

**REGULAR COUNCIL MEETING MINUTES**  
**Held on Monday, April 8, 2013 at the**  
**Town of Bowden Administration Building**

**Call to Order**

Mayor Robb Stuart called the meeting to order at 7:01 p.m.

<b>PRESENT</b>	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Sandy Gamble
	Councillor	Pat Doll
	Councillor	Wayne Milaney

<b>ABSENT</b>	Councillor	Cory Jasper
---------------	------------	-------------

<b>DELEGATIONS</b>	Rae Dittberner for Agenda Item #6.a
	Corrie Monk for Agenda Item #6.b

<b>STAFF</b>	Andy Weiss	Chief Administrative Officer
	Jade Prefontaine	Administrative Assistant

**Additions/Deletions to the Agenda & Adoption of the Agenda**

Councillor Sandy Gamble adds Agenda Item 6.d Bowden Grandview School Scholarship.

**Motion 2.a** Moved by Councillor Sheila Church that Council approves the April 8, 2013 Regular Council Meeting Agenda as amended. **MOTION CARRIED**

**Adoption of the Previous Minutes**

**Motion 3.a** Moved by Councillor Sandy Gamble that Council approves the March 25, 2013 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

**Old Business**

**Item 5.a Bylaw 02-2013 Animal Control Bylaw** At the February 25, 2013 Regular Council Meeting, Council discussed the proposed Animal Control Bylaw. This bylaw represents an overhaul of the existing Town of Bowden Bylaws 08/2001 – Animal Control Bylaw & Bylaw 04/2003 – Cat Bylaw. As the existing bylaws were created over 10 years ago, this new bylaw is necessary to reflect changing community standards. As well, at the March 11, 2013 Regular Council meeting, a draft copy of this bylaw was reviewed by Council. At that meeting Council directed Administration to review the sections of the bylaw relating to ``Restricted Dog Breeds``. Upon investigation of other municipalities in Alberta, the trend is to not punish entire breeds of dogs, but rather to penalize individual Vicious Dogs. As such, the bylaw has been amended to reflect this.

**Motion 5.a.** Moved by Councillor Sheila Church that Council gives first reading to Bylaw 02-2013 **MOTION CARRIED**

**Motion 5.a.i** Moved by Councillor Sandy Gamble that Council gives second reading to Bylaw 02-2013.

**MOTION CARRIED**

**Motion 5.a.ii** Moved by Councillor Sheila Church to present Bylaw 02 – 2013 for Third and Final Reading.

**MOTION CARRIED UNANIMOUSLY**

**Motion 5.a.iii** Moved by Councillor Wayne Milaney that Council gives third and final reading to Bylaw 02-2013.

**MOTION CARRIED**

**Item 5.b Request to Rename the Igloo Arena** This item was deliberated at the March 11, 2013 Regular Council Meeting. Carla Sparks (of Calgary) has sent a letter requesting that Town of Bowden Council consider re-naming the Igloo Arena to the “Don Poynter Memorial Arena” to honor his contributions to our community and to recognize the time he spent as a resident and employee in the Town of Bowden. Since the March 11<sup>th</sup> meeting, a notice was placed into the newsletter asking that residents contact either Administration or an Elected Official to give their opinion on this proposal.

**Motion 5.b** Moved by Councillor Wayne Milaney that Council does not re-name the Igloo Arena and that Council is open to further deliberations in regards to an alternative memorial that is privately funded.

**MOTION CARRIED**

### **New Business**

**Item 6.a 2012 Year-end Consolidated Financial Statements** Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 276(1) states “Each Municipality must prepare annual financial statements of the municipality for the immediately preceding year”.

The firm of BDO Canada LLP was appointed by Council to prepare the 2012 annual financial statements for the Town of Bowden. Rae Dittberner is in attendance at the meeting to present the financial statements and to answer Councils questions.

**Motion 6.a** Moved by Councillor Pat Doll that Council approves the Town of Bowden Financial Statements & Auditors Report, Report to Council for the year ending December 31, 2012 as presented.

**MOTION CARRIED**

**Item 6.b Early Childhood Development Project** Corrie Monk (Bowden FCSS) is in attendance to make a presentation regarding this agenda item. Information on early childhood development (ECD) is being collected for every community in Alberta as part of the Government of Alberta’s Early Child Development (ECD) Mapping Initiative. Putting this data together can create a better understanding of how young children are doing and the factors that may influence their development.

**Motion 6.b** Council received this item for information.

**Item 6.c Request to designate green space on 22 Avenue for skate-park** Recently the Bowden Recreation & Culture Board in co-operation with the Bowden Agricultural Society have been working to solidify a 50/50 fund matching opportunity with “Let Them Be Kids” to help provide a skate park for the youth in our community. The two groups held a meeting on April 4, 2013 to form a committee to support this project. The Skate Park Committee will be receiving their second interview with “Let Them Be Kids” in the very near future, and would like to have Councils approval to designate the green-space located on 22 Avenue for this project. Regardless of the outcome with “Let Them Be Kids”, the Skate Park Committee has decided to move forward with the fundraising for this project and to see it through to completion.

**Motion 6.c** Moved by Councillor Pat Doll that Council designates the green space at 22 Avenue for a future skate-park. **MOTION CARRIED**

**Item 6.d Bowden Grandview School Scholarship** Council has proposed that they offer a one-time \$500.00 scholarship at the Bowden Grandview School for those students who have an interest in a future with municipalities. The scholarship would be offered on two levels. The first scholarship of \$250.00 would be given to a student on an academic basis who shows interest in the office and administration area and the second scholarship of \$250.00 would be given to a student on a non-academic basis for those who have an interest in Public Works or Parks and Recreation. Both scholarship awards will be granted to the student with the highest marks in both areas.

**Motion 6.d** Moved by Councillor Sheila Church that Council provides a one-time \$500.00 scholarship to Bowden Grandview School. **MOTION CARRIED**

### **Item 7 Financial Statements**

**Motion 7.a** Moved by Councillor Sandy Gamble that Council receives the attached Cheque Listing for information. **MOTION CARRIED**

**Motion 7.b** Moved by Councillor Pat Doll that Council receives the attached Bank Reconciliation for information. **MOTION CARRIED**

### **Item 8 Correspondence & Information**

**Item 8.a. Rest Stop Funding Letter** As per a letter received from the Alberta Sport, Recreation, Parks & Wildlife Foundation, the Municipal Recreation-Tourism Areas grant program is coming to a close. Bowden utilizes this grant to assist with the maintenance and upkeep of the Rest Stop building. When the grant was first introduced, the municipality received \$20,000.00 per year in funding. In recent years however, this has been significantly reduced down to only \$8,000.00 per year in funding. The letter indicates that the program will end on March 31, 2014 and for the last (2013 – 2014) funding cycle; the municipality will only be eligible for a maximum of \$4,000.00 which is a 50 percent reduction from last year.

**Motion 8.a** Council received this item for information.

**Mayor Robb Stuart calls for a brief recess at 8:23p.m**  
**Mayor Robb Stuart calls the meeting back to order at 8:30p.m**

### **Item 9 Committee of the Whole**

**Motion 9.a.i** Moved by Councillor Pat Doll that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss legal issues at 8:31p.m. **MOTION CARRIED**

**Motion 9.a.ii** Moved by Councillor Sheila Church that the Council meeting come out of camera at 9:07p.m. **MOTION CARRIED**

**Motion 9.b** Moved by Councillor Pat Doll that effective immediately, Personnel Policy #12 – 05 Sections 9.14 and 9.20 be amended as follows:

**9.14** Permanent Full-time employees shall accumulate paid Leave Entitlement at the rate as follows:

\*1 – 5 years continuous employment will accumulate 0.5 days per month.

\* Over 5 years continuous employment will accumulate 1.0 days per month.

All accumulated Leave Entitlement shall expire at the end of each calendar year.

**9.20** When an employee is on Leave, they will upon request be required to provide the CAO with a doctor's note or medical certificate that verifies their inability to work.

**MOTION CARRIED**

### **Adjournment**

**Motion 10.a** Moved by Councillor Pat Doll that the December 10, 2012 Regular Council Meeting adjourns at 9:07 p.m.

**MOTION CARRIED**

---

**Mayor Robb Stuart**

---

**Andy Weiss, Chief Administrative Officer**