

Town of Bowden - Regular Council Meeting

AGENDA

000001

A Regular Council Meeting of the Town of Bowden to be held in Council Chambers,
at 2101 – 20 Avenue, Bowden, on February 27, 2023, commencing 6:30pm.

- | | |
|---|----------------------------------|
| 1. CALL TO ORDER | |
| 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA | |
| 3. ADOPTION OF PREVIOUS MINUTES
February 13, 2023, Regular Council Meeting | Pages

2 - 6 |
| 4. PUBLIC HEARING
None scheduled | |
| 5. CLOSED SESSION OF COUNCIL ("in camera") | |
| 5a Planning & Development | |
| Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information". | |
| 5b Public Safety | |
| Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 18 "is deemed harmful to individual or public safety". | |
| 6. DELEGATIONS
S/Sgt Warren Wright, RCMP, Olds Detachment. | 7
8 - 19 |
| 7. BUSINESS ARISING FROM PREVIOUS MINUTES | 20 - 26 |
| 7.a Bowden Hotel | |
| 7.b Alberta Municipalities – Spring Municipal Leaders Caucus | |
| 7.c Capital Budget 2023 | |
| 8. BYLAWS & POLICIES
No item submitted. | |
| 9. NEW BUSINESS | 27 - 28 |
| 9.a Appointment of Deputy Mayor | 29 |
| 9.b South Red Deer Regional Wastewater Commission – Operating Agreement Renewal | 30 - 52 |
| 9.c Council Open House | |
| 10. FINANCIAL
No item submitted | |
| 11. CORRESPONDENCE
No item submitted. | |
| 12. REPORTS | 53 |
| 12.a CAO's Report | 54 |
| 12.b Council Committee Reports | |
| 12.c Society & Other Reports | 55 - 63 |
| 13. CLOSED SESSION OF COUNCIL ("in camera") | |
| 13a Planning & Development | |
| Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information". | |
| 14. MEETING ADJOURNMENT | |



. 000002

**Town of Bowden – Regular Council Meeting
held on Monday February 13, 2023
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:13pm.

PRESENT

Mayor	Robb Stuart	(Chair)
Councillor	Deb Coombes	
Councillor	Paul Webb	
Councillor	Sandy Gamble	
Councillor	Randy Brown	

ABSENT

Councillor	Marie Flowers
Councillor	Wayne Milaney

STAFF

CAO	Rudy Friesen
Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Deb Coombes that Council adopts the agenda, as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Randy Brown that Council adopts the January 23, 2023, Regular Council Meeting Minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARINGS

There were no public hearings.

5. DELEGATIONS

There were no delegations.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

CAO Rudy Friesen informed Council that he had commenced operational planning conversations with the Properties Division, Project Manager, regarding the clean up of the Bowden Hotel.

Moved by Councillor Paul Webb that Council accepts the CAO's verbal report as information.

MOTION CARRIED UNANIMOUSLY

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Agenda item 6.b Letter of Support re RCMP Policing within the Province

CAO Rudy Friesen stated that a letter of support had been sent to Premier Smith in support of the letter submitted by Mayor Colby, Town of Carstairs.

There was no motion made regarding agenda item 6.b.

7. BYLAWS & POLICIES

Council was presented with 2 bylaws for review and approval.

Agenda item 7.a Rates, Fees, Charges & Penalties Bylaw 01 / 2023

Rates, Fees, Charges & Penalties Bylaw 01 / 2023 was submitted to Council as a Request for Decision.

This revised bylaw was updated following the budgeting decisions made by Council in the Regular Council Meeting of January 23, 2023.

Motion 7.a Moved by Councillor Paul Webb that Council give first reading to Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.b Moved by Councillor Randy Brown that Council give second reading to Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.c Moved by Councillor Sandy Gamble that Council give consideration to a third reading of Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.d Moved by Councillor Deb Coombes that Council give third and final reading of Rates, Fees, Charges & Penalties Bylaw 01 / 2023.

MOTION CARRIED UNANIMOUSLY

Bylaw 01 / 2023 Rates, Charges & Penalties Bylaw received third reading of Council and is passed accordingly.

Agenda item 7.b Borrowing Bylaw 02 / 2023

Borrowing Bylaw 02 / 2023 was submitted to Council as a Request for Decision.

Motion 7.e Moved by Councillor Paul Webb that Council give first reading to Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.f Moved by Councillor Randy Brown that Council give second reading to Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

Motion 7.g Moved by Councillor Sandy Gamble that Council give consideration to a third reading of Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

000004

Motion 7.h Moved by Councillor Deb Coombes that Council give third and final reading of Borrowing Bylaw 02 / 2023.

MOTION CARRIED UNANIMOUSLY

Bylaw 02 / 2023 Borrowing Bylaw received third reading of Council and is passed accordingly.

8. NEW BUSINESS

Agenda item 8.a Alberta Municipalities – Spring Municipal Leaders Caucus

Motion 8.a Moved by Councillor Randy Brown that Mayor Robb Stuart, CAO Rudy Friesen and up to two Councillors attend the Spring RMA 2023 Spring Municipal Leaders Caucus.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Rural Renewal Stream

After discussion Council carried a motion to support a partnership with the Town of Innisfail in a joint application to register as a “designated Community” under the Rural Renewal Stream.

Motion 8.b Moved by Councillor Paul Webb that Administration corresponds with Alberta Labour & Immigration to request partnership with the Town of Innisfail in the Rural Renewal Steam program.

MOTION CARRIED UNANIMOUSLY

Agenda Item 8.c Joint Use Planning Agreement

The Town is required to enter into a Joint Use Planning Agreement (JUPA) with school boards operating within the municipality (sections 670.1 / 672 / 673 Municipal Government Act).

Administration submitted to Council a draft JUPA agreement for approval.

Motion 8.c made by Councillor Paul Webb that Administration partners with Chinooks Edge School Division in the Joint Use Planning Agreement as amended.

MOTION CARRIED UNANIMOUSLY

Note: (amended as follows):

Section 8 Governing Committee.

*Wording of term 8 a) to revert back to the wording in the original draft namely that, “the Governing Committee shall consist of **two (2) Council Members** and the CAO or their designate and two (2) Board members and the Superintendent or their designate from the Board”.*

Agenda Item 8.d Asset Management Strategy

Administration submitted an Asset Management Strategy document that provided the direction and objectives that Administration will follow in order to maintain focus and momentum for developing and creating an Asset Management Plan.

This document was submitted to Council for information.

Agenda Item 8.e Federal Electoral Boundaries

Administration provided Council with a news article reproduced from Mountain View Today with regard to the proposed changes to the Federal Electoral Boundaries.

This article is submitted to Council for information.

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Mayor Robb Stuart called for a recess at 7:55pm. The meeting resumed at 8.00pm

9. FINANCIAL

Agenda item 9.a 2023 Capital Budget

Administration submitted to Council projects for consideration as the first draft of the capital budget for Council's review and deliberation.

After discussion Council carried a motion to direct Administration to contact Bowden Minor Hockey with regard to the CFEP Grant.

Motion 9.a Moved by Councillor Deb Coombes that Administration corresponds with Bowden Minor Hockey with a view to redirect the project details of the CFEP Grant.

MOTION CARRIED UNANIMOUSLY

After discussion Council requested that Administration report back to Council on the consideration of additional street lighting to be included within the 2023 Capital Budget.

Motion 9.b Moved by Councillor Sandy Gamble that Council instructs Administration to resubmit the 2023 Capital Budget to Council for further review at the Regular Council Meeting of 27 February 2023.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

Agenda item 10.a Letter received from Town of Fox Creek.

Motion 10.a. Moved by Councillor Deb Coombes that Council directs Administration to support the letter received from Mayor Sheila Gilmour through correspondence to the Minister of Health, the Honourable Jason Copping.

MOTION CARRIED UNANIMOUSLY

Agenda item 10.b Red Deer County Protective Services (January Enforcement Contract).

Motion 10.b. Moved by Councillor Randy Brown that Council accepts the submitted correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Rudy Friesen submitted his report to Council.

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

Bowden Grandview School (notes from meeting of Jan 24, 2023).

Parkland Foundation Board Meeting (notes from zoom meeting of Dec 1, 2022).

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Motion 11.a. Moved by Councillor Randy Brown that Council accepts the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

12. MEETING ADJOURNMENT

Motion 12.a Moved by Councillor Paul Webb at 8:38pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:

**Mayor
Robb Stuart**

**CAO
Rudy Friesen**

Regular Council Meeting: February 27, 2023.	Agenda Item: 6
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information / RFD	Attachment(s): As per content

Content:

The following documents are attached for Council review and consideration.

- 1 Community Letter
- 2 Community Policing Report (PPSA)
- 3 Crime Statistics
- 4 Alberta RCMP OCC Program - Information Sheet
- 5 NG911 Infographic
- 6 Letter requesting Municipal Policing Priorities for 2023 / 2024

Note: It is requested that the policing priorities are submitted by March 20, 2023.

Suggested Motions

Motion by Councillor _____ that Council identifies the 2023 / 2024 policing priorities as:

- 1
- 2
- 3

or

Motion by Councillor _____ that Council considers the 2023 / 2024 policing priorities with a view to making a decision on the policing priorities by motion at the Regular Council Meeting of March 13, 2023.



January 30, 2023

S/Sgt. Warren Wright
Detachment Commander
Olds, Alberta

Dear Mayor Robb Stuart,

Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Olds Detachment spanning the October 1st to December 31st, 2022 reporting period. This report is a key tool to address any questions or concerns you may have, as part of our continued commitment to engage with your leadership team and the constituents you represent.

As we embark on 2023, the top priority for the Alberta RCMP remains the safety and security of all Albertans. Thus, this letter and attached appendixes will provide for you an update on our Next Generation 9-1-1 (NG911) upgrades in our Operational Communications Centers (OCC). The Alberta RCMP OCC Program provides response to police emergencies and routine calls for service to approximately 1.3 million citizens of Alberta, including 22 First Nations communities. The OCC provides police dispatch and call-taking services supporting 117 RCMP detachments and several contracted and/or integrated units. Our call-taking services also serve as a Secondary Public Safety Answering Point (PSAP) for Alberta's 9-1-1 system.

The Canadian Radio-television and Telecommunications Commission (CRTC) has mandated the replacement of the current Enhanced 9-1-1 service in Canada with NG911. This change will enhance public safety communications in an increasingly wireless society and will fundamentally change 9-1-1 and emergency services operations as it exists today. The evolution of NG911 future improvements are anticipated to include:

- 9-1-1 Real-time Text (RTT) by Spring 2024.
- Further location improvements including the potential addition of azimuth to enhance coordinates, vehicle telematics, and building schematics.
- The potential to communicate with 911 operators via video call.

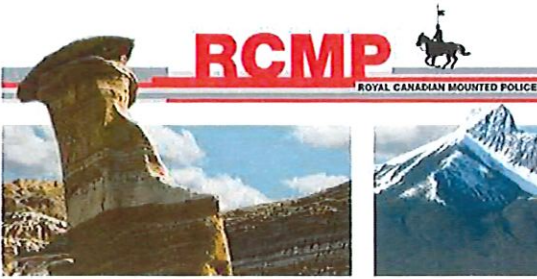
As early adopters of this transition to NG911, the Alberta RCMP's lead in modernizing public safety communications demonstrates our commitment to the safety and security of all Albertans.



As a further update, we are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. If you are policed under a MPSA, I will be working directly with you to craft the multi-year financial plan for your community. If you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

The attached reporting along with your valued feedback will help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

S/Sgt. Warren Wright
Detachment Commander
Olds Detachment

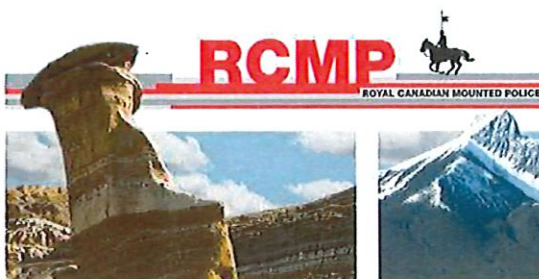


RCMP Provincial Policing Report

Detachment	Olds
Detachment Commander	S/Sgt. Warren Wright
Quarter	Q3
Date of Report	2023-01-30

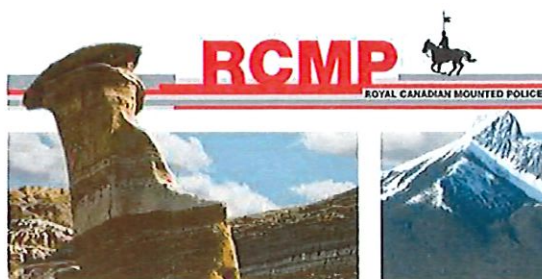
Community Consultations

Date	2022-12-12
Meeting Type	Meeting with Elected Officials
Topics Discussed	Detachment Commander attended to the Town of Bowden Council meeting and presented the Olds Policing Report for Quarter 2.
Notes/Comments	



Community Priorities

Priority 1	Property Crime Reduction
Current Status & Results	<p>Habitual Offender - Curfew and Compliance Check: No offenders were identified as having court imposed conditions.</p> <p>Crime Prevention Workshops: 2022-10-26, Det Commander brought in Regional Police and Crisis Team (RPAC) from Cochrane to speak with local AHS practitioners, providing them with an overview of their roles and responsibilities as a RCMP / Psychiatric Nurse team that responds to Detachments needing assistance with some mental health crisis situations that includes Bowden.</p>
Priority 2	Community Engagement (Police Visibility / Public Relations)
Current Status & Results	<p>2022-11-08, Det. Commander with Red Deer County Patrol participated Grandview School Remembrance Day Service.</p> <p>2022-12-12 Det. Commander attended to the Town of Bowden Council meeting and presented the Olds Policing Report for Quarter 2.</p> <p>2022-12-16 Olds members attended to the Santa Clause Parade / Christmas event held near the Igloo (Hockey Arena) in Bowden.</p>
Priority 3	Traffic Safety
Current Status & Results	<p>Impaired Driving Enforcement Stats: 2022-10-07 to 10, Operation impact (Impaired Driving) campaign underway throughout Detachment area including the town of Bowden. Members made extra patrols to detect impaired drivers and remove them from the roadways, however no impaired drivers were located with the Town of Bowden this reporting period.</p> <p>Provincial Tickets Stats: 3 traffic offences were reported resulting in no tickets being issued.</p> <p>JFOs with CPOs: No Traffic JFO's were undertaken with Red Deer County Patrol this Quarter.</p>



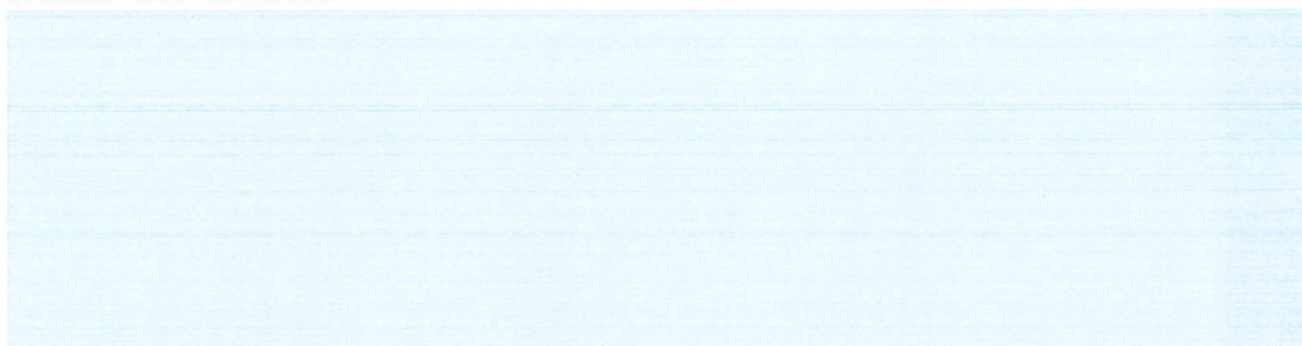
Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2021	2022	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	73	65	-11%	398	396	-1%
<i>Persons Crime</i>	18	13	-28%	79	93	18%
<i>Property Crime</i>	45	38	-16%	268	257	-4%
<i>Other Criminal Code</i>	10	14	40%	51	46	-10%
Traffic Offences						
<i>Criminal Code Traffic</i>	4	5	25%	43	38	-12%
<i>Provincial Code Traffic</i>	697	333	-52%	2,800	1,567	-44%
<i>Other Traffic</i>	0	0	N/A	4	4	0%
CDSA Offences	2	1	-50%	8	9	13%
Other Federal Acts	4	3	-25%	15	15	0%
Other Provincial Acts	38	23	-39%	147	110	-25%
Municipal By-Laws	2	2	0%	22	19	-14%
Motor Vehicle Collisions	95	114	20%	276	425	54%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest





Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	4	2	0
Detachment Support	2	1	1	0

²Data extracted on December 31, 2022 and is subject to change over time.

³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the five established positions, four officers are working with two on special leave (1 medical, 1 Leave without pay). One of these positions is backfilled to ensure coverage. There are no hard vacancies.

Detachment Support: Of the two established positions, one resource is working with one on medical leave. There are no hard vacancies.

Quarterly Financial Drivers



Olds Provincial Detachment
Crime Statistics (Actual)
Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	2	0	0	0	N/A	N/A	-0.2
Sexual Assaults		2	1	0	2	0	-100%	-100%	-0.3
Other Sexual Offences		0	3	0	1	0	N/A	-100%	-0.2
Assault		6	5	6	8	3	-50%	-63%	-0.3
Kidnapping/Hostage/Abduction		0	0	0	0	2	N/A	N/A	0.4
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		5	2	0	4	3	-40%	-25%	-0.2
Uttering Threats		2	6	2	3	5	150%	67%	0.3
TOTAL PERSONS		15	19	8	18	13	-13%	-28%	-0.5
Break & Enter		18	30	10	7	3	-83%	-57%	-5.3
Theft of Motor Vehicle		5	24	9	4	5	0%	25%	-2.0
Theft Over \$5,000		1	1	1	0	0	-100%	N/A	-0.3
Theft Under \$5,000		30	27	13	7	6	-80%	-14%	-6.8
Possn Stn Goods		10	17	12	3	1	-90%	-67%	-3.2
Fraud		7	4	6	11	10	43%	-9%	1.3
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	13	8	10	9	N/A	-10%	1.5
Mischief - Other		32	11	4	3	4	-88%	33%	-6.4
TOTAL PROPERTY		103	127	63	45	38	-63%	-16%	-21.2
Offensive Weapons		1	2	1	2	3	200%	50%	0.4
Disturbing the peace		1	3	3	0	0	-100%	N/A	-0.5
Fail to Comply & Breaches		7	7	2	4	5	-29%	25%	-0.7
OTHER CRIMINAL CODE		0	2	2	4	6	N/A	50%	1.4
TOTAL OTHER CRIMINAL CODE		9	14	8	10	14	56%	40%	0.6
TOTAL CRIMINAL CODE		127	160	79	73	65	-49%	-11%	-21.1



Crime Statistics (Actual)

Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	2	1	2	0	N/A	-100%	0.0
Drug Enforcement - Trafficking		0	0	4	0	1	N/A	N/A	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	2	5	2	1	N/A	-50%	0.2
Cannabis Enforcement		0	0	0	1	1	N/A	0%	0.3
Federal - General		1	1	0	1	1	0%	0%	0.0
TOTAL FEDERAL		1	3	5	4	3	200%	-25%	0.5
Liquor Act		6	2	0	2	1	-83%	-50%	-1.0
Cannabis Act		1	11	1	1	0	-100%	-100%	-1.2
Mental Health Act		7	10	17	16	13	86%	-19%	1.8
Other Provincial Stats		17	22	24	19	9	-47%	-53%	-1.9
Total Provincial Stats		31	45	42	38	23	-26%	-39%	-2.3
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	4	5	2	2	100%	0%	0.0
Total Municipal		1	4	5	2	2	100%	0%	0.0
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		14	10	8	11	13	-7%	18%	-0.1
Property Damage MVC (Reportable)		104	128	82	73	88	-15%	21%	-8.7
Property Damage MVC (Non Reportable)		17	9	9	11	13	-24%	18%	-0.6
TOTAL MVC		135	147	99	95	114	-16%	20%	-9.4
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	6	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		709	1,104	758	697	333	-53%	-52%	-115.9
Other Traffic		1	3	2	0	0	-100%	N/A	-0.5
Criminal Code Traffic		16	15	9	4	5	-69%	25%	-3.3
Common Police Activities									
False Alarms		5	7	7	6	2	-60%	-67%	-0.7
False/Abandoned 911 Call and 911 Act		5	8	13	6	2	-60%	-67%	-0.8
Suspicious Person/Vehicle/Property		28	53	33	20	17	-39%	-15%	-5.5
Persons Reported Missing		1	5	0	0	1	0%	N/A	-0.5
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		13	9	6	17	8	-38%	-53%	-0.2
Form 10 (MHA) (Reported)		0	0	1	3	2	N/A	-33%	0.7



A. Who we are....

The Alberta RCMP has two 9-1-1 call taking centres located in Edmonton and Red Deer. Each centre employs 75 highly trained 9-1-1 call taker / dispatchers, responding to police emergency and routine calls. Employees working in RCMP Emergency Communications has successfully completed a mandatory national certification program consisting of 320 hours of facilitator led classroom and another 700 hours of on-the-job training with a Field Coach.

B. What we do....

The RCMP Provincial Operational Communications Centres (OCC) are the secondary answering point for approximately 1.3 million Albertans, and dispatching 117 RCMP detachments/units.

In 2021, we received and processed 236,669 9-1-1 and 361,271 complaint (routine/non-emergency) calls, which equates to about 1,600 calls per day. Approximately 60% of these calls will result in the creation of a police file which will be dispatched to a front-line police officer.

Call takers are tasked with asking numerous questions to ensure an appropriate response. These questions will focus on your/the incident location (exact address expedites the process), what is occurring and who is involved. You can expect questions regarding weapons, alcohol and drugs, to ensure everyone's safety. And don't worry, often while we are continuing to ask questions, we have already dispatched a police officer who is enroute.

C. How it happens....

When you call 9-1-1, you can expect the first response to be "9-1-1 what is your emergency?", followed by "what is your exact location?". At this point dependant upon your response, you may be transferred to the correct emergency service provider (i.e. Police, Fire or Ambulance). You will then be asked a 2nd time for your exact location. The more specific you are, will expedite our ability to generate a file for dispatch.

The call taker is generating an electronic file

D. How you can help....

1. Know your location. A specific address is always best.
2. Be patient and respond to the questions asked. There is no delay in emergency service response but we must ensure the most appropriate personnel, equipment are enroute to you and make sure everyone is safe.



E. What's next....

The Canadian Radio-television and Telecommunication Commission (CRTC) is the Government of Canada body that regulates telephone and cellular service companies. These companies create networks that make it possible to connect 9-1-1 calls to call centres. These centres then dispatch emergency responders, such as police, firefighters and paramedics.

On March 7, 2019, the CRTC directed that all telecommunication service providers and incumbent local exchange carriers (phone, cable & wireless services) must evolve their current networks to provide Internet Protocol-based capabilities by 2025. The new and improved platform is known as Next Generation 9-1-1 or NG9-1-1.

NG9-1-1 networks and services will allow Canadians access to new, improved and innovative emergency services. The design and related interconnection arrangement of NG9-1-1 networks are secure, reliable, resilient and cost-effective for stakeholders.

F. How will NG9-1-1 changes impact me....

The Next Generation 9-1-1 network and related communications technology will provide emergency service providers with new opportunities to keep the public and field responders safer, while also giving 9-1-1 Emergency Dispatch Centres tools to make them more effective and efficient within their communities.

Some of the improvements that will assist in providing improved and safer service delivery will include, better location accuracy (three-dimensional mapping showing which floor of a high rise etc.); improved crash data (vehicle telematics etc.); real-time video and picture sharing; text with 9-1-1 for the deaf and hard of hearing community; new services such as language assistance/translation services; downlinks to smartphone applications (i.e. medical records etc.); and improved coordinated responses and information sharing amongst emergency service providers.

G. To find out more....

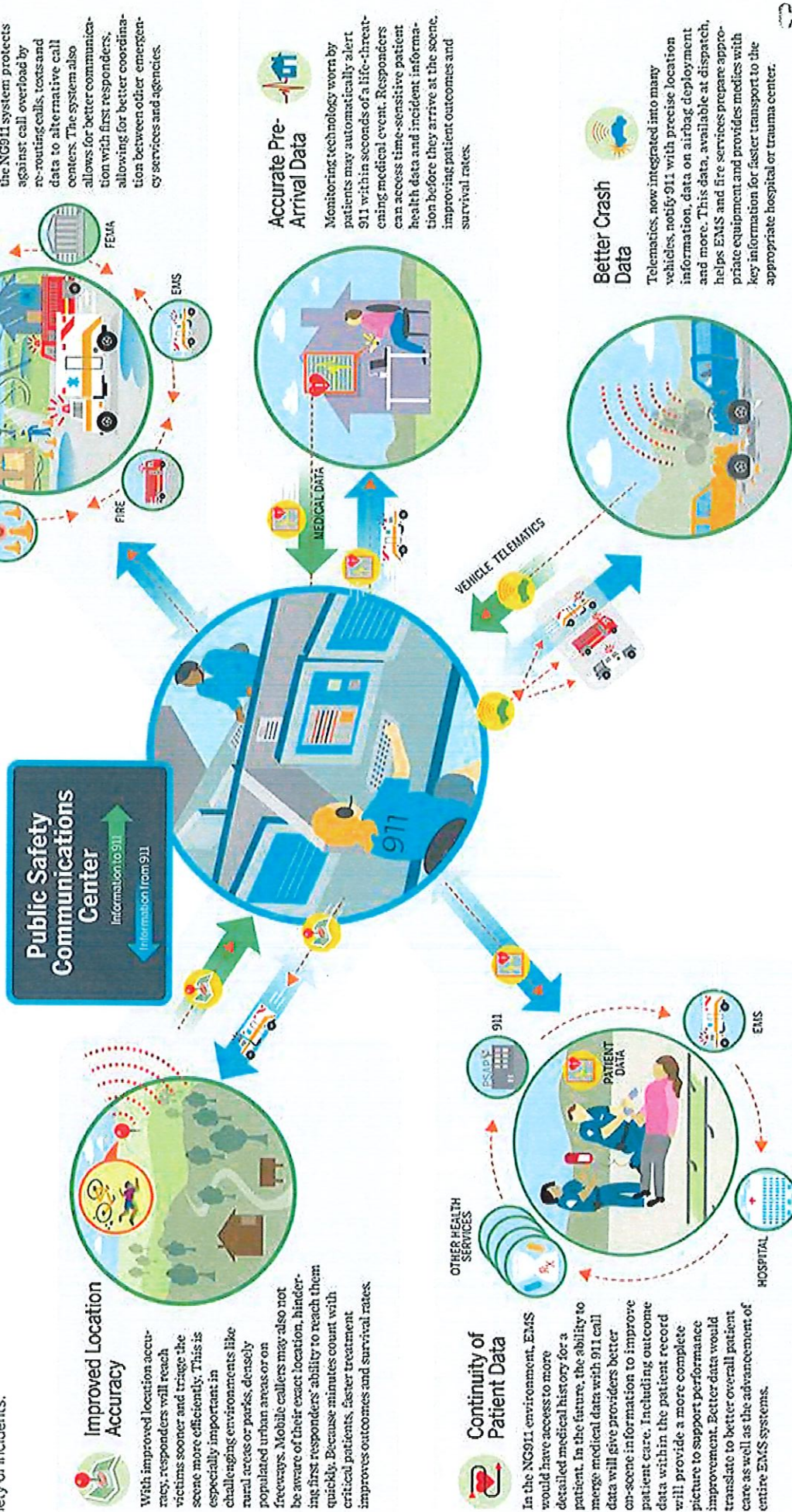
To find out more about Next Generation 9-1-1, you can visit the [CRTC website](#).

To find out more about RCMP 9-1-1 Call Taking/Dispatch jobs, please visit our [website](#).

NG911 FOR EMS

How EMS Benefits from Next Generation 911

Next Generation 911-related technologies will provide new opportunities to keep EMS providers and communities safer. The following scenarios provide a non-technical depiction of how new technologies will provide information leaders need to ensure safe, efficient and effective responses to a variety of incidents.



000018



Royal Canadian Mounted Police Gendarmerie royale du Canada

Security Classification/Designation

NCO i/c RCMP
Olds RCMP Detachment
5110 - 65 Avenue
Olds, Alberta
T4H 1L8

Your File

Mayor Robb STUART
Town of Bowden
Box 338
Bowden, Alberta
T0M 0K0

Our File

January 31, 2023

Dear Mayor STUART,

**Annual Performance Plan - 2023 / 2024
Town of Bowden - Municipal Policing Priorities**

In preparation of the 2023 / 2024 Annual Performance Plan for the Olds Detachment, I am requesting that the Town of Bowden please provide me with their policing priorities for the coming year.

Last year (2022 / 2023), the Town identified their policing priorities as:

1. Property Crime Reduction
2. Community Engagement (Police Visibility / Public Relations)
3. Traffic Safety

If possible, can you please reply to my request for your policing priorities by March 20, 2023, as my intent is to have the entire Annual Performance Plan completed by April 1, 2023. If you have any questions or require further clarification on my request, please contact me at (403) 556-3324 or warren.wright@rcmp-grc.gc.ca.

Thank you,

S/Sgt. Warren WRIGHT
Detachment Commander
Olds RCMP Detachment
(403) 556-3324

Regular Council Meeting: February 27, 2023.	Agenda Item: 7.a / 7.b / 7c
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information / RFD	Attachment(s): 1 Capital Budget 2023 (revised) 2 Playground schematic

Matters arising from past minutes are provided below – updates are highlighted in **red**.

Content:

7.a Bowden Hotel

There is no further update on this matter.

7.b Alberta Municipalities – Spring Municipal Leaders Caucus

Re: Motion 8.a (RCM 13 Feb 2023)

Moved by Councillor Randy Brown that Mayor Robb Stuart, CAO Rudy Friesen and up to two Councillors attend the Spring RMA 2023 Spring Municipal Leaders Caucus.

Mayor Robb Stuart and CAO Rudy Friesen are now registered for this caucus.

7.c Capital Budget 2023

Re: Motion 9.b (RCM 13 Feb 2023)

Moved by Councillor Sandy Gamble that Council instructs Administration to resubmit the 2023 Capital Budget to Council for further review at the Regular Council Meeting of 27 February 2023.

Administration resubmits to Council a revised second draft of the Capital Budget for 2023.

7.c (i)

Developments since the RCM of 13 February, 2023

(a)

Administration has made contact with Fortis regarding additional street lighting however an actual estimate of the project capital cost is subject to a decision being made on exactly what is required, and that requirement then being submitted to Fortis within a formal proposal document.

As the needs have not yet been determined the budget includes a notional amount (\$15000.00) for additional street lighting (to be financed by reserves).

(b)

Administration has signed a formal agreement with ParknPlay Design for the replacement community playground at the Arena Park (cost \$64734.73).

A schematic for the new playground is included as an attachment.

7.c (ii)

Reproduced below is the text summary of the proposed projects as presented to Council in the RCM of February 13, 2023.

(a)

Based on Council's direction, the capital budget includes important upgrades to the museum building, and an essential upgrade of equipment within the Emergency Management Centre as part of our ongoing emergency management commitment and responsibilities.

(b)

A sanitary sewer project is a key undertaking this year.

Administration is planning to reline what is thought to be the most troubled portion of our sanitary sewer system, in an attempt to reduce / prevent what is believed to be high volumes of inflow and infiltration into the wastewater system.

The proposed section for pipe relining runs beneath Highway 2a and extends from 21st Avenue to the point where it crosses underneath the rail tracks enroute to the south lift station.

This material of the current pipe is Vitrified Clay Pipe (VCP) a hard ceramic material which offers good resistance to all forms of sewage, but which is susceptible to cracking and fracture through frost heave. Replacement of the pipe with modern PVC material would be a very expensive undertaking. Relining is therefore a cheaper option with no associated damage to the road surface.

(c)

Administration proposes to replace two of the aging vehicles in the public works fleet.

These are the:

- i. Ford F250 pickup truck (2008 model - 2WD) and the,*
- ii. Ford F150 pickup truck (2007 model - 4WD).*

Replacement trucks have been difficult to source over the past year. Administration will consider the procurement of quality used vehicles if possible.

Revenues generated from the sale of the replaced vehicles will be added back to reserves.

(d)

Two additional items of equipment are being considered to improve our street cleaning and alley cleaning capabilities.

- i. a street cleaning brush attachment that collects the swept material (as opposed to ejecting the material),*
- ii. a snow plow blade that allows snow removal to be undertaken in more confined areas (ie: areas where use of the Case grader is impractical or unsuitable).*

Both these attachments can be universally fitted to both the Bobcat Skid Steer and the John Deere 4 Wheel Loader.

(e)

The Town requires additional gravel supplies for the ongoing maintenance of alleyways within the Town.

This item is required on an "as needed" basis but is essential as part of a budgeted course of lifecycle maintenance of the alleyways.

(f)

During 2022 an investigation was made into the current state of the Administration Building roof in response to water leaks occurring during periods of snow melt and heavy rain.

This investigation identified that essential remedial work was required to the roof.

In addition, it is proposed to upgrade the flooring within the Administration Building. This upgrade would replace the existing tiles and carpet tiles with vinyl plank flooring in the following areas:

- the vestibule,*
- the reception area,*
- both offices and*
- the open plan office area.*

(g)

Further funds are required to continue with our asset management program.

As stated within the Asset Management Strategy document, Administration wishes to consider the procurement of a geographical information system (GIS), which is software capable of capturing, storing, and displaying asset data.

(h) Summary

This capital budget list represents a fairly aggressive undertaking, as it will take time and resources to complete all of the projects listed.

With this in mind, it is suggested that Council prioritize all of the planned items within the 2023 Capital Budget plan in order that Administration can focus resource on those projects deemed most important / critical.

Finally note should be made that this is the final year of the province's Municipal Sustainability Initiative (MSI) program.

The new program, to be launched in 2024, is the Local Government Fiscal Framework.

Details are not available as to what this new capital program will look like however early comments made by the Provincial Government last spring indicated that "the new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to a growth in provincial revenues."

AB Muni's and RMA have been working diligently on the formula for future funding. More information may be available in the coming months.

7.c (iii)

The attached document provides a summary overview of the revised 2023 capital projects for Council's further review, deliberation, and decision.

7.c (iv)

Suggested Motions

(a)

Motion by Councillor _____ that Council approves the 2023 Capital Budget as presented.

or

(b)

Motion by Councillor _____ that Council approves the 2023 Capital Budget as amended as follows _____

or

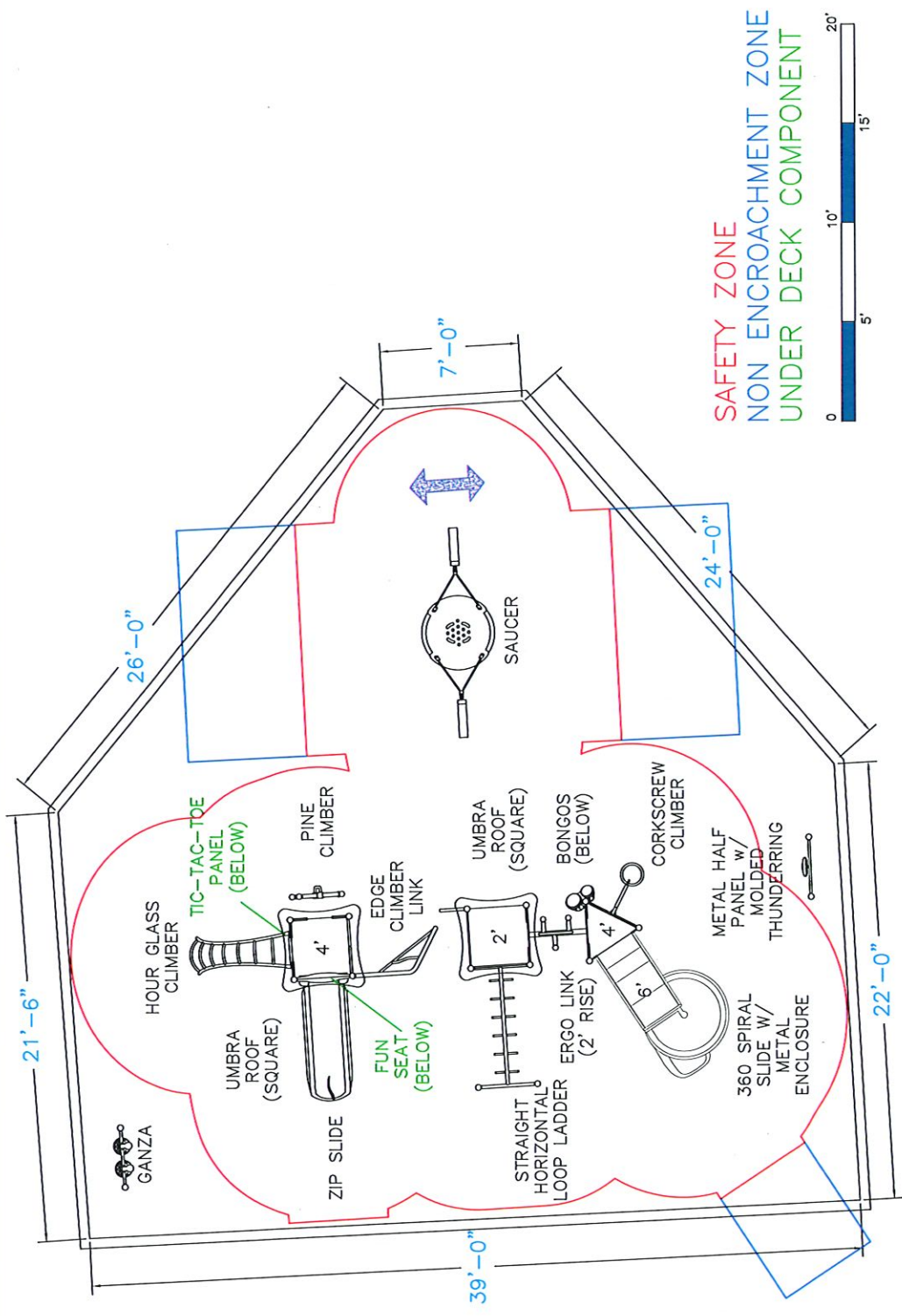
(c)

Motion by Councillor _____ that Council instructs Administration to resubmit the 2023 Capital Budget to Council for further review and approval at the Regular Council Meeting of 13 March 2023 to include additional information / revised costings regarding _____.

2023 CAPITAL BUDGET			
Capital Revenue	GFT	MSI	
CCBF Carry forward	426,244.00	781,416.00	EST
2022 MSI Capital Grant		79,733.00	
2022 Basic Municipal Transportation Grant		74,400.00	
2023 CCBF (Gas Tax)	74,308 EST		
2023 MSI Capital Grant		79,733.00 EST	
2023 Basic Municipal Transportation Grant		74,400.00 EST	
TOTAL GRANTS			
	500,552.00	1,064,682.00	
Capital Projects			
		Expenditure	
Playground Project	Carry forward	70,000.00	MSI
Trail Project	Carry Forward	240,000.00	MSI
Asset Management	Carry Forward	22,000.00	MSI
Museum Lights/new shingles		20,000.00	MSI
Alley's gravel		5,000.00	Operating
Admin Roof/flooring		30,000.00	MSI
Public Works Fleet replacement		110,000.00	reserves
Sewer lining		150,000.00	Gas Tax
Public Works Equipment Loader/Bobcat		20,000.00	Reserves
Emergency Management Center (Gen/Cabinet)		10,000.00	MSI
Fortis Lights		15,000.00	Reserves
CFEP Grant 80,000.00		???	
Totals		692,000.00	

Trails system spent in 2022 was \$10,000.00 to date.
 Playground nothing spent in progress.
 Gas tax is now Canada Community Building Fund
 Sale of F150 and F250 proceeds would be put back into reserves.

TOTAL AREA
1927 SQFT



SAFETY ZONE
NON ENCROACHMENT ZONE
UNDER DECK COMPONENT

ISO 9001 CERTIFIED

PARK N PLAY DESIGN Co. Ltd.
Enriching Childhood Through Play.

**BOWDEN COMMUNITY PLAYGROUND
OPTION #1**

Representative **TIM AYLESWORTH**

This play equipment is recommended for children ages **18M - 12**

Minimum Area Required:
Scale: 3/16" = 1'-0"
This drawing can be scaled only when in an 11" x 17" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614-20

Drawn By: **MC**
Date: **FEBRUARY 22, 2022**
Drawing Name: **S3302**



BOWDEN COMMUNITY PLAYGROUND - OPTION #1

WWW.PARKNPLAYDESIGN.COM
1-866-551-8188 022222 V4



026

Regular Council Meeting: February 27, 2023.	Agenda Item: 9.a / 9.b
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information / RFD	Attachment(s): 1 Deputy Mayor – Official Oath of Office 2 SRDRWC Letter dated 6 January 2023 3 SRDRWC Operating Agreement

Content:**9.a Appointment of Deputy Mayor****(i) Legislative Requirement**

As per the requirements of section 152 of the Municipal Government Act Council must appoint a Deputy Chief Elected Official,

Deputy and acting chief elected officials

152(1) A council must appoint one or more councillors as deputy chief elected official so that

- (a) only one councillor will hold that office at any one time, and
- (b) the office will be filled at all times.

(2) A deputy chief elected official must act as the chief elected official

- (a) when the chief elected official is unable to perform the duties of the chief elected official, or
- (b) if the office of chief elected official is vacant.

(ii) Deputy Mayor Schedule

The current schedule as approved at the Council Organization Meeting of October 25, 2021, is provided below.

The Deputy Mayor's List for 2021 to 2025 is as follows:

Deputy Mayor List & Schedule 2021 to 2025	
Name	Term
Councillor Paul Webb	November 8, 2021 to June 27, 2022
Councillor Wayne Milaney	June 28, 2022 to February 27, 2023
Councillor Sandy Gamble	February 28, 2023 to October 23, 2023
Councillor Deb Coombes	October 24, 2023 to June 24, 2024
Councillor Marie Flowers	June 25, 2024 to February 24, 2025
Councillor Randy Brown	February 25, 2025 to October 27, 2025

(iii) Recommended Action

That Councillor Sandy Gamble takes the oath of office for Deputy Mayor for the period from February 28, 2023, to October 23, 2023.

9.b South Red Deer Regional Wastewater Commission – Operating Agreement Renewal

Administration submits to Council a copy of the proposed (revised) Operating Agreement between the SRDRWC and the Town of Bowden effective 1 January 2023

Note: the original contract was due to expire at the end of 2023.

The material changes to the new agreement are as per the attached letter dated January 6, 2023.

Recommended Motion.

Motion by Councillor _____ that Administration contracts with SRDRWC as per the attached Operating Agreement.

9.c Council Open House

Administration seeks Council decision on the venue / date / time of the Council Open House.

Recommended Motion.

Motion by Councillor _____ that the 2023 Council Open House is to take place on the _____ at _____.

OFFICIAL OATH OF OFFICE

Town of Bowden

Deputy Mayor

February 28, 2023, to October 23, 2023

Sandy Gamble

I, Sandy Gamble, swear that I will diligently, faithfully and to the best of my ability execute according to law the office of Deputy Mayor for the Town of Bowden, So Help Me God.

Signed _____

Dated _____

Sworn before me at the Town of Bowden in the Province of Alberta this 27th day of February 2023.

Robb Stuart, Mayor Town of Bowden
Term Expires October 27, 2025

BOWDEN

000029



South Red Deer Regional Wastewater Commission

Bay 1, 7889 – 49th Avenue
 Red Deer, Alberta T4P 2B4
 Ph: (403) 507-5139

January 6, 2023

Town of Bowden
 Box 228, 2101 – 20th Avenue
 Bowden, Alberta
 T0M 0K0

Attention: Rudy Friesen, Chief Administrative Officer

RE: Operating Agreement Renewal **SRD File: 771/15_2023**
South Red Deer Regional Wastewater Commission and Town of Bowden

Dear Rudy,

Please find attached two executed and sealed copies of the proposed **revised** Operating Agreement between the South Red Deer Regional Wastewater Commission and the Town of Bowden. The new contract will replace the existing agreement which is due to expire on December 31st, 2023. The following points outline the material changes compared to the prior contract:

1. Pursuant to Clause 7 – EXTENSION OF TERM, the current agreement may be extended by mutual agreement of both parties is made at least 180 days from the expiry of the initial term. The SRDRWC board approved a resolution at the December 12th, 2022 regular meeting to provide notice of intent to extend such notice.
2. Clause 6 – TERM OF AGREEMENT now reflects a 3-year term commencing on January 1st, 2023 and expiring on December 31st, 2026. The original contract was due to expire at the end of 2023.
3. Schedule A, Subsection E. Provision for Overview of duties required for rotating “Deputy Operations Supervisor.” This proposal is consistent with the recommendations to the SRDRC board from the Operations and Technical Committee.

The Commission continues to highly value the significant role that each of the municipal operating partners plays in improving the professionalism of the overall operations team, and the resiliency of the Commission’s ability to manage adverse conditions such as the flooding events of 2022. We look forward to maintaining the current provision of operations services with the execution of the proposed extension.

Upon approval of the contract, please return an executed copy to the Commission for our files.

Should you require any additional information, please give me a call at (403)507-5139,

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Wuetherick', with a long horizontal flourish extending to the right.

Michael Wuetherick, P.Eng.
Chief Administrative Officer
cao@srdrrwc.com encl.

THIS AGREEMENT made this ____th day of January, 2023

BETWEEN:

TOWN OF BOWDEN
(Hereinafter called the "Municipality")

OF THE FIRST PART

-And-

SOUTH RED DEER REGIONAL WASTEWATER COMMISSION
(Hereinafter referred to as the "Commission")

OF THE SECOND PART

OPERATING AGREEMENT

WHEREAS:

- A. The South Red Deer Regional Wastewater Commission owns the Pipeline, including facilities of the Commission including pipelines, lift stations and odor management facilities, and has contracted the Municipality to operate the Pipeline as identified in Schedule A of the system;
- B. The Commission required the services of the Municipality as an independent contractor, in connection with the operation and maintenance of the facilities until the contract expires.
- C. The Commission and the Municipality have reached agreement with respect to the terms and conditions under which the Municipality will provide such operations and maintenance services to the Commission.

NOW THERE THIS AGREEMENT WITNESSETH that in consideration of the promises, mutual terms, covenants and conditions contained within the Agreement, the parties hereto agree as follows:

1. DEFINITIONS

In this agreement:

- a) "Agreement" means the Operating Agreement and the schedules attached hereto, together with such amendments, extensions and renewals as may be evidenced in writing and executed by the parties from time to time;
- b) "Commission Property" means the Pipeline, lift stations, odor management facilities, the work product and all information, records or materials, regardless of form including, but not limited to, any copyright, patent, industrial design process or trademark acquired or produced under the Agreement by the Municipality, or provided by the Commission for use by the Municipality;
- c) "Damages" shall mean any and all:
 - (i) Obligations (including corrective and remedial obligations),
 - (ii) Liabilities,
 - (iii) Damages (including, but not limited to, injury to or death of persons (including, but not limited to employees of the Municipality) and damages to or destruction or loss of property (including, but not limited to, the environment and natural resources),
 - (iv) Fines,
 - (v) Penalties,
 - (vi) Losses (including, but not limited to, economic losses of third parties),
 - (vii) Actions,
 - (viii) Suits,
 - (ix) Claims,
 - (x) Judgements, orders, directives, injunctions, decrees or awards of any federal, provincial or local court or administration or government authority, bureau or agency, and,
 - (xi) Costs and expenses (including, but limited to, attorneys' fees, court costs and expert witness fees).

- d) "Fees" means the fees to be paid by the Commission to the Municipality as set forth in Schedule "A" attached hereto;
- e) "Force Majeure" means any act of God, major storms, civil disturbance or any similar major event or occurrence not within the control of a party and which by the exercise of due diligence by such party could not have been prevented, but lack of funds on the part of such party shall be deemed not to be a Force Majeure;
- f) "Hazardous Substances" means any substance which is hazardous to persons or property and includes, without limiting the generality of the foregoing:
 - (i) Substances declared to be hazardous or toxic under any law or regulation now or hereafter enacted or promulgated by any governmental authority having jurisdiction over the parties hereto;
 - (ii) Any form of radioactive materials; and
 - (iii) Explosives;
- g) "Pipeline" means raw sewage underground pipeline, additional appurtenances and lift station more particularly described in Schedule "B" as attached hereto, together with:
 - (i) Any and all utility rights-of-way, leases, licenses, crossing agreements, road use agreements, lands, buildings, pipelines, services, improvements, works and facilities, whether free standing or otherwise, or whether ancillary therefor or connected therewith;
 - (ii) Any and all additions, improvements and extensions to such buildings, pipelines, services, improvements and works which may be constructed by the Commission from time to time, and
 - (iii) Any and all further and other interests in real or personal property now or hereafter acquired by the Commission for purposes related to the ownership and operations of the Pipeline, and the buildings, services, improvements and works comprising the Pipeline;
- h) "Services" means those activities identified in Schedule "A", as attached hereto; and
- i) "Term" means the period commencing January 1st, 2023 and ending on December 31st, 2026, subject to an extension or earlier termination as set forth herein;
- j) "Work Product" means and all materials, reports, documentation, and other items made, prepared or produced for the Commission by or on behalf of the Municipality or any of its employees and contractors as part of the provision of the Services (whether then provided

or delivered to the Commission or not), including related materials, regardless of media or format,

2. PREAMBLE AND SCHEDULES

The parties hereby confirm and ratify the matters contained and referred to in the Preamble to this Agreement and agree that same and the various schedules(s) hereto are expressly incorporated into and form part of this Agreement:

Schedule "A" - The Services and Fees

Schedule "B" - The Pipeline

3. OBLIGATIONS

The Municipality shall:

- a) Perform the Services in accordance with and subject to the terms and conditions contained in this Agreement;
- b) Subject to subparagraph (a) herein, perform all of its obligations contemplated hereunder in strict compliance with all operating instructions, policies and procedures established from time to time by the Commission.
- c) Provide qualified and certified staff as required by the Commission's operating license and Code of Practice requirements outlined by Alberta Environment and Parks.
- d) Be bound by and observe all applicable federal, provincial, municipal legislations and related regulations, which, without limiting the generality of the foregoing, shall include the provisions of the Commission's Safety Manual, Occupational Health and Safety Act and the Environmental Protection and Enhancement Act, all as amended from time to time, and the Municipality shall cause all of its employees and approved subcontractors to be so bound;
- e) Obtain and maintain at its sole expense all necessary permits, licenses consents and approvals required by all authorities having jurisdiction incidental to the performance of the Municipality's obligations under this Agreement;
- f) Pay all fees and all other costs incidental to the performance of the Municipality's obligations under this Agreement;
- g) Provide all such written and verbal reports as required by the Commission on the progress of the services. The Municipality will make available such information, including data,

documents, and accounting records, as the Commission may require from time to time to allow the Commission to evaluate the quality and progress of the Services;

- h) Not allow any lands (including any lands owned by the Commission, or under the Commission's care, control or management) to be utilized in any manner in contravention of any applicable laws intended to protect the environment, including without limitation, laws respecting the handling, disposal and emission of Hazardous Substances;
- i) To the extent that any Hazardous Substance is, subject to the Commission's consent as herein provided, utilized, placed, held, located or disposed of on, under or at any lands (including lands owned by the Commission or under the Commission's care, control or management) in accordance with the terms hereof, the Municipality shall:
 - (i) Comply with, or cause to be complied with, all applicable laws and regulations relating to the use, storage and disposal of the Hazardous Substance, as well as all terms or conditions required by the Commission; and
 - (ii) At the request of the Commission, provide evidence to the Commission of compliance with all applicable laws, regulations and other requirements, such evidence to include inspection reports and such tests as the Commission may reasonably require, all at the Municipality's expense;
- j) Upon receipt of reasonable request from the Commission, provide evidence of coverage under the Workers' Compensation Act, such evidence to include coverage of the Municipality and any and all subcontractors; and
- k) Not permit any builders' or other liens to be registered against the title to any lands affected by the performance of the obligations of the Municipality hereunder. Upon the registration of such a lien, the Municipality shall obtain a discharge thereof within thirty (30) days after the Municipality has notice of the lien. The Commission shall have the right, but in no way shall it be obligated, to obtain a discharge of the lien, whereupon all sums paid by the Commission to procure the discharge, as well as the Commission's costs of obtaining such discharge including, without restriction, legal and other costs on a solicitor and his own client full indemnity basis, shall be repaid forthwith upon demand by the Municipality.

If the Municipality fails to perform any of its obligations hereunder, the Commission may deliver written notice to the Municipality that such failure exists and the nature of such failure. The Municipality shall forthwith take all necessary steps to cure such failure. If the Municipality fails to cure the failure to the satisfaction of the Commission, acting reasonably, the Commission shall be entitled to pursue any and all remedies that may be available to the Commission pursuant to this Agreement, at law, equity or otherwise.

4. PAYMENT OF FEES

The Commission will pay the Municipality the Fees following receipt of invoice and in accordance with the payment terms set forth in Schedule "A" as attached hereto, plus any applicable GST thereon.

5. TAXES AND DEDUCTIONS

The Municipality shall be responsible to collect, remit and pay all source deductions, Canada Pension contributions, unemployment insurance premiums, taxes and GST and all other required payments, contributions or deductions under all applicable laws and authorities including, but not limited to, any assessments levied pursuant to the Workers' Compensation Act (Alberta) which arise or may hereafter arise with respect to the performance of the obligations of the Municipality under this Agreement and the Commission shall have no liability for the same.

6. TERM OF AGREEMENT

This Agreement shall be for the Term commencing January 1st, 2023 through December 31st, 2026, subject to extension or earlier termination as set out herein.

7. EXTENSION OF TERM

The term may be extended by the parties for a further period, or periods commencing on the last day immediately following the last day of the Term then expiring, provided that the parties mutually agree to such extension. Unless otherwise agreed to, if such mutual agreement is not made at least one hundred eighty (180) days prior to the expiration of the Term, the Agreement shall expire on the last day of the Term, this Agreement shall expire on the last day of the Term. If this Agreement is extended, all other terms and conditions contained herein shall remain in full force and effect.

8. CONCURRENT RETAINERS

The Municipality may accept concurrent contracting retainers from other parties during the Term, as well as operation of the Municipality's own system. Without restricting the foregoing, the Municipality shall not be restricted in any manner from carrying on any business during the Term.

9. WARRANTIES AND REPRESENTATIONS

The Municipality hereby represents and warrants with and to the Commission, and acknowledges that the Commission is relying upon such representations and warranties, that to the best of the contractor's knowledge, the Municipality is in material compliance with all laws and regulations of any public authority relating to the conduct of its business, the Municipality has all required approvals, permits, licenses, certifications and authorizations necessary to carry out its obligations hereunder, and there are no proceedings whatsoever, actual or pending, and whether concerning cancellation, extension or otherwise, relating to the said approvals, licenses, certificates or authorizations.

10. INSURANCE

The Municipality shall ensure that all insurance coverage maintained by the Municipality in accordance with this Agreement (other than Workers' Compensation coverage) shall name the Commission and any other party designated by the Commission as an additional insured, contain a severability of interests or cross liability clause, and shall provide that no such insurance policy may be cancelled without the insurer providing no less than thirty (30) days' written notice of such cancellation to the Commission. The Municipality shall, upon the request of the Commission, furnish written documentation, satisfactory to the Commission, evidencing the required insurance coverage. The cost of all of the insurance required to be held by the Municipality as set forth herein shall be borne by the Municipality.

Without in any way limiting the liability of the Municipality under this Agreement the Municipality shall obtain and maintain in force during the Term the following insurance, all satisfactory to the Commission, acting reasonably:

- a) Standard automobile, bodily injury and property damage insurance providing coverage of at least Five Million (\$5,000,000.00) Dollars inclusive and in respect of any one claim for the injury to or death of one or more persons or damage to or destruction of property;
- b) A comprehensive general liability insurance policy providing coverage of at least Five Million (\$5,000,000.00) Dollars inclusive and in respect of any one claim for injury to or death of any one or more persons or damage to or destruction or property, Coverage to include:
 - (i) Non-owned automobiles;
 - (ii) Independent subcontractors;
 - (iii) Contractual liability including this Agreement; and
 - (iv) Broad form property damage endorsement;

- c) Workers Compensation coverage for all employees, if any, engaged by the Municipality in accordance with the laws of the Province of Alberta;
- d) Employer's liability insurance respecting employees, if any, of the Municipality with limits of liability of not less than Five Million (\$5,000,000.00) Dollars per employee for each accident, accidental injury or death of an employee or any subcontractor engaged by the Municipality;
- e) Such other insurance as the Municipality would normally carry in relation to its Pipeline operations.

11. INDEMNITY

The Commission hereby agrees to indemnify, defend, save and hold harmless the Municipality and its respective directors, officers, employees, contractors, shareholders, partners, counsel, auditors, accountants, agents, advisors and other representative and each of the heirs, executors, successors and assigns of any of the foregoing from and against any and all Damages of any kind to the extent by which such Damages are caused by, arise from, are incurred in connection with or relate in any way to the Services provided or to be provided by the Municipality under or pursuant to this Agreement; provided, however, this indemnity shall not apply to Damages caused by negligence or willful misconduct of the Municipality.

The Municipality hereby agrees to indemnify, defend, save and hold harmless the Commission and its respective directors, officers, employees, contractors, shareholders, partners, counsel, auditors, accountants, agents, advisors and other representatives and each of the heirs, executors, successors and assigns of any of the foregoing from and against all Damages of any kind to the extent by which such Damages are caused by, arise from, are incurred in connection with or relate in any way to the Services provided or to be provided by the Commission under or pursuant to this Agreement; provided, however, this indemnity shall not apply to Damages caused by the negligence or willful misconduct of the Commission.

The provisions of this Section are in addition to and shall not prejudice any other rights of the parties to be indemnified at law or in equity. This Section shall survive the termination or expiry of this Agreement for any reason whatsoever.

12. CONFIDENTIAL INFORMATION AND OWNERSHIP OF COMMISSION PROPERTY

The Municipality, together with its respective officers, directors and employees, shall hold confidential all information relating to the business of the Commission disclosed to it by reason of the Agreement and not disclose any of such information to any person, except to the extent that disclosure of any such information:

- a) Is requested or required by law in the good faith of the Municipality's legal counsel (by oral questions, interrogatories, requests for information or other documents in legal proceedings, subpoena, civil investigative demand or any other similar legal process); provided, however, that such information may only be disclosed if the Municipality shall first have used commercially reasonable efforts to, and, if practical, shall have afforded the Commission the opportunity to, obtain an appropriate protective order or other satisfactory assurance of confidential treatment for the information required to be so disclosed;
- b) Is authorized by the Commission;
- c) Is or becomes generally available to the public through no wrongful act of the Municipality;
- d) Was in the Municipality's possession prior to the time it was acquired from the Commission;
- e) Is independently made available to the Municipality as a matter of right by a third party;
or
- f) Is independently developed by or for the Municipality by persons not having exposure to the confidential information.

Subject to the foregoing, all Work Product and all other information and data received and compiled by the Municipality, while performing the Services, shall be treated as confidential for the benefit of the Commission, shall constitute a part of Commission Property, and shall not be disclosed or made known to any other person except as authorized by the Commission. The Municipality acknowledges and agrees that the Commission is the sole legal and beneficial owner of any and all of the Commission property. The Section shall survive the termination or expiry of this Agreement.

13. TERMINATION

This Agreement may be terminated at any time by the Commission by giving ninety (90) days written notice to the other party, and the Municipality's right to consideration shall be limited to payment for the Services performed and not previously paid for.

If such notice is given by the Commission, the Municipality shall perform the Services up to and including the effective date of termination specified in the notice and shall, upon request, provide the Commission with a written report on the Services rendered at the time of termination. Except for any such report, the Municipality shall not perform any further Services subsequent to the effective date of termination.

14. DELIVERY OF COMMISSION PROPERTY ON EXPIRY OR TERMINATION

On or before the effective date or the earlier of:

- a) The expiry of this Agreement; or
- b) The termination of this Agreement;

The Municipality shall unconditionally deliver the Commission Property to the Commission.

15. FORCE MAJEURE

If the parties shall fail to meet their respective obligations hereunder within the respective time prescribed hereunder and such failure shall be directly caused or materially contributed to by Force Majeure, such failure shall be deemed not to be a breach of the obligations of such party, provided however, in such event, such party shall use its best efforts to put itself in a position to carry out its obligations hereunder as soon as reasonably possible. The Municipality agrees to use all reasonable efforts to ensure uninterrupted wastewater flows through the Pipeline and uninterrupted operation of the Pipeline, however, the Municipality shall not be liable to the Commission for any damages, claims, loss, cost, charges, or expenses, of any nature or kind whatsoever relating to any partial or absolute interruption or cessation in wastewater flows or operation under the terms of this Agreement unless due to the negligence or willful misconduct of the Municipality, its employees, agents or others for whom the Municipality at law is responsible, or otherwise caused by a default on the part of the Municipality of a specific obligation under this Agreement.

16. GENERAL

a) Notices

Whether or not so stipulated herein, all notices, communications, requests and statements (the "Notice") required or permitted hereunder shall be in writing. Notice shall be served by one of the following means:

- (i) Personally, by delivering it to the party on whom it is to be served at the address set out herein, provided such delivery shall be during normal business hours. Personally delivered Notices shall be deemed received when actually delivered as aforesaid and addressed as specified in subsection (b) below; or
- (ii) By fax, email, or by any other like method by which a written message may be sent, directed to the party on whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:

- A. Upon transmission with answer back confirmation if received within the normal working hours of the business day; or
- B. At the commencement of the next ensuing business day following transmission with answer back confirmation thereof; or
- (iii) By mailing via first class registered post, postage prepaid, to the party on whom it is service, Notice so served shall be deemed to be received three (3) days after the date it is postmarked. In the event of postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of such postal interruption shall be deemed to have been received unless actually received.

b) Addresses:

Except as herein otherwise provided, notice required to be given pursuant to this Agreement shall be deemed to have been received by the addressee on the date received when served by hand or courier, or three (3) days after the same has been mailed in a prepaid envelope by single registered mail to:

(i) To the Commission at:

South Red Deer Regional Wastewater Commission
 Bay 1, 7889 – 49th Avenue
 Red Deer, Alberta T4P 2B4

Attention: Michael Wuetherick, Chief Administrative Officer
 Email: cao@srdewc.com

(ii) To the Municipality at:

Town of Bowden
 Box 338, 2101 – 20th Avenue
 Bowden, Alberta T0M 0K0

Attention: Rudy Friesen, Chief Administrative Officer
 Email: cao@bowden.ca

Or such other address as each party may from time to time direct in writing.

c) Governing Law

This Agreement shall be construed and governed by all the laws of the Province of Alberta and the laws of Canada applicable therein and the parties hereto irrevocably attorn to the exclusive jurisdiction of the Courts of the Province of Alberta.

d) Time of Essence

Time shall be of the essence of this Agreement.

e) Headings

The headings, captions, paragraph numbers, sub-paragraph numbers, article numbers and indices appearing in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit, construct or enlarge the scope of meaning of this Agreement or any provisions hereof.

f) Relationship between Parties

Nothing contained herein shall be deemed or construed by the parties hereto nor by any third party, as creating the relationship of employer and employee, principal and agent, partnership, or of a joint venture between parties hereto. It being understood and agreed that none of the provisions contained herein nor any act of the parties hereto shall be deemed to create any relationship between the parties hereto other than an independent service agreement between the two parties at arm's length.

g) No Authority

Except as may from time to time be expressly stated in writing by either party, the other party has no authority to assume or create any obligation whatsoever, expressed or implied, on behalf of or in the name of the other party, not bind the other party in any manner whatsoever.

h) Agreement Entire Relationship

This Agreement constitutes the entire agreement between the parties hereto insofar as the Services are concerned and the parties acknowledge and agree that there are no covenants, representations, warranties, agreements, or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to the Services save as expressly set out in this Agreement.

i) Further Assurances

Each of the parties do hereby agree to do such things and execute such further documents, agreements and assurance as may be necessary or advisable from time to time in order to carry out the terms and conditions of this Agreement in accordance with their true intent.

j) Amendments

This Agreement may not be altered or amended in any of its provisions, except where any such changes are reduced to writing and executed by both parties.

k) Waiver

No consent or waiver, express or implied, by either party to or of any breach or default by the other party in the performance by the other party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance of obligations hereunder by such party hereunder. Failure on the part of either party to complain of any act or failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

l) Counterparts

This Agreement may be executed in several counterparts each of which when so executed shall be deemed to be an original, and such counterparts shall constitute the one and same instrument and notwithstanding their date of execution shall be deemed to bear date as of the date first above written.

m) Statutory Reference

Any reference to a statute shall include and shall be deemed to be a reference to such statute and to the regulations made pursuant thereto and promulgated thereunder with all amendments made thereto and in force from time to time and any final judicial decisions interpreting the same, and to any statute or regulation that may be passed which has the effect of supplementing or superseding the statute so referred to or the regulations made pursuant thereto.

n) Unenforceability

If any term, covenant or condition of this Agreement or the application thereof to any party or circumstances shall be invalid or unenforceable to any extent, the remainder of this Agreement or application of such term covenant or condition to a party or circumstance other than those to which it is held invalid or unenforceable shall not be affected thereby and each remaining term, covenant or condition of this Agreement shall be valid and shall be enforceable to the fullest permitted by law.

o) Survival

The parties acknowledge and agree that the provisions of this Agreement which, by their context, are meant to survive the termination or expiry of the Term shall survive the termination or expiry of the Term and shall not be merged therein or therewith.

p) Remedies Generally

Mention in this Agreement of any particular remedy of a party in respect of a default by the other party does not preclude the first party from any other remedy in respect thereof,

whether available at law or in equity or by statute or expressly provided for in this Agreement. No remedy shall be exclusive or dependent upon any other remedy, but a party may from time to time exercise any one or more of such remedies generally or in combination, such remedies being cumulative and not alternative.

q) Payment of Monies

The parties acknowledge and agree that any payment of monies required to be made hereunder shall be made in Canadian funds and that any tender of monies or documents hereunder may be made upon the solicitors acting for the party upon whom the tender is desired and it shall be sufficient that a negotiable bank draft is tendered instead of cash.

r) GST Exclusive

All amounts payable by the Commission to the Municipality hereunder will be exclusive of any goods and services tax ("GST") and the Commission will, in addition to the amounts payable hereunder, pay to the Municipality all amounts of GST applicable thereon. The Municipality's GST number is _____.

s) Singular, Plural and Gender

Wherever the singular, plural, masculine, feminine or neuter is used throughout this Agreement the same shall be construed as meaning the singular, plural, masculine, feminine, or neuter, body politic or body corporate where the fact or context so requires and the provisions hereof.

t) Binding Effect

This Agreement shall enure to the benefit of and be binding upon the successors and permitted assigns of each of the parties.

u) Assignment

Neither party shall assign its interest in this Agreement, nor any part hereof, in any manner whatsoever, with the one exception as set out herein, without having first received written consent from each of the other parties, which cannot be unreasonably withheld. Consent from the other party will not be required should either party wish to amalgamate with another entity.

v) Requests for Consent

Each party shall provide any decision with regard to a request for consent in a timely manner.


IN WITNESS WHEREOF the corporate parties have this Agreement effective the date first above written.


TOWN OF BOWDEN

Per: _____

Per:  _____

**SOUTH RED DEER REGIONAL
WASTEWATER COMMISSION**

Per:  _____
Michael Wuetherick, P.Eng.
Chief Administrative Officer

Per:  _____
Angela Aalbers
Chair

SCHEDULE A

THE SERVICES AND FEES

A. Services

The Commission requires the Municipality to provide operating, maintenance and related services to allow for the continuous operation of the Pipeline, as well as the provision of necessary staff and equipment to operate, maintain and supply related services.

The Commission, or its agent/contractor, will perform all wastewater management services including, without restriction, billing and collections for its accounts rendered to the Municipality.

The Municipality will prepare and file such reports and records with appropriate parties and the Commission as may be necessary in the course of its duties, and as required by authorities having jurisdiction.

B. Overview of Duties Required for Safe Operation of the SRDRWC Pipeline

Description	Services Required	Frequency
Right of Way	<ul style="list-style-type: none"> Drive right of way weekly, check for activities on or near the transmission main. 	Weekly
Combination Air Valve Vaults	<ul style="list-style-type: none"> Visually inspect operable and commissioned vaults for vandalism and water infiltration, pump out as required. 	Weekly
Combination Air Valves	<ul style="list-style-type: none"> Visual inspection operable and commissioned valves, test odor management media re-place as required. 	6 months
Exercise Main Valves	<ul style="list-style-type: none"> Open close all main line valves. 	Annually
Sample collection	<ul style="list-style-type: none"> During any unauthorized release. 	As required

C. Overview of Duties Required for Safe Operation of the SRDRWC Lift Stations

Description	Maintenance Required	Frequency
Lift Station	<ul style="list-style-type: none"> • Visually inspect the station for vandalism. • Clean up any trash or debris material. • Record pump hours for each/and all pumps individually. • Record meter reading meters of wastewater pumped. • Make minor adjustments and repairs to chemical feed systems. • Record chemical feed rates and chemical tank levels daily. • Complete required paperwork including log sheets, and any other report required at the direction of the Commission. • Lock up station, including exterior pump panels. • Check wet well floats for rag build up, clean as needed. • Check and record Bioxide Levels daily. • Check H₂S Levels at the receiving manhole daily. • Collect wastewater samples and deliver to the approved lab for analysis. • Clear access roads and paths of snow as required. 	<ul style="list-style-type: none"> • Five days week
Septage Receiving Station	<ul style="list-style-type: none"> • Pickup manifests from haulers. • Preserve samples from truck dump samples and deliver to laboratory as required. 	Five days week
Lift Station	<ul style="list-style-type: none"> • Inspect the wet well for grease build up on surface clean as needed. 	Weekly

	<ul style="list-style-type: none"> • Maintain lift-station including cutting grass, weed control, and snow removal as required. 	
Lift Station	<ul style="list-style-type: none"> • Open wet well and visually inspect the pumping of each pump. • Completely pump down the wet well to the lowest point and make a visual inspection of wet well, Clean as required. • Visually inspect all pumps, ancillary equipment and piping for pumps for defects. • Flush and wash the lift station monthly. • Turn in operations log sheet at end of each month to the Commission's Operations Supervisor. • Assist maintenance staff as needed for repair work requirements. • Respond to all pump station alarms. • Maintain all required pump station field tags. • Report all problems with the pump station to the Operations Supervisor. • Record all problems or observations at the pump station in the pump house journal. • Test the Emergency Generator once per month. 	Monthly

D. Overview of Duties Required for Safe Operation of the SRDRWC Odor Management Facilities

OMF	<ul style="list-style-type: none"> • Record all required Odor control information. • Record any changes in the logbook at the odor management facility, and whom if anyone those changes were reported to. • Any conditions needing attention must be reported to the SRDRWC Operations Supervisor and recorded in the logbook. • Operator is to secure the building, any exterior control panels accessed, lock up the gate to the station and activate the station security system when leaving the site. • The Operators may be required to shovel snow back from the doors, so it can be plowed away from the pads in front of the building accesses or egresses. 	Five days week
OMF	<ul style="list-style-type: none"> • Clean and wash all floors in the odor management facility as required. • Open the stripping chamber and wet well and make a visual inspection for any grease build up and wash down as required. • Change out the Odor Log and download information, and transfer all Odor log. Odor log information to the SRDRWC office. • The operator shall check each level of the Odor Management Facility pumping and piping equipment looking for any signs of leakage or corrosion. • All potential or problem areas shall be noted in the station logbook and brought to the attention of the SRDRWC Operations Supervisor. • Operations Log Sheets are to be filed at the SRDRWC Office at the end of each month. 	Monthly

OMF	<ul style="list-style-type: none"> • Clean stripping chamber and entrance chamber of grit and grease using a high-pressure washer and a vac truck. • Test all MCC panel lights by pressing each indicator and ensuring that the bulb lights up change any burnt out bulbs and retest. 	Quarterly
OMF	<ul style="list-style-type: none"> • Drain and blow out irrigation lines on the media bed each fall and return to operation each spring. 	Yearly

E. Overview of Duties Required for Rotating “Deputy Operations Supervisor” Role

SRD	<ul style="list-style-type: none"> • Member to provide SRD administration provide certified operator to be nominated as the “Deputy Operations Supervisor” to serve on as on-call basis when required. • Deputy to provide assistance to SRD Administration in the event of a prolonged absence of SRD’s Operations Supervisor. • Duties as defined in SRD Policy 211.14 – Operations Supervisor Leave of Absence Policy. • Deputy Operations Supervisor shall serve for a period of 3-months, before rotating to another municipality. • Member communities shall be compensated based on billable hours serving in the capacity of SRD Deputy Operations Supervisor. 	Nomination by September 30 th of each year.
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F. Fees for ServicesBase Fees:

Base fees are for operations and performing maintenance, including, but not limited to monitoring, inspecting, testing, reporting, liaising, and ongoing reporting to the Commission, Alberta Environment and other related agencies and will be charged at the following rates:

Hourly Fee for operator: \$66.14 per hour
Mileage per kilometer: Accepted rate established annually by the Canada Revenue Agency
On call fee (1 day) \$22.05

Hourly Fees:

Should service be required outside of the services covered by the base fees, they shall be contracted on a case by case basis, and the following rates shall apply:

Deputy Operations Supervisor	\$75.00 per hour
Call-out costs:	\$66.14 per hour, at a minimum of 2 hours
Overtime:	\$99.22 per hour
Bobcat:	\$99.22 per hour
Backhoe:	\$126.78 per hour
3 ton Truck:	\$104.73 per hour
Tandem Truck:	\$115.750 per hour

Additional equipment required for specific tasks by the Municipality or the Commission shall be charged at cost plus 5%

Inflation Provision:

The rates of all expenses shall be adjusted for inflation effective January 1st of each year based on the Statistics Canada Consumer Price Index for Alberta as of September 30th of the previous year.

Regular Council Meeting: February 27, 2023.	Agenda Item: 12.a / 12.c
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information	Attachment(s): As per content

Content:**12****a. CAO's Report****b. Council Committee Reports**

None submitted

c. Society & Other Reports

Mountain View Regional Water Services Commission (meeting notes Feb 8, 2023)
(report submitted by Mayor Robb Stuart)

South Red Deer Regional Wastewater Commission (meeting notes Feb 16, 2023)
(report submitted by Mayor Robb Stuart)

Central Alberta Regional Waste Management Commission
(report submitted by Councillor Sandy Gamble)

Alternative Motions:

Motion by Councillor _____ that Council accepts the submitted reports as information.

or

Motion by Councillor _____ that Council directs Administration to _____.

Regular Council Meeting: February 27, 2023	Agenda Item: 12.a
Prepared by: Rudy Friesen	Approved By: n/a
Report Type: Information	Attachment(s):

1 Pathway Start Up

I participated in a start-up meeting February 16th, involving ISL Engineering, regarding the plan to conduct phases 3a and 3b of the Bowden pathway project. Through the tendering process, Border Paving has been identified as the successful contractor. We will have an on-site meeting in early May to review location details and specific start-up date. We are currently listed as an initial spring project so, weather permitting, the work should commence in late May.

2 FCSS Partner Meeting

The Regional FCSS group met online last week for an update on regional activities. Among items discussed was the growing relationship provincially. The province is actively working to tie the FCSS mandate into other provincial mandates. Regional FCSS partners include Delburne, Penhold, Elnora, Red Deer County, Bowden, and the City of Red Deer.

3 Economic Development Initiatives

Administration continues to examine several economic development leads. We've recently participated in conversations locally, as well as through Invest Alberta, CAEP, and the County of Red Deer. We continue to examine suitable opportunities for the Town.

4 Rural Renewal Stream

Following approval from Council, a letter of support has been submitted to the province and to the Town of Innisfail regarding partnership with Innisfail and Olds in the Rural Renewal Program. Innisfail Council has endorsed the partnership, and we await confirmation from the province. The Rural Renewal Stream is a provincial initiative to assist rural Alberta communities to attract newcomers to address labour needs, and to settle newcomers into rural communities.

MOUNTAIN VIEW REGIONAL WATER SERVICES COMMISSION

February 8, 2023

- Meeting held at treatment plant. All members in attendance.
- Chairman's, Operations Director's, CAO's, Technical Manager's, and Financial Reports presented, discussed and approved.
- Maintenance projects continue smoothly at plant. Expect to see some delays in receiving replacement parts.
- Annual report to Alberta Environment has been submitted. A link to the 197 page report can be provided.
- Alberta Occupational Health and Safety Codes has been updated.
- Presentation from Pivotal LLP on audit procedures. Closed "in camera" board session to discuss any board concerns.
- Member Water Supply Agreements are in final phase of preparation.
- Administration met with Royal Bank manager to discuss contract review.
- Operations Manager is preparing for interviews for Operations personnel.
- Member flows for January, 2023 attached.

Mountain View Regional Water Services Commission
Comparative Income Statement
At January 31, 2023

Actual January 1 to January 31, 2023	Year to Date	% YTD to YTD Budget	YTD Budget	Budget Jan 1, 2023 to Dec. 31, 2023
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REVENUE

0.083333333

Sales Revenue

Water Sales - Town of Innisfail	\$ 160,439.88	\$ 160,439.88	1.09	\$ 147,425.89	\$ 1,769,818.58
Water Sales - Bowden Institution	19,538.50	19,538.50	1.16	16,838.06	202,137.59
Water Sales - Town of Bowden	20,861.76	20,861.76	1.12	18,693.62	224,413.19
Water Sales - Town of Olds	241,122.96	241,122.96	1.22	198,103.30	2,378,190.86
Water Sales - Town of Didsbury	108,531.00	108,531.00	1.25	86,575.51	1,039,321.80
Water Sales - Town of Carstairs	76,522.26	76,522.26	1.18	64,603.94	775,557.45
Water Sales - Town of Crossfield	78,503.16	78,503.16	1.01	77,489.76	930,249.19

South Red Deer Regional Wastewater Commission
February 16, 2023

- Meeting held at Town of Olds office. All members in attendance.
- All lift stations are operating well, with minor ongoing maintenance being done.
- Engineering phase for the Innisfail Emergency Storage Pond is nearly finished. Hope to tender the project in April.
- City of Red Deer has submitted the commission an invoice for the land acquisition that involved the Odor Management Facility land from 2012.
- Administration has started working with Metrix LLP on the 2022 audit.
- Chair, Vice-Chair and CAO met to discuss a strategy for engaging the City of Red Deer in discussions relating to the city's charges for wastewater treatment. The board was briefed on these recommendations and has approved the process.
- All contract operating agreement extensions with members have been executed except the Town of Bowden.
- There were three "in camera" discussions involving land, legal and personnel.
- 2022 Wastewater Volume Summary is attached.



Wastewater Sales Summary Report 2022 Volume Summary

Reported Updated as at:	Budget Comparison - YTD			
2022-12-31	Sales (m3)	Budget (m3)	Variance (m3)	Variance %
Olds	1,476,079	1,226,282	249,797	20.4%
MV County	3,870	4,864	-994	-20.4%
Bowden	167,895	169,515	-1,620	-1.0%
Innisfail	908,655	911,469	-2,814	-0.3%
Penhold	320,573	273,846	46,727	17.1%
SRS	28,453	22,047	6,406	29.1%
Subtotal Regional Line	2,905,525	2,608,023	297,502	11.4%
Springbrook	171,106	193,187	-22,081	-11.4%
Gasoline Alley	470,244	448,720	21,524	4.8%
Subtotal Waskasoo System	641,350	641,907	-557	-0.1%
Total SRD Volumes	3,546,875	3,249,930	296,945	9.1%

Central Alberta Regional Waste

<https://docs.google.com/document/d/1-y6GC2Svn-7-zlutfGuXw7BnvmdSV4s1W5NIBHciBn0/edit>
Management Commission

Elections: Chairperson - Lonny Kenneth County Rep

Vic Chair - Philip Massier

The 25 year post closure requirement is to 2030.

Weed inspections were performed by the County and everything is being handled well with no herbicide applications needed this year. Budget allowance for this is \$2,000.00 for 2023-2025. Biggest unknown cost from year to year continues to be Leachate currently they are on par for historical numbers.

Grazing Lease:

The previous lease was for \$5,000.00 per year and expired on Dec.31/2022. Tenders were sent out and four submissions were received. The bid was awarded to Brian Keith for a 3 years term with the options to renew for another 2 years if mutually agreed upon in writing for the amount of \$8,848.00 yearly.

The liner evaluation data is not currently available for Cell 1 and a downhole camera could be used to record the depth of the leachate to determine the maximum allowable level in this cell.

Requisitions to each member:

Town of Innisfail: 8,253.79

Town of Bowden: 1,426.58

Red Deer County: 20,787.33

Town of Penhold: 2,207.80

Village of Delburne: 849.16

Village of Elnora: 441.56

Copy of Balance Sheet and Budget in closed.

CARWMC**Comparative Income Statement**

	Actual 01/01/2022 to 10/31/2022	Budget 01/01/2022 to 12/31/2022
REVENUE		
Revenue and Requisitions		
Requisition - Town of Innisfail	5,557.41	5,557.41
Requisition - Town of Bowden	960.54	960.54
Requisition - Red Deer County	13,996.44	13,996.44
Requisition - Town of Penhold	1,486.55	1,486.55
Requisition - Village of Delburne	571.75	571.75
Requisition - Village of Elnora	297.31	297.31
Interest Revenue	47.56	0.00
Pasture Rent	5,000.00	5,000.00
Total Tsr Station/Landfill Revenue	27,917.56	27,870.00
Total Revenue	27,917.56	27,870.00
TOTAL REVENUE	27,917.56	27,870.00
EXPENSE		
Administration Expense Header		
RD County/ Admin Fees	0.00	500.00
Bank Service Charges	115.01	150.00
Board Fees	140.00	300.00
Board Mileage	36.60	500.00
Insurance	1,237.05	1,485.00
Professional Fees	0.00	3,500.00
Office Supplies	0.00	200.00
Total Admin Expenses	1,528.66	6,635.00
Ridgeview Landfill Expense		
Ridgeview Engineering Services	30,462.37	34,430.00
Ridgeview Landfill Lease	805.00	805.00
Ridgeview Repairs & Maint\Wee...	0.00	12,000.00
Total Ridgeview Landfill Expen...	31,267.37	47,235.00
TOTAL EXPENSE	32,796.03	53,870.00
NET INCOME	-4,878.47	-26,000.00

CARWMC

Balance Sheet As at 10/31/2022

000 - 60

ASSET

Cash Header		
RD ATB C/A	24,333.71	
Term Deposit	70,140.00	
Total Cash		94,473.71
Total Cash and Cash Equivale...		94,473.71
Accounts Receivable Header		
GST Receivable	724.92	
Total Trade and Other Receivables		724.92
Total Accounts Receivable		724.92
Capital Assets		
Sanitary Landfill Site	1.00	
Total Capital Assets		1.00
Total Capital Assets		1.00
TOTAL ASSET		95,199.63

LIABILITY

Accounts Payable		
Trade Accounts Payable	1,576.31	
Estimated Accounting Accrual	200.00	
Total Accounts Payable		1,776.31
Total Trade and Other Payables		1,776.31
Equity		
Equity in Capital Assets	-1.00	
Total Equity in Capital Assets		-1.00
Total Equity In Capital Assets		-1.00
TOTAL LIABILITY		1,775.31

EQUITY

Surplus/Deficit		
Accumulated Surplus	98,302.79	
Total Accumulated Surplus		98,302.79
Current Earnings		-4,878.47
Total Accumulated Surplus/De...		93,424.32
TOTAL EQUITY		93,424.32
LIABILITIES AND EQUITY		95,199.63

B2K
 Maybe look
 @ Int Rate
 Swiglews into Revenue.