11557	1978	7253	7726	473	8274	8175	-99
TOTAL	101841	208810	106969	120374	160285	39911	111812	167895	56083	120760	137336	16576	96033	117220	21187
AVERAGE	8487	17401	8864	10031	13357	3991	9318	13991	56083	10063	11445	16576	8003	9768	21187

**11.b / 11.c (continued)**

**Recommended Motion:**

Motion by Councillor \_\_\_\_\_ that Council accepts the submitted Council Committee and Society & Other reports as information.

<b>Regular Council Meeting:</b> January 13, 2025.	<b>Agenda Items:</b> 12 & 13
<b>Prepared by:</b> Arno Glover	<b>Approved by:</b> Mayor Robb Stuart

**Agenda item 12**  
**CLOSED SESSION OF COUNCIL (“in camera”)**

**Motion 12.a**

Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ pm that Council moves to an “in-camera” session.

**Motion 12.b**

Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ pm that Council return to an “open meeting” of Council.

**Motion 12.c**

**Resolution (if required)**

Moved by Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ pm that Council \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Agenda item 13**  
**MEETING ADJOURNMENT**

**Motion 13a** Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ pm to adjourn the meeting.